ST. FRANCOIS COUNTY COMMISSION
MINUTES
MAY 26, 2026
TUESDAY

CALL TO ORDER:

The County Commission met in regular session. Those present were Presiding Commissioner, Harold Gallaher, and Commissioner Second District, David Kater. Commissioner First District, Kary Buckley was absent. Also, present was Deputy Clerk Linda Balentine from the County Clerk's office.

Others present, Louie Seiberlich, Parks Peterson, Dan Schucks, Jeremy Roussan, Carol Gamble, Laura Smith, Mike Ramsey, Dustin Kopp, Bridget Kimbrough, David Jirik, Eric Dugal, Misty Hedrick, Amber Menjoulet, Kyle Smith, Adam Jones, Corey Schrum, Jessica Menjoulet, Brian Long, Buck Copeland, Tim Meadows, John Kelting, William Dyson, Jay Graf, Brad Yoder, Ken Byington, and Captain Michael Ryan.

Commissioner Kater made a motion to approve the consent agenda. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

CONSENT AGENDA:

1. Approval of Minutes, May 19, 2026
2. Appointment Order/Terry Thompson/Truck Driver/Road & Bridge $28.36 per hour (waved 30 days)
3. Appointment Order/Corey Clark/Oil Distributor Specialist/Road & Bridge $29.54 per hour (waved 30 days)
4. Monthly Report/Collector
5. Collector's Annual Settlement/Collector
6. Monthly Expense Report/April/Auditor

GENERAL BUSINESS:

APPROVE RENEWAL MICROSOFT 365 LICENSE

Commissioner Kater made a motion to approve the Microsoft 365 License through SHI. This will be a 3-year contract in the amount of $88,863.34 per year. County $45,566.54 per year Sheriff $43,296.80 per year. Commissioner Gallaher seconded the motion. This is a slight increase from last year. It will stop the need for ESET antivirus and will offset some of the cost. This is a budgeted item. All were in favor and the motion passed.

PERMISSION TO PURCHASE EQUIPMENT PARTS/FABICK ROAD & BRIDGE

Highway Administrator, Brian Long, came before the Commission to get permission to purchase equipment parts from Fabick Equipment as a sole source provider. The cost of the parts is $6,189.68. Commissioner Kater made a motion to approve using Fabick Equipment as a sole source provider and not to exceed $7,000.00. Commissioner Gallaher seconded the motion. All were in favor and the motion passed. This is a budgeted item.

EMERGENCY PURCHASE PSU/FLEET DEPT.

Commissioner Kater made a motion to approve the emergency purchase of parts from PSU in the amount of $18,574.48 and $2,631.65. Fleet Manager, Buck Copeland, said he was unaware that PSU was no longer on State Contract. Audit Specialist, Amber Menjoulet, addressed the Commission to explain correspondence was sent to Mr. Copeland via email to inform him PSU was no longer on State Contract. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

APPROVAL EMERGENCY PROCUREMENT FORM AUDITOR

Commissioner Kater made a motion to approve the emergency procurement form. This form was presented by the Auditor's office and will take the place of the emergency letter the Commission has written in the past. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

PERMISSION TO HIRE OPEN POSITIONS IN ASSESSOR'S OFFICE

Commissioner Kater made a motion to approve the hiring of a Deputy Assessor Clerk I, and a field appraiser I in the Assessor's office. Both positions are open positions. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

PERMISSION TO HIRE OPEN POSITIONS IN COLLECTOR'S OFFICE

Commissioner Kater made a motion to approve the hiring of a Deputy Collector I in the Collector's office. This position is an open position. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

PERMISSION TO USE 3RD FLOOR FOR TAX SALE

Commissioner Kater made a motion to approve the Collector using the 3rd floor for the tax sale. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

RENEWAL CONTRACT RAPID FINANCE/JUROR CARDS/TREASURER

Treasurer, Parks Peterson, is wishing to renew the contract with Rapid Finance for the Juror prepaid cards. The cost of the cards will be $0.55 and will be a three-year contract. Commissioner Kater made a motion to accept the contract. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

APPROVE SUMMER INTERN PEYTON RYAN/TREASURER

Treasurer, Parks Peterson, is wishing to have Ms. Peyton Ryan intern in his office this summer. Ms. Ryan is currently a college student and needs intern hours to graduate in December. There will be no pay or benefits offered to Ms. Ryan. Commissioner Kater made a motion to approve the summer internship of Ms. Peyton Ryan. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

APPROVE CAREER DEVELOPMENT PLAN

Assessor, Eric Dugal, presented a Career Development Plan for cross training in his office. This plan will go into effect after a 90-day training period at which time the Assessor will determine if the employee has excelled and will recommend the promotion at that time. Commissioner Kater made a motion to approve the career plan. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

NEXT MEETING:

The next meeting of the county commission will be held on Tuesday, June 2, 2026, at 10:00 a.m.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

William Dyson and John Kelting from Teamsters and Local 600 were at the meeting and discussed the fact that the Commission has not signed the Union Contract. Commissioner Gallaher told the men this subject is in negotiations and really doesn't want to talk openly about it.

PUBLIC COMMENT CON'T

Both men continued discussing the matter. Commissioner Kater reiterated the fact that they were still in negotiations and did not want to discuss the matter any further.

DEPARTMENT REPORTS:

- **Captain Michael Ryan gave the Sheriff's report.**
- **Highway Administrator, Brian Long, gave the Road & Bridge report.**
- **County Clerk, Kevin Engler, gave an update on Elections.**

ADJOURNMENT:

With there being no further business, County Commissioner Kater made a motion to adjourn the meeting. Commissioner Gallaher seconded the motion. All were in favor and the meeting adjourned.

ATTEST:

Kevin Engler
County Clerk
St. Francois County, Missouri

PREPARED BY:

Linda Balentine
Deputy Clerk
St. Francois County, Missouri

Harold Gallaher
Presiding Commissioner

Kary Buckley
Commissioner First District

David Kater
Commissioner Second District