

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
JANUARY 2, 2018**

**(Posted December 29, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, January 2, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for December 26, 2017
2. County Clerk's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Vacation of Roads – Blackwell Area
2. Authorization to Pay Comp Time Overage Amounts
3. Next Regular Meeting –Tuesday, January 9, 2018 at 10:00 a.m.
4. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION**  
**MINUTES**  
**TUESDAY, JANUARY 2, 2018**

**CALL TO ORDER:**

The County Commission met in New Term session on Tuesday, January 2, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Dan Bullock, Louie Seiberlich, Rich Leucke, Clay Copeland, John Gross, Wendell Jarvis, Dana Jenkins, Mr. Jim Bequette, Dan Ward, Kristan Tate, and Steve Grider.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mjullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Budget Public Hearing, Regular Meeting, and Closed Meeting Minutes for December 26, 2017
2. County Clerk's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**VACATION OF ROADS**

Commissioner Mullins reported that the vacation of Tiff Street and Myers Street in the Blackwell area had run the term of the commission and that there were no objections to the vacation of these two streets. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to vacate Tiff Street and Myers Street in the Blackwell area which had been platted many years ago. All commissioners voted in favor of the motion.

**COMP OVERAGE PAY**

County Clerk Mark Hedrick stated that he had reviewed the number of hours of comp time for each employee and there were some employees that were over the maximum amount allowed by law and he is requesting authorization to pay these amounts with the next payroll. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the county clerk to pay the comp time overage as requested. All commissioners voted in favor of the motion.



**JANUARY 2, 2018 COMMISSION MINUTES CONTINUED**  
**PAGE 2**

**NEXT MEETING** The next meeting of the county commission will be held on Tuesday, January 9, 2018 at 10:00 a.m.

**CORRESPONDENCE:** None.


**DELEGATIONS** None.


**DEPARTMENT REPORTS** Recorder Steve Grider reported that scanning of documents will begin next week under the grant that his office had received.

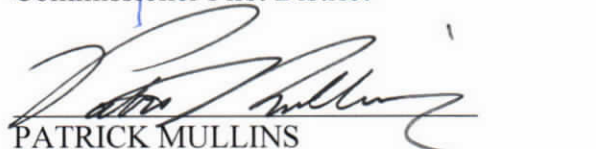
**ADJOURNMENT:** With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
JANUARY 9, 2018  
(Posted January 8, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, January 9, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for January 2, 2018
2. Treasurer's Monthly, Semi-Annual, and Annual Reports
3. Recorder's Monthly Report

Tabled Agenda Items: None.

General Business:

1. University of Missouri Extension Quarterly Report
2. Bid Opening – Uniforms
3. J-Turn Funding Agreement – Greg Beavers
4. Sales Tax Collection Report
5. Request to Waive Penalty and Interest – Paula Cartee
6. New County Seal Ratification
7. Approval of Union Contract
8. Martin Luther King Holiday – Monday, 1/15/2018 – County and State Offices Closed
9. Next Regular Meeting –Tuesday, January 16, 2018 at 10:00 a.m.
10. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, JANUARY 9, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, January 9, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Dan Bullock, Louie Seiberlich, Rich Leucke, Clay Copeland, John Gross, Wendell Jarvis, Kerry Glore, Dan Ward, Kristan Tate, Kendra Graham, Brian Okenfuss, Kevin Jenkins, Buck Copeland, Keith Serini, Justin Hampton, Paula Cartee, Greg Beavers, Tim Meadows, and Steve Grider.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for January 2, 2018
2. Treasurer's Monthly, Semi-Annual and Annual Reports
3. Recorder's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**QUARTERLY REPORT**

Kendra Graham was present and gave the quarterly report of the University of Missouri Extension Council. She discussed what each department had done during the quarter and she discussed the upcoming events for the Extension Council. The commission thanked Ms. Graham for the report.

**AUTHORIZATION TO BID**

There was a request to obtain bids for uniforms for the county road and bridge department, maintenance department and the Assessor's office. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize obtaining bids for the furnishing of uniforms for the county which will include the Road and Bridge Department, Maintenance Department and the Assessor's Office. All commissioners voted in favor of the motion.



**JANUARY 9, 2018 COMMISSION MINUTES CONTINUED**  
**PAGE 2**

**J-TURN AGREEMENT**

Mr. Greg Beavers with the City of Farmington was present to request that the county sign an agreement for the placement of a J-Turn lane on Highway 67. He stated that there would be no cost to the county in this agreement. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to table this matter until January 16, 2018 for further information and discussion of the project. All commissioners voted in favor of the motion.

**SALES TAX COLLECTION**

Treasurer Kerry Gore reported that the sales tax collection for January was down by 23.53% as compared to last year. She stated that part of the decrease was due to the additional payment that county received in December.

**WAIVE INT. & PENALTY**

Ms. Paula Cartee was present to request that interest and penalty be waived on her tax bill due to some problems. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to table this request until the January 16, 2018 meeting so as to allow for the commission to get information from the collector. All commissioners voted in favor of the motion.

**NEW COUNTY SEAL**

Commissioner Gallaher discussed the new county seal and he requested that the new county seal be ratified. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the new county seal as presented. All commissioners voted in favor of the motion.

**UNION CONTRACT**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the contract with Teamsters Local 600 for the Road and Bridge Department as negotiated and will be effective as of January 1, 2018 and will be in force for a period of four (4) years. All commissioners voted in favor of the motion.

**HOLIDAY**

It was reported that Monday, January 15, 2018 will be observed as the Martin Luther King, Jr. Holiday and all county and state offices will be closed.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, January 16, 2018 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.


**DEPARTMENT REPORTS**

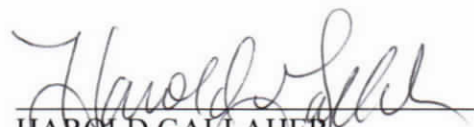
It was reported that the Road and Bridge Department has the new excavator in service and operating.

**ADJOURNMENT:**

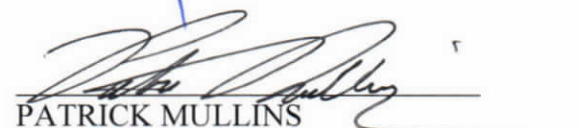
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
JANUARY 16, 2018  
(Posted January 12, 2018 at 11:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, January 16, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for January 9, 2018
2. Collector's Monthly Report

Tabled Agenda Items:

1. J-Turn Funding Agreement – Greg Beavers
2. Request to Waive Interest and Penalty – Paul Cartee

General Business:

1. Approval of Law Enforcement Salary Schedule
2. Juvenile Department Surplus Property Request
3. Authorization to Bid HVAC Work
4. Authorization for 4-way Stop at Loughboro and Rock Roads
5. Appointment to the St. Francois County Board for the Developmentally Disabled
6. Annual Bid Information
7. Next Regular Meeting – Tuesday, January 23, 2018 at 10:00 a.m.
8. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION**  
**MINUTES**  
**TUESDAY, JANUARY 16, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, January 16, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Dan Bullock, Louie Seiberlich, Clay Copeland, John Gross, Wendell Jarvis, Kristan Tate, Kevin Jenkins, Buck Copeland, Dan Duncan, Spring Gray, Matthew Vineyard, Ace Eckhoff, Kerry Glore, Pam Williams, and Steve Grider.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for January 9, 2018
2. Collector's Monthly Report

**TABLED AGENDA ITEMS**

**J-TURN AGREEMENT**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the J-Turn Funding Agreement as presented. All commissioners voted in favor of the motion.

**WAIVE INT & PENALTY**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to waive interest and penalty in an amount of \$185.09 on tax bill number 170028178 due to a problem with the bill and to not waive interest and penalty on tax bill number 175200263. All commissioners voted in favor of the motion.

**BUSINESS**

**SALARY SCHEDULE**

The Sheriff revised the Law Enforcement Salary Schedule which has been approved by the Presiding Judge and is requesting that the county commission approve the schedule. The change deals with the starting pay for a deputy. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Law Enforcement Salary Schedule as presented. All commissioners voted in favor of the motion.

**SURPLUS PROPERTY**

Mr. Eckhoff with the Juvenile Department was present and requested that a 25 year old ping pong table and net be declared as surplus property. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to declare the ping pong table and net as surplus property and to authorize the Juvenile Department to dispose of it. All commissioners voted in favor of the motion.

**BID HVAC WORK**

Commissioner Gallaher is requesting authorization to obtain bids for the HVAC work at the Weber Road Facility and in other areas. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize obtaining bids for HVAC work as requested. All commissioners voted in favor of the motion.

**FOUR-WAY STOP**

A recommendation was made that a four-way stop be established at the intersection of Loughboro and Rock Roads. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to establish a four-way stop at the intersection of Loughboro and Rock Roads. All commissioners voted in favor of the motion.

**APPOINTMENT**

Commissioner Gallaher stated that the term of Holly Joyce on the Board for the Developmentally Disabled is due to end and the board is recommending that Ms. Joyce be re-appointed. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to re-appoint Ms. Holly Joyce to the St. Francois County Board for the Developmentally Disabled as recommended. All commissioners voted in favor of the motion.

**ANNUAL BID INFORMATION**

County Clerk Mark Hedrick reported that the annual bid opening will be held on March 6, 2018 as required by law. He reported that requests for supplies had been sent to all offices and that they should complete the request and get them back to his office.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, January 23, 2018 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**


The new attorney for the Prosecuting Attorney's office was introduced and he is Matthew Vineyard.

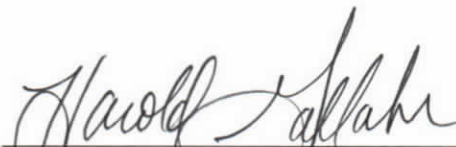
Clay Copeland with Road and Bridge Department gave a report on the recent winter weather and stated that they were out to apply material to the roads and that there were no problems.

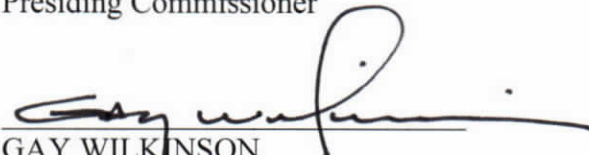
**ADJOURNMENT:**

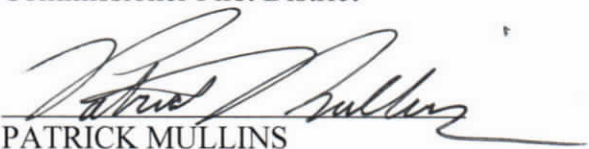
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
JANUARY 23, 2018  
(Posted January 22, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, January 23, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for January 16, 2018
2. Network for Emergency Shelter Service, Inc. Financial Report

Tabled Agenda Items: None.

General Business:

1. Highway Administrator's Annual Report
2. Request to Waive Interest and Penalty – Felicia Lancaster
3. Commission Meeting Schedule – January thru June 2018
4. Budget Adjustment – Assessor's Office
5. Approval to Apply for Grant – Recorder's Office
6. Ozone Close-out Report – Commissioner Mullins
7. Next Regular Meeting –Tuesday, January 30, 2018 at 10:00 a.m.
8. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, JANUARY 23, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, January 23, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Dan Bullock, Louie Seiberlich, John Gross, Wendell Jarvis, Kristan Tate, Kevin Jenkins, Dan Duncan, Mike Alesandrini, Kerry Glore, Pam Williams, Rich Luecke, Dan Ward, Mindy Woolridge, and Steve Grider.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for January 16, 2018
2. Network for Emergency Shelter Service, Inc. Financial Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**HIGHWAY ADMINISTRATOR**

Highway Administrator Wendell Jarvis presented his annual report to the county commission (which will be filed with the minutes). He presented the proposed projects for the year and also the proposed budget for the upcoming year. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Highway Administrator's Annual Report as presented. All commissioners voted in favor of the motion.

**WAIVE INT & PENALTY**

A request to waive interest and penalty was made by Felicia Lancaster for a tax bill for Evelyn Liddell who passed away in December. Ms. Lancaster stated that they did not know that their mother owed the taxes until they went through her paperwork. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to waive interest and penalty in an amount of \$82.02 on tax bill number 170015827 for Evelyn Liddell due to death and not knowing that there was a bill due. All commissioners voted in favor of the motion.

**MEETING SCHEDULE**

County Clerk Mark Hedrick handed out the Commission Meeting Schedule for January through June. No action was required on this item.

**BUDGET ADJUSTMENT**

County Assessor Dan Ward was present and requested that his budget be adjusted to add an amount in the retirement area due to an error in calculation. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the change in the Assessor's budget as requested. All commissioners voted in favor of the motion. The Assessor also turned over all of the job descriptions for his office.

**GRANT APPROVAL**

Recorder Steve Grider was present and made a request to the commission dealing with authorization to apply for a grant to continue scanning documents. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize the Recorder to apply for a grant for scanning documents. All commissioners voted in favor of the motion.

**OZONE CLOSE-OUT REPORT**

Commissioner Mullins read the Air Quality Report for 2017 which will be filed in the office of the county clerk. He stated that we need to continue to work on keeping the emissions down in the county.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, January 30, 2018 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

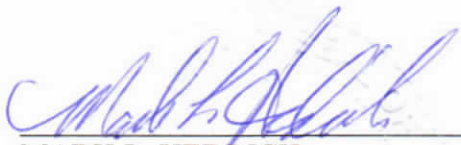
**DEPARTMENT REPORTS**


Dan Ward reported that Commissioner Mullins was presented an award by the Bonne Terre Chamber.

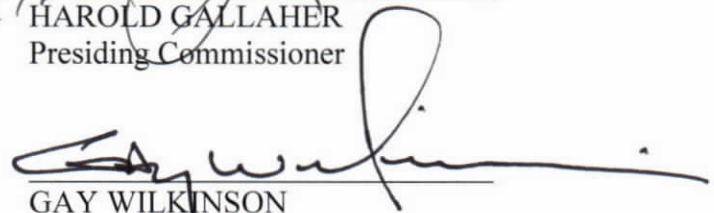
**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
JANUARY 30, 2018  
(Posted January 29, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, January 30, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for January 23, 2018

Tabled Agenda Items: None.

General Business:

1. Volkswagon Settlement Fund – David Grimes
2. Approval to Hire Field Appraiser – Assessor's Office
3. August Filing Information – County Clerk
4. Next Regular Meeting –Tuesday, February 6, 2018 at 10:00 a.m.
5. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, JANUARY 30, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, January 30, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Dan Bullock, Louie Seiberlich, Kristan Tate, Kevin Jenkins, Mike Alesandrini, Sue Gilliam, Pam Williams, Rich Luebcke, Dan Ward, Clay Copeland, Gary Matheny, David Grimes, and Steve Grider.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for January 23, 2018

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**VOLKSWAGON SETTLEMENT** Commissioner Mullins introduced Mr. David Grimes with the SEMO Regional Planning Commission and Mr. Grimes gave an update on the Volkswagon settlement. He reported that Missouri will receive approximately \$41 million from the settlement. He stated that the funds will probably be used for replacement or retro fitting trucks. He believes that it will be a 50% match program. He reported that the Department of Natural Resources will be draft a plan for the use of the funds and this plan should be approved by March of this year. He stated that this will be an application process and the application should be prepared and filed for approval and issued by July of this year. Applications will be reviewed and awards will be made by the Department of Natural Resources. The commission thanked Mr. Grimes for the update.

**APPROVAL TO HIRE**

Assessor Dan Ward was present and stated that he will be employing Austin Aubuchon as a new field appraiser. He stated that this position was included in his budget for this year. No action was needed on this item due to already being approved.

**AUGUST FILING**

County Clerk Mark Hedrick gave a presentation on the upcoming filing for the August election. He reported that filing will begin on Tuesday, February 27<sup>th</sup> and end on Tuesday, March 27<sup>th</sup> at 5:00 p.m. He reported that the first day of filing will be by lottery. He handed out a sheet showing what offices will be up for election in the county this year.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, February 6, 2018 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**


Clay Copeland reported that Lewis Road Bridge had been replaced with box culverts and it took three weeks to complete and is now open to traffic.

Sheriff Dan Bullock reported that he would to discuss were to designate the money that the county receives from the State for prisoners. The commission stated that this will be on the next agenda.

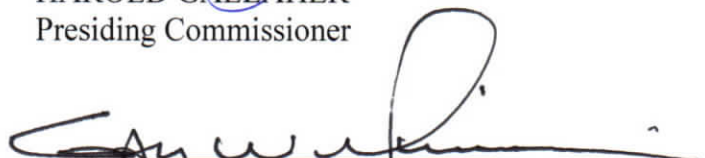
**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
FEBRUARY 6, 2018  
(Posted February 5, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, February 6, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for January 30, 2018
2. County Clerk's Monthly Report
3. Public Administrator's Receipt of Fees
4. Treasurer's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Bid Opening - Uniforms
2. County Auditor's Monthly Report
3. Waive Interest and Penalty – Robert Bodenhamer
4. Thank A Farmer Week – Charles Gamble
5. Reimbursement for State Prisoners Designation of Funds
6. Lincoln Day Holiday – Monday, February 12, 2018 – Offices Closed
7. Next Regular Meeting –Tuesday, February 13, 2018 at 10:00 a.m.
8. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, FEBRUARY 6, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, February 6, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Kristan Tate, Kevin Jenkins, Clay Copeland, Buck Copeland, John Gross, Dana Jenkins, Charles Gamble, and Steve Grider.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for January 30, 2018
2. County Clerk's Monthly Report
3. Public Administrator's Receipt of Fees
4. Treasurer's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

Bids were opened for the furnishing of uniforms for the Road and Bridge, Maintenance, and Assessor departments. Two bids were received from Clean Uniform and Aramark. The bids were taken under advisement for further review.

**MONTHLY REPORT-AUDITOR**

County Auditor Louie Seiberlich reported that he will be furnishing a monthly report to the commission in the future and he went over the monthly report for January at the meeting.

**WAIVE INT&PENALTY**

A request to waive interest and penalty on tax bill number 1740006492 was received from Cynthia Bodenhamer due to the fact that the collector had to return her payment due to owing prior taxes. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to waive interest and penalty on tax bill number 170006492 as requested. Vote: Aye – 0 and No- 3. Motion failed.

**THANK A FARMER WEEK**

Charles Gamble with the St. Francois County Farm Bureau was present and reported that February 4 – 10, 2018 will be designated as Thank A Farmer Week. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to recognize February 4-10, 2018 as Thank A Farmer Week in St. Francois County and to thank all farmers in the county and the country. All commissioners voted in favor of the motion.

**REIMBURSEMENT**

County Clerk Mark Hedrick made a presentation to the commission in reference to the state reimbursement for the housing of state prisoners. He stated that in the past the reimbursement was put into the general fund and the Sheriff is requesting that the reimbursement be put into the Law Enforcement fund due to the fact that the expenses are taken out of that fund. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize depositing the reimbursement from the State of Missouri for the housing of state prisoners into the law enforcement fund. This deposit will only include the money for the board of prisoners. All commissioners voted in favor of the motion.

**LINCOLN DAY HOLIDAY**

It was announced that Monday, February 12, 2018 will be observed as Lincoln Day which is a State holiday and all county and state offices will be closed on that day.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, February 13, 2018 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

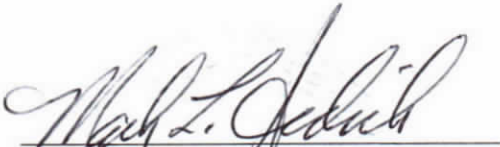
Commissioner Mullins reported that the Bridge Replacement Program under the Federal government is attempting to do away with the replacement of low water crossings as a source for soft match money in the program. He also reported that St. Francois County should be out of the hole in 2021 and at that point the county will have money available for use on bridges.




**ADJOURNMENT:**

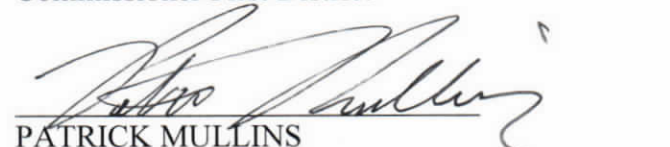
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
FEBRUARY 13, 2018  
(Posted February 9, 2018 at 11:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, February 13, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for February 6, 2018
2. Recorder's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Bid Opening and Approval – April Election Supplies
2. Bid Approval - Uniforms
3. Sales Tax Collection Report
4. Authorization to Bid Computers – IT Department
5. Assessor's Office Approval for Removal of Items from Inventory
6. Waive Interest and Penalty – Timothy Miller
7. President's Day Holiday – Monday, February 19, 2018 – Offices Closed
8. Next Regular Meeting –Tuesday, February 20, 2018 at 10:00 a.m.
9. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, FEBRUARY 13, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, February 13, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Kristan Tate, Kevin Jenkins, Clay Copeland, Buck Copeland, John Gross, Dana Jenkins, Dan Ward, Rich Luebecke, Dan Bullock, Alan Wells, and Steve Grider.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for February 6, 2018
2. Recorder's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

Bids were opened for the furnishing of election supplies for the April Election. One bid was received from Henry M. Adkins and Sons and County Clerk Mark Hedrick recommended approval of the bid. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from Henry M. Adkins and Sons for the furnishing of election supplies for the April Election as recommended. All commissioners voted in favor of the motion.

**BID APPROVAL**

John Gross with the Road and Bridge Department recommended that the bid from Clean Uniform be approved as the uniform provider due to the fact that they submitted a bid for HiVis Coats and Aramark did not. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the bid from Clean Uniform for the furnishing of uniforms for the county for a period of four years as recommended. All commissioners voted in favor of the motion.



**FEBRUARY 13, 2018 MEETING MINUTES CONTINUED**

**PAGE 2**

**SALES TAX COLLECTION**

Dana Jenkins with the Treasurer's office reported that the sales tax collection for February was up over last year, but we are down for year by 6.35% as compared to last year.

**AUTHORIZATION TO BID**

The IT Department is requesting authorization to obtain bids for computers for the county which will continue the upgrade of system. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the IT Department to obtain bids for the upgrade of computers. All commissioners voted in favor of the motion.

**REMOVAL OF EQUIPMENT**

Assessor Dan Ward is requesting that a printer and seven Dell Towers be declared surplus property and removed from the Assessor's inventory. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the removal of equipment from the Assessor's office as requested. All commissioners voted in favor of the motion.

**WAIVE INT&PENALTY**

A request to waive interest and penalty on tax bill number 170016198 was received from Timothy Miller due to the fact that he sent in two checks to pay the taxes and only one check was posted. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to waive interest and penalty on tax bill number 170016198 in an amount of \$115.86 if paid by February 28, 2018 for Timothy Miller. All commissioner voted in favor of the motion.

**PRESIDENT'S DAY HOLIDAY**

It was announced that Monday, February 19, 2018 will be observed as President's Day and all county and state offices will be closed on that day.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, February 20, 2018 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

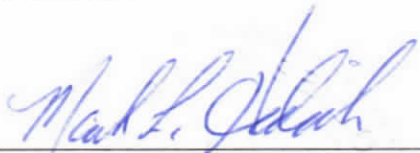
Commissioner Gallaher reported that the State of County address will take place on Monday, February 19, 2018 at Farmington High School. Clay Copeland reported that the Road and Bridge Department worked this past weekend due to the icy weather. Commissioner Wilkinson reported that the commissioner were in attendance at their annual training last week. Commissioner Gallaher reported that the Road and Bridge Department has a number out with the flu.

**FEBRUARY 13, 2018 MEETING MINUTES CONTINUED**  
**PAGE 3**

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

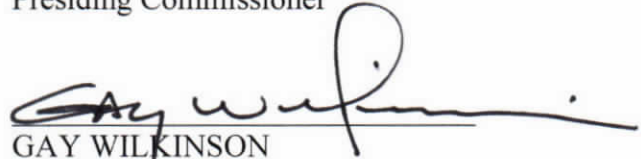
**ATTEST:**



MARK L. HEDRICK  
County Clerk



HAROLD GALLAHER  
Presiding Commissioner



GAY WILKINSON  
Commissioner First District



PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
FEBRUARY 20, 2018  
(Posted February 16, 2018 at 11:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, February 20, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for February 13, 2018
2. Collector's Monthly Report
3. Commissioner Gallaher, Commissioner Wilkinson, and Commissioner Mullins Training Certifications

Tabled Agenda Items: None.

General Business:

1. Bid Opening – HVAC Weber Road
2. 2017 Financial Statement for Publication
3. Authorization to Obtain Bids for Road Projects
4. Authorization to Purchase Box Culverts
5. Next Regular Meeting –Tuesday, February 27, 2018 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, FEBRUARY 20, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, February 20, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Kristan Tate, Kevin Jenkins, Clay Copeland, Buck Copeland, John Gross, Kerry Glore, Dan Ward, Dan Bullock, Wendell Jarvis, and Steve Grider.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for February 13, 2018
2. Collector's Monthly Report
3. Commissioner Gallaher, Commissioner Wilkinson, and Commissioner Mullins Training Certifications

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

Bids were opened for HVAC Work at the Weber Road Facility and one bid was received from Briley Heating and Cooling. Also, bids were opened for rest room work at the Juvenile Center and one bid was received from Lee Mechanical. All bids were taken under advisement for further review.

