

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
MARCH 18, 2025
TUESDAY**

CALL TO ORDER:

The County Commission met in regular session. Those presents were Presiding Commissioner, Harold Gallaher, and Commissioner Second District, David Kater. Commissioner First District, Kary Buckley was absent. Also, present was County Clerk, Kevin Engler and Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present, Dan Schunks, Louie Seiberlich, Jason Harris, Vesta Mattingly, Parks Peterson, Jay Graf, Rich Luebcke, Laura Smith, Cody Hurt, Carol Gamble, Kim Schrum, Jerel Poor, Angie Usery, Eric Dugal, Bridget Smith, Blake Dudley, and Sheriff Crites.

Commissioner Kater made a motion to approve the consent agenda. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

CONSENT AGENDA:

1. Approval of Minutes, March 11, 2025
2. Disposal office chair tag #3208/Sheriff's dept
3. Disposal broken HP Printer/Recorder of Deeds
4. Appointment Order/Leanne Reed/Evidence Custodian SFC Sheriff's Dept. \$18.47 per hr.
5. Appointment Order/Barbera Randazzo/Victim Advocate, Legal Secretary Prosecuting Attorney \$16.06 per hr.
6. Proof of publication/Financial Statement/State Auditor

TABLED AGENDA ITEMS: None.

GENERAL BUSINESS:

APPROVE ANNUAL BID

The following bids were approved for the Annual Bid Opening.

- a) Commission/Office supplies
- b) Road & Bridge/various vendors
- c) Treasurer/Office supplies
- d) Circuit Judge, Court Reporter, & Circuit Marshal/office supplies
- e) County Clerk/Office supplies

**MINUTES-MARCH 18, 2025
PAGE 2**

**PURCHASE NEW CAR
EQUIPMENT/SHERIFF**

Buck Copeland, fleet manager, came before the Commission wishing to purchase equipment for the five new police Tahoe's. The total cost of this equipment is \$34,298.48. This purchase will be under state contract. Commissioner Kater made a motion to purchase equipment. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

**SALVAGE VEHICLES
SHERIFF'S DEPT.**

Buck Copeland, fleet manager, is requesting to dispose of 1 old Sheriff car, 1 old Sheriff van, 1 old Sheriff pickup truck. Mr. Copeland stated that there will be more vehicles to salvage later so he is just going to hold onto these for now and will have an auction company come when the other cars are ready to salvage. Commissioner Kater made a motion to approve the disposal of these salvaged vehicles. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

**PERMISSION TO APPLY
SOLID WASTE GRANT
ROAD & BRIDGE**

Jason Harris, Highway Administrator, is asking permission to apply for the Solid Waste Management Grant for tires disposal. This grant would help prevent illegal dumping and is a 75-25 match grant. The County's 25% match will be an in-kind match with a total reimbursement of \$49,000.00. Commissioner Kater made a motion to allow Rd & Bridge to apply for the Solid waste management grant. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

**REJECT ASPHALT BID
ROAD & BRIDGE**

Jason Harris, Highway Administrator, is wanting to reject the only bid received for Asphalt. Lead Belt Materials was the only company that submitted a bid, and Mr. Harris wants to reject that bid to get more competitive bids. County Clerk, Kevin Engler, interjected that he does not believe he can legally do that because Lead Belt submitted their bid correctly. Commissioner Kater said he would need to investigate the legality of Mr. Harris' request. This matter will be tabled until next week.

**MINUTES-MARCH 18, 2025
PAGE 3**

**PERMISSION TO BID
NEW VEHICLE/DETECTIVE
DIVISION/SHERIFF**

Sheriff, Jeff Crites, came before the Commission to request bidding a new vehicle for the Detective Division at the Sheriff's Department. This is not a budgeted item, but Sheriff Crites said he met with the Law Enforcement Restitution Board, and they agreed to take the funds from the L.E.R.F. (Law Enforcement Restitution Fund) to pay for the new vehicle. Commissioner Kater made a motion to allow the Sheriff's Department to bid out a new vehicle. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

**PERMISSION TO ENTER
CONTRACT/SOLE SOURCE
PROVIDER/PALMETTO
POSTING/COLLECTOR**

Collector, Angie Usery, is requesting to use Palmetto Posting as a sole source for the tax sale postings. Mrs. Usery stated they have used Palmetto for over 10 years and would like to enter a three year contract. The representative from Palmetto informed Mrs. Usery that a bid was submitted but it currently still has not arrived. The first-year price will be \$35.00 per parcel, second year \$37.50 per parcel, and the final year under contract a \$40.00 per parcel. The cost will vary each year because it is based on parcel count. Commissioner Kater made a motion to approve using Palmetto as a sole source provider for tax sale posting. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

NEXT MEETING:

The next regular meeting of the county commission will be held on Tuesday, March 25, 2025, at 10:00 a.m.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

None.

DEPARTMENT REPORTS:

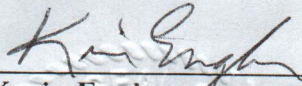
- **County Clerk, Kevin Engler, gave an update on the April Election**
- **Sheriff Crites gave an update on jail operations, calls, and inmate population.**

MINUTES-MARCH 18, 2025
PAGE 4

ADJOURNMENT:

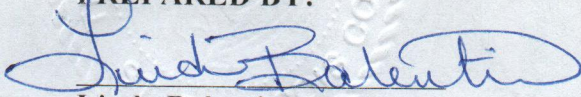
With there being no further business, County Commissioner Kater made a motion to adjourn the meeting. Commissioner Gallaher seconded the motion. All were in favor and the meeting adjourned.

ATTEST:

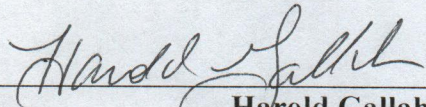


Kevin Engler
County Clerk
St. Francois County, Missouri

PREPARED BY:



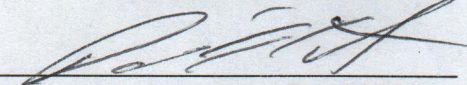
Linda Balentine
Deputy Clerk
St. Francois County, Missouri



Harold Gallaher
Presiding Commissioner



Kary Buckley
Commissioner First District



David Kater
Commissioner Second District