

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
January 3, 2017  
(Posted December 30, 2016 at 11:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, January 3, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – December 27, 2016
2. Public Administrator's Receipt of Fees
3. Court Order Taking Taxes Off Real Estate Tax Books

Tabled Agenda Items: None.

General Business:

1. Next Meeting – Tuesday, January 10, 2017 at 10:00 a.m.
2. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, JANUARY 3, 2017**

**CALL TO ORDER:**

The County Commission met in New Term session on Tuesday, January 3, 2017 being at 10:00 a.m. Those being present were First District Commissioner Gay Wilkinson and Second District Commissioner Patrick Mullins. Presiding Commissioner Harold Gallaher was absent due to being sick. Also present was County Clerk Mark Hedrick.

County Clerk Mark Hedrick appointed Commissioner Gay Wilkinson as acting Presiding Commissioner.

Others present: Renee Bronbaugh, Dan Bullock, Louie Seiberlich, and Steve Grider.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. Vote: Aye – 2 and Absent – 1 (Gallaher). Agenda Items:

1. Regular Meeting Minutes for December 27, 2016
2. Public Administrator's Receipt of Fees
3. Court Order Taking Taxes Off Real Estate Books

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, January 10, 2017 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

Commissioner Wilkinson reported that Dan Duncan had been employed as the IT Director


**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting.  
Vote: Aye – 2 and Absent – 1 (Gallaher)

**ATTEST:**



MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
January 10, 2017  
(Posted January 9, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, January 10, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – January 3, 2017
2. County Clerk's Monthly Report
3. Recorder's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Purchasing Policy Addendum
2. County Collector's Pay for Collecting City Taxes
3. University of Missouri Extension Quarterly Report
4. Sales Tax Collection Report
5. Martin Luther King Holiday – Monday, January 16, 2017
6. Next Meeting – Tuesday, January 17, 2017 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, JANUARY 10, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, January 10, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Renee Bronbaugh, Dan Bullock, Louie Seiberlich, Dan Duncan, Terry Effan, Wendell Jarvis, Charles Gamble, Amber Menjoulet, Jan Petty, Kendra Graham, Pam Williams, Dana Jenkins, and Steve Grider.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. New Term Meeting Minutes for January 3, 2017
2. County Clerk's Monthly Report
3. Recorder's Monthly Report

**AGENDA ITEM ADDED**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to add an agenda item dealing with disposal of surplus property. All commissioners voted in favor of the motion.

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**SURPLUS PROPERTY**

The sheriff's department has a vehicle that needs to be eliminated and the department has an individual who is willing to pay \$300 for the vehicle. The Sheriff stated that the vehicle is junk and recommends that this amount be accepted. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to accept this amount for the surplus vehicle as recommended. All commissioners voted in favor of the motion.

**POLICY ADDENDUM**

Commissioner Wilkinson reported that the policy review committee is not ready for action on this addendum at this time and it will be addressed at a later date.

**COLLECTOR'S PAY**

Commissioner Wilkinson addressed this matter and stated that the commission needs to act on the pay for the collector for collecting city taxes. He stated that he feels that the collector should receive 50 percent of the 2.5% that the county collects from the cities for collecting the taxes. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the collector to receive 1.25% of the 2.5% collected by the county. All commissioners voted in favor of the motion.

**EXTENSION REPORT**

Kendra Graham with the University of Missouri Extension presented the quarterly report of the Extension. She discussed the activities of each section of the Extension office. She also presented a list of activities that will be happening in the upcoming months. Ms. Graham also reported that Anna Kleiner has been employed as a community development specialist and she will be based in Ste. Genevieve.

**SALES TAX COLLECTION**

It was reported that the sales tax collection for January was up by 11.42% over last year.

**MARTIN LUTHER KING**

County Clerk Mark Hedrick reported that Monday, January 16, 2017 will be observed as Martin Luther King Day and all county and state offices will be closed on that day.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, January 17, 2017 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

The county commissioners presented a Certificate of Appreciation to Mr. Terry Effan for his service as Surveyor for the county for a number of years. It was reported that since the county became first class, the office of Surveyor was eliminated. Mr. Effan thanked the commission and stated that it has been an honor to serve the residents of the county as surveyor.

Commissioner Gallaher Introduced Mr. Dan Duncan as the new IT Director and stated that he is very pleased to have him on board.