**FINANCIAL STATEMENT**

County Clerk Mark Hedrick presented the 2017 Financial Statement which will need to be published as required by law. He stated that he needs approval to publish the statement. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the publishing of the 2017 Financial Statement as requested. All commissioners voted in favor of the motion.

**FEBRUARY 20, 2018 MEETING MINUTES CONTINUED**

**PAGE 2**

**AUTHORIZATION TO BID**

This item will be delayed until a later date. This item dealt with the upcoming road projects for the year.

**AUTHORIZATION TO BID**

The Road and Bridge Department requested that they be authorized to obtain bids for box culverts. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the Road and Bridge Department to obtain bids for box culverts as requested. All commissioners voted in favor of the motion. It was noted that the box culverts will be used on Rouggy Varvera Roads.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, February 27, 2018 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

County Clerk Mark Hedrick reported that Absentee Voting for the April election began today. He also reported that filing for the August Primary Election will begin on February 27<sup>th</sup> at 8:00 a.m. and it will be by lottery on the first day.

Commissioner Wilkinson reported that the policy review committee will begin meeting in March to review the personnel policy manual.


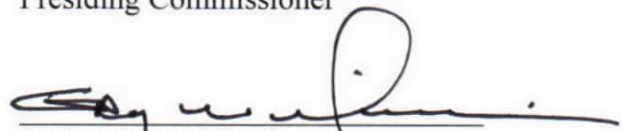
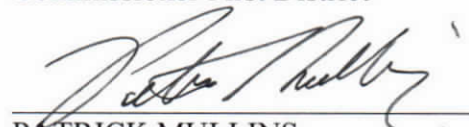
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**



MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District  
PATRICK MULLINS  
Commissioner Second District

**ST. FRANCOIS COUNTY COMMISSION**  
**MINUTES**  
**TUESDAY, FEBRUARY 27, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, February 27, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Kristan Tate, Kevin Jenkins, Clay Copeland, Buck Copeland, John Gross, Dan Ward, Dan Bullock, Wendell Jarvis, Ron Bockenkamp, Mike Alesandrini, Rich Luebcke, Linda Dickerson, and Kim Schrum.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for February 20, 2018
2. City of Farmington Annexation

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID APPROVAL**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the bid from Briley Heating Cooling for HVAC work at the Weber Road Facility. All commissioners voted in favor of the motion.

**BID APPROVAL**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from Lee Mechanical for restroom work at the Weber Road Facility. All commissioners voted in favor of the motion.

**SURPLUS PROPERTY**

The Road and Bridge Department requested that a number of items be declared surplus and to allow for putting these items on GovDeals. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve declaring a number of items from the Road and Bridge Department as surplus and to put the item up for sale on GovDeals as requested. All commissioners voted in favor of the motion.



**FEBRUARY 27, 2018 MEETING MINUTES CONTINUED**

**PAGE 2**

**JOB TITLES CHANGES**

Commissioner Gallaher reported that he is recommending that Clay Copeland be designated as Highway Superintendent and John Gross be designated as Highway Administrator/Supervisor in the Road and Bridge Department. A motion as made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Road and Bridge Department job title changes as recommended. All commissioners voted in favor of the motion.

**AUGUST ELECTION FILING**

County Clerk Mark Hedrick reported that filing for the August primary started today and will run through March 27, 2018.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, March 6, 2018 at 10:00 a.m.

**CORRESPONDENCE:**

Commissioner Mullins reported that he had received correspondence from Brandon Wiles with the Missouri Department of Natural Resources in reference to a draft plan and bid package for the Maple Street site and stated that this should be completed by the end of the month.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

Commissioner reported that he will be attending a Hazard Mitigation meeting on March 6, 2018 at 10:00 a.m.

Commissioner Wilkinson reported that the policy review committee will be meeting on Friday at 9:00 a.m.

Auditor Seiberlich reported that the Tyler upgrade is completed and only a few problems occurred and those have been addressed.

Commissioner Gallaher showed photos of the new bridge on Lewis Road and reported that the bridge worked very well during the last rains that we got.

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**




MARK L. HEDRICK, County Clerk

HAROLD GALLAHER  
Presiding Commissioner



GAY WILKINSON  
Commissioner First District



PATRICK MULLINS  
Commissioner Second District

**FEBRUARY 27, 2018 MEETING MINUTES CONTINUED**

**PAGE 2**

**JOB TITLES CHANGES**

Commissioner Gallaher reported that he is recommending that Clay Copeland be designated as Highway Superintendent and John Gross be designated as Highway Administrator/Supervisor in the Road and Bridge Department. A motion as made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Road and Bridge Department job title changes as recommended. All commissioners voted in favor of the motion.

**AUGUST ELECTION FILING**

County Clerk Mark Hedrick reported that filing for the August primary started today and will run through March 7, 2018.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, March 6, 2018 at 10:00 a.m.

**CORRESPONDENCE:**

Commissioner Mullins reported that he had received correspondence from Brandon Wiles with the Missouri Department of Natural Resources in reference to a draft plan and bid package for the Maple Street site and stated that this should be completed by the end of the month.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

Commissioner reported that he will be attending a Hazard Mitigation meeting on March 6, 2018 at 10:00 a.m.

Commissioner Wilkinson reported that the policy review committee will be meeting on Friday at 9:00 a.m.

Auditor Seiberlich reported that the Tyler upgrade is completed and only a few problems occurred and those have been addressed.

Commissioner Gallaher showed photos of the new bridge on Lewis Road and reported that the bridge worked very well during the last rains that we got.

**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK, County Clerk

\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
MARCH 6, 2018  
(Posted March 5, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, March 6, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for February 27, 2018
2. County Clerk's Monthly Report
3. Public Administrator's Receipt of Fees
4. County Auditor's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Annual Bid Opening
2. Festival Request – Greg Skaggs
3. Waive Interest and Penalty – Miranda Smith
4. Approval of Surplus Property – Juvenile Department
5. Approval of License and Service Agreements – Assessor's Office
6. Authorization to Purchase Vehicle for Circuit Marshall
7. Compensatory Time Discussion
8. Next Regular Meeting –Tuesday, March 13, 2018 at 10:00 a.m.
9. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, MARCH 6, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, March 6, 2018 being at 10:00 a.m. Those being present were First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Presiding Commissioner Harold Gallaher was absent due to being ill. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Kristan Tate, Kevin Jenkins, Clay Copeland, Buck Copeland, John Gross, Dan Ward, Dan Bullock, Mike Alesandrini, Greg Skaggs, Rich Luebcke, Linda Dickerson, Kerry Glore, Ace Eckhoff, and Kim Schrum.

County Clerk Mark Hedrick appointed Commissioner Gay Wilkinson as acting Presiding Commissioner.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. Vote: Aye – 2 and Absent – 1 (Gallaher). Agenda Items:

1. Meeting Minutes for February 27, 2018
2. County Clerk's Monthly Report
3. Public Administrator's Receipt of Fees
4. County Auditor's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**ANNUAL BID OPEING**

County Clerk Mark Hedrick opened all the bids that were received for the Annual Bid Process as required by law. The bids were laid out for review by the public and the county commission recessed during that time. All the bids received were taken under advisement for review by the offices.

**FESTIVAL REQUEST**

Mr. Greg Skaggs was present and made a presentation to the commission in reference to a planned festival later this year. Mr. Skaggs stated that the festival will take place on private property located off of Berry Road north of Bonne Terre. He stated that it would be a wedding with a party after with music and other entertainment. He reported that the music will run from noon to 9:00 p.m. and that he has spoken with the sheriff and that all parking will be on the private property. The commission thanked Mr. Skaggs for the information about the festival.

**WAIVE INT AND PENALTY**

County Clerk Mark Hedrick presented information about a request from Miranda Smith in reference to waiving interest and penalty on a tax bill. He stated that Ms. Smith reported that she had sent in two checks to pay her taxes, but only one check had cleared the bank. Ms. Smith presented copies of her check register showing that she had written two checks for the taxes. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to waive interest and penalty in an amount of \$71.43 on tax bill number 175021923 for Robert Smith due to not applying the check that had been sent in. Vote: Aye – 2 and Absent – 1 (Gallaher)

**SURPLUS PROPERTY**

Ace Eckhoff with the Juvenile Department was present and presented a list of items that they wanted designated as surplus property due to the condition of the items. He stated that these items are beyond repair and that they are no longer usable. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve designating the list of items from the Juvenile Department as surplus property and to authorize the department to dispose of the items as requested. Vote: Aye – 2 and Absent – 1 (Gallaher).

**APPROVAL OF AGREEMENTS**

The Assessor was present and requested that the License and Service Agreements with Vanguard be approved. This is for more field equipment items that have been put into service. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to Approve the License and Service Agreements with Vanguard as requested by County Assessor. Vote: Aye – 2 and Absent – 1 (Gallaher).

**VEHICLE PURCHASE**

Commissioner Mullins stated that the vehicle for the Circuit Marshall needs to be replaced due to the age of the vehicle. He reported that funds are available in the circuit court budget and the vehicle will be obtained through the State Surplus Property Program. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the purchase of a vehicle through the State Surplus Program for the Circuit Marshall. Vote: Aye – 2 and Absent – 1 (Gallaher)

**COMPENSATORY TIME**

County Clerk Mark Hedrick reported that the county has put a place a way to drop the amount of unfunded liabilities by reducing the amount of compensatory time on the books. This was done by allowing that the employee can request to buy back some of the time which will lower the amount of time on the books. The budget this year allowed for the buy-back of some of the compensatory time that the employees have on the books. Each office holder will be responsible for the use of this provision and this should help with the unfunded liabilities that the county has at the present time.

**MARCH 6, 2018 MEETING MINUTES CONTINUED**

**PAGE 3**

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, March 13, 2018 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

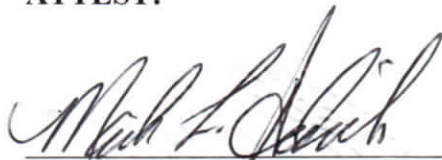
Auditor Louie Seiberlich introduced the lead of the Daniel Jones Company. This company is performing the independent audit of the county this year. He also stated that they will be here this week to obtain the required information for the audit.

John Gross with the Road and Bridge Department reported that the department is working on the Maple Street property and that most of the building have been removed.

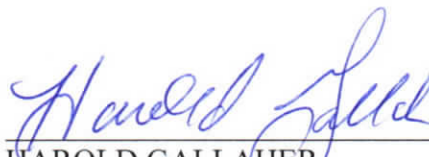
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting.  
Vote: Aye – 2 and Absent – 1 (Gallaher).

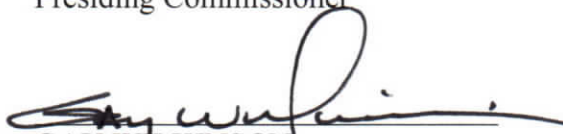
**ATTEST:**



MARK L. HEDRICK, County Clerk



HAROLD GALLAHER  
Presiding Commissioner



GAY WILKINSON  
Commissioner First District



PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
MARCH 13, 2018  
(Posted March 12, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, March 13, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for March 6, 2018
2. Treasurer's Monthly Report
3. Recorder's Monthly Report
4. City of Farmington Annexations

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Computers
2. Bid Approval – Box Culverts
3. Annual Bid Approvals – Various Approvals
4. Sales Tax Collection Report
5. Approval of Senior Citizens Minutes and Resolutions
6. Approval of Resolution Dealing with Hazard Mitigation
7. Bid Rejection – Sheriff's Department
8. Approval of Position Change and Addition – Assessor's Office
9. Next Regular Meeting –Tuesday, March 20, 2018 at 10:00 a.m.
10. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, MARCH 13, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, March 13, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Clay Copeland, Buck Copeland, John Gross, Dan Ward, Dan Bullock, Mindy Woolridge, Brian Briley, Steve Grider, Rich Luebcke, Linda Dickerson, Kerry Glore, Dave Gross, Dan Duncan, and Amber Menjoulet.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for March 6, 2018
2. Treasurer's Monthly Report
3. Recorder's Monthly Report
4. City of Farmington Annexations

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPEING-COMPUTERS**

County Clerk Mark Hedrick opened the bids that were received for the furnishing of computers for the different departments of the county. Three bids were received and they were taken under advisement for review.

**BID APPROVAL**

John Gross with the Road and Bridge Department recommended that the bid from Fred Weber RCP be approved. He stated that this was the only bid received and it is within line for pricing. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the bid from Fred Weber RCP for the furnishing of Box Culverts as recommended. All commissioners voted in favor of the motion.

**ANNUAL BID APPROVAL**

County Clerk Mark Hedrick presented information with recommended approval for office supplies from the county clerk, county auditor, and county assessor for approval. Brian Briley presented a list showing which supplier he is recommending for the furnishing of maintenance supplies along with the trash collection service. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bids for office supplies, maintenance supplies and trash collection as recommended. A representative from Thomure Trash collection was present and questioned whether the bid from Republic was the lowest bid. The county auditor's office stated that it was the lowest bid and that it was lower by more than 5%. The representative stated that they want to make sure that in the future bid information is explained in detail. Commissioner Gallaher stated that all future bid documents will be detailed. With no further discussion, all commissioners voted in favor of the motion. John Gross with the Road and Bridge Department presented a list showing which supplier they are recommending for approval. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the bids as recommended by the Road and Bridge Department. It was noted that a number of suppliers are recommended for approval for asphalt and rock due to the location of the supplier. All commissioners voted in favor of the motion. Buck Copeland with the Sheriff's Department is recommending that Brahler;s be approved as the tire supplier for the Sheriff's Department. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve Brahler's for the tire supplier for the sheriff's department as recommended. All commissioners voted in favor of the motion.

**SALES TAX COLLECITON**

Treasurer Kerry Glore reported that the sales tax collection for March was up a little and that the county is down for the year as compared to last year.

**SENIOR CITIZENS BOARD**

Commissioner Mullins reported that the Senior Citizens Board had met and made their recommendation for funding for the year. He stated that he is requesting approval of the minutes and resolutions of the Senior Citizens Board as presented. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the minutes and resolutions of the Senior Citizens Board as presented. All commissioners voted in favor of the motion.

**RESOLUTION APPROVAL**

Commissioner Mullins stated that the stated that the county needs to approve a resolution approving the Hazard Mitigation Plan that has been prepared. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson approve Resolution Number 2018-01 dealing with Adopting the St. Francois County All-Hazard Mitigation Plan. All commissioners voted in favor of the motion.



**MARCH 13, 2018 MEETING MINUTES CONTINUED**

**PAGE 3**

**BID REJECTION**

The Sheriff and IT Director is recommending that the bid from ITI for the RMS Program be rejected and the county will continue with present program. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to reject the bid from ITI for the RMS Program as recommended. All commissioners voted in favor of the motion.

**POSITON CHANGE**

The Assessor stated that he is requesting that a new positon be added which will be titled Deputy Assessor and Mindy Wooldrige will be in that position. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the new position and to approve the position changes as recommended. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, March 20, 2018 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.


**DEPARTMENT REPORTS**

Commissioner Gallaher reported that the county is breaking even on the Weber Road Facility.  
Sheriff Dan Bullock reported that the Adult Easter Egg Hunt will be held on March 24<sup>th</sup>.

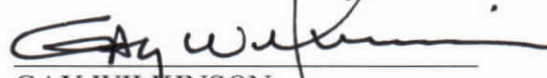
**ADJOURNMENT:**

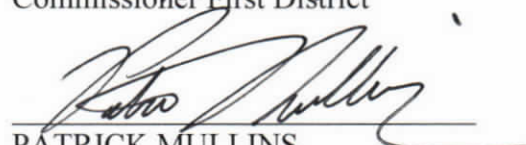
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion..

**ATTEST:**

  
MARK L. HEDRICK, County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner Eirst District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
MARCH 20, 2018  
(Posted March 19, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, March 20, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for March 13, 2018
2. Collector's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Bid Approval – Computers
2. Annual Bid Approvals – Various Approvals
3. Industrial Development Authority Appointment
4. Approval to Purchase Vehicles – Sheriff's Department
5. Election Update – Mark Hedrick
6. Next Regular Meeting –Tuesday, March 27, 2018 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, MARCH 20, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, March 20, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, John Gross, Dan Ward, Linda Dickerson, Louie Seiberlich, Buck Copeland, Steve Grider, and Dana Jenkins.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for March13, 2018
2. Collector's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID APPROVAL-COMPUTERS** IT Department is not ready to make a recommendation for approval at this time.

**ANNUAL BID APPROVAL** County Prosecuting Attorney's Office presented a list of office supplies from the annual bid for approval at the meeting. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the office supplies from the annual bid as recommended by the Prosecuting Attorney's Office. All commissioners voted in favor of the motion.

**IDA APPOINTMENT** Commissioner Mullins reported that Norm Lucas had moved and that there was an opening on the Industrial Development Authority (IDA) board. He stated that he is recommending that Anna Kleiner be appointed to the IDA Board to replace Norm Lucas. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to appoint Anna Kleiner to the IDA Board. All commissioners voted in favor of the motion.



**APPROVAL TO PURCHASE**

Buck Copeland was present and requested that the Sheriff's Department be authorized to purchase four vehicles from the State Surplus Property Program. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the Sheriff's Department to purchase four vehicles from the State Surplus Property Program as requested. All commissioners voted in favor of the motion.

**ELECTION UPDATE**

County Clerk Mark Hedrick reported that Tuesday, March 27<sup>th</sup> at 5:00 p.m. will be end of filing for the August election. He reported that at this point there are no primary races for county offices.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, March 27, 2018 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

Commissioner Gallaher reported that a flag pole and flag has been erected at the Weber Road Facility.


John Gross reported that the last load of debris has been removed from the Maple Street property and that we are waiting for approval from the Department of Natural Resources to proceed. He reported that we have spent \$37,700 to date on the project.

Louie Seiberlich reported that the fraud survey forms from the Independent Auditors need to be returned. He also stated that his office will be conducting a survey on the new insurance.

**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK, County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
MARCH 27, 2018  
(Posted March 26, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, March 27, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for March 20, 2018

Tabled Agenda Items: None.

General Business:

1. Annual Bid Approvals – Various Approvals
2. Authorization to Bid Road Projects – Road and Bridge
3. Authorization to Designate Property as Surplus – Road and Bridge
4. Prosecuting Attorney – New Employee
5. IT Department Server Upgrade Approval
6. Approval of Computer Replacement Bid – IT Department
7. Request to Waive Interest and Penalty – David and Diana Bowling
8. Authorization to Purchase Vehicle – Assessor's Office
9. Approval of Bid for Road and Bridge – Clay Copeland
10. Good Friday Holiday – Friday, March 30, 2018 – County Offices Closed
11. Next Regular Meeting –Monday, April 2, 2018 at 10:00 a.m. – New Term
12. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, MARCH 27, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, March 27, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, John Gross, Dan Ward, Linda Dickerson, Louie Seiberlich, Buck Copeland, Steve Grider, Rich Leucke, Dan Duncan, Kristan Tate, Dan Bullock, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for March 20, 2018

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**ANNUAL BID APPROVAL**

The County Collector, County Treasurer, Juvenile Department and Circuit Court made a recommendations on annual bid approval items. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the annual bids as recommended by the Collector, Treasurer, Juvenile Department and Circuit Court. All commissioners voted in favor of the motion.

**BID ROAD PROJECTS**

John Gross with the Road and Bridge Department requested that they be authorized to obtain bids for road projects for the upcoming year which will include the Juvenile Center Parking Lot. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize the Road and Bridge Department to obtain bids for road projects as recommended which also includes the Juvenile Center Parking Lot. All commissioners voted in favor of the motion.



**SURPLUS PROPERTY**

The Road and Bridge Department is requesting that an extra salt spreader/chipper and a 1997 pick-up be declared surplus and put on GovDeals. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to declare a salt spreader/chipper and 1997 pick-up as surplus and to put these items on GovDeals as recommended. All commissioners voted in favor of the motion.

**PROSECUTING ATTORNEY**

The Prosecuting Attorney was not present at the meeting.

**SERVER UPGRADE**

Dan Duncan with the IT Department was present and stated that the server at the jail needs to be upgraded. He recommended that the county purchase the server on State Contract. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the purchase of a server for the Sheriff's Department under State Contract as recommended. All commissioners voted in favor of the motion.

**BID APPROVAL-COMPUTERS**

Dan Duncan with the IT Department recommended that the county approve the bid from Office Depot for the furnishing of replacement computers for the county. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from Office Depot for the furnishing of computers as recommended. All commissioners voted in favor of the motion.

**WAIVE INT & PENALTY**

The County Assessor is requesting that interest and penalty be waived on tax bill number 170030636 for David and Dana Bowling due to an error on the part of his office and the bill was sent to the wrong owner. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to waive interest and penalty in an amount of \$266.78 on tax bill number 170030636 as recommended by the Assessor. All commissioners voted in favor of the motion.

**PURCHASE VEHICLE**

The county assessor is requesting authorization to purchase 2015 F-250 pick-up from the State Highway Patrol surplus program. He stated that this vehicle was in his budget for this year. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the Assessor to purchase the vehicle as requested from the State Highway Patrol surplus program and to declare the other pick-up was surplus and put it on GovDeals. All commissioners voted in favor of the motion.

**BID APPROVAL**

Clay Copeland with the Road and Bridge Department requested that Central Stone be approved as a supplier for rock and aggregate for the year due to the fact that they did not receive the bid documents due to an address change. Central Stone will charge the same amount as last year. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve Central Stone as a supplier for rock and aggregate. All commissioners voted in favor of the motion.

**MARCH 27, 2018 MEETING MINUTES CONTINUED**

**PAGE 3**

**GOOD FRIDAY HOLIDAY**

Commissioner Gallaher announced that Friday, March 30, 2018 will be observed as the Good Friday Holiday and all county offices will be closed. State offices will be open on that day.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, April 10, 2018 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

None

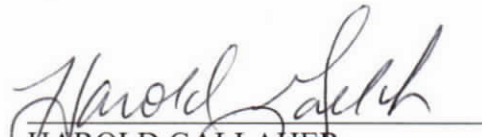
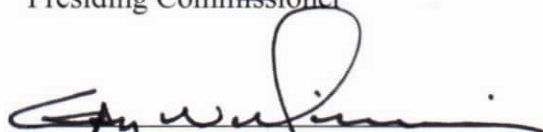
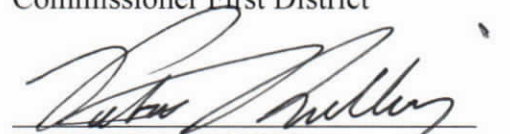
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**



MARK L. HEDRICK, County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
APRIL 2 2018  
(Posted March 29, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Monday, April 2, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for March 27, 2018
2. County Clerk's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Annual Bid Approvals – Various Approvals
2. Insurance Survey Results – Louie Seiberlich
3. Next Regular Meeting –Tuesday, April 10, 2018 at 10:00 a.m.
4. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
MONDAY, APRIL 2, 2018**

**CALL TO ORDER:**

The County Commission met in New Term session on Monday, April 2, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, John Gross, Linda Dickerson, Louie Seiberlich, Buck Copeland, Steve Grider, Dan Duncan, and Sue Gilliam.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for March 27, 2018
2. County Clerk's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**ANNUAL BID APPROVAL**

The Public Administrator made a recommendation on annual bid approval items. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the annual bid as recommended by the Public Administrator. All commissioners voted in favor of the motion.

**INSURANCE SURVEY**

County Auditor Louie Seiberlich presented a report to the county commission in reference to the survey that his office put out the employees about the new insurance for the county. He stated that the surveys came back stating that they are very pleased with the new insurance coverage, but they are not pleased with the customer service that they have received when they have had to call in reference to claims and other information. County Clerk Mark Hedrick stated that he had informed his contacts about the call in number problems and will let them know the results from the survey in reference to the customer service call in phone number.

**APRIL 2, 2018 MEETING MINUTES CONTINUED**  
**PAGE 2**

**NEXT MEETING** The next meeting of the county commission will be held on Tuesday, April 10, 2018 at 10:00 a.m.


**CORRESPONDENCE:** None.

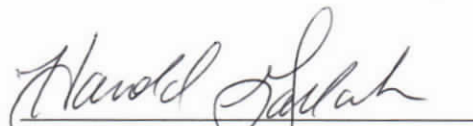
**DELEGATIONS** None.

