

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
JANUARY 10, 2023
TUESDAY**

CALL TO ORDER:

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Kary Buckley and Commissioner Second District, David Kater Also, present was County Clerk, Kevin Engler and Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present, Mike Ramsey, Kevin Jenkins, Parks Peterson, Nick Jones, Vesta Mattingly, Mindy Wooldridge, Pam Williams, Carol Gamble, Kim Schrum, Kent Scism, Ben Bradley, Bridget Smith, Kaitlin Crocker, Jodi Williams, Corey Schrum, Buck Copeland, Kendra Graham, Brandi Richardson, Laura Smith, Bob Turner, Louie Seiberlich, Clay Copeland, David Jirik, Jay Graf, & Sheriff Dan Bullock

Commissioner Buckley made a motion to approve the Consent Agenda but to remove overage for road striping from consent and add to general, seconded by Commissioner Kater. All were in favor and the motion passed.

CONSENT AGENDA:

1. Approval of Minutes, January 3, 2023
2. 2022 Public Administrator Fees
3. 2022 Public Administrator inventoried assets on hand
4. Field Appraiser II/grade 5
5. Field Appraiser Supervisor/grade 6
6. Removal Salamander Heater/Rd & Bridge
7. Monthly Auditor Expense Report/November 2022
8. Monthly Report/Treasurer
9. Semi Annual/Annual Reports/Treasurer
10. Sales Tax/Local Use Tax (Prop P)/Treasurer

TABLED ITEM:

GENERAL BUSINESS:

MO EXTENSION REPORT

Kendra Graham presented the Commission with the quarterly report for the Missouri Extension office. Mrs. Graham informed about the various programs, activities, and upcoming events the Extension office is involved in. Mrs. Graham also introduced Brandi Richardson, Extension and Engagement Specialist.

MINUTES-JANUARY 10, 2023
PAGE 2

**CHANGE ORDER#3/JAIL
RE-ROOF ARPA FUNDING**

Commissioner Buckley made a motion to do a change order for the Jail re-roof & HVAC modifications at the jail. The initial contract amount was \$1,311,749.98 with previous reductions of \$45,744.00 and the current change reduction amount of \$38,477.00 with a new balance due of \$1,227,528.98 to be paid for out of ARPA funding. Commissioner Kater seconded the motion. All were in favor and the motion passed.

**AMENDED REMITTANCE
CIRCUIT MARSHALL**

The Commission received from the 24th Judicial Circuit the request to remit \$3,523.84 which represents SFC's portion of the operational costs of the Circuit Marshall's Budget for the fiscal year 2023. An amended request was made in the amount of \$3,953.31 Commissioner Kater made a motion to remit amended cost. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**WORK FROM HOME
POLICY**

County Clerk, Kevin Engler, discussed the Work From Home policy. Mr. Engler discussed how people are claiming to work from home but there is no policy in place to allow this. It was discussed that this policy is needed to standardize current methods and rules. The Commission would like to take this under advisement until further notice.

**ST. FRANCOIS COUNTY
LAW ENFORCEMENT
RESTITUTION FUND BOARD**

The County Commission would like to appoint Mrs. Theresa Bauman to the Law Enforcement Restitution Fund Board. Mrs. Bauman will be replacing Nile Meyer who currently sits on the board but is unable to continue due to health reasons. Commissioner Buckley made a motion to appoint Theresa Bauman to the board. Commissioner Kater seconded the motion. All were in favor and the motion passed.

**ST. FRANCOIS COUNTY
LAW ENFORCEMENT
RESTITUTION FUND BOARD**

The County Commission would like to appoint Mrs. Charlotte Boyer to the Law Enforcement Restitution Fund Board. Mrs. Boyer will be replacing George West who currently sits on the board but is unable to continue due to health reasons. Commissioner Buckley made a motion to appoint Charlotte Boyer to the board. Commissioner Kater seconded the motion. All were in favor and the motion passed.

MINUTES-JANUARY 10, 2023
PAGE 3

REQUEST TO BID
ANNUAL BID

County Clerk, Kevin Engler, requested to bid Annual Bid supplies for County Offices for 2023. The Bid will be opened March 14, 2023. A memo will go out to officeholders and office department heads regarding Annual Bid.

CHANGE CDBG/MAC

SFC was awarded the CDBG on behalf of Mineral Area College in the amount of \$400,000. Due to unforeseen circumstances caused by COVID-19, the college was able to enroll students in the allotted time frame. SFC would like to request to reduce the number of beneficiaries on this project from 160 to 64 and to de-obligate the award from \$400,000 to \$320,000. The closeout date is February 1, 2023, and we do not wish for an extension. Commissioner Kater made a motion to make the change for the CDBG for MAC through the MO Dept. of Economic Development. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

REMOVE PENALTY
& INTERST/K. CROCKER

Kaitlin Crocker came before the Commission asking to have penalties and interest removed from her 2021 personal property. Ms. Crocker said she just didn't realize the taxes weren't paid. Ms. Crocker is wanting \$251.68 removed. Commissioner Buckley made a motion to remove penalty & interest for Ms. Crocker. Commissioner Kater seconded the motion. No one was in favor and the motion failed.

REMOVE PENALTY
& INTERST/B. ROBINSON

Kent Scism came before the Commission asking to have penalties and interest removed in the amount of \$1,344.27 on parcel number 09-20-04-03-001-0003.02 for Beverly Robinson. The tax bill was sent to the wrong address. The error was the fault of the County's. Commissioner Kater made a motion to remove penalty & interest for Ms. Robinson in the amount of \$1,344.27. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

NEXT MEETING:

The next regular meeting of the county commission will be held on Tuesday, January 17, 2023, at 10:00 a.m.

CORRESPONDENCE:

None.

MINUTES-JANUARY 10, 2023
PAGE 4

PUBLIC COMMENTS:

None.

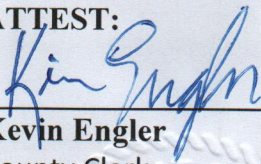
DEPARTMENT REPORTS:

None.

ADJOURNMENT:

With there being no further business County Commissioner Kater made a motion to adjourn the meeting. Commissioner Buckley seconded the motion. All were in favor and the meeting adjourned.

ATTEST:

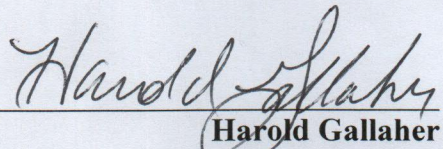


Kevin Engler
County Clerk
St. Francois County, Missouri

PREPARED BY:



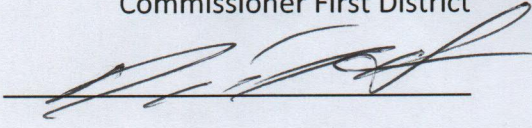
Linda Balentine
Deputy Clerk
St. Francois County, Missouri



Harold Gallaher
Presiding Commissioner



Kary Buckley
Commissioner First District



David Kater
Commissioner Second District