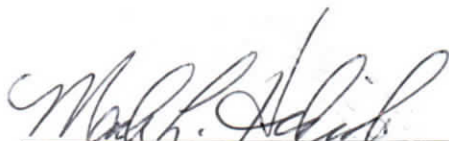
DEPARTMENT REPORTS

Commissioner Wilkinson reported that road sign vandalism has started again in the county. He is requesting that if a citizen sees this happening to please report it to the Road and Bridge Department or the Sheriff. He stated that the signs are costly and the county wants to keep the signs up. Wendell Jarvis reported that the cost for the ice storm was approximately \$26,553.00 and there were no injuries or major mishaps. He stated that the total winter storm cost to date is approximately \$49,000.00

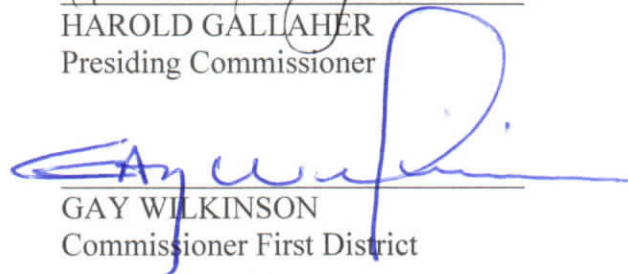
ADJOURNMENT:

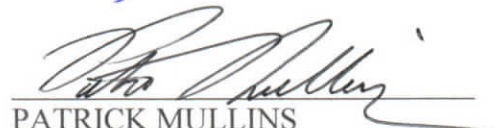
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

ATTEST:

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
January 17, 2017  
(Posted January 13, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, January 17, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – January 10, 2017
2. Treasurer's Monthly Report
3. Treasurer's Semi-Annual and Annual Reports
4. NESS Board Financial Report

Tabled Agenda Items: None.

General Business:

1. St. Francois County Public Housing Agency Agreement
2. Request to Waive Penalty and Interest – Shane Huckabee
3. Next Meeting – Tuesday, January 24, 2017 at 10:00 a.m.
4. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, JANUARY 17, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, January 17, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Renee Bronbaugh, Dan Bullock, Louie Seiberlich, Wendell Jarvis, Amber Menjoulet, Jan Petty, Kim Roux, Pam Williams, Sue Gilliam, John Gross, Clay Copeland, Rich Luecke, Gary Matheny, and Steve Grider.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for January 10, 2017
2. Treasurer's Monthly Report
3. Treasurer's Semi-Annual and Annual Reports
4. NESS Board Financial Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**PHA AGREEMENT**

The St. Francois County Public Housing Agency is requesting that the county commission approve the purchase of a computer system to comply with the requirement by the Federal Housing Authority. County Clerk Mark Hedrick reported that he has copies of the bids that were received for the purchase and installation of the computer network. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the agreement for the purchase and installation of the computer network for the St. Francois County Public Housing Agency and to award the bid to Midcom Technologies as recommended by the agency. All commissioners voted in favor of the motion.

**WAIVE INTEREST&PENALTY** County Clerk Mark Hedrick presented a request from Mr. Shane Huckabee to waive interest and penalty on his tax bill due to the fact that he did not receive the bill until January 10, 2017 and was not able to pay by the deadline. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to waive interest and penalty in an amount of \$19.36 on tax bill number 165201395 for Shane Huckabee. All commissioners voted in favor of the motion.

**NEXT MEETING** The next meeting of the county commission will be held on Tuesday, January 24, 2017 at 10:00 a.m.

**CORRESPONDENCE:** None.

**DELEGATIONS** None.

**DEPARTMENT REPORTS** Highway Administrator Wendell Jarvis gave a report on the most recent ice storm. He reported that the road and bridge crew was out on Friday, Saturday and Sunday and dealt with downed trees and tree limbs. He stated that the roads were in good shape and that they mainly worked on downed trees and limbs.

Mr. Jarvis also reported that Road Supervisor Tom Sebastian will be retiring the end of July or the first of August and that the Road and Bridge Department has promoted John Gross as Acting Supervisor. He stated that Mr. Gross is very qualified and that he will be moving into Clay Copeland's road supervisor position and that Clay Copeland will be moving into Tom Sebastian's road supervisor position after Mr. Sebastian retires.

It was reported that the county has received the new roll-off truck which will be stationed at the Sheriff's Department and will be used by Buck Copeland.

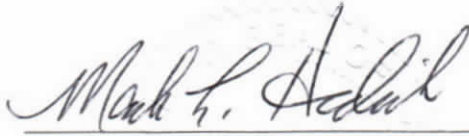
Sheriff Dan Bullock reported that there were 3000 residents out of power during the ice storm. He reported that the power was restored very quickly by Ameren. He stated that Ameren was better prepared for this storm as compared to the last major ice storm that we had. He stated that they had staged vehicles in different locations in the county and was able to respond faster to the outages that occurred. He also stated that there were some minor accidents during the storm which his deputies handled.

