

**ST. FRANCOIS COUNTY COMMISSION**  
**MINUTES March 25<sup>th</sup>, 2025**  
**Tuesday**

**CALL TO ORDER:**

The County Commission met in regular session. Those present were Presiding Commissioner, Harold Gallaher, Commissioner First District, Kary Buckley and Commissioner Second District, David Kater. Also present was County Clerk Kevin Engler.

Others present: Dan Schunks, Connor Harbit, Dave Jirik, Corey Schrum, Eric Dugal, Misty Hedrick, Kim Schrum, Jay Graf, Carol Gamble, Nick Jones, Amber Menjoulet, Scott Miller, Bridget Smith, Brian Briley, Jason Harris, Sheriff Jeff Crites, Brandon Pope, Louie Seiberlich, and Vesta Mattingly.

The Commission opened with the Pledge of Allegiance and Invocation.

**AGENDA:** Posted agenda attached to minutes.

**CONSENT AGENDA:**

A motion was made by Commissioner Buckley to approve the Consent Agenda, seconded by Commissioner Kater. All were in favor and the motion passed. Agenda Items:

- Approval of Minutes, March 18, 2025

**TABLED AGENDA ITEMS:**

Reject Asphalt bid to rebid  
Road & Bridge

Highway Administrator, Jason Harris asked permission to reject the one bid that received from Lead Belt Materials on the basis of resoliciting to broaden our options. Commissioner Kater made the motion to approve. Commissioner Buckley seconded. All were in favor and the motion passed.

**GENERAL BUSINESS:**

**Award Annual Bid**

Award annual bids for Recorder of Deeds, Collector, Maintenance, and Auditor. Commissioner Kater made the motion to approve. Commissioner Buckley seconded. All were in favor and the motion passed.

**Permission to enter into  
Agreement with EJ Rice**

County Assessor, Eric Dugal requested permission to enter into an agreement with EJ Rice County who is a sole source provider for Reassessment. With the requirement of publicly posting a 10-day notice, Commissioner Kater made the motion to approve. Commissioner Buckley seconded. All were in favor and the motion passed.

**Tyler ExecuTime  
Time & Attendance**

HR Director, Corey Schrum, asked the Commission to add ExecuTime to our current contract with Tyler. This would better track time and attendance

for employees and make the payroll process more automated. After discussion, Commissioner Kater made the motion to approve. Commissioner Buckley seconded. All were in favor and the motion passed.

**Approve Financial Assurance letter for Solid Waste Grant**

Commissioner Kater made the motion to approve. Commissioner Buckley seconded. All were in favor and the motion passed.

**Quotes for Repairs to North Barn**

Highway Administrator, Jason Harris asked permission to approve the repair quotes from Clear Span Corp. in the amount of \$19,826.62 for wind damage to the North Barn salt shed. This includes material, freight, but no installation. Commissioner Buckley made the motion to approve. Commissioner Kater seconded. All were in favor and the motion passed.

**Forensic Expert Requisition**

The Commission received a letter from Prosecutor Blake Dudley to use a forensic expert on a case. Due to a letter being received no action was needed.

**NEXT MEETING:** Tuesday, April 2<sup>nd</sup> at 10:00 a.m.

**CORRESPONDENCE:** None.

**PUBLIC COMMENTS:** None.

**DEPARTMENT REPORTS:** Sheriff Jeff Crites stated that calls for service so far this year is 4,211 with 376 last week. The inmate population is currently 126 and he gave updates on employee training. He is starting an initiative on Facebook called Warrant Wednesday to increase public awareness and help law enforcement locate individuals with outstanding warrants. April 11<sup>th</sup> is the next blood drive at the Detention Facility on Doubet Road from 9:30-2:30.

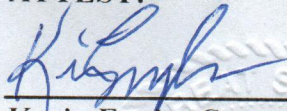
R&B gave a report on current project preparation.

Louie Seiberlich gave some information on the Robert Silvey Veterans Affairs Clinic. He stated his concerns regarding current funding cuts coming from Washington and urged everyone to contact Congressman Jason Smith to get the funding for the Robert Silvey Veteran Affairs Clinic in Farmington in order to expand the services for our veterans.

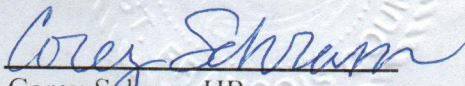
County Clerk Kevin Engler stated that No Excuse Voting started today.

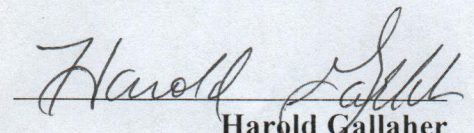
**Adjournment:** Commissioner Kater made a motion to adjourn. Commissioner Buckley seconded. All were in favor and the meeting adjourned.

**ATTEST:**

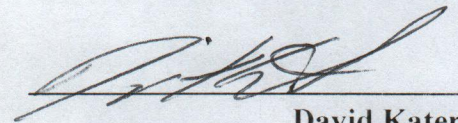
  
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**Kevin Engler** County Clerk  
St. Francois County

**PREPARED BY:**

  
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Corey Schrum HR

  
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**Harold Gallaher**  
Presiding Commissioner

  
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**Kary Buckley**  
Commissioner First District

  
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**David Kater**  
Commissioner Second District