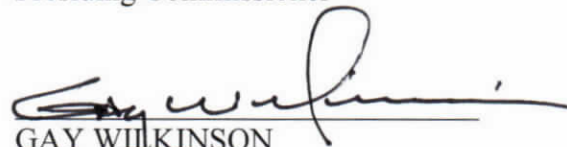
**DEPARTMENT REPORTS** None

**ADJOURNMENT:** With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK, County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
APRIL 10 2018  
(Posted April 6, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, April 10, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for April 2, 2018
2. Treasurer's Monthly Report
3. Auditor's Monthly Report
4. Recorder's Monthly Report
5. Sheriff Dan Bullock's Training Certificate

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Road Projects
2. University of Missouri Extension – Quarterly Report
3. Sales Tax Collection Report
4. Mental Health Board Appointments
5. Contract Renewal – Assessor's Office
6. Additional Payment on Certificates of Participation
7. Child Abuse Prevention Week Designation Resolution
8. Personnel Policy Revision Approval
9. Next Regular Meeting – Tuesday, April 17, 2018 at 10:00 a.m.
10. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, APRIL 10, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, April 10, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher and First District Commissioner Gay Wilkinson. Second District Commissioner Patrick Mullins was absent due to attending a meeting in Jefferson City. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, John Gross, Louie Seiberlich, Rich Leucke, Clay Copeland, Dan Bullock, Kendra Graham, Mindy Woolridge, Spring Gray, Jerrod Mahurin, Kathy Carr, Kelly Tesson, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve the Consent Agenda. Vote: Aye – 2 and Absent – 1 (Mullins). Agenda Items:

1. Meeting Minutes for April 2, 2018
2. Treasurer's Monthly Report
3. Auditor's Monthly Report
4. Recorder's Monthly Report
5. Sheriff Dan Bullock's Training Certificate

**AMEND AGENDA**

County Clerk Mark Hedrick requested that the agenda be amended to all a request to waive interest and penalty. He stated that due to the fact that he was a meeting in Jefferson City on Monday, the collector did not get the request to him on Friday. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to add a request to waive interest and penalty to the agenda. Vote: Aye – 2 and Absent – 1 (Mullins).

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

This item was dropped due to the fact that the bid opening is not until the next meeting and it was put on this agenda by error.

**QUARTERLY REPORT**

Kendra Graham presented the quarterly report for the University of Missouri Extension Council at the meeting. She presented information on the Housing and Environmental Design Program, the 4-H Program, the Live Stock Program, and she stated that the Food and Nutrition Program is in the process of interviewing candidates to fill the vacant position. She reported that the St. Francois County Fair will be held July 31 thru August 5. The commission thanked Ms. Graham for the report.

**SALES TAX COLLECTION**

Treasurer Kerry Glore reported that the sales tax was up for the month as compared to last year. She also reported that at this point we are up by .79% as compared to last year at this time.

**APPOINTMENTS**

Commissioner Gallaher reported that the Mental Health Board is requesting that Linda Lewis and Connie Kopp be appointed to the board. A motion was made by Commissioner Gallaher and seconded by Commissioner Wilkinson to appoint Linda Lewis and Connie Kopp to the St. Francois County Mental Health Board. Vote: Aye – 2 and Absent – 1 (Mullins).

**CONTRACT RENEWAL**

Assessor Dan Ward is recommending that the contract with Bradley D. Ross, CPG be renewed. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve the contract renewal with Bradley D. Ross, CPG as recommended. Vote: Aye – 2 and Absent – 1 (Mullins).

**ADDITIONAL PAYMENT**

Commissioner Gallaher stated that he would like to see the county make some additional payments on the Certificates of Participation this year due to the fact that the county has money in the General Stabilization Fund. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to authorize looking into making an additional payment on the Certificates of Participation. Vote: Aye – 2 and Absent – 1 (Mullins).

**RESOLUTION**

Commissioner Wilkinson stated that April is Child Abuse Prevention Month and he is recommending that the county commission approve a resolution dealing with this designation. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve a resolution designating April as Child Abuse Prevention Month and that the county supports this effort. Vote: Aye – 2 and Absent – 1 (Mullins).

**PERSONNEL POLICY**

Commissioner Wilkinson reported that the personnel policy committee has met and reviewed the personnel policy manual and is recommending that the policy manual be approved as revised. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve the review and revision of the personnel policy as presented. Vote: Aye – 2 and Absent – 1 (Mullins).

**WAIVE INT & PENALTY**

County Clerk Mark Hedrick reported that he had received a request to waive interest and penalty on tax bill number 170008754 for Sandra Kernan due to the tax payer sending in multiple checks to pay their taxes and one of the checks was not applied to the taxes. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to waive interest and penalty in an amount of \$262.39 on tax bill number 170008754 for Sandra Kernan due to a check not being applied by the collector's office. Vote: Aye – 2 and Absent – 1 (Mullins).

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, April 17, 2018 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.


**DEPARTMENT REPORTS**

Louie Seiberlich stated that he will be putting out a box for donations for the MAC Student Food Pantry.

**ADJOURNMENT:**

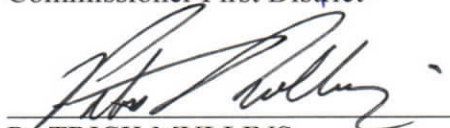
With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Gallaher to adjourn the meeting. Vote: Aye – 2 and Absent – 1 (Mullins).

**ATTEST:**

  
MARK L. HEDRICK, County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
APRIL 17 2018  
(Posted April 16, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, April 17, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for April 10, 2018
2. Collector's Monthly Report
3. City of Bonne Terre Annexation

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Road Projects
2. Appointment to St. Francois County Board for the Developmentally Disabled
3. Approval of an Ordinance Approving Prepayment of Certificate of Participation
4. Next Regular Meeting –Tuesday, April 24, 2018 at 10:00 a.m.
5. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, APRIL 17, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, April 17, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, John Gross, Louie Seiberlich, Clay Copeland, Linda Dickerson, KristanTate, Buck Copeland, Dan Ward, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for April 10, 2018
2. Collector's Monthly Report
3. City of Bonne Terre Annexation

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

Bids were opened for Road Projects for the upcoming year. Bids were received from Leadbelt Materials, Vern Bauman, and Jokerest, Inc. All bids were taken under advisement for further review.

**APPOINTMENT**

Commissioner Gallaher reported that he had received a request from the St. Francois County Board for the Developmentally Disabled requesting that Patricia Burch be re-appointed to the board. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to re-appoint Ms. Patricia Burch to the St. Francois County Board for the Developmentally Disabled. All commissioners voted in favor of the motion.

**ORDINANCE**

Commissioner Gallaher reported that he had received information on prepaying some of the Certificates of Participation and that the commission needs to approve an ordinance dealing with this matter. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve an Ordinance Approving the Prepayment of \$140,000 Lease Refunding Certificates of Participation, Series 2014; Authorizing and Approving Certain Documents in Connection with the Prepayment of Said Certificates; and Authorizing Certain Other Actions in Connection with the Issuance of Said Certificates. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, April 24, 2018 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.


**DEPARTMENT REPORTS**


None.

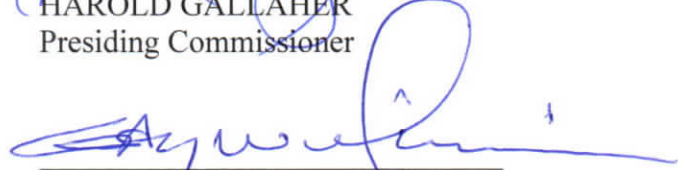
**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK, County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
APRIL 24 2018  
(Posted April 23, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, April 24, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for April 17, 2018
2. Recorder Steve Grider's Training Certificate
3. Auditor Louie Seiberlich's Training Certificate

Tabled Agenda Items: None.

General Business:

1. Bid Approval – Road Projects
2. Request to Waive Interest and Penalty – Keith Pierce
3. Authorization to Obtain Bids for Work on Restrooms at Weber Road Facility
4. Next Regular Meeting –Tuesday, May 1, 2018 at 10:00 a.m.
5. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, APRIL 24, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, April 24, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, John Gross, Louie Seiberlich, Clay Copeland, Steve Grider, KristanTate, Keith Pierce, Dan Ward, Dan Duncan, Dan Bullock, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**AMEND AGENDA**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to amend the agenda to add Authorization to Bid a Server for the Recorder's Office which was omitted. All commissioners voted in favor of the motion,

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for April 17, 2018
2. Recorder Steve Grider's Training Certificate
3. Auditor Louie Seiberlich's Training Certificate

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID APPROVAL**

Clay Copeland with Road and Bridge stated that they are recommending that the bid from Jokerst, Inc. be approved as the lowest and best bid for the paving project for Davis Crossing Road. He stated that the length will be 1.5 miles. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from Jokerst, Inc. for the paving of Davis Crossing Road as recommended. All commissioners voted in favor of the motion. Mr. Copeland stated that the department is not ready for the other projects at this time due to the fact that the weather has been rainy and that the road crew does not have the roads ready for paving at this point.

**APRIL 24, 2018 MEETING MINUTES CONTINUED**

**PAGE 2**

**WAIVE INT & PENALTY**

Mr. Keith Pierce was present and requested that interest and penalty be waived on one of his tax bills due to the fact that he purchased the property last year and he did not receive a tax bill and he through is was in his escrow at the bank, but it was not and he did not find out about this until now. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to waive interest and penalty in an amount of \$115.21 on tax bill number 170015689 for Keith Pierce due to not receiving a tax bill. All commissioners voted in favor of the motion.

**BID AUTHORIZATON**

Commissioner Gallaher stated that the county needs to bring the restrooms at the Weber Road Facility up to ADA standards and is requesting authorization to obtain bids for the work. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorization to obtain bids for the upgrade of the restrooms at the Weber Road Facility to ADA standards. All commissioners voted in favor of the motion.

**BID AUTHORIZATION**

Recorder Steve Grider is requesting authorization to obtain bids for a server and software for this office. He stated that the other server has send the end of its life and Dan Duncan concurred with this assessment of the server. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize the recorder to obtain bids for a server and software as requested. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, May 1, 2018 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

Assessor Dan Ward reported that the new truck is now in operation in his department and that the 2004 pick-up has been put on GovDeals to be sold.

Auditor Louie Seiberlich gave a short report on the training he attended last week. He stated that this is his required training and that the training was very beneficial of Amber Menjoulet and himself.

Commissioner Gallaher reported that the county had received a donation of a table, chairs, rug, and pictures from Kathleen Aubuchon and that these items will be used in Judge Rupp's old office.

Road and Bridge reported that the Beaver problem has been corrected and that the cost to fix the problem was approximately \$10,000.




**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK, County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
MAY 1 2018  
(Posted April 30, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, May 1, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for April 24, 2018
2. Public Administrator Gary Matheny's Training Certificate
3. Collector Pamela Williams' Training Certificate

Tabled Agenda Items: None.

General Business:

1. Truck Driver Job Award – Road and Bridge Department
2. Tuesday, May 8, 2018 Will be Observed as the Truman Day Holiday and All County and State Offices will be Closed
3. No Commission Meeting on May 8, 2018 due to Holiday.
4. Next Regular Meeting –Tuesday, May 15, 2018 at 10:00 a.m.
5. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, MAY 1, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, May 1, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, and Second District Commissioner Patrick Mullins. First District Commissioner Gay Wilkinson was absent due to being out of town. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, John Gross, Louie Seiberlich, Clay Copeland, Steve Grider, Dan Ward, Dan Bullock, and Dana Jenkins.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Gallaher to approve the Consent Agenda. Vote: Aye – 2 and Absent – 1 (Wilkinson). Agenda Items:

1. Meeting Minutes for April 24, 2018
2. Public Administrator Gary Matheny's Training Certificate
3. Collector Pamela Williams' Training Certificate

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**JOB AWARD**

Clay Copeland reported that he is recommending that Tom Sebastian be awarded the truck driver job. A motion was made by Commissioner Mullins and seconded by Commissioner Gallaher to approve the award of the truck driver job to Tom Sebastian as recommended. Vote: Aye – 2 and Absent – 1 (Wilkinson)

**TRUMAN DAY HOLIDAY**

Commissioner Gallaher reported that Tuesday, May 8 2018 will be observed as the Truman Day Holiday which is a state holiday and all county and state offices will be closed on that day.



**MAY 1, 2018 MEETING MINUTES CONTINUED**

**PAGE 2**

**NO COMMISSION MEETING** Commissioner Gallaher reported that there will not be a commission meeting on Tuesday, May 8 2018 due to the Truman Day Holiday.

**NEXT MEETING** The next meeting of the county commission will be held on Tuesday, May 15, 2018 at 10:00 a.m.


**CORRESPONDENCE:** None.

**DELEGATIONS** None.

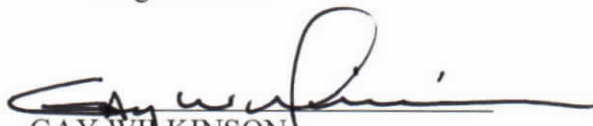
**DEPARTMENT REPORTS** Commissioner Gallaher reported that a military statue had been donated to the county by the Soil and Water Conservation group and will be displayed in the commission room.

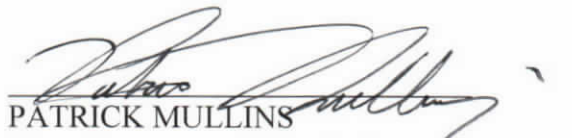
**ADJOURNMENT:** With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Gallaher to adjourn the meeting.  
Vote: Aye – 2 and Absent – 1 (Wilkinson).

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK, County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
MAY 15, 2018  
(Posted May 14, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, May 15, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for May 1, 2018
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report
4. Public Administrator's Receipt of Fees
5. Collector's Monthly Report
6. Recorder's Monthly Report
7. County Auditor's Monthly Report
8. County Clerk's Certificate of Training – Urban Board

Tabled Agenda Items: None.

General Business:

1. Bid Openings – Weber Road Facility Work and Server for Recorder's Office
2. Bid Approval – Juvenile Parking Lot
3. Sales Tax Collection Report
4. Request to Waive Interest and Penalty – Mike Grisham
5. Joining Mass Action Lawsuit – Opioid Drugs
6. NACo Award Announcement – Commissioner Gallaher
7. Maple Street Property Update – Commissioner Mullins
8. Approval of Agreement – Assessor's Office
9. Next Regular Meeting –Tuesday, May 22, 2018 at 10:00 a.m.
10. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, MAY 15, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, May 15, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, John Gross, Louie Seiberlich, Clay Copeland, Steve Grider, Dan Ward, Dan Bullock, Rich Luecke, Linda Dickerson, Sandy Gallaher, Betty Medley, Amber Menjoulet, Bridget Smith, Adrian Eckhoff, Kristan Tate, Pam Williams, and Dana Jenkins.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for May 1, 2018
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report
4. Public Administrator's Receipt of Fees
5. Collector's Monthly Report
6. Recorder's Monthly Report
7. County Auditor's Monthly Report
8. County Clerk's Certificate of Training – Urban Board

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

Bids were opened for work at the Weber Road Facility and one bid was received from Hampton Contracting. Bids were also opened for a server for the Recorder's office and two bids were received from Office Depot and GFI Digital. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to take the bids under advisement. All commissioners voted in favor of the motion.



## **MAY 15, 2018 MEETING MINUTES CONTINUED**

### **PAGE 2**

#### **BID APPROVAL**

Ace Eckhoff with the Juvenile Department was present and recommended that the bid from Jokerst be approved for the paving of the Juvenile Center parking lot. He stated that this was the lowest bid and it was in an amount of \$41,290.80. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the bid from Jokerst in an amount of \$41,290.80 for the paving of the Juvenile Center parking lot as recommended. All commissioners voted in favor of the motion.

#### **SALES TAX COLLECTION**

Dana Jenkins with the treasurer's office reported that the sales tax is still up for the year by .21% as compared to last year at this time.

#### **WAIVE INT & PENALTY**

County Clerk Mark Hedrick reported that he had received a request from Mr. Mike Grisham to waive interest and penalty on tax bills from the Farm Trust. Mr. Grisham stated that he never received the bills for this property due to the fact that the bills were sent to the wrong address. He stated that the bills were sent to a Farmington address instead of the Bismarck address. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to waive interest and penalty in an amount of \$435.57 on tax bill numbers 150034476, 160034447, 170034401, 150034480, 160034451, and 170034405 for Farm Trust due to the fact that the tax payer did not receive the bills due to sending to the wrong address. All commissioners voted in favor of the motion.

#### **JOINING LAW SUIT**

Commissioner Gallaher stated that he had been approached by a group to join a mass action law suit dealing with the Opioid drug situation. He stated that he was just reporting on this request and he is not asking for any action. He stated that the county needs to look into this request further. No action was taken on this item.

#### **NACO AWARD**

Commissioner Gallaher reported that he had been informed that St. Francois County will be receiving an Achievement Award from the National Association of Counties at their Annual Conference this year for the Weber Road Facility project.

#### **MAPLE STREET UPDATE**

Commissioner Mullins reported that the engineers are working on the cost estimates for the work on the Maple Street property and these estimates should be completed by next week.

#### **APPROVAL OF AGREEMENT**

Assessor Dan Ward was present to request approval of an agreement dealing with the Laclede Gas assessment protest. He stated that this has been an ongoing situation and that it deals with a number of counties which are in a group working on this situation. He also stated that the local school districts are helping with the cost of this assessment problem with Laclede. He stated that the approximate cost of this agreement will be \$8,000.00. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the agreement with George Sansoucy to provide valuation services. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, May 22, 2018 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

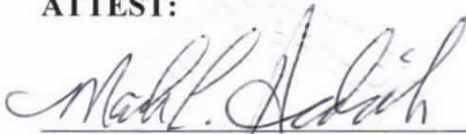
Commissioner Gallaher reported that Jacob Briley a relative of a county employee was Valedictorian at West County High School this year. Commissioner Gallaher also reported that Ms. Betty Medley was back to work after her stroke.

Auditor Louie Seiberlich introduced Bridget Smith as the new audit specialist in his office.

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

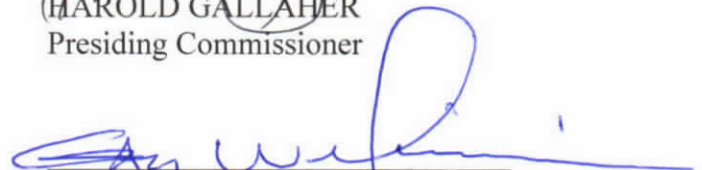
**ATTEST:**



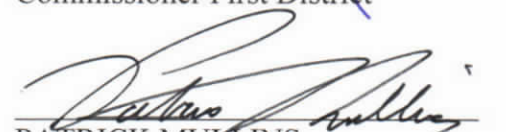
MARK L. HEDRICK, County Clerk



HAROLD GALLAHER  
Presiding Commissioner



GAY WILKINSON  
Commissioner First District



PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
MAY 22, 2018  
(Posted May 21, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, May 22, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for May 15, 2018
2. Receipt of Fees Public Administrator

Tabled Agenda Items: None.

General Business:

1. Bid Approval – Server for Recorder's Office and Weber Road Work
2. Property Insurance Renewal
3. Ashley Beard to Address the Commission
4. Memorial Day Holiday, Monday, May 28, 2018 – County and State Offices Closed
5. Next Regular Meeting –Tuesday, May 29, 2018 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, MAY 22, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, May 22, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Ashley Burd, John Gross, Louie Seiberlich, Clay Copeland, Steve Grider, Dan Duncan, Linda Dickerson, Betty Medley, Rich Leucke, Buck Copeland, Pam Williams, Dan Bullock, and Dana Jenkins.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for May 15, 2018
2. Public Administrator's Receipt of Fees

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID APPROVAL**

Recorder Steve Grider was present and stated that they are recommending that the bid from Office Depot be approved as the lowest and best bid for the furnishing of a server and software. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from Office Depot for the furnishing of a server and software for the Recorder's Office as recommended. All commissioners voted in favor of the motion. Commissioner Gallaher reported that he is recommending that the bid for work at the Weber Road facility be rejected. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to reject the Weber Road Facility work bid as recommended. All commissioners voted in favor of the motion.

**PROPERTY INSURANCE**

County Clerk Mark Hedrick reported that he had received the renewal from First State Insurance for the property insurance and he stated that the premium was up a small amount over last year due adding the Weber Road Facility and the amount that the facility is insured for. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the property insurance renewal. All commissioners voted in favor of the motion.

**ASHLEY BURD**

Ms. Ashley Burd with the WIOA Youth Training Program was present and made a presentation on the different youth work programs that they offer. She stated that they offer on-the-job training, summer job, and work experience programs. She stated that the program pays from 50% to 100% of the cost for the work programs. She feels that the youth and the employer benefits from the program. The commission thanked Ms. Burd for the information and that they may be interested in the program.

**MEMORIAL DAY HOLIDAY**

Commissioner Gallaher reported that Monday, May 28, 2018 will be observed as the Memorial Day Holiday and all county and state offices will be closed

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, May 29, 2018 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

Sheriff Dan Bullock reported that the torch run will be tomorrow and that law enforcement personnel will be running from the Madison County line to the Jefferson County line.

Linda Dickerson reported that 40 homes and 14 businesses in Park Hills and Leadington received damage from the rain storm.

Clay Copeland reported that the county did not receive any damage.

**ADJOURNMENT:**

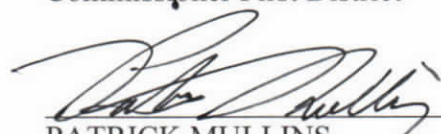
With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK, County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
MAY 29, 2018  
(Posted May 25, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, May 29, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for May 22, 2018
2. City of Desloge Annexation

Tabled Agenda Items: None.

General Business:

1. Job Award – Road and Bridge Department
2. Starting Rate for Two Positions
3. Flood Plain Administrator Appointment
4. Next Regular Meeting –Tuesday, June 5, 2018 at 10:00 a.m.
5. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, MAY 29, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, May 29, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Deloras Gray Wood, John Gross, Louie Seiberlich, Clay Copeland, Steve Grider, Dan Ward, Linda Dickerson, Betty Medley, Kevin Jenkins, Dan Bullock, and Sue Gilliam.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for May 22, 2018
2. City of Desloge Annexation

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**JOB AWARD**

Clay Copeland reported that Kris Korn is being recommended to be awarded the Oil Distribution Specialist job which will be Operator pay due to his experience on the machine. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to the Oil Distribution Specialist job to Kris Korn at operator pay as recommended. All commissioners voted in favor of the motion.

**STARTING RATE OF PAY**

County Clerk Mark Hedrick reported that he received a request from the Juvenile Department and it has been approved by the Judge to increase the starting rate of pay for Detention aide from \$9.00 per hour to \$10.00 per hour. Mr. Hedrick stated that there was also a cook position in the Sheriff's Department that has a starting rate of \$9.00 per hour and he is recommending that this rate also be increased to \$10.00 per hour. He stated that the part time rate is \$10.00 per hour and he feels that full time employees should make at least that amount. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to increase the starting rate for Detention Aide and Cook to \$10.00 per hour effective with the next pay period as recommended. All commissioners voted in favor of the motion.

**FLOOD PLAIN**

Commissioner Gallaher and County Clerk Mark Hedrick reported that the county needs to appoint a new flood plain administrator due to the fact that Mark Hedrick will be retiring at the end of the year and he is the flood plain administrator at the present time. Commissioner Gallaher stated that he is recommending that John Gross be appointed the Flood Plain Administrator. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to appoint John Gross as Flood Plain Administrator. All commissioners voted in favor of the motion. County Clerk Mark Hedrick stated that he would continue to be the Flood Plain Administrator until such time that Mr. Gross can obtain the training for

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, June 5, 2018 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

Ms. Deloras Gray Wood was present and gave a presentation dealing with the Trail of Tears National Historic Trail. She stated that Old Fredericktown Road is a part of the Trail of Tears National Historic Trail and would like to obtain signage for the road to designate this fact. She stated that the county needs to request this designation. Commissioner Gallaher stated that it would be on the next agenda and he thanked Ms. Wood for the information and work on this matter.

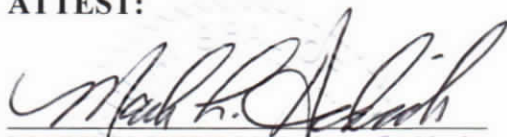
**DEPARTMENT REPORTS**


John Gross reported that Rougely Road should be completed this week. Clay Copeland reported that they will begin repairing the settlement at the Vo-Tech Bridge and the road will be closed at times during the repair.

**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK, County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
JUNE 5, 2018  
(Posted June 4, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, June 5, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for May 29, 2018
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report
4. Public Administrator's Receipt of Fees

Tabled Agenda Items: None.

General Business:

1. Trail of Tears Designation – Old Fredericktown Road
2. Surplus Property Designation – Sheriff's Department
3. Next Regular Meeting –Tuesday, June 12, 2018 at 10:00 a.m.
4. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, JUNE 5, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, June 5, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher and Second District Commissioner Patrick Mullins. First District Commissioner Gay Wilkinson was absent due to being out of town. Also present was County Clerk Mark Hedrick.