**JANUARY 17, 2017 COMMISSION MINUTES CONTINUED**  
**PAGE 3**

**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
January 24, 2017  
(Posted January 23, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, January 24, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – January 17, 2017
2. Collector's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Lawn Care Services
2. County Auditor Resignation and Interim Appointment
3. Authorization to Obtain Bids for Tactical Vests – Sheriff's Department
4. Project Manual to Bid Out Courthouse Grant
5. Change of Job Title – Prosecuting Attorney's Office
6. Farmington Community Solar Farm Presentation
7. Next Meeting – Tuesday, January 31, 2017 at 10:00 a.m.
8. Other Business that May Arise

Correspondence

Delegations

Department Reports

**Commission may vote to go into closed session under RSMo610.021(3); hiring, firing disciplining or promoting of particular employees.**

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, JANUARY 24, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, January 24, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Renee Bronbaugh, Dan Bullock, Louie Seiberlich, Wendell Jarvis, Amber Menjoulet, Jan Petty, Kim Roux, Emily Holdman, Pam Williams, Betty Medley, Mark Krawczyk, Mike Alesandrini, Lori Crump, Kerry Glore, Jerrod Mahurin, and Steve Grider.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**ADDED AGENDA ITEM**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to add Budget Line Item Change to the Agenda. All commissioners voted in favor of the motion.

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for January 17, 2017
2. Collector's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

The county clerk opened bids for lawn care services for 2017. Three bids were received and the bids were from All Cut Lawn & Landscape Services, Mac's Lawn Service, and Thorne Lawn & Landscapes LLC. The commission took the bids under advisement for further review by the Maintenance Supervisor.

**ADDED AGENDA ITEM**

Commissioner Gallaher reported that Circuit Clerk Vicki Weible is requesting that a budget line item be added for Jury Expense and to move \$2,500 from the Petit Jury line item to this new line item. He stated that this would be for expenses incurred for the jury for example, if they have to bring in food for the jury. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to add a line item to the budget entitled Jury Expense and to move \$2,500 from the Petit Jury line item to the Jury Expense Line Item. All commissioners voted in favor of the motion.

**RESIGNATION**

County Clerk Mark Hedrick presented a resignation from County Auditor Bret Burgess which was effective immediately. The clerk stated that the commission needs to make an interim appointment until such time that the Governor makes the permanent appointment until the next election. Commissioner Gallaher stated that the commission feels that due to the qualifications of Amber Menjoulet, that she should be appointed interim auditor. Mr. Gallaher stated that it did reflect adversely on Jan Petty and it was only due to Ms. Menjoulet's qualifications. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to appoint Amber Menjoulet as interim Auditor until such time the Governor makes the appointment. All commissioners voted in favor of the motion.

**BID AUTHORIZATION**

County Clerk Mark Hedrick reported that the Sheriff is requesting authorization to obtain bids for tactical vests. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the Sheriff to obtain bids for tactical vests. All commissioners voted in favor of the motion.

**PROJECT MANUAL**

Commissioner Mullins reported that the county is ready to solicit bids for the courthouse grant project. He reported that a bid manual has been prepared for the bid solicitation and he is requesting approval of the project manual and authorization to obtain bids for this project. He stated that the bids will be due on February 10, 2017 at 3:00p.m. And there will be a pre-bid meeting held on January 30, 2017. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the bid Project Manual and to authorize obtaining bids for the courthouse grant project. All commissioners voted in favor of the motion.

**JOB TITLE CHANGE**

Prosecuting Attorney Jerrod Mahurin addressed the commission in reference to a job title change in his office. He stated that he would change Spring Gray's title to Office Manager. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to change Spring Gray's job title to Office Manager as recommended by the Prosecuting Attorney. All commissioners voted in favor of the motion.

**FARMINGTON SOLAR FARM**

Mr. Mark Krawczyk with MC Power was present and made a presentation on the possibility of a Farmington Solar Farm. He presented the background of the program to the commissioners and stated that it would require 14 to 15 acres to build the solar farm. He stated that he is requesting a resolution in support of this project from the commissioners. He stated that House Bill 142 allows for abatement of property taxes for this type of project. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to table this item for further study. All commissioners voted in favor of the motion.

**JANUARY 24, 2017 COMMISSION MINUTES CONTINUED**

**PAGE 3**

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, January 31, 2017 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

None.

**CLOSED SESSION**

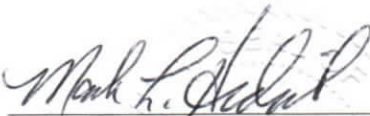
A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to go into closed session under RSMo610.021(3); hiring, firing, disciplining or promoting of particular employees. Roll Call Vote: Commissioner Mullins – Aye, Commissioner Gallaher – Aye, and Commissioner Wilkinson – Aye.

