

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
MARCH 11, 2025  
TUESDAY**

**CALL TO ORDER:**

The County Commission met in regular session. Those presents were Presiding Commissioner, Harold Gallaher, Commissioner First District, Kary Buckley, and Commissioner Second District, David Kater. Also, present was County Clerk, Kevin Engler and Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present, Louie Seiberlich, Misty Hedrick, Jason Harris, Corey Schrum, Vesta Mattingly, Parks Peterson, Jay Graf, Rich Luebcke, David Jirik, Connor Harbit, Laura Smith, Cody Hurt, Carol Gamble, Amber Menjoulet, Kim Schrum, Jerel Poor, Kristina Bone, Brad Spar, Angie Usery, Eric Dugal, and Sheriff Crites.

Commissioner Buckley made a motion to approve the consent agenda. Commissioner Kater seconded the motion. All were in favor and the motion passed.

**CONSENT AGENDA:**

1. Approval of Minutes, March 4, 2025
2. Appointment Order/John Leabo, Deputy/Sheriff's Dept. \$23.03 hrly
3. Appointment Order/Michael Wood/Bldg. Tech at Jail \$18.00 hrly
4. Appointment Order/Tim Harris, Lieutenant /Sheriff's Dept. \$31.60 effective 3-10-25
5. Certificate of Training/Kary Buckley
6. Certificate of Training/David Kater
7. Monthly Report/Treasurer
8. Sales Tax Report/Treasurer
9. Monthly Report/Collector
10. Monthly Report/Recorder of Deeds
11. Monthly Report/December/Auditor
12. Monthly Report/November/Auditor
13. Approval authorization/Trustee, Barb Shelton to sell lots

**TABLED AGENDA ITEMS:**           None.

**GENERAL BUSINESS:**

**ANNUAL BID OPENING**

Bids were opened for Annual Bid Opening. All bids were opened and presented for the public and vendors to review. All bids were taken under advisement and will be awarded on an individual basis.



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**SENIOR CITIZEN BOARD  
RESOLUTIONS**

Secretary Linda Balentine presented the resolutions to the Commission on behalf of the Senior Citizen Board. Commissioner Kater made a motion to accept the recommendations for the Resolutions as presented. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**TIME & ATTENDANCE  
TYLER**

Corey Schrum, HR, informed the Commission she is currently looking into the Time & Attendance program offered by Tyler Technologies.

**PART TIME EVIDENCE  
CUSTODIAN/SHERIFF**

Sheriff Crites is wishing to create a new position, part-time evidence custodian. This position will alleviate some of Captain Ryan's workload. It will be 1000 hours per year position, no benefits, grade 4 \$16.06-18.47 per hour. Commissioner Kater made a motion to approve the hiring of a part-time evidence custodian. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**PART TIME TRANSPORT  
DEPUTY/SHERIFF**

Sheriff Crites is wishing to hire Reserve Deputy, Gary Gibson part time to work as the transport Deputy. Mr. Gibson retired from the Sheriff's Dept in 2024. He is still commissioned and is a current reserve officer. Mr. Gibson will receive no benefits, and the rate of pay is \$16.84. Commissioner Buckley made a motion to approve the hiring of Gary Gibson as transport deputy. Commissioner Kater seconded the motion. All were in favor and the motion passed.

**NEXT MEETING:**

The next regular meeting of the county commission will be held on Tuesday, March 18, 2025, at 10:00 a.m.

**CORRESPONDENCE:**

None.

**PUBLIC COMMENTS:**

None.



DEPARTMENT REPORTS:

- County Clerk, Kevin Engler, gave an update on the April Election
- Sheriff Crites gave an update on jail operations, calls, and inmate population.

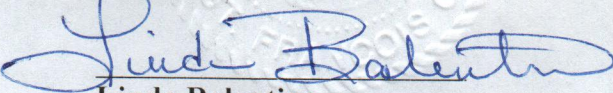
ADJOURNMENT:

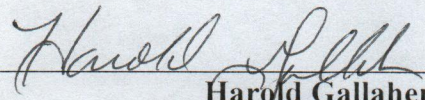
With there being no further business, County Commissioner Kater made a motion to adjourn the meeting. Commissioner Buckley seconded the motion. All were in favor and the meeting adjourned.

ATTEST:


  
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**Kevin Engler**  
County Clerk  
St. Francois County, Missouri

PREPARED BY:

  
\_\_\_\_\_  
**Linda Balentine**  
Deputy Clerk  
St. Francois County, Missouri

  
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**Harold Gallaher**  
Presiding Commissioner

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**Kary Buckley**  
Commissioner First District

  
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**David Kater**  
Commissioner Second District