Others present: John Gross, Louie Seiberlich, Clay Copeland, Steve Grider, Buck Copeland, Linda Dickerson, Betty Medley, Kevin Jenkins, Dan Bullock, Andrew Young, Charles Gamble, Audrian Eckhoff, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Gallaher to approve the Consent Agenda. Vote: Aye – 2 and Absent – 1 (Wilkinson). Agenda Items:

1. Meeting Minutes for May 29, 2018
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report
4. Public Administrator's Receipt of Fees

**AMEND AGENDA**

A motion was made by Commissioner Mullins and seconded by Commissioner Gallaher to amend the agenda to add authorization to solicit bids for equipment. Vote: Aye – 2 and Absent – 1 (Wilkinson)

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**TRAIL OF TEARS**

Commissioner Gallaher stated that Old Fredericktown Road is a part of the Trail of Tears and that the county can obtain signage for the road designating it as part of the Trail of Tears. A motion was made by Commissioner Mullins and seconded by Commissioner Gallaher to designate Old Fredericktown Road as part of the Trail of Tears and to place signage on the road. Vote: Aye – 2 and Absent – 1 (Wilkinson)

**SURPLUS PROPERTY**

Sheriff Dan Bullock reported that his department has three vehicles that he would like to designate as surplus and transfer two of the vehicles to the Road and Bridge Department and donate one vehicle to the Doe Run Fire Department. A motion was made by Commissioner Mullins and seconded by Commissioner Gallaher to authorize the Sheriff's Department to transfer two vehicles to the Road and Bridge Department and to donate one vehicle to the Doe Run Fire Department as recommended. Vote: Aye – 2 and Absent – 1 (Wilkinson)

**BID AUTHORIZATION**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize obtaining bids for a trailer for the Road and Bridge Department. Vote: Aye – 2 and Absent – 1 (Wilkinson)

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, June 12, 2018 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**


None.  
None.

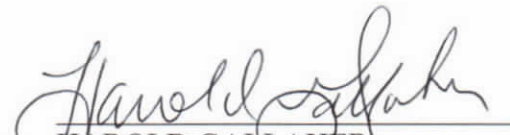
**DEPARTMENT REPORTS**

Commissioner Gallaher reported on the audit finding for the most recent audit and stated that this finding will be addressed.  
Commissioner Mullins reported that he is working on the Missouri Farmers Care program and it will be presented at a later date.  
John Gross reported that the Vo-Tech Road Bridge will be closed on June 11<sup>th</sup> and will be closed for two to three weeks for repair on the approaches. With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Gallaher to adjourn the meeting.  
Vote: Aye – 2 and Absent – 1 (Wilkinson)

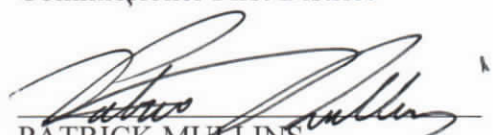
**ADJOURNMENT:**

**ATTEST:**

  
MARK L. HEDRICK, County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
JUNE 12, 2018  
(Posted June 11, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, June 12, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for June 5, 2018
2. Recorder's Monthly Report
3. County Auditor's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Authorization to Obtain Bids for Courthouse Security System
2. Authorization to Approve Professional Testing for Maple Street Property Clean-up
3. Sales Tax Collection Report
4. Waive Interest and Penalty – John and Mary Ann Duckworth
5. Juvenile Detention Center Address Change
6. Juvenile Department – Parking Lot Marking
7. Next Regular Meeting –Tuesday, June 19, 2018 at 10:00 a.m.
8. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION**  
**MINUTES**  
**TUESDAY, JUNE 12, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, June 12, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: John Gross, Louie Seiberlich, Clay Copeland, Steve Grider, Dan Ward, Dana Jenkins, Linda Dickerson, Betty Medley, Kevin Jenkins, Dan Bullock, Andrew Young, Charles Gamble, Audrian Eckhoff, Sandy Gallaher, Kim Payne, Gary Matheny, Judy Pritchett, Clint Pingel, Amber Menjoulet, Vesta Mattingly, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioner voted in favor of the motion. Agenda Items:

1. Meeting Minutes for June 5, 2018
2. Recorder's Monthly Report
3. Auditor's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**AUTHORIZATION TO BID**

Commissioner Gallaher stated that the county needs to look into an entry security system for the courthouse and would like to be authorized to solicit bids for this system. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize soliciting bids for an entry security system for the county courthouse. All commissioners voted in favor of the motion.

**TESTING APPROVAL**

Commissioner Mullins and Gallaher reported that the county will be required to do soil testing at the Maple Street property and they are recommending that the county contract with Smith and Company to provide this service under professional services and the cost of this contract will be approximately \$5,101.00. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to retain Smith and Company to oversee the soil testing at the Maple Street property project as a professional service. All commissioners voted in favor of the motion.

**JUNE 12, 2018 MEETING MINUTES CONTINUED**

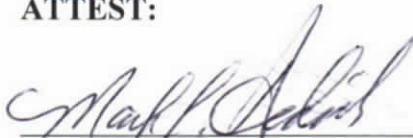
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- SALES TAX COLLECTION** It was reported that the sales tax collection for June was down from last year at this time and the sales tax collection for the year is down by .24% as compared to last year at this time.
- WAIVE INTEREST&PENALTY** John and Mary Duckworth is requesting that interest and penalty be waived on their tax bill due to the fact that they never received a tax bill for the property in question. The Assessor's stated that made an error and did not transfer the property to John and Mary Duckworth and they were never billed for the property. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to waive interest and penalty on tax bill numbers 150000352, 160000350, and 170000349 in an amount of \$241.28 for John and Mary Duckworth due to the fact that they never received a tax bill on the property. All commissioners voted in favor of the motion.
- ADDRESS CHANGE** Ace Eckhoff with the Juvenile Department reported that the address for the Juvenile Detention Center has been changed to 1140 Old Jackson Road. No action was required on this matter.
- PARKING LOT MARKING** The juvenile department is requesting that they be authorized to obtain bids for the marking of the parking lot at the Juvenile Detention Center. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the Juvenile Department to obtain bids for the marking of the Juvenile Detention Center parking lot. All commissioners voted in favor of the motion.
- NEXT MEETING** The next meeting of the county commission will be held on Tuesday, June 19, 2018 at 10:00 a.m.
- CORRESPONDENCE:** None.
- DELEGATIONS** None.
- DEPARTMENT REPORTS** Commissioner Gallaher reported that the ADA restrooms are nearing completion at the Weber Road Facility.  
Commissioner Gallaher reported that the county needs to look into standby generators for the Weber Road Facility, Annex Building, and the Courthouse in this order. He reported that the Jail and Road and Bridge already have standby generators.  
Sheriff Dan Bullock reported that old Jail Locks are being donated for history purposes.  
Clay Copeland reported that the south side approach to the Vo-Tech Road Bridge has started and the bridge will be closed for approximately two weeks during this time.

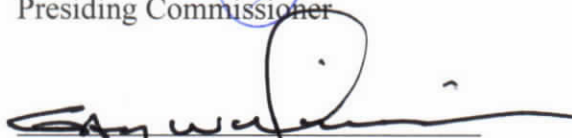
**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK, County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
JUNE 19, 2018  
(Posted June 18, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, June 19, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for June 12, 2018
2. Collector's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Presentation and Approval of Independent Audit for 2017
2. Sunshine Law Request - Policy Development – June 29, 2018 at 9:00 a.m.
3. Approval of Board of Equalization Citizen Members
4. Next Regular Meeting –Tuesday, June 26, 2018 at 10:00 a.m.
5. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION**  
**MINUTES**  
**TUESDAY, JUNE 19, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, June 19, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: John Gross, Louie Seiberlich, Clay Copeland, Steve Grider, Dan Ward, Dana Jenkins, Rich Luecke, Renee, Dan Bullock, Kristan Tate, Kerry Glore, Jacob Myers, Spring Gray, Charles Gamble, and Vonne Karraker.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioner voted in favor of the motion. Agenda Items:

1. Meeting Minutes for June 12, 2018
2. Collector's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**AUDIT APPROVAL**

County Auditor Louie Seiberlich introduced Mr. Jacob Myers with Daniel Jones and Associates and stated that he was very pleased with the auditing firm and that the county had one finding dealing with internal controls and this finding was also in prior audits. Mr. Seiberlich stated that a policy is being prepared to be put in place dealing with this finding. Mr. Myers stated that he would like to thank all of the offices for the cooperation that the auditing firm received during this audit. He stated that the county received an unmodified finding which is the highest rating that can be received. He stated that the county needs written procedures dealing with internal controls. The commission thanked Mr. Myers for the report. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to accept the audit as presented by Daniel Jones and Associates. All commissioners voted in favor of the motion.

**JUNE 19, 2018 MEETING MINUTES CONTINUED**

**PAGE 2**

**POLICY COMMITTEE**

Commissioner Wilkinson reported that the policy will be meeting on Friday, June 29, 2018 at 9:00 a.m. to discuss a policy dealing with Sunshine Law requests. Ms. Vonne Karraker stated that she was very unhappy about the way a sunshine law request was handled and feels that the county needs to work on how these types of requests are handled. The commission stated that they will be working on a policy to address this matter.

**BOE MEMBERS**

County Clerk Mark Hedrick reported that Charles Gamble, James Eaton and Georgiana Bloom are willing to serve as citizen members on the Board of Equalization this year and they need to be approved. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to appoint Charles Gamble, James Eaton and Georgiana Bloom as citizen members of the Board of Equalization. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, June 26, 2018 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.  
None.

**DEPARTMENT REPORTS**

Clay reported that the road and bridge department worked all weekend due to limbs being down. He also reported that the Vo-Tech may be open next week.

Sheriff Dan Bullock reported that there was a fund raising effort over the past weekend for backstoppers and it was very successful.

**ADJOURNMENT:**

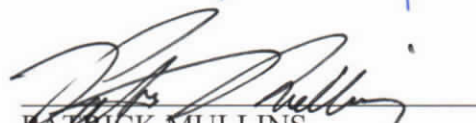
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK, County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
POLICY COMMITTEE  
JUNE 29, 2018  
(Posted June 27, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 9:00 a.m. on Friday June 29, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting is to discuss policy procedures.

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, JUNE 26, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, June 26, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: John Gross, Louie Seiberlich, Clay Copeland, Steve Grider, Dan Ward, Renee Bronbaugh, Kristan Tate, Kerry Glore, Andrew Young, Linda Dickerson, Buck Copeland, Betty Medley, Mike Wisdom, Gary Matheny, Charles Gamble, and Vonne Karraker.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioner voted in favor of the motion. Agenda Items:

1. Meeting Minutes for June 19, 2018

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

County Clerk Mark Hedrick reported that no bids were received for the heavy duty trailer. The commission stated that quotes will be obtained for the trailer.

**JOB AWARD**

Clay Copeland reported that the Road and Bridge Department is recommending that Tim Hafner be awarded the Chipper Operator job. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to award the Chipper Operator job to Tim Hafner as recommended. All commissioners voted in favor of the motion.

**STOP SIGN CONCERN**

Ms. Melanie Allen has expressed a concern with the intersections of Copenhagen, Denman and Old Fredericktown. The Road and Bridge department stated that they do not believe a 4-way stop is justified at this time. The stated that they would like to address this whole area next year by lowering the elevation.

**JUNE 26, 2018 MEETING MINUTES CONTINUED**

**PAGE 2**

**SURPLUS PROPERTY**

Buck Copeland with the Sheriff's Department reported that the department would like to receive approval to designate a number of vehicles and equipment as surplus property and to transfer one 1993 pick-up to the Road and Bridge Department. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to designate the property as presented by the Sheriff's Department as surplus and to transfer one 1993 pick-up to the Road and Bridge department as recommended. All commissioner voted in favor of the motion.

**JOB TITLE CHANGES**

The Prosecuting Attorney's Office is requesting some job title changes, but there was no one present from the office so this item was tabled until the July 2, 2018 meeting.

**GRANT APPROVAL**

Recorder Steve Grider reported that his office has received a grant in an amount of \$12,000 for the purpose of digitizing records. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve accepting the grant. All commissioners voted in favor of the motion.

**PICTOMETRY AGREEMENT**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Pictometry Agreement as recommend by the Assessor and to approve the county and road and bridge financial commitment to the agreement. All commissioners voted in favor of the motion.

**MEETING SCHEDULE**

County Clerk Mark Hedrick handed out the commission meeting schedule for July through December of 2018. No action was required on this item

**NEXT MEETING**

The next meeting of the county commission will be held on Monday, July 2, 2018 at 10:00 a.m. and this will be the New Term of the commission.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

Ms. Vonne Karraker addressed the commission in reference to the proposed job title changes by stated that Ms Clay will be receiving the same pay as the office manager, but her title will be Victims Advocate I and she stated that she does not understand how this could happen. She also stated that she only received two 1099 forms in her request and feels that there should have been more. Ms. Karraker also stated that some of the W-2's did not match the salary information that was provided in other information. She feels that the county is trying to keep the information from her.



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
JUNE 26, 2018  
(Posted June 25, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, June 26, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for June 19, 2018

Tabled Agenda Items: None.

General Business:

1. Bid Opening Heavy Duty Trailer – Road and Bridge
2. Job Award – Road and Bridge
3. Stop Sign Concern (Copenhagen, Denman, Old Fredericktown) – Melanie Allen
4. Approval of Surplus Property for the Sheriff's Department
5. Job Title Changes – Prosecuting Attorney's Office
6. Approval for Grant Submission – Recorder's Office
7. Pictometry Agreement – County Assessor
8. Commission Meeting Schedule – July Thru December 2018
9. Next Regular Meeting – Monday, July 2, 2018 at 10:00 a.m. – New Term
10. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**DEPARTMENT REPORTS**

Commissioner Wilkinson reported that the policy committee will meet at 9:00 a.m. on Friday, June 29, 2018.

Commissioner Gallaher reported that Governor Parsons was in town and signed a bill and this was the first bill signed outside the Capitol.

**ADJOURNMENT:**

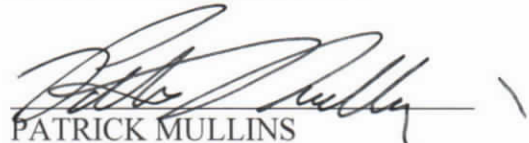
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK, County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
JULY 2, 2018  
(Posted June 29, 2018 at 10:00 a.m.)  
NEW TERM**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Monday, July 2, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for June 26, 2018
2. County Clerk's Monthly Report
3. County Collector Destruction of Records

Tabled Agenda Items:

1. Job Title Changes – Prosecuting Attorney' Office

General Business:

1. Bid Opening Election Supplies for August 7, 2018 Election
2. Missouri Department of Transportation – County Road Inventory – Joe Killian
3. Quarterly report for the University of Missouri Extension Office-Kendra Graham
4. Ag Ready Status-Commissioner Mullins
5. Next Regular Meeting – Tuesday, July 10, 2018 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
MONDAY, JULY 2, 2018**

**CALL TO ORDER:**

The County Commission met in New Term session on Monday, July 2, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Renee Brombaugh, John Gross, Louie Seiberlich, Andrew Young, Sandy Gallaher, Betty Medley, Charles Gamble, Rich Luecbke, Mike Wisdom, Jerrod Mahurin, Kendra Graham, Dana Jenkins, Amber Menjoulet, Joe Killian, Vonne Karraker, and Gary Matheny.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for June 26, 2018
2. County Clerk's Monthly Report
3. County Collector Destruction of Records

**TABLED AGENDA ITEMS**

**JOB TITLE CHANGES**

Jerrod Mahurin, Prosecuting Attorney was present and requested that Tammy Clay be moved to Victims Advocate I due to the person in that position is no longer employed and to move Tasha Kennedy to Legal Secretary and to employ a new Deputy Clerk I to fill the vacant position. The prosecutor stated that he would provide funds from his bad check fund to cover any shortfall in his budget from this request. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the request from the Prosecuting Attorney on personnel changes. Vonne Karraker questioned whether Commissioner Wilkinson should vote on this matter due to a past situation. Commissioner Wilkinson stated that he would be voting. All commissioners voted in favor of the motion.

**BUSINESS**

**BID OPENING**

County Clerk Mark Hedrick opened bids for the furnishing of election supplies for the August 7, 2018 election and only one bid was received from Henry M Adkins & Sons. The county clerk recommended that the bid be accepted in an amount of \$31,078.70. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to

## **JULY 2, 2018 MEETING MINUTES CONTINUED**

### **PAGE 2**

approve the bid from Henry M. Adkins & Sons in an amount of \$31,078.70 as recommended by the County Clerk. All commissioners voted in favor of the motion.

#### **COUNTY ROAD INVENTORY**

Mr. Joe Killian with the Missouri Department of Transportation was present and stated that the county needs to complete the County Road Map Book so it can be delivered to the Missouri Department of Transportation. He also stated that there needs to be a functional classification change of Route JJ to a minor road. It will still be maintained by the State. The road and bridge department stated that they will work on the road map book.

#### **QUARTERLY REPORT**

Ms. Kendra Graham with the University of Missouri Extension Council was present and presented the quarterly report of the Extension office. She discussed the Housing and Environmental Design Department, 4-H/Youth programs, and Livestock program. She also reported that Valerie Craig has been employed to fill the vacancy in the Food and Nutrition Program. Ms. Graham reported that the county fair will be held July 31 – August 5, 2018. The commission thanked Ms. Graham for the report.

#### **AGRI READY STATUS**

Commissioner Mullins reported that he would like to see St. Francois County become an Agri Ready Status County. He stated this shows a sign of support from the county commission for the farming and agriculture community. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to become an Agri Ready County and to submit the paperwork for approval. All commissioners voted in favor of the motion.

#### **NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, July 10, 2018 at 10:00 a.m.

#### **CORRESPONDENCE:**

None.

#### **DELEGATIONS**

Ms. Vonne Karraker was present and stated that she still has questions on her sunshine law request. She stated that she still has not received all of the information requested. She stated that some of the information showed that an individual was paid after he left employment. The county clerk stated that the payroll clerk who provided the information put the name down by mistake and that the individual was not paid after he terminated.

#### **DEPARTMENT REPORTS**

County Auditor Louie Seiberlich reported that he feels that the county commission needs to look into changing a late fee for Liquor Licenses. He stated that some businesses are very late in getting their county liquor license and they should pay a late fee. The commission stated that they will look into the matter.

Commissioner Gallaher stated that the county has made many advancements and improvements over the past few years. He stated that the county now has an employee handbook, policies have been updated,

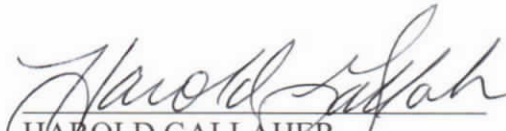
the IT Department has been updated, the accounting system had been updated and reports are easily accessed with the new system. Pay has gone from Semi-monthly to Bi-weekly. The budgeting process starts earlier than in the past and pay schedules have been updated. Job titles and descriptions are in the process of being completed and will be completed by the end of the year. He also stated that the security at the courthouse has been improved and will be improved more shortly. The Road and Bridge Department has been revamped and is working out very well. He stated that the county has increased assets and has paid down debt and that health insurance for county employees has been locked in for two more years.

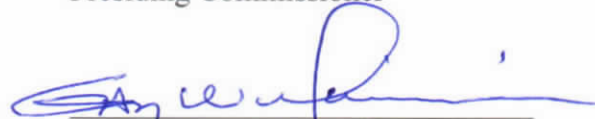
**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK, County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
JULY 10, 2018  
(Posted July 9, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, July 10, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for July 2, 2018
2. County Treasurer's Monthly Report
3. County Treasurer's Semi-Annual Report
4. County Collector's Monthly Report
5. Auditor's Monthly Report
6. Recorder's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Bid Opening Courthouse Security System
2. Sales Tax Collection Report
3. Assessed Valuation for 2018
4. Additional Insurance Coverage Premium
5. Last Day to Register for August 7, 2018 Election – July 11, 2018
6. Next Regular Meeting – Tuesday, July 17, 2018 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
MONDAY, JULY 10, 2018**

**CALL TO ORDER:**

The County Commission met in New Term session on Tuesday, July 10, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, John Gross, Louie Seiberlich, Andrew Young, Sandy Gallaher, Betty Medley, Charles Gamble, Mike Wisdom, Kerry Glore, Buck Copeland, Clay Copeland, Amber Menjoulet, Jesse Rupp, Jason Moser, Dan Ward, Kristan Tate, Dan Bullock and Linda Dickerson.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for July 2, 2018
2. County Treasurer's Monthly Report
3. County Treasurer's Semi-Annual Report
4. County Collector's Monthly Report
5. County Auditor's Monthly Report
6. Recorder's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

County Clerk Mark Hedrick opened bids for the furnishing of a security system for the county courthouse. One bid was received and it was taken under advisement for further review.

**SALES TAX COLLECTION**

Treasurer Kerry Glore reported that the sales tax collection for July was up a little over last year at the same time and for the collection up by 1.02% as compared to last year.

**JULY 10, 2018 MEETING MINUTES CONTINUED**

**PAGE 2**

**ASSESSED VALUATION**

County Clerk Mark Hedrick reported that the first report of assessed valuation for the county for 2018 shows that the assessed valuation is at \$763,870,052 as compared to \$759,216,664 for 2017. No action was required on item.

**ADDITIONAL INSURANCE**

County Clerk Mark Hedrick reported that he had received the premium for the additional property insurance coverage this year. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the payment of the premium for additional property insurance coverage as presented. All commissioners voted in favor of the motion.

**LAST DAY TO REGISTER**

County Clerk Mark Hedrick reported that Wednesday, July 11, 2018 is the last day to register to vote in the August primary and his office will be open until 5:00 p.m. on that day.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, July 17, 2018 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

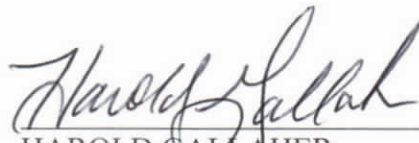
County Recorder Steve Grider reported that he had received the grant money in an amount of \$17,000.

**ADJOURNMENT:**

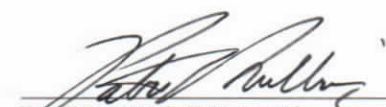
With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK, County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
JULY 17, 2018  
(Posted July 16, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, July 17, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for July 10, 2018

Tabled Agenda Items: None.

General Business:

1. Bid Approval Courthouse Security System
2. Approval of Road Projects – Road and Bridge Department
3. Pictometry Agreements – City of Park Hills and 911
4. Request to Waive Interest and Penalty – Shannon Brown
5. Starting Salary – Attorney – Juvenile Department
6. 2018 NACO Achievement Award – Commissioner Gallaher
7. Next Regular Meeting – Tuesday, July 24, 2018 at 10:00 a.m.
8. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
MONDAY, JULY 17, 2018**

**CALL TO ORDER:**

The County Commission met in New Term session on Tuesday, July 17, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, John Gross, Louie Seiberlich, Andrew Young, Sandy Gallaher, Betty Medley, Charles Gamble, Mike Wisdom, Kerry Glore, Amber Menjoulet, Ron Bockenkamp, Steve Grider, Pam Williams, Rob Baker, Kari McCrory, Dan Ward, Kristan Tate, Dan Bullock and Linda Dickerson.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for July 10, 2018

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID APPROVAL**

Commissioner Gallaher reported that he had reviewed the bid from Astrophysics for the furnishing of an x-ray scanning machine and he is recommending approval of the bid in an amount of \$27,187.00. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the bid from Astrophysics in an amount of \$27,187.00 for the furnishing of an x-ray scanning machine for the courthouse. All commissioners voted in favor of the motion.

**ROAD PROJECTS**

John Gross with the Road and Bridge Department reported that he is recommending that Jokerst, Inc. be awarded the contract for resurfacing Cartee and Randolph Roads in an amount of \$232,000.00. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to award Jokerst, Inc. the contract for resurfacing Cartee and Randolph Roads in an amount of \$232,000.00 as recommended. All commissioners voted in favor of the motion.

**JULY 17, 2018 MEETING MINUTES CONTINUED**

**PAGE 2**

**PICTOMETRY AGREEMENTS** Assessor Dan Ward presented two agreements from the City of Park Hills and the 911 Center for approval. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Pictometry Agreements with the City of Park Hills and the 911 Center as presented. All commissioners voted in favor of the motion.

**WAIVE INT & PENALTY** County Clerk Mark Hedrick reported that he had received a request from Shannon Brown to waive interest and penalty in an amount of \$206.95 on tax bills number 140007512, 150007403, 160007296, and 170007226 due to the fact that they purchased the property this year and that a number of years of taxes were not paid. Ms. Brown stated that she would not be present to discuss this matter. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to waive interest and penalty on tax bill numbers 140007512, 150007403, 160007296, and 170007226 in an amount of \$206.95 for Shannon Brown. Vote: Aye – 0 and No – 3. Motion failed.

**STARTING SALARY** County Clerk Mark Hedrick reported that the Circuit Judge had approved increasing the starting salary for an attorney for the Juvenile Department to \$45,000 per year due to the fact that it is very hard to get anyone to take the job at the current and very difficult to keep them at the present rate. No action was required on this matter.

**2018 NACO AWARD** Commissioner Gallaher reported that the county had received the award from the National Association of Counties and that it will be displayed in the commission room.