Commission moved into closed session at 10:34 a.m.  
Commission moved back into open session at 11:15 a.m.

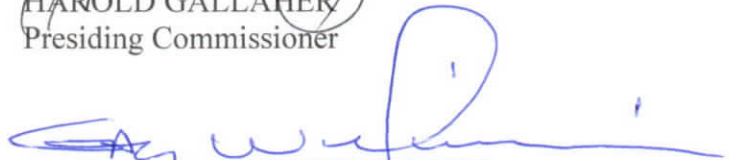
**ADJOURNMENT:**

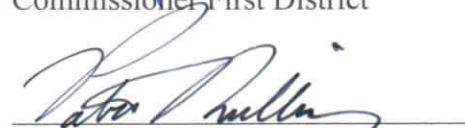
With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
January 31, 2017  
(Posted January 30, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, January 31, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes and Closed Meeting Minutes for January 24, 2017
2. City of Park Hills Annexation

Tabled Agenda Items:

1. Farmington Solar Farm

General Business:

1. Bid Approval – Lawn Care Services
2. Highway Administrator – Annual Report
3. Annual Bid Announcement
4. Coroner – Compensation for Temporary Morgue
5. Next Meeting – Tuesday, February 7, 2017 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, JANUARY 31, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, January 31, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Dan Bullock, Louie Seiberlich, Wendell Jarvis, Amber Menjoulet, Pam Williams, Mark Krawczyk, Mike Alesandrini, Lori Crump, Kerry Glore, Spring Gray, Dan Ward, Eric Barton, Audrian Eckhoff, Jim Coplin, Bob Mooney, Rich Luekce, and Steve Grider.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular and Closed Meeting Minutes for January 24, 2017
2. City of Park Hills Annexation

**TABLED AGENDA ITEMS**

**FARMINGTON SOLAR FARM**

This item was tabled at the last meeting for further review by the commission. Commissioner Gallaher stated that he had spoken with the City of Farmington and that they will be connecting to the solar farm when established. It was reported that there will be no cost to the county for this project. The personal property tax will be abated for the solar farm as per State Statute. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to issue a letter of support for the Farmington Solar Farm. All commissioners voted in favor of the motion.

**BUSINESS**

**BID APPROVAL**

It is being recommended that Thorne Lawn and Landscapes, LLC be awarded the bid for lawn care for the county due to being the lowest bid. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to award the Lawn Care bid to Thorne Lawn and Landscapes, LLC. All commissioners voted in favor of the motion.

**JANUARY 31, 2017 COMMISSION MINUTES CONTINUED**

**PAGE 2**

**ANNUAL REPORT**

Highway Administrator Wendell Jarvis presented his annual report to the county commission. The commission thanked Mr. Jarvis for the report.

**ANNUAL BID NOTIFICATION**

County Clerk Mark Hedrick reported that the annual bid opening will take place on March 7, 2017. This date complies with Missouri State Statutes. Requests for supplies has been sent to all departments and those requests will be sent out to the vendors for submission of bids.

**TEMPORARY MORGUE**

County Coroner Jim Coplin addressed the county commission in reference to compensation for furnishing a temporary morgue for the county. He stated that he has been using facility as a temporary morgue. He stated that he feels that he should be paid for the use of his facility. It was reported by the commission that as per State Statute he could only receive \$5000 per year in compensation. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to pay Jim Coplin \$5000 for the year of 2016 for the use of his facility as a temporary morgue as per State Statute. All commissioners voted in favor of the motion. Lori Crump with Maloney, Wright and Robbins stating that the commission should have supporting documentation to pay the fee.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, February 7, 2017 at 10:00 a.m.

**CORRESPONDENCE:**

It was reported that correspondence had been received thanking Justin Hampton for returning a piece of surveying equipment lost a few months ago which he found.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

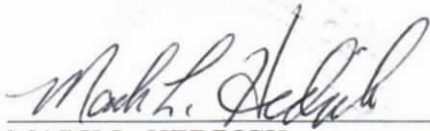
None.

**JANUARY 31, 2017 COMMISSION MINUTES CONTINUED**  
**PAGE 3**

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**



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MARK L. HEDRICK  
County Clerk



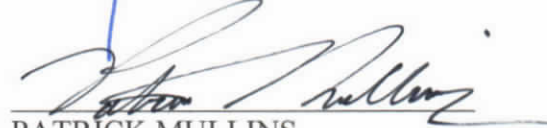
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HAROLD GALLAHER  
Presiding Commissioner



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GAY WILKINSON  
Commissioner First District



