

ST. FRANCOIS COUNTY COMMISSION
MINUTES
FEBRUARY 7, 2023
TUESDAY

CALL TO ORDER:

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Kary Buckley and Commissioner Second District, David Kater. Also, present was Corey Schrum and Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present, Kevin Jenkins, Mike Ramsey, Parks Peterson, Nick Jones, Jamie Crump, Vesta Mattingly, Mindy Wooldridge, Kim Schrum, Bridget Smith, Amber Menjoulet, Laura Smith, Bob Turner, Louie Seiberlich, Clay Copeland, David Jirik, Jay Graf, Rich Luebcke, Blake Dudley, Kristina Bone, John Gross, Eric Dugal & Sheriff Dan Bullock.

Commissioner Buckley made a motion to move consent item #6 to general business and to approve the remainder of the Consent Agenda. Commissioner Kater seconded the motion. All were in favor and the motion passed.

CONSENT AGENDA:

1. Approval of Minutes, January 31, 2023
2. Destruction of broken equipment/Reader printer/Recorder of Deeds
3. Appointment Order/Randy Camden Jail Administrator/\$29.50 per hour
4. Appointment Order/Jeremy Reid Detention Officer/\$19.24 per hour
5. Monthly Sales Tax Report/Treasurer
6. GIS parcel maintenance rate increase/\$10 per hour increase (\$90)
7. Monthly Report/Recorder of Deeds
8. Removal of inventory/calculators/Collector
9. Unaudited Financial Report for Publication

TABLED AGENDA ITEMS:

**DISPOSAL INVENTORY
PROSECUTING ATTORNEY**

After reviewing the inventory list for the Prosecuting Attorney's office all missing inventory was accounted for. Commissioner Buckley made a motion to approve the inventory for the Prosecuting Attorney's office. Commissioner Kater seconded the motion. All were in favor and the motion passed.

MORGUE CONTRACT

This is a one-year contract with the Forensic Pathologist and his use of the Autopsy suite. After discussion regarding the contract and determining it is a work in progress Commissioner Buckley made a motion to approve the new morgue contract. Commissioner Kater seconded the motion. All were in favor and the motion passed.

GENERAL BUSINESS:

**GIS PARCEL MAINTENANCE
SERVICES CONTRACT**

The County Assessor is requesting to enter a contract with SAM, LLC (Surveying and mapping). This is a yearly contract and will begin immediately. The new rate of pay is \$90 per hour and will not exceed \$25,000.00 per year. Commissioner Kater made a motion to approve the contract for GIS parcel maintenance with SAM, LLC. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**RENEWAL CONTRACT
GEOLOGIST/ASSESSOR**

Assessor Eric Dugal, requested to renew the contract for Professional Services with Bradley D. Ross, Certified Professional Geologist. Mr. Ross helps the Assessor with the quarries that are in the County. This is a continuation of a current contract at \$250 per hour plus expenses. Commissioner Kater made a motion to renew the professional services with Bradley D. Ross. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**REPLACE GLASS/BROKEN
DETENTION DOOR/JAIL**

CMAR, Colin Rogers, submitted a detailed cost proposal for costs to replace broken detention door glass in existing padded cell. The total cost is an addition of \$1,210.00. Commissioner Kater made a motion to approve the cost for the broken detention door glass. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**VICTIM ADVOCATE
GRADE CHANGE/P.A.**

Prosecuting Attorney, Blake Dudley, came before the Commission to request changing the Victim Advocate position from a grade 2 to a grade 4 in CBIZ. This change is for Grant purposes and will take effect when CBIZ beings in the second quarter of 2023. Commissioner Kater made a motion to make the changes to this position. Commissioner Buckley seconded. All were in favor and the motion passed.

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**CLERK 1 TO LEGAL
SECRETARY/P.A.**

Prosecuting Attorney, Blake Dudley, came before the Commission to request changing two employees from a deputy clerk to a legal secretary. Elisha Irby will be making \$14.50 per hour in this new position effective immediately, and Autumn Johnston will be making \$13.75 in this new position effective immediately. Commissioner Kater made a motion to make the changes to this position. Commissioner Buckley seconded. All were in favor and the motion passed.

**LEGAL SECRETARY TO
OFFICE MANAGER/P.A.**

Prosecuting Attorney, Blake Dudley, came before the Commission to request changing Ronda Donze from a legal secretary to office manager. Ms. Donze has restructured the Child Support office and has taken on more responsibilities due to this change. This position is a reimbursable position with the State. After discussion it was decided to table this item until further notice.

**HIRE TWO PART TIME
ATTORNEY'S/P.A.**

Prosecuting Attorney, Blake Dudley, wishes to hire two (2) part time Attorney's part time. Each attorney will work no more than the 1000 hours required and will be paid \$30,000 annually receiving no benefits from the County. Mr. Dudley wishes to hire Michael Maynard and Michael Jackson. Commissioner Buckley made a motion to hire both attorney's part time done through payroll. Commissioner Kater seconded the motion. All were in favor and the motion passed.

NEXT MEETING:

The next regular meeting of the county commission will be held on Tuesday, February 14, 2023, at 10:00 a.m.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

None.

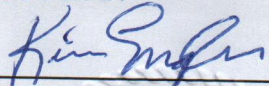
DEPARTMENT REPORTS:

None.

ADJOURNMENT:

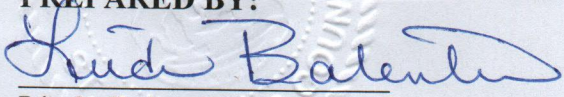
With there being no further business County Commissioner Kater made a motion to adjourn the meeting. Commissioner Buckley seconded the motion. All were in favor and the meeting adjourned.

ATTEST:

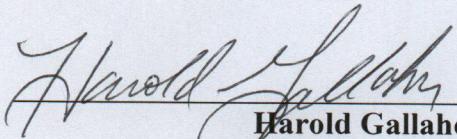


Kevin Engler
County Clerk
St. Francois County, Missouri

PREPARED BY:



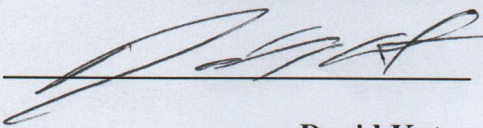
Linda Balentine
Deputy Clerk
St. Francois County, Missouri



Harold Gallaher
Presiding Commissioner



Kary Buckley
Commissioner First District



David Kater
Commissioner Second District