**NEXT MEETING** The next meeting of the county commission will be held on Tuesday, July 24, 2018 at 10:00 a.m.

**CORRESPONDENCE:** None.

**DELEGATIONS** None.

**DEPARTMENT REPORTS** Commissioner Gallaher introduced Kari McCrory and Rob Baker with the East Missouri Action Agency. They stated that they would like to thank the commission for all of their support over the years. And the commission thanked them for the work that they do in the community. Commissioner Gallaher reported that the road and bridge department is doing to trimming of trees and branches and mowing to allow for safe passage on county roads. He stated that we must make the roads passable and safe for traffic and that we will do what we can do to clean-up the roads in the county. Auditor Louie Seiberlich stated that on June 12<sup>th</sup> his office sent out a sheet dealing with internal controls and fraud for each office to fill-out and return to his office. He stated that his office is needing the forms as soon as possible to allow his office to prepare the policy document.

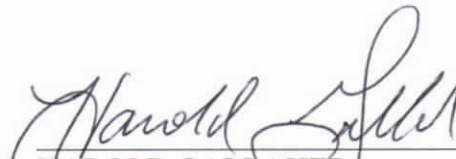


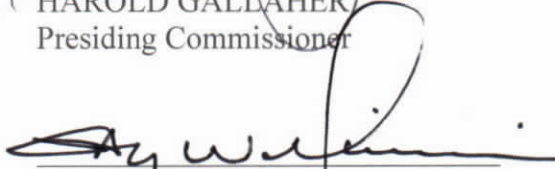
**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK, County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
JULY 24, 2018  
(Posted July 23, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, July 24, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for July 17, 2018
2. Recorder's Amended Monthly Report

Tabled Agenda Items: None.

General Business:

1. Sheriff – Transfer Funds from General to Law Enforcement Fund
2. Sheriff – Amend Budget to Purchase Vehicles
3. Authorization to Obtain Bids for Morgue Carts
4. Authorization to Obtain Bids for Scanning Project Phase II – Recorder
5. Approval of Temporary Morgue Assistant Position – Commissioner Gallaher
6. Approval of Pictometry Agreement – City of Desloge
7. Approval to Make Equipment Repairs – Road and Bridge
8. August 7, 2018 Election Information – County Clerk
9. Deadline for Agenda Items for July 31, 2018 Meeting will be Friday, July 27<sup>th</sup> at 11:00 a.m.
10. Next Regular Meeting – Tuesday, July 31, 2018 at 10:00 a.m.
11. Other Business that May Arise

Correspondence

Public Comment

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
MONDAY, JULY 24, 2018**

**CALL TO ORDER:**

The County Commission met in New Term session on Tuesday, July 24, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, John Gross, Louie Seiberlich, Andrew Young, Sandy Gallaher, Betty Medley, Charles Gamble, Mike Wisdom, Dana Jenkins, Amber Menjoulet, Steve Grider, Dan Ward, Kristan Tate, Dan Bullock, Vonne Karraker, Buck Copeland, Rich Lubecke, Vesta Mattingly, Barb, Dana Shuh, Clay Copeland, and Linda Dickerson.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for July 17, 2018
2. Recorder's Amended Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**TRANSFER OF FUNDS**

Sheriff Dan Bullock reported that his department has an opportunity to purchase vehicles from State Surplus which he did not know about and it was not budgeted. He stated that he could purchase up to five vehicles at an approximate cost of \$94,000. He is requesting that funds be transferred from the General Fund to the Law Enforcement to defray the cost of the vehicles. The sheriff was asked if the sheriff's fund could help with the cost of the vehicles and the sheriff stated that he would use his fund to help with some of the cost, but he does not want to zero out that fund due to the fund is used for other purposes. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the transfer of funds from the General Fund to the Law Enforcement Fund to the extent needed to help with the cost of five vehicles with the understanding that the sheriff's fund will be used to help with the cost. All commissioners voted in favor of the motion.



**JULY 24, 2018 MEETING MINUTES CONTINUED**

**PAGE 2**

**BUDGET AMENDMENT**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve amending the Law Enforcement budget to allow for the purchase of five vehicles. All commissioners voted in favor of the motion.

**MORGUE CARTS**

Commissioner Gallaher requested that the county obtain bids for morgue carts to be used in the county morgue. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize obtaining bids for new or used morgue carts as requested. All commissioners voted in favor of the motion.

**SCANNING PROJECT BID**

Recorder Steve Grider was present and requested that he be authorized to obtain bids for the scanning project phase II. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize obtaining bids for the Phase II Scanning Project for the Recorder's office as requested. All commissioners voted in favor of the motion.

**MORGUE ASSISTANT**

Commissioner Gallaher reported that the county needs to employ a morgue assistant due to the fact that the morgue director is expecting a child and will be off from work. He stated that the position will be temporary and that the starting pay for the position will be \$17.50 per hour. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to establish a temporary morgue assistant position with a rate of pay of \$17.50 per hour as recommended. All commissioners voted in favor of the motion.

**PICTOMETRY AGREEMENTS**

Assessor Dan Ward presented an agreement from the City of Desloge for approval. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Pictometry Agreement with the City of Desloge as presented. All commissioners voted in favor of the motion.

**EQUIPMENT REPAIRS**

The Road and Bridge Department requested that they be authorized to make repairs to the bucket assembly on the bucket trucks. They stated that this a sole source provider and the approximate cost will be \$14,000.00. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the Road and Bridge Department to have the bucket assembly repaired on the bucket trucks as requested and at an approximate cost of \$14,000.00. All commissioners voted in favor of the motion.

**AUGUST 7, 2018 ELECTION**

County Clerk Mark Hedrick reported that Wednesday, August 1, 2018 will be the last day to request an absentee ballot for the August by mail. He also reported that his office would be open on Saturday, August 4, 2018 from 8:00 a.m. until noon for absentee voting for the August election. He stated that voters will need to designate one of the party's to be able to vote for candidates.

**JULY 24, 2018 MEETING MINUTES CONTINUED**

**PAGE 3**

**AGENDA DEADLINE**

County Clerk Mark Hedrick reported that Friday, July 27, 2018 at 11:00 a.m. will be the deadline for submission of Agenda Items for the July 31, 2018 commission meeting due to the fact that he will be out of town on Monday and Tuesday next week. No action required.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, July 31, 2018 at 10:00 a.m.

**CORRESPONDENCE:**  
**PUBLIC COMMENTS**

None.

None.

**DEPARTMENT REPORTS**

Commissioner Mullins reported that he wants to put in the minutes that Mike Wisdom with the Bayless Place Subdivision wants to have their roads taken over by the county. The commission stated that the county is not taking in any private roads at this time. It was stated that there are 13 residents in this subdivision and the roads meet the requirements to be taken over by the county. It was stated that the county is not taking in any more private roads at this time and that they are willing speak with the residents about the situation after the meeting. This request take over the roads in this subdivision will be made a part of the minutes.

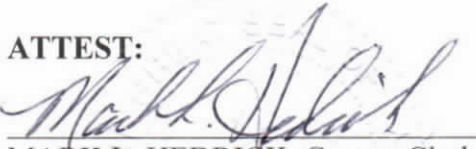
Commissioner Gallaher and Commissioner Mullins reported that there will be presentation held at 10:30 a.m. on Thursday, July 26, 2018 dealing with the Agri Ready County status.

Commissioner Mullins reported that Mr. Michael White with the State Emergency Agency will be here Wednesday, July 25, 2018 at 9:00 a.m. to present a program dealing with the New Madrid fault and the State Plan dealing with this matter.

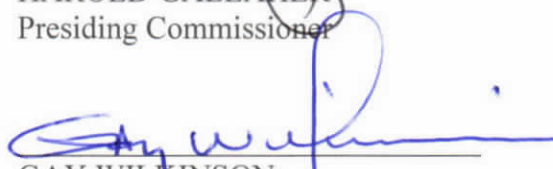
**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK, County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
JULY 31, 2018  
(Posted July 27, 2018 at 11:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, July 31, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for July 24, 2018

Tabled Agenda Items: None.

General Business:

1. EPA Public Availability Session/Big River Mine Tailings Site – August 13, 2018
2. Approval of Amendment to Pictometry Agreement - Assessor
3. Award Road Project Bid – Road and Bridge Department
4. Approval of Pictometry Agreement – City of Farmington
5. County Clerk's Office will be Open on Saturday, August 4<sup>th</sup> from 8:00 a.m. until noon for Absentee Voting
6. Next Regular Meeting – Tuesday, August 7, 2018 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Public Comment

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION**

**MINUTES**

**JULY 31, 2018**

**TUESDAY**

**CALL TO ORDER:**

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson, and Commissioner Second District, Patrick Mullins. Also present was Deputy Clerk, Linda Balentine from the County Clerk's office

Others present: Kevin Jenkins, John Gross, Louie Seiberlich, Mike Wisdom, Amber Menjoulet, Steve Grider, Vonne Karraker, Buck Copeland, Rich Lubecke, Vesta Mattingly, Clay Copeland, Linda Dickerson, Connie Mahurin, and Deputy Prince Evans.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion.

Agenda Items:

1. Meeting Minutes for July 24, 2018

**TABLED AGENDA ITEMS:**

None.

**GENERAL BUSINESS:**

**EPA PUBLIC NOTICE**

Commissioner Mullins spoke about Region 7 hosting a Public Availability Session to provide site update and to discuss remediation of lead contaminated soil in residential yards within the County. The meeting will be held August 13, 2018 at the Bismarck Community Building in Bismarck, MO.

**PICTOMETRY AGREEMENT**

Connie Mahurin from the Assessor's office spoke on behalf of the County Assessor, Dan Ward, about the Amendment to the original Pictometry agreement. She stated the amendment was necessary because there were some areas not covered in the original agreement and that the pixels needed to be increased for better images. The additional cost to amend this agreement is \$7,000, which will come out of the Assessor's budget. Commissioner Wilkinson made a motion to accept the new agreement with additional changes and additional cost. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**BID AWARD-  
ROAD OVERLAY**

John Gross requested that Vern Bauman Contracting Company out of Ste. Genevieve be awarded the bid for the Old Cadet Road overlay. It is approximately 1.5 miles of overlay with an estimated cost of \$98,437. Commissioner Mullins made a motion to accept the bid and Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**PICTOMETRY AGREEMENT  
CITY OF FARMINGTON**

Commissioner Wilkinson made a motion to accept the agreement between City of Farmington and St. Francois County Assessor's office for the agreement of Pictometry imagery, on-site training, & disaster imagery coverage. The city of Farmington will pay 3 installments of \$3,955.00 for the next three years (March 2019-2021) for a total cost of \$11,865.00 payable to St. Francois County. Mr. Rich Lubecke ask the commissioners how does this effect the County's cost. Commissioner Gallaher explained that by allowing the City of Farmington to enter into this agreement it offsets the County's cost by \$11,865.00. Commissioner Wilkinson made a motion and Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**NEXT MEETING:**

The next meeting of the county commission will be held on Tuesday, August 7, 2018 at 10:00a.m.

**CORRESPONDENCE:**

No Correspondence.

**PUBLIC COMMENTS:**

Mrs. Karraker approached the Commission regarding a Story she stated she saw on Facebook about a lawsuit Bates VS Cunningham. Her concern was back in March 2017 Clinton Roberts withdrew from representing Ms. Bates for non-payment and a Mark Zoole began representing Ms. Bates. Mr. Zoole is the attorney for MOPERM and is used by the county to represent county matters. The commissioners were unaware of the matter and told Mrs. Karraker they would research the matter further.

**DEPARTMENT REPORTS:**

**AG READY COUNTY**

Commissioner Mullins stated SFC is now an Ag Ready County. Commissioner Gallaher thanked Commissioner Mullins for all his hard work in making this happen. There will be signs placed at the County limits on the primary roads.

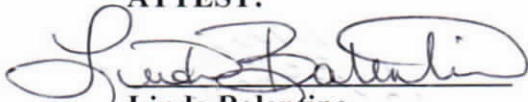
VARVERA ROAD

Road Supervisor Clay Copeland reported on the progress of Box culverts being placed on VarVera Road. He stated the Road is a dead-end road but houses a Sr. Residential Care Facility and when it rains the low water crossing becomes impassable and emergency personnel cannot reach facility. Road & Bridge decided using box-culverts would be the best solution to this problem. He stated work is almost completed and should be finished within a week or so. Mr. Copeland also stated that property owners, Crawford's, were very accommodating to Road & Bridge crews.

ADJOURNMENT:

With there being no further business the County Commissioner Wilkinson made a motion to adjourn the meeting. Commissioner Mullins seconded. All were in favor and the meeting adjourned.


**ATTEST:**




**Linda Balentine**  
Deputy Clerk  
St. Francois County, Missouri



**Harold Gallaher**  
Presiding Commissioner



**Gay Wilkinson**  
Commissioner First District



**Patrick Mullins**  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
AUGUST 7, 2018  
(Posted August 6, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, August 7, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for July 31, 2018
2. County Clerk's Monthly Report
3. County Auditor's Monthly Report
4. Treasurer's Monthly Report
5. Collector's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Authorization to Solicit Bids – Road and Bridge Department
2. Sales Tax Collection Report
3. Approval of Support for East Missouri Action Agency to Obtain Grant Funds for Low Income Housing
4. Approval of Pictometry Agreement – City of Bonne Terre
5. Assessed Valuation after Board of Equalization
6. Property Tax Roll Back for Sales Tax
7. Set Tax Levy Public Hearing
8. Next Regular Meeting – Tuesday, August 14, 2018 at 10:00 a.m.
9. Other Business that May Arise

Correspondence

Public Comment

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION**  
**MINUTES**  
**TUESDAY, AUGUST 7, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, August 7, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Louie Seiberlich, Andrew Young, Betty Medley, Dana Jenkins, Amber Menjoulet, Steve Grider, Dan Ward, Kristan Tate, Vonne Karraker, Buck Copeland, Rich Lubecke, Pam Williams, Jesse Rupp, Copeland, and Linda Dickerson.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for July 31, 2018
2. County Clerk's Monthly Report
3. County Auditor's Monthly Report
4. Treasurer's Monthly Report
5. Collector's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**AUTHORIZATION TO BID**

The Road and Bridge Department is requesting authorization to solicit bids for a used 953B Cat or equivalent high lift. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the Road and Bridge Department to solicit bids for a used 953B Cat or equivalent high lift. All commissioners voted in favor of the motion.

- SALES TAX COLLECTION** It was reported that the sales tax collection is up by 1.46% as compared to last year at this time.
- LETTER OF SUPPORT** A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize sending a letter of support to East Missouri Action Agency in reference to applying for grant funds for low income housing. All commissioners voted in favor of the motion.
- PICTOMETRY AGREEMENT** Assessor Dan Ward presented an agreement from the City of Bonne Terre for approval. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Pictometry Agreement with the City of Bonne Terre as presented. All commissioners voted in favor of the motion.
- ASSESSED VALUATION** County Clerk Mark Hedrick handed out the assessed valuation figures for St. Francois County after the Board of Equalization. He reported that the figures were up by \$3,000,000 as compared to the original figures. No action was required on this item.
- PROPERTY TAX ROLLBACK** County Clerk Mark Hedrick reported that he had calculated the property tax rollback for sales tax as required by law. He stated that the county general revenue levy could be set at 0.3300 for 2018, but the county is required to rollback 0.2700 for sales tax. He stated that the proposed levy for general revenue will be 0.0600 for 2018 after rollback for sales tax. No action was required on this item.
- TAX LEVY HEARING** County Clerk Mark Hedrick stated that the commission needs to set a date for the tax levy public hearing. He stated that he is recommending that the public hearing be set for August 21, 2018 at 10:00 a.m. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to set Tuesday, August 21, 2018 at 10:00 a.m. as the Tax Levy Public Hearing. All commissioners voted in favor of the motion.
- NEXT MEETING** The next meeting of the county commission will be held on Tuesday, August 14, 2018 at 10:00 a.m.
- CORRESPONDENCE:** None.  
**PUBLIC COMMENTS** None.
- DEPARTMENT REPORTS** None.



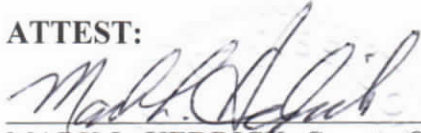
**AUGUST 7, 2018 MEETING MINUTES CONTINUED**

**PAGE 3**

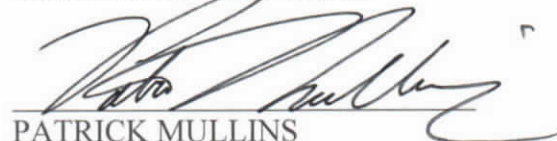
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**



MARK L. HEDRICK, County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
AUGUST 14, 2018  
(Posted August 13, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, August 14, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for August 7, 2018
2. Recorder's Monthly Report
3. August 7, 2018 Primary Election Results

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Recorder's Scanning Project and Morgue Equipment
2. Fraud Policy Amendment – Gary Matheny
3. Position Changes and Additions for 2019 – County Assessor
4. Approval of Resolution Dealing with State Auditor Limited Audit
5. Certification of Primary Election Results for St. Francois County
6. Next Regular Meeting – Tuesday, August 21, 2018 after Tax Levy Public Hearing
7. Other Business that May Arise

Correspondence

Public Comment

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, AUGUST 14, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, August 14, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Louie Seiberlich, Andrew Young, Betty Medley, Dana Jenkins, Amber Menjoulet, Steve Grider, Dan Ward, Kristan Tate, Mike Wisdom, Buck Copeland, Rich Lubecke, Pam Williams, Jesse Rupp, Clay Copeland, Karla Roberts, Charles Gamble, Gary and Joni Jones, Gary Matheny, John Gross, Kevin Engler, Dan Bullock, Elise Hodges, Cindy Johnson, and Linda Dickerson.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for August 7, 2018
2. Recorder's Monthly Report
3. August 7, 2018 Primary Election Results

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

Bids were opened for the Recorder's Scanning Project and one bid was received from Fidar. Bids were also opened for Morgue Equipment and one bid was received from Mopec. All bids were taken under advisement for further review.

**FRAUD POLICY AMENDMENT**

Public Administrator Gary Matheny was present and presented a proposed amendment to the county's fraud policy dealing with violations of the policy involving the Sheriff's Department, County Commission, and Prosecuting Attorney's office. Commissioner Gallaher thanked Mr. Matheny and stated that the commission will take this recommendation under advisement for further review which will include review by the county's attorney.



**AUGUST 14, 2018 MEETING MINUTES CONTINUED**

**PAGE 2**

**PERSONNEL CHANGES**

County Assessor Dan Ward was present and requested that he be authorized to include a Deputy Clerk I and Field Appraiser I position in his 2019 budget. He stated that his office will be under taking a lot of changes next year in the office. He also reported that Connie Mahurin will be the new Real Estate Director and her pay will be based on the salary schedule and number of years of service which will be \$40,040. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the request of the County Assessor as presented. All commissioners voted in favor of the motion.

**STATE AUDITOR APPROVAL**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize sending a letter to the Missouri State Auditor dealing with authorization to conduct an audit dealing with the Prosecuting Attorney's office only as was reported by a whistleblower and to make it a prompt audit and to keep it as a limited audit. All commissioners voted in favor of the motion. It was also reported that the county will be required to pay for the cost of the audit. The cost is unknown at this point.

**ELECTION RESULTS**

County Clerk Mark Hedrick presented the certified election results for the St. Francois County offices for approval. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Primary Election Results as presented. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, August 21, 2018 after the tax levy public hearing.

**CORRESPONDENCE:**

None.

**PUBLIC COMMENTS**

None.

**DEPARTMENT REPORTS**

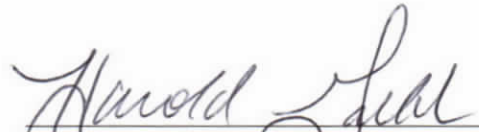
None.

**ADJOURNMENT:**

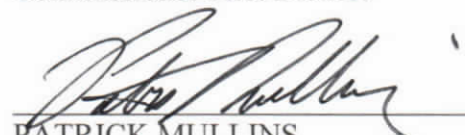
With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK, County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
AUGUST 21, 2018  
(Posted August 20, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, August 21, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – After Tax Levy Public Hearing

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for August 14, 2018
2. Public Administrator's Receipt of Fees

Tabled Agenda Items: None.

General Business:

1. Bid Approval – Recorder's Scanning Project
2. Approval of Tax Levies – General, Road and Bridge and Senior Services
3. Authorization to Obtain Bids for Maintenance Projects (Flooring)– Maintenance Department
4. Approval of Pictometry Agreement St. Francois County and County Assessor
5. Approval of Assessment List Processing and Mailing - Assessor
6. Approval of Advancement of Employee – Treasurer's Office
7. Approval of Holidays for 2019
8. Next Regular Meeting – Tuesday, August 28, 2018 at 10:00 a.m.
9. Other Business that May Arise

Correspondence

Public Comment

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, AUGUST 21, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, August 21, 2018 being at 10:03 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Visitors present: Louie Seiberlich, Kevin Jenkins, Amber Menjoulet, Steve Grider, Dan Bullock, Pam Williams, Mike Wisdom, Jesse Rupp, Cindy Johnson, Clay Copeland, Buck Copeland, Brian Briley, Betty Medley, Charles Gamble, Sandy Gallaher, Linda Dickerson, Rich Lubecke, Gary Matheny, Andrew Young, Kevin Engler, Ray Politte, Vonne Karraker, Emily Holdman, Christopher Stapleton, Dan Ward, John Gross, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for August 14, 2018
2. Public Administrator's Receipt of Fees

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID APPROVAL**

Recorder Steve Grider reported that he is recommending that the bid from Fidlar be approved for the Scanning Project. He stated that the bid amount is \$12,989.07 and the county will pay 30% and it will be paid from the Recorder's Technology Fund. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the bid from Fidlar in an amount of \$12,989.07 for the recorder's scanning project as recommended. All commissioners voted in favor of the motion.

**APPROVAL OF TAX LEVIES**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to set the tax levies for 2018 as follows:

|                 |        |
|-----------------|--------|
| General Fund    | 0.0600 |
| Road and Bridge | 0.2484 |
| Senior Services | 0.0496 |

All commissioners voted in favor of the motion.



**AUTHORIZATION TO BID** Maintenance Supervisor Brian Briley and stated that he would like authorization to obtain bids for some maintenance projects in the courthouse and annex. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the maintenance department to obtain bids for maintenance projects as requested. All commissioners voted in favor of the motion.

**APPROVAL OF AGREEMENT** A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the pictometry agreement between the county and the assessor as recommended. All commissioners voted in favor of the motion.

**APPROVAL OF CONTRACT** County Assessor Dan Ward was present and reported that he is recommending contracting with EJ Rice and Company to do the assessment list processing and mailing for 2019. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to contract with EJ Rice and Company for the assessment list processing and mailing for 2019 as recommended. All commissioners voted in favor of the motion.

**EMPLOYEE ADVANCEMENT** County Treasurer Kerry Glore was present and requested that Sue Gillam be advanced from Deputy Clerk III to Deputy Clerk IV due to Ms. Gillam has been in the position for ten years and she has under taken additional duties in the office. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to advance Sue Gillam to Deputy Clerk IV as recommended by the County Treasurer and it will be effective in 2019. All commissioners voted in favor of the motion.

**2019 HOLIDAYS** County Clerk Mark Hedrick presented the list of county holidays for 2019. There are no changes in the holidays from last year except for the dates that he holidays fall on. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Holidays for 2019 as presented. All commissioners voted in favor of the motion.

**NEXT MEETING** The next meeting of the county commission will be held on Tuesday, August 28, 2018 beginning at 10:00 a.m.

**CORRESPONDENCE:** None.

**PUBLIC COMMENTS**

Ms. Cindy Johnson asked if evening meetings would be possible in the future. Is the county paying for background checks requested by the prosecutor? Commissioner Gallaher stated that the county had tried evening meetings and that hardly anyone attended the meetings. He stated that the commission did not know the answer to the second question, but would check into it.


**DEPARTMENT REPORTS**

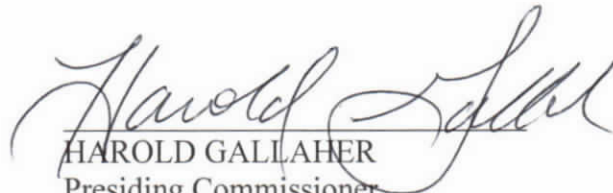
The auditor stated that budget documents are due by the end of the month. Commissioner Gallaher reported that the cost for the State Auditor to do the audit will be \$25,000 to \$50,000.

**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK, County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
AUGUST 21, 2018  
(Posted August 20, 2018 at 10:00 a.m.)  
TAX LEVY PUBLIC HEARING**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, August 21, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

General Business:

1. Presentation of Tax Levy Information
2. Public Comment
3. Close Public Hearing

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411



**TAX LEVY PUBLIC HEARING MINUTES  
AUGUST 21, 2018**

A tax levy public hearing was called to order on August 21, 2018 at 10:00 a.m. in the office of the county commission by Presiding Commissioner Harold Gallaher.