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PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
February 7, 2017  
(Posted February 6, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, February 7, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for January 31, 2017
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report
4. Collector's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Election Supplies for April Election
2. Authorization to Bid Road Projects
3. Sales Tax Collection Report
4. Proclamation "Thank A Farmer Week"
5. Waive Interest – David Dickerson
6. Air Quality Closeout for 2016 – Commissioner Mullins
7. Waive Interest and Penalty – Michael Travica
8. Authorization to Sell Surplus Property – Road and Bridge
9. Lincoln's Birthday Holiday – Monday, February 13, 2017 – County and State Offices Closed
10. Next Meeting – Tuesday, February 14, 2017 at 10:00 a.m.
11. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, FEBRUARY 7, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, February 7, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Dan Bullock, Louie Seiberlich, Amber Menjoulet, Spring Gray, Audrian Eckhoff, Charles Gamble, John Gross, Tom Sebastian, Rich Luekce, and Dana Jenkins.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for January 31, 2017
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report
4. Collector's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

Bids were opened for election supplies for the April Municipal and one bid was received from Henry M. Atkins and Sons in an amount of \$28,800.20. County Clerk Mark Hedrick recommended approval of the bid as submitted. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from Henry M. Atkins and Sons in an amount of \$28,800.20 for election supplies for the April Municipal election as recommended by the County Clerk. All commissioners voted in favor of the motion.

**ROAD PROJECT BIDS**

John Gross with road and bridge addressed the commission in reference to authorization to obtain bids for road projects for the upcoming year. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize obtaining bids for road projects for upcoming year as requested. All commissioners voted in favor of the motion.

**SALES TAX COLLECTION**

Deputy Treasurer Dana Jenkins reported that the sales tax collection for February was up a little over last year. She also reported that sales tax is up by 6.99% as compared to last year at this time.

**THANK A FARMER WEEK**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve a Proclamation designating the week of February 5 – 11, 2017 as “Thank A Farmer Week”. All commissioners voted in favor of the motion.

**WAIVE INTEREST**

County Clerk Mark Hedrick presented this request to the county commission. He stated that the county collector is requesting that David Dickerson be allowed to pay interest as of August for his 2015 tax bill and pay interest as of January for his 2016 tax bill. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize assessing interest as of August 2016 for tax bill number 155005848 and to assess interest as of January 2017 on tax bill number 165005944 as recommended by the county collector. All commissioners voted in favor of the motion.

**AIR QUALITY CLOSE OUT**

Commissioner Mullins presented a report dealing with the air quality close out for the year of 2016. He stated that none of the monitors exceeded the federal limit for ozone during the year.

**WAIVE INT&PENALTY**

County Clerk Mark Hedrick reported that the County Collector is recommending that interest and penalty be waived on tax bill number 150006768 due to an error in the software (which has been corrected) for Michael Travica. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to waive interest and penalty in an amount of \$23.31 on tax bill number 150006768 for Michael Travica as recommended by the County Collector and due to an error on the county. All commissioners voted in favor of the motion.

**SALE OF SURPLUS PROP.**

The road and bridge department is requesting authorization to sell surplus property. A list of the property was presented to county commission for approval. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the sale of surplus property as requested. All commissioners voted in favor of the motion.

**FEBRUARY 7, 2017 COMMISSION MINUTES CONTINUED**

**PAGE 3**

**HOLIDAY**

Commissioner Gallaher announced that Monday, February 13, 2017 will be observed as the Lincoln's Birthday Holiday and all county and state offices will be closed on that day.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, February 14, 2017 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

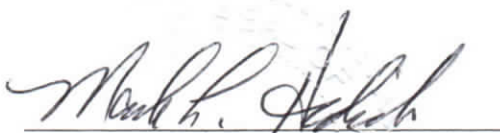
**DEPARTMENT REPORTS**

None.

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**



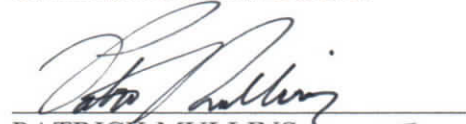
MARK L. HEDRICK  
County Clerk



HAROLD GALLAHER  
Presiding Commissioner



GAY WILKINSON  
Commissioner First District



PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
February 14, 2017  
(Posted February 10, 2017 at 11:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, February 14, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for February 7, 2017
2. Recorder's Monthly Report
3. Special Road District Number 2 Audit Report

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Tactical Vests – Sheriff's Department
2. Bid Opening – Courthouse Stone Repair
3. Personal Property Tax Request – Joseph Gilmore
4. April Municipal Election Update – County Clerk
5. President's Holiday – Monday, February 20, 2017 – County and State Offices Closed
6. Next Meeting – Tuesday, February 21, 2017 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, FEBRUARY 14, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, February 14, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, James Gilmore, Dan Bullock, Louie Seiberlich, Amber Menjoulet, Spring Gray, Mike Alesandrini, Brian Briley, Wendell Jarvis, Steve Grider, Alan Wells, and Sue Gilliam.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for February 7, 2017
2. Recorder's Monthly Report
3. Special Road District Number 2 Audit Report

**ADDED AGENDA ITEM**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to add compensatory time calculation for time and half to the Agenda. All commissioners voted in favor of the motion.

