ST. FRANCOIS COUNTY COMMISSION
MINUTES
JANUARY 21, 2025
TUESDAY

CALL TO ORDER:

The County Commission met in regular session. Those present were Presiding Commissioner, Harold Gallaher, Commissioner First District, Kary Buckley and Commissioner Second District, David Kater. Also, present was County Clerk, Kevin Engler and Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present, Louie Seiberlich, Jay Graf, Dan Schunks, Bridget Smith, Clay Copeland, Amber Menjoulet, Kim Schrum, Misty Hedrick, Jason Harris, Connor Harbit, Cody Hurt, Rich Luebcke, Kristina Bone, Carol Gamble, Kolby Buckley, Mike Sumpter, Parks Peterson, and Sheriff Crites

Commissioner Buckley made a motion to approve the consent agenda. Commissioner Kater seconded the motion. All were in favor and the motion passed.

CONSENT AGENDA:

1. Approval of Minutes, January 14, 2025
2. Monthly Report/Collector
3. Monthly Report/Recorder of Deeds
4. Disposal broken inventory/Tag #37, credenza/Tag #32, old desk/Public Administrator
5. Transfer 2009 Ford F150 from Assessor to Road & Bridge
6. Appointment Order/Patricia Dalton, Juvenile Detention Aide $15.84 per hour
7. Disposal broken inventory/Tag #0155, monitor/Prosecuting Attorney
8. Disposal broken inventory/Tag #1299 & Tag #3219 Optiplex 3060 PC/IT
9. Removing penalty & interest, wrong address/Account 329550, $107.33/Collector

TABLED AGENDA ITEMS:

None.

GENERAL BUSINESS:

BID OPENING CAMERA SYSTEM ROAD & BRIDGE

Bids were opened for the camera system for Road & Bridge. There were two bids received, one from Roberts Alarm Systems and the second from Freedom Security. These bids will be taken under advisement.

AWARD BID FIBER SERVICES/ COUNTY BLDGS

IT Supervisor, Nick Jones, made the recommendation to award the bid for Fiber Services for the various County Buildings to Spectrum Enterprise. This will be a five (5) year contract with the following monthly amounts.

- Courthouse/Annex $775 per month
- Jail/$775 per month

FIBER BID CON'T

- Road & Bridge/$560 per month
- Weber Road/$560 per month

Commissioner Kater made a motion to award Spectrum with the fiber services bid. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

REQUEST TO BID ANNUAL BID

County Clerk, Kevin Engler, requested to bid Annual Bid supplies for County Offices for 2025. The Bid will be opened March 11, 2025. A memo went out to officeholders and office department heads regarding Annual Bid. Commissioner Kater made a motion to approve the Annual bid. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

APPLY RTP GRANT OWL CREEK

Commissioner Buckley made a motion to apply for the RTP, (Recreational Trails Program) Grant for Owl Creek. The grant is funded through MO DNR Division of Parks, and the amount request is $250,000 with a 20% minimum match. Commissioner Kater seconded the motion. All were in favor and the motion passed.

PURCHASE MINI EXCAVATOR/OWL CREEK

Parks Superintendent, Michael Sumpter, is requesting to purchase a Kubota kx 057-5 mini excavator for Owl Creek Park. This will be purchased using leftover ARPA funds and used for current trail/land clearing for the DNR restoration contract, future park expansion & construction. This will not need to be bid out because it will be purchased using the Sourcewell government negotiated contract. The approximate cost is $75,000. Commissioner Buckley made a motion to purchase the mini excavator for Owl Creek. Commissioner Kater seconded the motion. All were in favor and the motion passed.

2025 ENGAGEMENT LETTER/MUELLER OBERKFELL & JONES

Commissioner Kater made a motion to approve the engagement letter with Mueller Oberkfell & Jones for the 2024 audit. This is a continuing contract with a cost of $34,800. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

NEXT MEETING: The next meeting of the county commission will be held on Tuesday, January 28, 2025, at 10:00 a.m.

CORRESPONDENCE: None.

PUBLIC COMMENTS: None.

DEPARTMENT REPORTS: **Sheriff Crites gave an update on the jail and some projects that he is wishing to start.**
County Clerk, Kevin Engler, gave an update on the upcoming April Election.

ADJOURNMENT: With there being no further business, County Commissioner Kater made a motion to adjourn the meeting. Commissioner Buckley seconded the motion. All were in favor and the meeting adjourned.

ATTEST:

Kevin Engler
County Clerk
St. Francois County, Missouri

PREPARED BY:

Linda Balentine
Deputy Clerk
St. Francois County, Missouri

Harold Gallaher
Presiding Commissioner

Kary Buckley
Commissioner First District

David Kater
Commissioner Second District