Present: Presiding Commissioner Harold Gallaher, Commissioner First District Gay Wilkinson, Commissioner Second District Patrick Mullins, and County Clerk Mark Hedrick

Visitors present: Louie Seiberlich, Kevin Jenkins, Amber Menjoulet, Steve Grider, Dan Bullock, Pam Williams, Mike Wisdom, Jesse Rupp, Cindy Johnson, Clay Copeland, Buck Copeland, Brian Briley, Betty Medley, Charles Gamble, Sandy Gallaher, Linda Dickerson, Rich Lubecke, Gary Matheny, Andrew Young, Kevin Engler, Ray Politte, Vonne Karraker, Emily Holdman, Christopher Stapleton, Dan Ward, John Gross, and Kerry Glore.

Presiding Commissioner Harold Gallaher turned the hearing over to County Clerk Mark Hedrick and he went over the proposed tax levies for the county for the tax year 2018. He reported that the assessed valuation for this year was up a little over last year. He stated that the General Fund Levy would be 0.3300, the Road and Bridge Levy would 0.2484, and the Senior Services Levy would 0.0496. The clerk also went on to state that the General Fund Levy would be reduced by 0.2700 for the sales tax rollback and this will make the General Fund Levy 0.0600 for 2018 which is 0.0003 lower than the levy in 2017. County Clerk Mark Hedrick reported that the county will levy 0.0600 for the General Fund, 0.2484 for the Road and Bridge Fund, and 0.0496 for the Senior Services Fund.

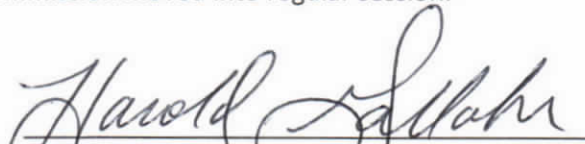
The commission asked for any comments at this point. Mr. Kevin Engler asked if there was a sunset on the sales tax and county clerk Mark Hedrick stated no there was not on the General Fund sales tax.

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to close the public hearing. All commissioners voted in favor of the motion.

The public hearing was closed at 10:03 a.m. and the commission moved into regular session.



Mark L. Hedrick, County Clerk



Harold Gallaher, Presiding Commissioner



Gay Wilkinson, Commissioner 1<sup>st</sup> District



Patrick Mullins, Commissioner, 2<sup>nd</sup> District

**PUBLIC HEARING NOTICE**

On this 7<sup>th</sup> day of August, 2018, **NOTICE** is hereby given of a **PUBLIC HEARING** to be held on August 21, 2018, at 10:00 a. m., in the matter of setting the County Tax Levy for St. Francois County for the year 2018. The rate after the required roll back due to the Reassessment Program is made, is then to be lowered due to the amount of sales tax collected in the first six (6) months of 2018 in accordance with Senate Bill #399-1979. The aggregate assessed valuation of which the Tax Levy is to be set is as follows for the years 2017 and 2018.

|                         | 2017              | 2018              |
|-------------------------|-------------------|-------------------|
| TOTAL REAL ESTATE       | \$503,194,320     | \$513,486,730     |
| TOTAL PERSONAL PROPERTY | 162,391,845       | 166,618,690       |
| TOTAL LOCAL UTILITIES   | 2,472,620         | 2,643,720         |
| TOTAL STATE UTILITIES   | <u>91,157,879</u> | <u>84,127,412</u> |
| <br>                    |                   |                   |
| TOTAL VALUATION         | \$759,216,664     | \$766,876,552     |

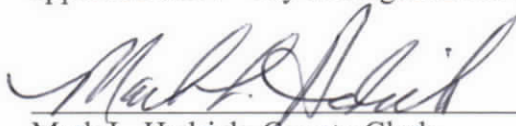
The proposed tax rates for 2018 in accordance with the Equalization Program and Article X Section 22 of the Missouri Constitution and Missouri Statue 137.073.

|                       |                              |
|-----------------------|------------------------------|
| COUNTY TAX .....      | \$0.3300 per \$100 valuation |
| ROAD & BRIDGE .....   | \$0.2484 per \$100 valuation |
| SENIOR SERVICES ..... | \$0.0496 per \$100 valuation |

The proposed tax rate to be set for 2018, after full compliance with the roll back due to Sales Tax collected in the first six (6) months of 2018, and in accordance with Senate Bill #339-1979, and with voluntary roll backs are as follows:

|                       |                              |
|-----------------------|------------------------------|
| COUNTY TAX .....      | \$0.0600 per \$100 valuation |
| ROAD & BRIDGE.....    | \$0.2484 per \$100 valuation |
| SENIOR SERVICES ..... | \$0.0496 per \$100 valuation |

Said **PUBLIC HEARING** is to be held in the County Commission Office on the third floor of the St. Francois County Annex Building, located in Farmington, Missouri. **NOTICE** is hereby approved this 7<sup>th</sup> day of August 2018 by the St. Francois County Commission.



Mark L. Hedrick, County Clerk  
St. Francois County Commission

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
AUGUST 28, 2018  
(Posted August 27, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, August 28, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Tax Levy Public Hearing Minutes
2. Approval of Regular Meeting Minutes for August 21, 2018

Tabled Agenda Items: None.

General Business:

1. Bid Opening – High Lift – Road and Bridge Department
2. New Job Title – Law Enforcement Department – Sheriff Dan Bullock
3. Authorization to Obtain Bids for Election Supplies and Programming for the November 6, 2018 Election
4. Salary Schedule Recommendation – County Clerk
5. Juvenile Department Additional Position – Deputy Juvenile Officer
6. Labor Day Holiday – Monday, September 3, 2018
7. Count Lagers Ballot for Employee Representative at Conference
8. Next Regular Meeting – Tuesday, September 4, 2018 at 10:00 a.m.
9. Other Business that May Arise

Correspondence

Public Comment

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, AUGUST 28, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, August 28, 2018 being at 10:03 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Visitors present: Louie Seiberlich, Amber Menjoulet, Steve Grider, Dan Bullock, Pam Williams, Mike Wisdom, Jesse Rupp, Cindy Johnson, Clay Copeland, Kristan Tate, Alan Wells, Dan Duncan, Charles Gamble, Sandy Gallaher, Linda Dickerson, Rich Lubecke, Gary Matheny, Dan Ward, John Gross, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Tax Levy Public Hearing Minutes
2. Meeting Minutes for August 21, 2018

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

County Clerk Mark Hedrick reported that no bids were received for the Used High Lift for the Road and Bridge Department. They will obtain quotes for the high lift.

**NEW JOB TITLE**

Sheriff Dan Bullock was present and asked the county commission to approve adding a new title in the law enforcement department and it will be called Commissary II at a starting rate of \$14.50 p/hr. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to add a Commissary II position to the salary schedule at a starting rate of \$14.50 p/hr. as recommended by the Sheriff. All commissioners voted in favor of the motion.

**AUTHORIZATION TO BID**

County Clerk Mark Hedrick made a request to obtain bids for election supplies and programming for the November 6, 2018 election. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize the county clerk to obtain bids for election supplies and programming for the November 6, 2018 election as requested. All commissioners voted in favor of the motion.

**SALARY SCHEDULE**

County Clerk Mark Hedrick presented a recommendation to the commission in reference to the number of steps on the salary schedule. He stated that at the present time the total number of steps is set a 35. He stated that any employee who has been with the county for more than 35 years will be frozen at that point. He stated that there are a few employees approaching that level and he is recommending that the number of steps be increased to 40. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve increasing the number of steps from 35 to 40 as recommended. All commissioners voted in favor of the motion.

**JUVENILE DEPARTMENT**

County Clerk Mark Hedrick reported that the Juvenile Department will be adding a Deputy Juvenile Office to their budget for 2019. This addition has been approved by the presiding judge and it will be taken out of the juvenile budget for next year. This is for information only and no action is required.

**LABOR DAY HOLIDAY**

Commissioner Gallaher reported that Monday, September 3, 2018 will be observed as the Labor Day Holiday and county and state offices will be closed on that day.

**LAGERS REP. ELECTION**

Members of the county commission counted the ballots for the employee representative to the Lagers Annual meeting and Clay Copeland was elected as the representative.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, September 4, 2018 beginning at 10:00 a.m.

**CORRESPONDENCE:**

None.

PUBLIC COMMENTS

None.

DEPARTMENT REPORTS

Commissioner Gallaher reported that Betty Medley's husband Bob passed away over the weekend. *He*  
The Auditor's office reported that they will be sending communication from their office in reference to the budget documents Gary Matheny as about the fraud investigation of the Prosecuting Attorney's office which was brought forth by Ms. Karraker by the county. It was stated that it was turned over to the Washington County Prosecutor to investigate. Mr. Gallaher reported that the whistleblower complaint overruled the prior fraud investigation.  
The Road and Bridge Department reported that the Busiek Road project is complete and the road was raised above floodplain level and also widened. It was also reported that the bridge on VarVera Road is near completion. Commissioner Gallaher reported that new laws go into effect today and they include bidding levels and prevailing wage.

ADJOURNMENT:

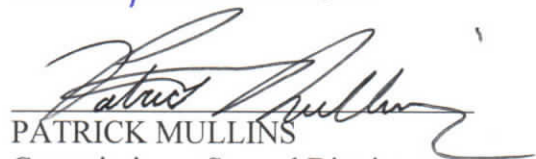
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

ATTEST:

  
MARK L. HEDRICK, County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
SEPTEMBER 4, 2018  
(Posted August 31, 2018 at 10:30 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, September 4, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for August 28, 2018
2. County Clerk's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Division III Court Room Flooring – Maintenance Department
2. Presentation by PreSort Mailing Service
3. IT Department Personnel Recommendation – Dan Duncan
4. Next Regular Meeting – Tuesday, September 11, 2018 at 10:00 a.m.
5. Other Business that May Arise

Correspondence

Public Comment

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
SEPTEMBER 4, 2018**

**TUESDAY**

**CALL TO ORDER:**

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson, and Commissioner Second District, Patrick Mullins. Also present was Deputy Clerk, Rhonda Marler from the County Clerk's office

Others present: Kevin Jenkins, Dan Bullock, John Gross, Louie Seiberlich, Mike Wisdom, Clay Copeland, John Gross, Jesse Rupp, Linda Dickerson, Betty Medley, Jeromy Fritz, Dan Ward, Dan Duncan, Gary Matheny, and Deputy Kristen Tate.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Gallaher to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for August 28, 2018
2. County Clerk's Monthly Report.

**TABLED AGENDA ITEMS:**

None.

**GENERAL BUSINESS:**

**BID OPENING**

Rhonda Marler opened a single bid from Flooring Systems, Inc. for flooring for the Division III Court Room. This bid is taken under advisement for further review.

**PRESORT MAILING  
SERVICE PRESENTATION**

Jeromy Fitz from Presort Mailing Service provided information regarding the acquisition of Direct Media (counties old mailing service). Presort Mailing Service will honor all pricing the county had with previous mail service. Jeromy informed that Presort Mailing had improved some features such as real time tracking and the ability to update an address for outgoing mail so that it will not have to be returned to sender.

**I.T. DEPARTMENT  
PERSONNEL**

I.T. Director Criminal Analyst, Dan Duncan requested to move IT Tech Nicholas Jones to full time status effective January 1, 2019 with a title change to IT Assistant/Mules Clerk. Commissioner Mullins made a motion and Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**NEXT MEETING:**

The next meeting of the county commission will be held on Tuesday, September 11, 2018 beginning at 10:00a.m.

**CORRESPONDENCE:**

No Correspondence.

**PUBLIC COMMENTS:**

None.

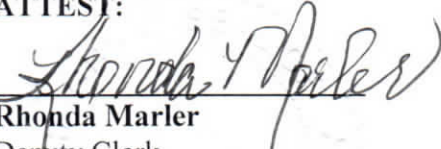
**DEPARTMENT REPORTS:**

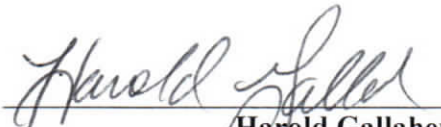
Auditor, Louie Seiberlich informed the Commission that all Budget requests have been submitted in record time by all Departments and Office Holders.

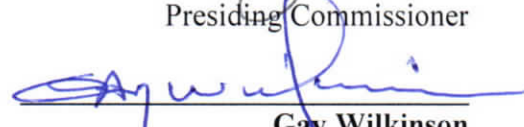
**ADJOURNMENT:**

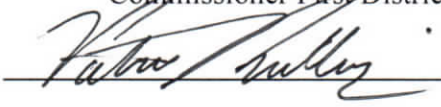
With there being no further business the County Commissioner Wilinon made a motion to adjourn the meeting. Commissioner Mullins seconded. All were in favor and the meeting adjourned.

**ATTEST:**

  
Rhonda Marler  
Deputy Clerk  
St. Francois County, Missouri

  
Harold Gallaher  
Presiding Commissioner

  
Gay Wilkinson  
Commissioner First District

  
Patrick Mullins  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
SEPTEMBER 11, 2018  
(Posted September 10, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, September 11, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for September 4, 2018
2. Treasurer's Monthly Report
3. Recorder's Monthly Report
4. County Clerk's Certificate of Training
5. Sheriff's Certificate of Training

Tabled Agenda Items: None.

General Business:

1. Bid Rejection – Flooring for Division III Court Room
2. Opioid Discussion – Cindy Johnson
3. Sales Tax Collection Report
4. Missouri State Auditor's Office
5. Next Regular Meeting – Tuesday, September 18, 2018 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Public Comment

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, SEPTEMBER 11, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, September 11, 2018 being at 10:03 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Visitors present: Pam Allison, James Kaiser, Louie Seiberlich, Amber Menjoulet, Steve Grider, Dan Bullock, Pam Williams, Mike Wisdom, Jesse Rupp, Clay Copeland, Kristan Tate, Dan Duncan, Charles Gamble, Sandy Gallaher, Linda Dickerson, Rich Lubecke, Gary Matheny, Kevin Jenkins, Vonne Karraker, Buck Copeland, Mindy Woolridge, Spring Gray, Jerrod Mahurin, Kevin Engler, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for September 2, 2018
2. Treasurer's Monthly Report
3. Recorder's Monthly Report
4. County Clerk's Certificate of Training
5. Sheriff's Certificate of Training

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID REJECTION**

County Clerk Mark Hedrick reported that Maintenance Supervisor Brian Briley is recommending that the bid for the Division III Court Room be rejected. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to reject the bid from Flooring Systems as recommended. All commissioners voted in favor of the motion.

**OPIOID DISCUSSION**

Ms. Cindy Johnson was unable to attend the meeting, but Commissioner Gallaher reported that she wanted to know why the county was not in a lawsuit at this time in reference to the opioid problem. Commissioner Gallaher stated that the county is trying to negotiate a better cost rate for the law suit. A question was asked if this would be a bid process and it was stated that it would be a request for qualifications.

**SALES TAX COLLECTION**

County Treasurer Kerry Glore reported that the sales tax collection for September was up as compared to last and at this point the collection is up by 2.27% as compared to last year at this time.

**STATE AUDITOR'S OFFICE**

Pam Allison with the State Auditor's office was present and discussed the audit of the Prosecuting Attorney's office. She introduced James Kaiser who will be supervising the audit. She also stated that if anyone has information on this matter call 800-347-8597. The Auditor's office will set the scope of the audit and it has not been set at this time. She reported that the results of the audit will not be released prior to the November election and that the cost estimate for the audit will be \$25,000 to \$50,000. The commission stated that all offices will be cooperating with the Auditor's office during this process.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, September 18, 2018 beginning at 10:00 a.m.

**CORRESPONDENCE:**

None.

**PUBLIC COMMENTS**

None.

**DEPARTMENT REPORTS**

Commissioner Gallaher stated that we should all remember 9-11-11 on this day.

County Auditor Louie Seiberlich reported that there will be a health fair held for the employees held on October 10, 2018.

Clay Copeland reported that the deck on the bridge on Cadet Road had to be replaced due to deterioration.

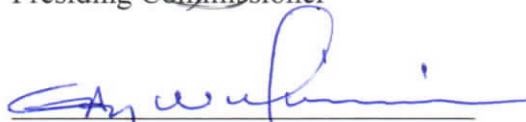
**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK, County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
SEPTEMBER 18, 2018  
(Posted September 17, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, September 18, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for September 11, 2018
2. County Auditor's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Election Supplies and Programming for the November Election
2. Approval to Apply for MAC Achievement Award
3. Approval of Senior Citizens Board Minutes and Resolutions
4. Next Regular Meeting – Tuesday, September 25, 2018 at 10:00 a.m.
5. Other Business that May Arise

Correspondence

Public Comment

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, SEPTEMBER 18, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, September 18, 2018 being at 10:03 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Visitors present: Louie Seiberlich, Amber Menjoulet, Steve Grider, Dan Bullock, Jesse Rupp, Kristan Tate, Sandy Gallaher, Linda Dickerson, Rich Lubecke, Kevin Jenkins, Buck Copeland, Mindy Woolridge, Andrew Young, Cindy Johnson, Betty Medley, Kevin Engler, Buck Copeland, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for September 11, 2018
2. Auditor's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING AND APPROVAL** County Clerk Mark Hedrick opened the bids for the furnishing of election supplies and programming for the November 6, 2018 election. One bid was received from Henry M. Adkins and Sons and Mr. Hedrick recommended approval of the bid. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from Henry M. Adkins and Sons for election supplies and programming for the November 6, 2018 election as recommended. All commissioners voted in favor of the motion.

**APPROVAL OF SUBMISSION**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to apply for an achievement award through the Missouri Association of Counties. This application will be for the adopt-a-county road program which deals with the pick-up of trash along county roads. At this point, groups are picking up trash along 23.4 mile of road. All commissioners voted in favor of the motion.

This stack of requisitions and receipts represents one of four that was made available for the State Audit.

As of this morning we have researched the files of 2012 through 2018, year-to-date, and individually prepared about 85-hundred pages not including almost 1-thousand pages previous pulled for Sunshine requests.

It was a time-consuming task, having spent six full work days just on this, as each requisition had to be researched, all the staples removed (some with as many as five staples per requisition) by hand, then each page, paper and receipt was hand scanned electronically. As you can imagine, with multiple persons handling the files over six years, we felt like Sheriff Bullock investigating a mystery.

The four members of the County Auditor's department staff have spent 161-hours just for the preparation of this audit by the state. That does not include the hours for Sunshine requests.

These numbers also do not include the time and paper work from the other county offices for the audit.

The state auditors spent two days in our office as well as spending time with other office-holders and are reviewing our work, and were complimentary to our due diligence. At present, they are expected to return next week to this building.



**SENIOR CITIZENS BOARD**

Commissioner Mullins presented the Senior Citizens Board minutes and resolutions for approval. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Senior Citizens Board minutes and resolutions as presented. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, September 25, 2018 beginning at 10:00 a.m.

**CORRESPONDENCE:**

None.

**PUBLIC COMMENTS**

None.

**DEPARTMENT REPORTS**

Commissioner Gallaher stated that new county website is up and running. Commissioner Gallaher reported that RFQ's will be obtained from law firms dealing with the Opioid lawsuit and the best firm will be selected. St. Francois County is very high on the opioid distribution list. Commissioner Gallaher reported that they are looking window replacement at the courthouse and a window expert will be brought in the review the windows.

County Auditor Louie Seiberlich did an update on the documents that had been pulled and furnished to the state auditor's office.

**ADJOURNMENT:**

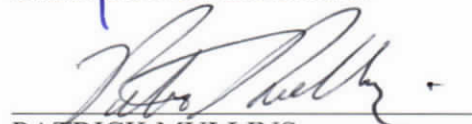
With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK, County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
SEPTEMBER 25, 2018  
(Posted September 24, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, September 25, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for September 18, 2018
2. County Collector's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Authorization to Pre-Order a Dump Truck – Road and Bridge
2. Authorization to Designate Truck Lift as Surplus Equipment
3. Pay Grade Advancement – Collector's Office
4. Request to Add Full Time Position - Morgue
5. Next Regular Meeting – Monday, October 1, 2018 at 10:00 a.m. – New Term
6. Other Business that May Arise

Correspondence

Public Comment

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, SEPTEMBER 25, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, September 25, 2018 being at 10:03 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Visitors present: Louie Seiberlich, Amber Menjoulet, Steve Grider, Dan Bullock, Jesse Rupp, Kristan Tate, Sandy Gallaher, Mike Wisdom, Linda Dickerson, Rich Lubecke, Kevin Jenkins, John Gross, Clay Copeland, Dan Duncan, Pam Williams, Kevin Engler, Cindy Johnson, Betty Medley, Charles Gamble, Dan Ward, Gary Matheny, Buck Copeland, Vonne Karraker, and Dana Jenkins.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for September 18, 2018
2. Collector's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**PRE ORDER TRUCK**

The Road and Bridge Department is requesting authorization to pre-order a dump truck which will be under state bid. It takes period of time to build the truck and this will allow for the delivery to be at the time that the county will require the truck. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the Road and Bridge Department to pre-order a dump truck under state bid as requested. All commissioners voted in favor of the motion.

**SURPLUS PROPERTY**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to designate a truck lift as surplus property to allow for trading the truck lift for another lift that will work better for the county road and bridge department. All commissioners voted in favor of the motion.



**PAY GRADE ADJUSTMENT**

Collector Pam Williams was present and requested that Lisa Redmond be advanced to Deputy Clerk II from Deputy I due to being in the Deputy Clerk I position for five years and due to added duties. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to advance Lisa Redmond from Deputy Clerk I to Deputy Clerk II as recommended by the Collector. All commissioners voted in favor of the motion.

**MORGUE POSITION**

Commissioner Gallaher stated that the morgue director has requested that a full time position be added at the morgue due to additional work at the morgue. The commission stated that they would take this under consideration and address the issue at another time.

**NEXT MEETING**

The next meeting of the county commission will be held on Monday, October 1, 2018 beginning at 10:00 a.m. and this will be the new term of the commission.

**CORRESPONDENCE:**  
**PUBLIC COMMENTS**

None.

Kevin Engler stated that the county needs to look at upgrading the pay scale to keep up with the economy.

**DEPARTMENT REPORTS**

Commissioner Gallaher stated that the road and bridge department is renting a high lift to test it out and that all rental payments will be applied to the purchase if the county purchasing the high lift.

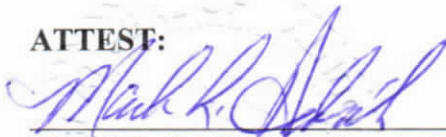
Buck Copeland reported that the county is testing the oil and other fluids from used equipment to ensure that there are no problems with the equipment.

Clay Copeland reported that the road and bridge department is working on using prisoners for trash pick-up. He stated that there is a process that the county has to go through to do this program and at this point we are waiting on the Department of Corrections for approval.

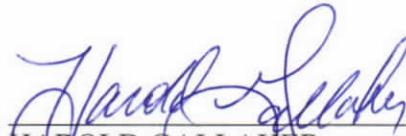
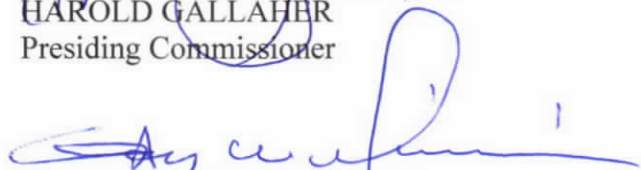
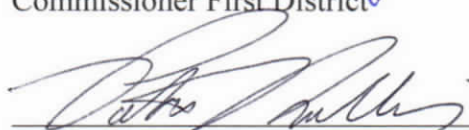
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**



MARK L. HEDRICK, County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
OCTOBER 1, 2018  
(Posted September 28, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Monday, October 1, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for September 25, 2018
2. Public Administrator's Receipt of Fees
3. County Clerk's Monthly Report
4. County Treasurer's Certificate of Training

Tabled Agenda Items: None.

General Business:

1. University of Missouri Extension Quarterly Report
2. Columbus Day Holiday – Monday, October 8, 2018 – County Offices Closed
3. Next Regular Meeting – Tuesday, October 9, 2018 at 10:00 a.m.
4. Other Business that May Arise

Correspondence

Public Comment

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
OCTOBER 1, 2018**

**MONDAY**

**CALL TO ORDER:**

The County Commission met in new term session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson, and Commissioner Second District, Patrick Mullins. Also present was Deputy Clerk, Linda Balentine from the County Clerk's office

Others present: Kevin Jenkins, Louie Seiberlich, Mike Wisdom, Amber Menjoulet, Steve Grider, Clay Copeland, Betty Medley, Sandy Gallaher, Jessie Rupp, Kerry Glore, and Deputy Kristen Tate

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion.

Agenda Items:

1. Meeting Minutes for September 25, 2018

**TABLED AGENDA ITEMS:**

University of Missouri Extension Quarterly Report.

**GENERAL BUSINESS:**

None.

**NEXT MEETING:**

The next meeting of the county commission will be held on Tuesday, October 9, 2018 at 10:00a.m.

**CORRESPONDENCE:**

No Correspondence.

**PUBLIC COMMENTS:**

None.

**DEPARTMENT REPORTS:**

Road Supervisor, Clay Copeland, gave a report on Busiek Road. The 1200 feet of Busiek Road has been brought up to grade and is above flood level. The road will be gravel until next Spring when at that time they will do an overlay on the road.