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

Bids were opened for tactical vests for the Sheriff's Department. One bid was received from TYR Tactical in an amount of \$9,604.06. Sheriff Dan Bullock reviewed the bid and recommends that the bid be accepted. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to accept the bid from TYR Tactical in an amount of \$9,604.06 for tactical vests as recommended by the Sheriff. All commissioners voted in favor of the motion.

**FEBRUARY 14, 2017 COMMISSION MINUTES CONTINUED**  
**PAGE 2**

**BID OPENING**

Bids were opened for stone work at the county courthouse under the grant that the county has received. Four bids were received and they were from B&K Tuckpointing Co., James G. Staat Tuckpointing, Inc, Gateway Waterproofing and Restoration Co., and Superior Waterproofing Co. These bids we be taken under advisement for review by the Project Consultant.

**ADDED AGENDA ITEM**

The County is in the process of updating the personnel manual and there will be a change made in how compensatory time will be calculated for overtime, but until that time there needs to be clarification on how to handle this matter. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to maintain the current policy until the new policy is approved. All commissioners voted in favor of the motion.

**PERSONAL TAX REQUEST**

Mr. James Gilmore was present to discuss his personal property tax. He stated that he moved to Missouri in July and has been assessed taxes on his vehicle. Missouri has been state of residence. He stated that he just found out that he had to taxes to St. Francois on his vehicle. It was stated that he owed the taxes due to St. Francois County being his place of residence. He stated that he was stationed in the Middle East until July of 2016. The commission stated that he owed the taxes, but a motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to waive interest and penalty in an amount of \$35.37 on tax bill number 165201670. All commissioners voted in favor of the motion.

**APRIL ELECTION UPDATE**

County Clerk Mark Hedrick reported that absentee ballots will be sent to the military personnel on Friday, February 17, 2017 for the April Municipal Election and he also reported that regular absentee voting will begin on Tuesday, February 21, 2017. The clerk reported that there will be one candidate on the City of Park Hills ballot who has passed away. He stated that his name cannot be removed from the ballot due to being of the certification deadline. He stated that anyone that files as a certified write-in will have the votes cast for them counted.

**HOLIDAY**

Commissioner Gallaher announced that Monday, February 20, 2017 will be observed as the President's Holiday and all county and state offices will be closed on that day.

**FEBRUARY 14, 2017 COMMISSION MINUTES CONTINUED**

**PAGE 3**

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, February 21, 2017 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

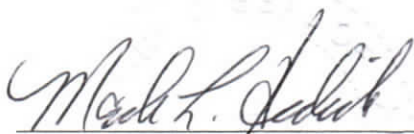
**DEPARTMENT REPORTS**

None.

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**



MARK L. HEDRICK  
County Clerk



HAROLD GALLAHER  
Presiding Commissioner



GAY WILKINSON  
Commissioner First District



PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
February 21, 2017  
(Posted February 20, 2017 at 11:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, February 21, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for February 14, 2017
2. Commissioner Gallaher, Commissioner Wilkinson, and Commissioner Mullins Certificates of Training

Tabled Agenda Items: None.

General Business:

1. Bid Approval – Courthouse Stone Repair
2. Request to Waive Interest and Penalty – Tom Burch
3. Governmentor Contract Renewal – Assessor's Office
4. Walk-In Cooler Repair – Juvenile Department
5. Surplus Property – Juvenile Department
6. Morgue Director Position and Appointment
7. Job Award – Mower Operator – Road and Bridge Department
8. Authorization to Obtain Bids for Well and Pump – Road and Bridge Department
9. Replacement of Retiring Employee – Road and Bridge Department
10. Appointment to St. Francois County Board for Developmentally Disabled
11. Approval of Blanket Purchase Order Addendum – Auditor's Office
12. Approval of Emergency Purchase – Air Conditioning Unit Courthouse
13. Next Meeting – Tuesday, February 28, 2017 at 10:00 a.m.
14. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, FEBRUARY 21, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, February 21, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Tom Burch, Dan Bullock, Louie Seiberlich, Amber Menjoulet, Mike Alesandrini, Wendell Jarvis, Clay Copeland, JohnGross, Sandy Gallaher, Jim Coplin, Kim Roux, Emily Holdman, Dan Ward, Anna Kleiner, Kerry Glore, Dana Jenkins, Steve Grider, , and Dana Shuh.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for February14, 2017
2. Commissioner Gallaher, Commissioner Wilkinson, and Commissioner Mullins Certificates of Training

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID APPROVAL**

Commissioner Mullins reported that the four bids received for stone work on the courthouse had been reviewed by the consultant for the project and that the bid submitted by James G. Staat Tuckpointing, Inc. is being recommended as the bid to be approved. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the bid from James G. Staat Tuckpointing, Inc. for the stone work on the courthouse as recommended by the Project Consultant. All commissioners voted in favor of the motion. This was the lowest bid that was received.