**ADJOURNMENT:**

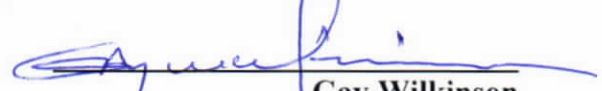
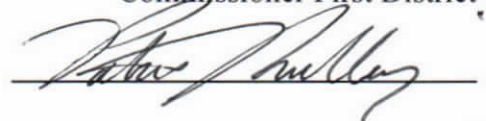
With there being no further business the County Commissioner Wilkinson made a motion to adjourn the meeting. Commissioner Mullins seconded. All were in favor and the meeting adjourned.



ATTEST:



**Linda Balentine**  
Deputy Clerk  
St. Francois County, Missouri

  
**Harold Gallaher**  
Presiding Commissioner  
**Gay Wilkinson**  
Commissioner First District  
**Patrick Mullins**  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
OCTOBER 9, 2018  
(Posted October 5, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, October 9, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for October 1, 2018
2. Treasurer's Monthly Report
3. Auditor's Monthly Report
4. Recorder's Monthly Report
5. Collector's Monthly Report

Tabled Agenda Items: None.

General Business:

1. University of Missouri Extension Quarterly Report
2. Award Road Project Bid – Road and Bridge Department
3. Authorization to Obtain Bids for Irrigation System Courthouse Grounds
4. Sales Tax Collection Report
5. Designation of Surplus Property – Sheriff's Department
6. Approval of Work Ready Support Letter
7. Approval of Proclamation Designating National Support Your Local Chamber Day
8. Election Update – Mark Hedrick
9. Next Regular Meeting – Tuesday, October 16, 2018 at 10:00 a.m.
10. Other Business that May Arise

Correspondence

Public Comment

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, OCTOBER 9, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, October 9, 2018 being at 10:03 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Visitors present: Louie Seiberlich, Amber Menjoulet, Steve Grider, Jesse Rupp, Kristan Tate, Sandy Gallaher, Mike Wisdom, Linda Dickerson, Kendra Graham, Kevin Jenkins, Kevin Engler, Clay Copeland, Dan Duncan, Pam Williams, Kevin Engler, Cindy Johnson, Betty Medley, Dan Bullock, Dan Ward, Gary Matheny, Buck Copeland, and Dana Jenkins.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**AMEND AGENDA**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to Move Agenda Item 2 to Agenda Item 1 due to a conflict. All commissioners voted in favor of the motion.

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for October 1, 2018
2. Treasurer's Monthly Report
3. Auditor's Monthly Report
4. Recorder's Monthly Report
5. Collector's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**AWARD ROAD PROJECT**

The Road and Bridge Department is recommending that Vern Bauman Contracting be awarded the bid for the Rouggy Road Project due to being the lowest and best bid. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to award the Rouggy Road Project to Vern Bauman Contracting in an approximate amount of \$230,000.00 as recommended. All commissioners voted in favor of the motion.



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, OCTOBER 9, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, October 9, 2018 being at 10:03 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Visitors present: Louie Seiberlich, Amber Menjoulet, Steve Grider, Jesse Rupp, Kristan Tate, Sandy Gallaher, Mike Wisdom, Linda Dickerson, Kendra Graham, Kevin Jenkins, Kevin Engler, Clay Copeland, Dan Duncan, Pam Williams, Kevin Engler, Cindy Johnson, Betty Medley, Dan Bullock, Dan Ward, Gary Matheny, Buck Copeland, and Dana Jenkins.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**AMEND AGENDA**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to Move Agenda Item 2 to Agenda Item 1 due to a conflict. All commissioners voted in favor of the motion.

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for October 1, 2018
2. Treasurer's Monthly Report
3. Auditor's Monthly Report
4. Recorder's Monthly Report
5. Collector's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**AWARD ROAD PROJECT**

The Road and Bridge Department is recommending that Vern Bauman Contracting be awarded the bid for the Rouggy Road Project due to being the lowest and best bid. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to award the Rouggy Road Project to Vern Bauman Contracting in an approximate amount of \$230,000.00 as recommended. All commissioners voted in favor of the motion.

**EXTENSION REPORT**

Ms. Kendra Graham was present and presented the quarterly report of the University of Missouri Extension office. Ms. Graham reported on the different activities for each section of the extension and presented a sheet showing the upcoming events for the extension office. The commission thanked Ms. Graham for the report.

**AUTHORIZATION TO BID**

The maintenance department is requesting authorization to obtain bids for an irrigation system for the courthouse grounds. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize obtaining bids for an irrigation system as requested. All commissioners voted in favor of the motion.

**SALES TAX COLLECTION**

A report on the sales tax collection for October was presented and it showed that the sales tax was up by little for the month as compared to last year and that for the year the collection is up by 2.11%.

**SURPLUS PROPERTY**

Sheriff Dan Bullock was present and requested that a 2000 Crown Vic be designated as surplus property. He stated that this vehicle is not being used by his department and that North County School wishes to purchase the vehicle for \$1,500.00 which is a fair price for the vehicle. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to design a 2000 Crown Vic as surplus property and to sell the vehicle to North County School District for \$1,500.00 as recommended by the Sheriff's Department. All commissioners voted in favor of the motion.

**WORK READY SUPPORT**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve sending a Work Ready support letter to the employers in the county requesting their participation in the program. All commissioners voted in favor of the motion.

**PROCLAMATION**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve a Proclamation Designating National Support Your Local Chamber Day which is October 17, 2018. All commissioners voted in favor of the motion. This proclamation will be presented in all the chambers in the county.

**ELECTION UPDATE**

County Clerk Mark Hedrick gave an update on the November 6, 2018 election. He stated that the last day to register for the November 6<sup>th</sup> election will be Wednesday, October 10, 2018, the last day to request an absentee ballot by mail will be October 31, 2018, the county clerk's office will be open Saturday, November 3<sup>rd</sup> from 8:00 a.m. until noon for absentee voting, the last day to absentee vote will be Monday, November 5, 2018, and there are a number of issues on the ballot so it will take time to vote the ballot.



## St. Francois County Commission Update October 9, 2018

### Housing and Environmental Design – Rebecca Blocker

- July 10 - Bonne Terre Transitional Housing Shelter, Simple Saving Strategies
- July 20 - Radio: Reducing cooling costs, flash flood safety, KREI/KTJJ
- August 9 - Home Ownership Made Easier: Homebuyer education class, a first-time homebuyer certified for special low-income financing that can save up to 30% on total mortgage costs.
- August 21 - East Central Regional Staff Conference

### Livestock – Kendra Graham

- Show-Me-Select:
  - 187 heifers entered for pregnancy checks for fall sales.
  - Next sale December 7 in Farmington. Broadcast on LiveAuctions.tv
  - Schedule has begun for the spring sale
- July 16 – St. Francois Co. Cured meats meeting - Perryville
- July 17-19 – Agriculture Extension conference - Columbia
- July 21 – St. Francois County fair exhibitors meeting
- July 24 – Cattleman’s meeting, program planning meeting
- July 31-Aug 4 – St. Francois County fair
- Aug 15 – Radio interview & state Extension livestock update
- Grazing Schools:
  - Sept. 6-7, Perryville – 20 participants
  - Sept. 12, Sullivan – 30 participants
  - Sept. 26, Wurdack – 21 participants

### 4-H/Youth – Stephanie Schindler and Kayce Amsden

- July 1-3 – 4-H Camp at Camp Pinecrest – 120 youth and adults participated
- July 6 – Swim Party at the Park Hills Pool – 50 youth and adults attended
- July 17 – Final country cured ham class at the Farmington Ag Classroom
- July 21 – Exhibitors meeting at St. Francois County Fairgrounds – over 80 attended
- July 31 through August 5 – St. Francois County fair and related activities
- August 15-20 – Missouri State Fair – worked in the 4-H building
- September 8 – Assisted with SEMO Fair project check in.
- September 12 – Meeting with Sunrise 4-H Club Leader
- September 18 – Regional CES Meeting in Rolla
- September 18 – Regional 4-H Energizer planning meeting. Energizer to be held December 1 in Owensville.
- September 20 – St. Francois County 4-H Council meeting
- September 24 – Kayce’s first day!



**OCTOBER 9, 2018 MEETING MINUTES CONTINUED**

**PAGE 3**

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, October 16, 2018 beginning at 10:00 a.m.

**CORRESPONDENCE:**

Commissioner Mullins stated that he had received a letter complimenting the law enforcement agencies in the county.

**PUBLIC COMMENTS**

None.

**DEPARTMENT REPORTS**


Recorder Steve Grider reported that the county will be receiving \$21,558.00 from the State Recorder's Fund this year.

Auditor Louie Seiberlich reported that there will be a health fair on the third floor of the annex on October 10<sup>th</sup> and cancer screening will also be offered for a charge.

**ADJOURNMENT:**

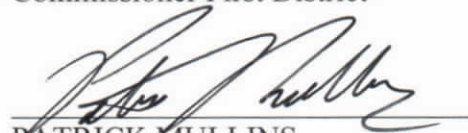
With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK, County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
OCTOBER 16, 2018  
(Posted October 15, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, October 16, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for October 9, 2018
2. Assessor's Certificate of Training

Tabled Agenda Items: None.

General Business:

1. Cindy Johnson – Leona Bates, Shingle Pile, Parcels of Land and Purchase of Land, Contingency Fund Budgeting
2. Surplus Property Designation – Sheriff's Department
3. Purchase of Equipment – Road and Bridge Department
4. Collector – Employment of Part Time Workers
5. Financial Issue – Prosecuting Attorney
6. Resolution Adoption of the National Incident Management System – Sheriff's Department
7. Next Regular Meeting – Tuesday, October 23, 2018 at 10:00 a.m.
8. Other Business that May Arise

Correspondence

Public Comment

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, OCTOBER 16, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, October 16, 2018 being at 10:03 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Visitors present: Louie Seiberlich, Amber Menjoulet, Steve Grider, Jesse Rupp, Kristan Tate, Sandy Gallaher, Duncan Sloan, Carl Williams, Mike Wisdom, Linda Dickerson, Kevin Jenkins, Clay Copeland, Dan Duncan, Pam Williams, Kevin Engler, Cindy Johnson, Betty Medley, Dan Bullock, Dan Ward, John Gross, Buck Copeland, Jerrod Mahurin, Spring Gray, Rich Luebcke, Charles Gamble, and Sue Gillam.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for October 9, 2018
2. Assessor's Certificate of Training

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**CINDY JOHNSON**

Ms. Johnson addressed the commission and asked about the shingle pile at the Freedom Waste property. She wanted to know if the county knows what is happening with this situation. Commissioner Gallaher stated that the Missouri Department of Natural Resources is handling and controlling the situation at this point. Ms. Johnson also wanted to know the parcels of land that the county owns and how is land acquired by the county. Commissioner Gallaher presented a list of property that the county owns at this time and those parcels include: courthouse property, annex property, jail property, Weber Road property, Road and Bridge Department on Woodlawn, the property on Maple Street, Juvenile Detention Center, and the North Barn property south of Bonne Terre on Vo-Tech Road. He stated that when the county is considering property they go into closed session to negotiate a price for the land with the owner and then make the decision to purchase the property in open session. Ms. Johnson requested that the contingency fund budgeting item be tabled until the next meeting for discussion. Ms. Johnson asked about MOPERM representing Ms. Bates in the case that is pending at this time. Commissioner Gallaher stated that the county cannot discuss any matters



with this case due to it being in litigation at the present time. The commission thanked Ms. Johnson for her interest.

**SURPLUS PROPERTY**

Sheriff Dan Bullock was present and requested that two trucks and one Crown Vic be designated as surplus property and to put the items on GovDeals to be sold. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to designate two trucks and one Crown Vic as surplus property and to list them on GovDeals as recommended by the Sheriff. All commissioners voted in favor of the motion.

**PURCHASE OF EQUIPMENT**

The Road and Bridge Department is recommending that they be authorized to purchase the used 953B Used High Lift that has been rented by the county. The high lift has been checked out by the equipment mechanic and it is in good working condition. The county will receive credit toward the purchase of the rent that they have been paying to use the high lift. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the purchase of the used 953B High Lift at a final cost of \$39,900.00 as recommended. All commissioners voted in favor of the motion.

**PART TIME WORKER**

The collector is requesting that she be authorized to employ a part time worker during tax season and this is in her budget. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the Collector to employ a part time worker during tax season. All commissioners voted in favor of the motion.

**PROSECUTING ATTORNEY**

Prosecuting Attorney Jerrod Mahurin addressed the commission stating that he wanted to apologize for what the county has been put through due to his election. He stated that the bad check fund was changed to the administrative handling fund by statute. He stated that Section 559.100, sub sections 3 & 4 controls how the funds can be used and that the Prosecuting Attorney is the only one that can expend the funds in this fund as per statute. Mr. Mahurin stated that he is recommending that \$50,000.00 be transferred from the administrative handling fund to the general fund to offset the cost of the state audit of his office. He is also requesting that the county commission conduct their own audit of the financial situation in his office. He is also requesting that past county audits be put on the county's website for public view. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the Prosecuting Attorney to transfer \$50,000.00 from the administrative handling fund to the general fund to offset the cost of the state audit as recommended. All commissioners voted in favor of the motion. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to have the past county audits put on the county website. All commissioners voted in favor of the motion. Commissioner Gallaher stated that the

**OCTOBER 16, 2018 MEETING MINUTES CONTINUED**

**PAGE 3**

commission is not qualified to conduct an audit on their own, but the county does have independent audits every year.

**RESOLUTION**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve a Resolution Adopting the National Incident Management System to comply with the requirement of Homeland Security and to allow for submission of grants. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, October 23, 2018 beginning at 10:00 a.m.

**CORRESPONDENCE:**

None.

**PUBLIC COMMENTS**

None.


**DEPARTMENT REPORTS**

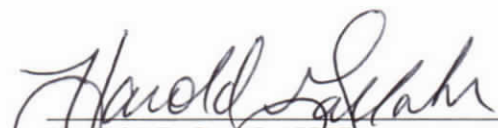
None

**ADJOURNMENT:**

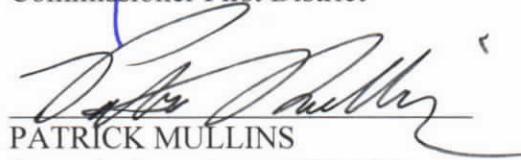
With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK, County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
OCTOBER 23, 2018  
(Posted October 22, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, October 23, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for October 16, 2018

Tabled Agenda Items: None.

General Business:

1. Approval of Designation of Delegates to the Missouri Association of Counties Conference
2. Election Update – Mark Hedrick, County Clerk
3. Prosecutor Transfer of Funds Legality – Commissioner Gallaher
4. Next Regular Meeting – Tuesday, October 30, 2018 at 10:00 a.m.
5. Other Business that May Arise

Correspondence

Public Comment

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, OCTOBER 23, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, October 23, 2018 being at 10:03 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Visitors present: Louie Seiberlich, Amber Menjoulet, Jesse Rupp, Kristan Tate, Sandy Gallaher, Mike Wisdom, Linda Dickerson, Kevin Jenkins, Clay Copeland, Gary Matheny, Kristan Tate, Mindy Wooldrige, Dan Ward, Kevin Engler, Cindy Johnson, Betty Medley, Dan Bullock, John Gross, Buck Copeland, Rich Lubecke, Charles Gamble, Vonne Karraker, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for October 16, 2018

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**MAC DELEGATES**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to designate Harold Gallaher, Gay Wilkinson, Patrick Mullins, Mark Hedrick, Pam Williams, Kerry Glore, Dan Ward, and Steve Grider as delegates to the Missouri Association of Counties Annual Conference. All commissioners voted in favor of the motion.

**ELECTION UPDATE**

County Clerk Mark Hedrick gave an update on the November 6<sup>th</sup> election by stating that at this point we have received 774 absentee ballots and this is ahead of the 2014 election. The last day to request an absentee ballot by mail will be Wednesday, October 31, 2018. The clerk's office will be open on Saturday, November 3, 2018 from 8:00 a.m. until noon for absentee voting. He also reported that the Busiek precinct has been closed and combined with the Farmington 4 precinct due to cost savings. He also reported that the Farmington 4 polling place has been moved from the school administrative building to the Farmington VFW Post on Karsch Blvd and this change will be effective this election. This change will allow for more parking and more room inside to vote.

**TRANSFER OF FUNDS**

Commissioner Gallaher reported that he had checked with the county's attorney about the legality of the Prosecuting Attorney transferring funds from his fund to the general fund to offset the cost of the state audit, and the attorney stated that this transfer is legal under the state statutes. Ms. Vonne Karraker asked if she could obtain a copy of the email from the county's attorney in reference to the legality of the transferring of funds. Commissioner Gallaher stated that he would have to check with the attorney about the release of the email. Ms. Karraker feels that this is public information under the sunshine law. She also questioned the transfer of funds from the administrative handling fund to pay for the state audit. She stated that the general fund should pay for the audit and not deplete the administrative handling fund for this use. Ms. Karraker asked if she needs to do a sunshine law request to furnish the communication from the county's attorney and Commissioner Gallaher stated that he would check with the attorney about the release of the email from the county's attorney. Gary Matheny stated that the prosecuting attorney is the county's legal representative and stated that if it deals with the prosecuting attorney that would be a conflict of interest and that the county commission should get another opinion. Commissioner Gallaher stated that the commission deals with another attorney on all commission matters. Treasurer Kerry Glore stated that the Prosecuting Attorney has discretionary use of the administrative handling fund and he controls the expenditures from the fund under state law. Ms. Karraker asked Ms. Glore if she has communication from the county's attorney in reference to the transfer and if so would that communication be released. Commissioner Gallaher stated that he would check into this request.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, October 30, 2018 beginning at 10:00 a.m.

**CORRESPONDENCE:**

None.

**PUBLIC COMMENTS**

None.

**DEPARTMENT REPORTS**

None

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK, County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
OCTOBER 30, 2018  
(Posted October 29, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, October 30, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for October 23, 2018

Tabled Agenda Items: None.

General Business:

1. Job Title Changes – Public Administrator's Office
2. Approval of Quote for Drug Court Network Drops
3. County Clerk's Office Open – Saturday, November 3<sup>rd</sup> from 8:00 a.m. until Noon
4. Next Regular Meeting – Tuesday, November 6, 2018 at 10:00 a.m.
5. Other Business that May Arise

Correspondence

Public Comment

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, OCTOBER 30, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, October 30, 2018 being at 10:03 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Visitors present: Louie Seiberlich, Amber Menjoulet, Jesse Rupp, Kristan Tate, Sandy Gallaher, Mike Wisdom, Linda Dickerson, Kevin Jenkins, Clay Copeland, Gary Matheny, Mindy Woolridge, Dan Ward, Kevin Engler, Cindy Johnson, Betty Medley, Dan Bullock, John Gross, Buck Copeland, Jim Coplin, Pam Williams, Spring Gray, Steve Grider, Charles Gamble, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for October 23, 2018

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**JOB TITLE CHANGES**

Public Administrator Gary Matheny addressed the commission in reference to job title changes for his office employees. He stated that he is requesting that his two employees need to have job title changes due to their job duties. He stated that he had compared the duties of his employees to the state and other counties. He stated that Mary handles the wards of the Public Administrator and that Mary and Vesta handle cases in court. He reported that he has not spent any money for contract attorneys due to the work of his employees. He stated that declined an additional staff person due to Mary and Vesta handling the work load. He reported that the court has designated Mary and Vesta as deputy public administrators. Mr. Matheny reported that there has been an increase in the number clients which includes an increase in the number young people in the system. There has also been an increase of filing of documents. He stated that based on experience and duties they should be moved to Administrative Assistants effective January 1, 2019. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to table this request until November 6, 2018 for further review. All commissioners voted in favor of the motion.

**OCTOBER 30, 2018 MEETING MINUTES CONTINUED**

**PAGE 2**

**DRUG COURT QUOTE**

The Drug Court presented a quote from Midcom Technologies for installing and configuring network drops in an amount of \$1,391.50 for approval of the county commission. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the quote from Midcom Technologies for the network drops in an amount of \$1,391.50 as presented. All commissioners voted in favor of the motion.

**OFFICE OPEN**

County Clerk Mark Hedrick reported that his office would be open on Saturday, November 3<sup>rd</sup> from 8:00 a.m. until noon for absentee voting.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, November 6, 2018 beginning at 10:00 a.m.

**CORRESPONDENCE:**

None.

**PUBLIC COMMENTS**

None.

**DEPARTMENT REPORTS**

Commissioner Mullins and Commissioner Gallaher reported that the county has been informed that they had won an award from the Missouri Association of Counties for saving dollars by volunteering for their Adopt-a-County Road program and the award will be presented at the annual conference.

The prosecuting attorney's office presented their annual report at the meeting.

Auditor Louie Seiberlich reported that 49 employees took advantage of the health fair.

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. At this point Coroner Jim Copeland requested permission to address the commission. Commissioner Wilkinson withdrew his motion to adjourn and Commissioner Mullins withdrew his second to adjourn.

**CORONER**

Coroner Jim Copeland addressed the commission about bills being turned in but has not been paid due to being over budget. He also stated that there are a number of bills that have been out there for a long time. The commission stated that this will be on the next agenda for discussion.





**ADJOURNMENT**

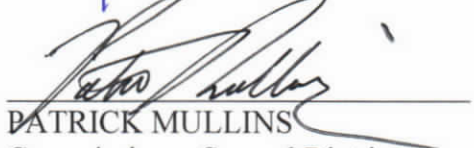
With there being no further business a motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK, County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
NOVEMBER 6, 2018  
(Posted November 5, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, November 6, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for October 30, 2018
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report

Tabled Agenda Items:

1. Job Title Changes – Public Administrator's Office

General Business:

1. Bid Opening – Irrigation System Courthouse Grounds
2. Coroner to Address Commission - Bill Payment
3. Additional Position Morgue
4. Veterans Day Holiday – Monday, November 12, 2018
5. Next Regular Meeting – Tuesday, November 13, 2018 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Public Comment

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, NOVEMBER 6, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, November 6, 2018 being at 10:03 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Visitors present: Louie Seiberlich, Amber Menjoulet, Jesse Rupp, Sandy Gallaher, Mike Wisdom, Linda Dickerson, Kevin Jenkins, Clay Copeland, Dan Ward, Cindy Johnson, Betty Medley, Buck Copeland, Jim Coplin, Pam Williams, Steve Grider, Dan Duncan, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for October 30, 2018
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report

**TABLED AGENDA ITEMS**

**JOB TITLE CHANGES**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the job title changes as requested by the Public Administrator to be effective January 1, 2019. All commissioners voted in favor of the motion.

**BUSINESS**

**BID OPENING**

County Clerk Mark Hedrick reported that no bids were received for an irrigation system for the courthouse grounds.

**CORONER**

Coroner Jim Coplin addressed the commission in reference to the payment of a bill for gloves and also to amend the budget for pathology services. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the payment for gloves and to amend the budget for pathology services and to pay the pathology bills as requested by the Coroner. All commissioners voted in favor of the motion.



**NOVEMBER 6, 2018 MEETING MINUTES CONTINUED**

**PAGE 2**

**MORGUE POSITION**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to continue the present morgue position as a temporary position. All commissioners voted in favor of the motion.

**VETERANS DAY HOLIDAY**

Monday, November 12, 2018 will be observed as the Veterans Day Holiday and all county and state offices will be closed.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, November 13, 2018 beginning at 10:00 a.m.

**CORRESPONDENCE:**

None.

**PUBLIC COMMENTS**

None.

**DEPARTMENT REPORTS**

None.

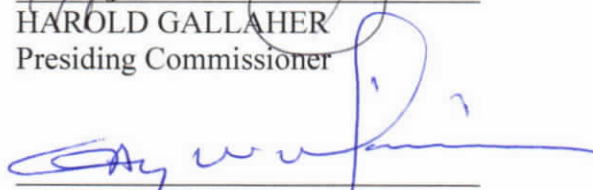
**ADJOURNMENT**

With there being no further business a motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**



MARK L. HEDRICK, County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District

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PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
NOVEMBER 13, 2018  
(Posted November 9, 2018 at 11:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, November 13, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for November 6, 2018
2. Recorder's Monthly Report
3. Collector's Monthly Report
4. Certification of November 6, 2018 General Election Results

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Division III Carpeting
2. Sales Tax Collection Report
3. Certification of the November 6, 2018 Election Results – County Offices
4. Prosecuting Attorney – Payroll Request
5. County Clerk – Position Title Changes
6. Surplus Property Designation – Sheriff's Department
7. Appointment to St. Francois County Public Housing Authority Board
8. No Commission Meeting November 20, 2018 – MAC Conference
9. Thanksgiving Holiday – November 22 and 23, 2018 – County and State Offices Closed
10. Next Regular Meeting – Tuesday, November 27, 2018 at 10:00 a.m.
11. Other Business that May Arise

Correspondence

Public Comment

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, NOVEMBER 13, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, November 13, 2018 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher and First District Commissioner Gay Wilkinson. Second District Commissioner Patrick Mullins was absent due to a family health issue. Also present was County Clerk Mark Hedrick.

Visitors present: Amber Menjoulet, Jesse Rupp, Sandy Gallaher, Kevin Jenkins, Clay Copeland, Dan Ward, Betty Medley, Rich Luebcke, Jay Graf, John Gross, Jerrod Mahurin, Vonne Karraker, Gary Matheny, Kristan Tate, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve the Consent Agenda. Vote: Aye – 2 and Absent – 1 (Mullins). Agenda Items:

1. Meeting Minutes for November 6, 2018
2. Recorder's Monthly Report
3. Collector's Monthly Report
4. Certification of November 6, 2018 General Election

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

County Clerk Mark Hedrick opened bids for the Division III Carpeting and one bid was received from Busenbark Carpet. The bid was taken under advisement for further review.

**SALES TAX REPORT**

Treasurer Kerry Glore reported that the sales tax collection for November was up over last year and that the sales tax collection is up by 2.76% as compared to last year at this time.

**CERTIFICATION OF ELECTION**

County Clerk Mark Hedrick presented the election results for county offices to the county commission for approval. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to certify the election results for county offices as presented. Vote: Aye – 2 and Absent – 1 (Mullins).



**PROSECUTING ATTORNEY**

Prosecuting Attorney Jerrod Mahurin was present and stated that he would like to recommend some job title changes for his office. He stated that would like to change Spring Gray from Office Manager to Administrative Asst. I, Clay to Advocate II, Earley from Legal Secretary to Administrative Asst. I. He stated that the office is down one employee at this time. The commission asked if he had discussed these changes with Ms. Gilliam and he stated that he had not met with her at this time. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to table this request for further information. Vote: Aye – 2 and Absent – 1 (Mullins).

**TITLE CHANGES – CLERK**

County Clerk Mark Hedrick addressed the commission in reference to title changes for the county clerk's office. He stated that he had met with Kevin Engler the county clerk elect and discussed the fact that his office is down two positions in the election's division. He stated that Mr. Engler and himself feels that the starting rate of pay for the position is too low to get good qualified individuals. He stated that they are recommending making a new titles for the office which will be Election Clerk I, Election Clerk II, and Election Clerk III. The Election Clerk I position will have a beginning rate of \$13.50 per hour, Election Clerk II position will be \$14.00 per hour and Election Clerk III position will be \$14.50 per hour. I am also requesting that my budget for 2019 be adjusted to allow for these title changes and to allow for the addition of the Chief Deputy position. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve the title changes for the County Clerk's office and to adjust the budget as recommended. Vote: Aye – 2 and Absent – 1 (Mullins). A question was asked if the job will be posted and it was stated that the job would be posted on the county website.

**SURPLUS PROPERTY**

The sheriff's department is requesting that the computer docking stations for vehicles be designated as surplus property due to the fact that they are no longer usable for the sheriff's department. The department wants to put the items on GovDeals to be sold. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to designate the computer docking stations for vehicles as surplus property and to sell the units as requested. Vote: Aye – 2 and Absent – 1 (Mullins).

**APPOINTMENT**

The St. Francois County Public Housing Authority is requesting that Mr. Steven Brewen be appointed to the St. Francois County Public Housing Authority Board to replace Mr. Denny Ward. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to appoint Mr. Steven Brewen to the St. Francois County Public Housing Authority Board as recommended. Vote: Aye – 2 and Absent – 1 (Mullins).


**NOVEMBER 13, 2018 MEETING MINUTES CONTINUED**

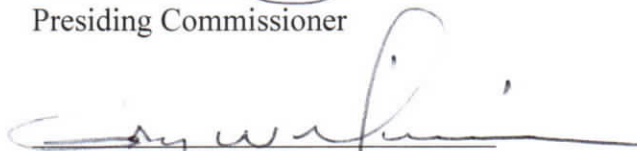
**PAGE 3**


- NO COMMISSION MEETING** It was announced that the county commission will not meet on Tuesday, November 20, 2018 due to attendance as the Missouri Association of Counties Annual Conference.
- THANKSGIVING HOLIDAY** It was announced that county and state offices will be closed on November 22 and 23, 2018 in observance of the Thanksgiving Holiday.
- NEXT MEETING** The next meeting of the county commission will be held on Tuesday, November 27, 2018 beginning at 10:00 a.m.
- CORRESPONDENCE:** None.
- PUBLIC COMMENTS** None.
- DEPARTMENT REPORTS** Clay Copeland reported that the road and bridge department worked on Sunday to treat the road for bad weather.
- ADJOURNMENT** With there being no further business a motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to adjourn the meeting. Vote: Aye – 2 and Absent – 1 (Mullins).

**ATTEST:**

  
MARK L. HEDRICK, County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
NOVEMBER 27, 2018  
(Posted November 26, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, November 27, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for November 13, 2018
2. Auditor's Monthly Report

Tabled Agenda Items:

1. Prosecuting Attorney's Personnel Position Change Request

General Business:

1. Approval of Sunshine Law Request Policy
2. Bid Approval – Division III Carpeting
3. Next Regular Meeting – Tuesday, December 4, 2018 at 10:00 a.m.
4. Other Business that May Arise

Correspondence

Public Comment

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, NOVEMBER 27, 2018**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, November 27, 2018 at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Visitors present: Mike Wisdom, Kevin Engler, Cindy Johnson, Amber Menjoulet, Jesse Rupp, Louie Seiberlich, Kevin Jenkins, Clay Copeland, Dan Ward, Betty Medley, Dan Duncan, Steve Grider, Adam Hinds, Jay Graf, Vonne Karraker, Gary Matheny, Kristan Tate, and Kerry Glore.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for November 13, 2018
2. Auditor's Monthly Report

**TABLED AGENDA ITEMS**

**POSITION CHANGES**

This item was tabled at the November 13, 2018 meeting and it dealt with a request from Prosecuting Attorney Jerrod Mahurin in reference to position changes for his employees. The commission stated that this item should be held until the new prosecutor takes office. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to take no action on this request. All commissioners voted in favor of the motion.

**BUSINESS**

**POLICY APPROVAL**

County Clerk Mark Hedrick presented a copy of the Sunshine Law Request Policy which was prepared by the County Auditor's office for approval. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Sunshine Law Request Policy as presented. All commissioners voted in favor of the motion.

**BILL APPROVAL**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the bid from Busenbark Carpeting in an amount of \$7,712.00 for carpeting in the Division III courtroom. All commissioners voted in favor of the motion.

**NOVEMBER 27, 2018 MEETING MINUTES CONTINUED**

**PAGE 2**

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, December 4, 2018 beginning at 10:00 a.m.

**CORRESPONDENCE:**

None.

**PUBLIC COMMENTS**

None.

**DEPARTMENT REPORTS**


Commissioner Gallaher reported that Dana Shuh has had her baby and both are doing very well.

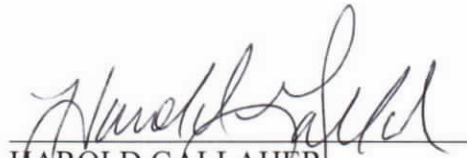
Commissioner Mullins showed the Missouri Association of Counties Achievement Award that was received during the annual conference. Kevin Engler reported that he had been working with Mark Hedrick in the transition to the position of County Clerk. He stated that he would be making some changes in the way that the office is handled on his part.

**ADJOURNMENT**

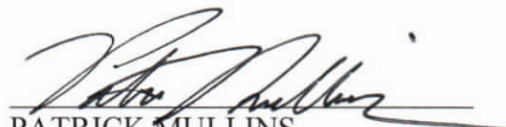
With there being no further business a motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK, County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
DECEMBER 4, 2018  
(Posted December 3, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, December 4, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for November 27, 2018
2. County Clerk's Monthly Report
3. County Treasurer's Monthly Report

Tabled Agenda Items:

General Business:

1. County Due Money on Health Insurance Decision and Insurance Change Notification
2. Approval of Budget Public Hearing Notice
3. Health Insurance Rates for 2019
4. Filing for April 2, 2019 Election Begins December 11, 2018
5. 2018 Auditor's Report – Louie Seiberlich
6. Next Regular Meeting – Tuesday, December 11, 2018 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Public Comment

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
DECEMBER 4, 2018**

**TUESDAY**

**CALL TO ORDER:**

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson, and Commissioner Second District, Patrick Mullins. Also, present was County Clerk, Mark L. Hedrick, and Deputy Clerk, Linda Balentine from the County Clerk's office

Others present: Kevin Jenkins, John Gross, Louie Seiberlich, Mike Wisdom, Steve Grider, Vonne Karraker, Buck Copeland, Rich Lubecke, Jesse Rupp, Betty Medley, Judy Hedrick, Jolee Dickey, Steven Dickey, Colin Hedrick, Jay Graf, Dan Bullock, Kerry Glore, Dan Duncan, Clay Copeland, and Deputy Kristen Tate.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion.

Agenda Items:

1. Meeting Minutes for November 27, 2018

**TABLED AGENDA ITEMS:**

None.

**GENERAL BUSINESS:**

**HEALTH INSURANCE  
MONEY DUE/CHANGES**

Due to the fact the employees can make changes on their health insurance without the County Clerk's office knowing, the Commission is requesting that the employees are to notify the County Clerk's office of any changes as soon as possible. All changes are to be made within that specific pay period. The County handbook will also be updated to include this information. This should take care of the outstanding amount of premiums that need to be collected. Commissioner Mullins made a motion to update handbook and to have all changes go through the County Clerk's office. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**MINUTES-DECEMBER 4, 2018**  
**PAGE 2**

**PUBLIC HEARING  
BUDGET**

County Clerk, Mark L. Hedrick recommended the Public Hearing for the year 2019 be held on December 18, 2018. Commissioner Mullins made a motion and Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**HEALTH INSURANCE  
RATES**

County Clerk, Mark L. Hedrick presented the new rates for the upcoming year. The premium decreased from the original amount quoted for the 2019 year. All changes will take effect January 1, 2019.

**FILING FOR APRIL 2, 2019  
MUNICIPAL ELECTION**

County Clerk, Mark L. Hedrick informed the Commission filing for the April 2, 2019 election will begin on December 11, 2018.

**2018 AUDITOR REPORT**

County Auditor, Louie Seiberlich presented the annual report for his office. The report showed how many requisition packets had been processed through his office. He also spoke about delinquent Liquor License. The Commission ask if any late penalties were imposed on businesses that are delinquent. The Commission is willing to discuss a penalty fee for such license.

**NEXT MEETING:**

The next meeting of the county commission will be held on Tuesday, December 11, 2018 at 10:00a.m.

**CORRESPONDENCE:**

No Correspondence.

**PUBLIC COMMENTS:**

No Comments.

**DEPARTMENT REPORTS:**

**RETIREMENT COUNTY  
CLERK**

The St. Francois County Commission recognized County Clerk, Mark L. Hedrick with a proclamation on his twenty four (24) years of service to St. Francois County. Mr. Hedrick will retire as of December 31, 2018.

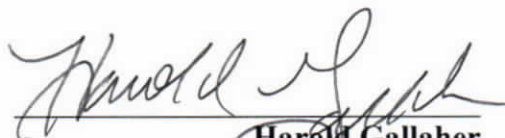
**ADJOURNMENT:**

With there being no further business the County Commissioner Mullins made a motion to adjourn the meeting. Commissioner Wilkinson seconded. All were in favor and the meeting adjourned.

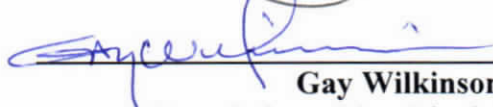
**ATTEST:**



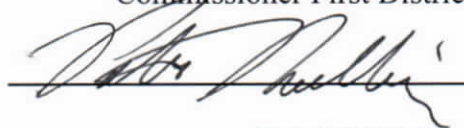
**Linda Balentine**  
Deputy Clerk  
St. Francois County, Missouri



**Harold Gallaher**  
Presiding Commissioner



**Gay Wilkinson**  
Commissioner First District



**Patrick Mullins**  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
DECEMBER 11, 2018  
(Posted December 10, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, December 11, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for December 4, 2018
2. Recorder's Monthly Report
3. Collector's Monthly Report

Tabled Agenda Items:

General Business:

1. Request to Waive Penalty and Interest – Mr. & Mrs. Ted Kay
2. Sales Tax Collection Report
3. Liability and Vehicle Insurance Rates
4. Approval of Grant Application – Juvenile Department
5. Surplus Property Designation – Juvenile Department
6. Commission Meeting Schedule – January thru June 2019
7. Next Regular Meeting – Tuesday, December 18, 2018 at 10:00 a.m.
8. Other Business that May Arise

Correspondence

Public Comment

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
DECEMBER 11, 2018**

**TUESDAY**

**CALL TO ORDER:**

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson, and Commissioner Second District, Patrick Mullins. Also present was Deputy Clerk, Rhonda Marler from the County Clerk's office

Others present: Mark Hedrick, Kevin Jenkins, John Gross, Louie Seiberlich, Mike Wisdom, Steve Grider, Buck Copeland, Rich Luebcke, Clay Copeland, Rose Mier, Jessica McKnight, Jesse Rupp, Cindy Johnson, Adrien Eckhoff, Ted Kay, Leona Kay, Sandy Gallaher, Kevin Engler, Ron Bockenamp, Dana Jenkins, Dan Bullock, Dan Duncan, Gary Matheny, Charles Gamble and Deputy Kristen Tate.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Gallaher to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Meeting Minutes for December 4, 2018
2. Recorder's Monthly Report
3. Collector's Monthly Report

**TABLED AGENDA ITEMS:**

None.

**GENERAL BUSINESS:**

**PENALTY AND INTEREST**

Mr. and Mrs. Ted Kay request that the penalties and interest be waived and returned from their 2017 tax bill. Tax bill was mailed to an incorrect address and returned to the Collector's office. The Collector's office neglected to research previous tax bill for correct address for bills that were always paid promptly. Commissioner Mullins made a Motion to return penalties and interest, Commissioner Wilkinson second the motion. All were in favor and the motion passed.

**SALES TAX COLLECTION**

Reports for the year of Sales Tax Collection are down \$70,331.69.

**MINUTES-DECEMBER 11, 2018**

**PAGE 2**

**LIABILITY AND VEHICLE INSURANCE**

Liability and Vehicle Insurance for the year has increased by \$32,430.00 for the year due to the increase in claims and the addition of new vehicles.

**GRANT APPLICATION**

Adrian Eckhoff from the Juvenile Office informed that they shall apply for a grant to expand substance abuse treatment for the Family Drug Court, including screening assessment and treatment. The Five Year Grant has a ceiling of \$425,000. There will be no match for this grant. Commissioner Mullins made a motion to approve applying for the grant and Commissioner Wilkinson second the Motion.

**DISPOSAL OF EQUIPMENT**

Adrian Eckhoff from the Juvenile Office informed that there are several asset items they wish to dispose of, a non-working typewriter, a small shredder, an old working small tv with vcr and an old desk that was left by probation and parole. Commissioner Wilkinson made a motion to approve the disposal of the assets and Commissioner Mullins second the motion.

**MEETING SCHEDULE**

County Clerk Mark Hedrick presented the Commission meeting schedule for January 2019 through June 2019. (SEE ATTACHED)

**INTRODUCTION**

County Commissioner Mullins introduced Rose Mier that has replaced Jon Peacock as the Supervisor of Environmental Public Health Specialists Department and Jessica McKnight, Director.

**SHOP WITH A COP**

Sheriff Dan Bullock informed that the St. Francois County Shop With A Cop will be held December 18, 2018 at Farmington Wal-Mart at 7:00 a.m. with a make-up day at Desloge Wal-Mart on December 20, 2018 at 3:00. The numbers are currently down from 529 last year to 375-400 this year. Sheriff Bullock is hopeful that this is a good sign that the need is down.

**NEXT MEETING:**

The next meeting of the county commission will be held on Tuesday, December 18, 2018 at 10:00a.m.

**CORRESPONDENCE:**

No Correspondence.

**PUBLIC COMMENTS:**

No Correspondence,



DEPARTMENT REPORTS:

**INTRODUCTION**

County Commissioner Mullins introduced Rose Mier that has replaced Jon Peacock as the Supervisor of Environmental Public Health Specialists Department and Jessica McKnight, Director.

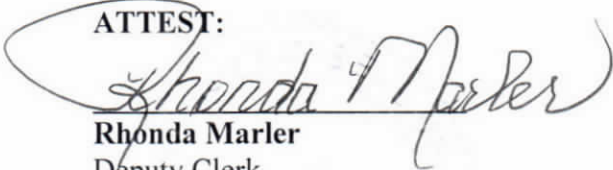
**INTRODUCTION**

The County Commission introduced a picture of a beautiful baby girl, the newest addition to the Menjoulet family. Amber Menjoulet Auditing Specialist from the County Auditor's office gave birth to Amelia Josette Menjoulet December 5, 2019. Commissioner Gallaher Reported that mom and baby are doing fine and daddy (Kit) may need a sedative.

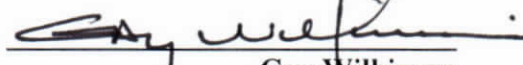
ADJOURNMENT:

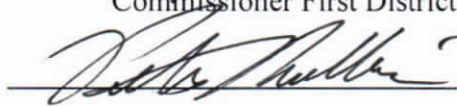
With there being no further business the County Commissioner Wilkinson made a motion to adjourn the meeting. Commissioner Mullins seconded. All were in favor and the meeting adjourned.

**ATTEST:**

  
Rhonda Marler  
Deputy Clerk  
St. Francois County, Missouri

  
Harold Gallaher  
Presiding Commissioner

  
Gay Wilkinson  
Commissioner First District

  
Patrick Mullins  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION**

**December 18, 2018**

**(Posted December 17, 2018 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, December 18, 2018 in the County Commissioners' office – third floor of the Courthouse Annex.

Budget Public Hearing at 10:00 a.m.

The tentative agenda of this meeting includes:

Call to Order – After Budget Public Hearing

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for December 11, 2018
2. County Auditor's Monthly Report

Tabled Agenda Items:

None

General Business:

1. Approval of 2019 Budget.
2. Waive Interest & Penalty – Neil Haller
3. Approval to obtain Bids for April 2, 2019 Election Supplies
4. Approval of Ordinance dealing with installation of Agri Ready Signs.
5. Owl Creek Project update – Pre-construction meeting results.
6. Oath of Office Ceremony 12-31-2018 at 10:00 a.m.
7. Christmas Holiday Schedule – County & State offices will be closed on Monday, 12-24 & Tuesday, 12-25.
8. No Commission meeting on 12-25-2018 Due to Holiday.
9. New Year's Day Holiday – County & State office will be closed on Tuesday, 1-1-19.
10. No Commission meeting on 1-1-2019 Due to Holiday.
11. Next Regular Meeting – Monday, January 7, 2019 at 10:00 a.m. NEW TERM
12. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION**

**MINUTES**

**DECEMBER 18, 2018**

**TUESDAY**

**CALL TO ORDER:**

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson, and Commissioner Second District, Patrick Mullins. Also, present was County Clerk, Mark L. Hedrick, County Clerk Elect, Kevin Engler and Deputy Clerk, Linda Balentine from the County Clerk's office

Others present: Kevin Jenkins, John Gross, Louie Seiberlich, Mike Wisdom, Steve Grider, Vonne Karraker, Buck Copeland, Rich Luebcke, Jesse Rupp, Betty Medley, Kerry Glore, Dan Duncan, Clay Copeland, Jason Stam, Tom Sebastian, Troy Pipkin, Stanley Counts, Ron McCoy, Garrett Evans, Jesse Holloway, Nathan Barron, Judy Pritchett, Ryan Mackley, Tracy Mackley, Ed Gross, Matt Hampton, Tommy Burgan, Justin Jones, Dillion Huff, Zach Kinneman, Justin Hampton, Tim Hafner, Ben Sebastian, Ty Williams, Chris Korn, Bo Henson, Kyle Sorbello, Keith Serini, Sandy Gallaher, Neil Haller, Cindy Johnson, Dan Ward, Mindy Wooldridge, Bridgett Smith, Jessica Schmidt, Dr. Mahurin, Jarrod Mahurin, and Deputy Kristen Tate.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion.

Agenda Items:

1. Meeting Minutes for December 11, 2018
2. Auditor's Monthly Report - November

**TABLED AGENDA ITEMS:**

None.

**GENERAL BUSINESS:**

**PUBLIC HEARING  
BUDGET**

Auditor Louie Seiberlich spoke briefly about the 2019 Proposed Budget. Mr. Seiberlich acknowledged the budget process is a collaborative effort of all County offices. In summation the 2019 budget is projected with revenues of \$30.1 million and expenditures of \$23.9 million, leaving a balance of \$6.2 million.

**2019 PROPOSED BUDGET**

After a brief discussion with St. Francois County Auditor, Louie Seiberlich, Commissioner Wilkinson made a motion to accept the 2019 budget. Commissioner Mullins seconded the motion, all were in favor and the motion passed.



**WAIVING PENALTY &  
INTEREST**

Mr. Neil Haller did not receive his 2017 tax bill due to an error in the Collector's office so he was requesting the penalties & interest be waived in the amount of \$56.85. Commissioner Wilkinson made the motion to waive the penalties & interest since it was a mistake on the county's part. Commissioner Mullins seconded the motion, all were in favor and the motion passed.

**BIDS FOR ELECTION  
SUPPLIES APRIL 2019**

County Clerk, Mark L. Hedrick, requested to put out for bid election supplies for the April 2, 2019 election. Commissioner Mullins made the motion to obtain bids, Commissioner Wilkinson seconded the motion, all were in favor and the motion passed.

**AGRI-READY ORDINANCE**

An ordinance of the County of St. Francois, authorized the County Commission to enter into agreement with the Mo Highways & Transportation commission for the installation of Agri-Ready Status signs. Commissioner Mullins made a motion to accept Ordinance: 2018:010, Commissioner Wilkinson seconded the motion, all were in favor and the motion passed.

**OWL CREEK PROJECT**

Commissioner Mullins reported on a pre-construction meeting he attended on December 14, 2018 at the MO Mines Historical Site. The meeting was in regards to the Owl Creek Dam Reclamation Project No. Y1702-01. The specifics of the project were talked about and contact information was provided. The contractor is waiting on the Letter of Intent to start the project and has 115 days to complete the project. The Commissioners on the recommendation of the Barn Superintendent, TEMPORARILY CLOSED the Bone Hole County Park and its access road to the river. There will be a gate closed and ALL EMERGENCY & FIRST RESPONDERS will have a key to the gate.

**OATH OF OFFICE  
CEREMONY**

The swearing in ceremony for the Officeholders will be December 31, 2018 at 10:00 a.m.

**NEXT MEETING:**

The next meeting of the county commission will be held on Monday, January 7, 2019 at 10:00a.m.

**CORRESPONDENCE:**

No Correspondence.

**PUBLIC COMMENTS:**

Mrs. Vonne Karraker spoke regarding the Owl Creek Project. Mrs. Karraker ask the Commission what would happen to the Transfer Station while this project was in progress. Clay Copeland, Highway Supervisor addressed Mrs. Karraker and told her nothing would happen to the Station.

Mr. Rich Luebcke also addressed the Commission. He wanted to thank the Commission & Auditor's office for the efforts to keep St. Francois County a good place to live and a County to be proud to live in.

**DEPARTMENT REPORTS:**

**RETIREMENT COUNTY CLERK**

The Road & Bridge department wanted to recognize County Clerk, Mark L. Hedrick for all his efforts & help he gave the Road & Bridge department for (24) years of service to St. Francois County.

**NEW BRIDGE ON BUCK MTN. RD.**

Highway Administrator, Clay Copeland & Road Superintendent, John Gross spoke about the new bridge that is going to be replacing the existing bridge on Buck Mountain Road. The old bridge is beyond repair so the only option is to construct a new one. Mr. Copeland explained the cost associated with and also the work related to the construction of the new bridge. The Road & Bridge crew will do most of the work on the new bridge.

**ADJOURNMENT:**

With there being no further business the County Commissioner Mullins made a motion to adjourn the meeting. Commissioner Wilkinson seconded. All were in favor and the meeting adjourned.

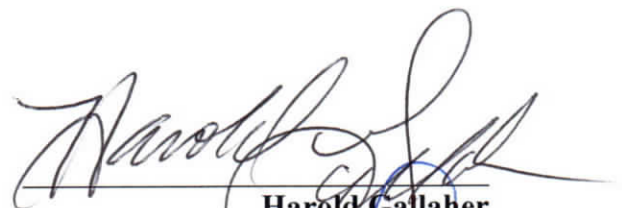
**ATTEST:**



**Linda Balentine**

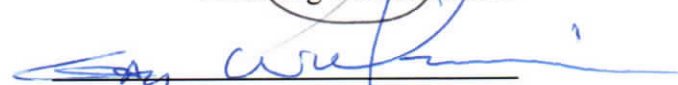
Deputy Clerk

St. Francois County, Missouri



**Harold Gallaher**

Presiding Commissioner



**Gay Wilkinson**

Commissioner First District



**Patrick Mullins**

Commissioner Second District