**WAIVE INT&PENALTY**

Mr. Tom Burch was present to request that interest and penalty be waived on his tax bill due to the fact that he had sent in four checks to pay his taxes, but only three checks cleared the bank and one of his tax bills had not been paid. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to waive interest and penalty in an amount of \$116.17 on tax bill number 160030490 for Thomas Burch due to the possibility that one of the checks sent for payment was not taken out of the envelope. All commissioners voted in favor of the motion.

**CONTRACT RENEWAL**

The County Assessor stated that his office needs to renew the contract with Governmentor for the software maintenance for the assessment program. He stated that his office needs to maintain this program due to the fact that this is the program the collector uses. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the contract renewal with Governmentor as recommended by the County Assessor. All commissioners voted in favor of the motion.

**WALK-IN COOLER REPAIR**

This item was tabled due to not having the information needed to make a decision.

**SURPLUS PROPERTY-JUV**

This item was tabled due to not having the information required to make a decision.

**MORGUE DIRECTOR**

Commissioner Gallaher announced that he is recommending that the county create a Morgue Director position and this person will be in charge of the county morgue. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the creation of the Morgue Director position as recommended by Commissioner Gallaher. All commissioners voted in favor of the motion. Commissioner Gallaher stated that he is recommending that Dana Shuh be employed as the Morgue Director. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to appoint Dana Shuh as the Morgue Director. All commissioners voted in favor of the motion.

**JOB AWARD –MOWER OPER**

Highway Administrator Wendell Jarvis reported that he is recommending that Bo Henson be awarded the mower operator job. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to award the mower operator job to Bo Henson as recommended. All commissioners voted in favor of the motion.

**BID AUTHORIZATION**

Highway Administrator Wendell Jarvis stated that he is requesting authorization to obtain bids for a well and pump for the south barn location. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize obtaining bids for a well and pump for the south barn location as requested. All commissioners voted in favor of the motion.

**REPLACE EMPLOYEE**

Highway Administrator Wendell Jarvis stated that he is requesting authorization to replace two employees that have retired or will be retiring. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize filling the two open positions in the Road and Bridge Department. All commissioners voted in favor of the motion.

**APPOINTMENT**

Commissioner Gallaher reported that he had received communication from the St. Francois County Board for the Developmentally Disabled requesting that Mr. Chris Morrison be appointed to the Board to replace Ms. Jill Colson who resigned. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to appoint Mr. Chris Morrison to the St. Francois County Board for the Developmentally Disabled as recommended. All commissioners voted in favor of the motion.

**BLANKET PURCHASE ORDER**

Ms. Amber Menjoulet presented an Addendum to the county's purchasing policy which will allow for a blanket purchase order to the county commission for approval. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Addendum to the County's Purchasing Policy which adds a blanket purchase order as presented and recommended. All commissioners voted in favor of the motion.

**EMERGENCY PURCHASE**

Commissioner Gallaher reported that one of the air conditioning units at the courthouse had broken down and could not be repaired and needs to be replaced. He stated that this is an emergency situation and that the county needs to replace the unit immediately. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve an emergency purchase of an air conditioning unit by obtaining quotes for the unit and using the lowest quote to purchase the unit. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, February 28, 2017 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

Ms. Anna Kleiner was present and introduced herself at the meeting. Ms. Kleiner stated that she is working with University of Missouri – Extension Office as a Community Development Specialist and is located in Ste. Genevieve.

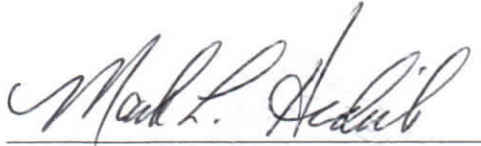
**DEPARTMENT REPORTS**

Commissioner Gallaher at this point introduced Ms. Dana Shuh the new Morgue Director for St. Francois County. He stated that he is very pleased to have Ms. Shuh on board and that she will do an outstanding job.

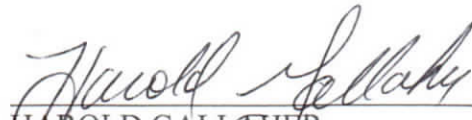
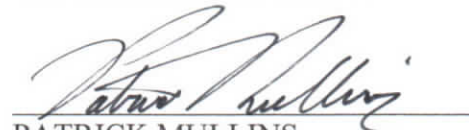
ADJOURNMENT:

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

ATTEST:



MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
February 28, 2017  
(Posted February 27, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, February 28, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for February 21, 2017
2. County Clerk's Monthly Report

Tabled Agenda Items:

1. Walk-In Cooler Repair – Juvenile Department
2. Surplus Property – Juvenile Department

General Business:

1. Bid Opening – Road Projects
2. Request to Waive Interest and Penalty – Barbara Phillips
3. Presentation of 2016 Financial Statement
4. Appointment of Members to the Public Housing Agency Board
5. Administer Oath of Office to Louie Seiberlich, County Auditor
6. Next Meeting – Tuesday, March 7, 2017 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, FEBRUARY 28, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, February 28, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Dan Bullock, Louie Seiberlich, Amber Menjoulet, Wendell Jarvis, Clay Copeland, JohnGross, Kim Roux, Emily Holdman, Betty Medley, Kerry Glore, Rich Luecke, Pam Williams, Kim Schrum, Louie Seiberlich's wife and daughter, Audrian Eckhoff, and Spring Gray.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for February 21, 2017
2. County Clerk's Monthly Report

**TABLED AGENDA ITEMS**

**WALK-IN COOLER**

Adrian Eckhoff with the Juvenile Department reported that the walk-in cooler at the Detention Center had stopped working that the cost to repair the unit would be approximately \$1700 and the cost to replace the unit would be approximately \$2900. He stated that he had obtained three quotes on the replacement of the unit and went with the lowest price which was \$2900. He stated that he is requesting authorization to purchase the unit under emergency situations. A motion was made by Commissioners Wilkinson and seconded by Commissioner Mullins to authorize an emergency purchase of the walk-in cooler for the juvenile detention at the cost of \$2900. All commissioners voted in favor of the motion.

**SURLUS PROPERTY**

Mr. Eckhoff reported that he is requesting that the old walk-in cooler and an ice maker be declared surplus property and allow the use of these items to be pay for the service call on the old walk-in cooler which was \$136. He stated that neither one of these items is worth keeping. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize the Juvenile Department to declare the walk-in cooler and the ice maker as surplus property and authorize disposal of these items. All commissioners voted in favor of the motion.

**BUSINESS**

**BID OPENING**

County Clerk Mark Hedrick opened bids for road projects for the upcoming year. Four bids were received and the bids were from Jokerst, Inc., Leadbelt Materials, Vern Bauman, and Jokerst Paving. These bids were taken under advisement for further review and will be presented for approval at a later date.

**WAIVE INT&PENALTY**

Collector Pam Williams stated that a parcel of property had not been transferred and it was just discovered this year. She stated that there are four years of taxes due on this parcel and she feels that interest and penalty should be waived. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to waive interest and penalty in an amount to be calculated by the County Collector on tax bill numbers 160035199, 150035230, 140035345, and 130035410 for Barbara Phillips due to the fact that the county made an error in the transfer of this property. All commissioners voted in favor of the motion.

**FINANCIAL STATEMENT**

County Clerk Mark Hedrick presented the Financial Statement for 2016 to the county commission for approval and stated that this statement will be presented in the paper as required by law. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Financial Statement for 2016 as presented. All commissioners voted in favor of the motion.

**APPOINTMENT**

Commissioner Mullins reported that the commission needs to make appointments to the St. Francois County Public Housing Agency. He stated that a concern had been raised with the present members due to a perceived conflict of interest due to the fact that the present members of the Agency serves on the East Missouri Action Agency Board. County Clerk Mark Hedrick reported that that the terms of the members should be as follows; one for four years, one for three years and two for two years. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to appoint Denny Ward to a four term on the Public Housing Agency, Stephanie Parks to a three year term on the Public Housing Agency, Stephanie Bennett for a two year term on the Public Housing Agency, and Laura Miller to a two year term on the Public Housing Agency Board. All commissioners voted in favor of the motion.

**OATH OF OFFICE**

County Clerk Mark Hedrick administered the Oath of Office to Mr. Louie Seiberlich the newly appointed County Auditor.

**FEBRUARY 28, 2017 COMMISSION MINUTES CONTINUED**

**PAGE 3**

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, March 7, 2017 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

None.

**FEBRUARY 21, 2017 COMMISSION MINUTES CONTINUED**

**PAGE 4**

**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
March 7, 2017  
(Posted March 6, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, March 7, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for February 28, 2017
2. Treasurer's Monthly Report
3. Order Authorizing the County Trustee to Sell Lots

Tabled Agenda Items: None.

General Business:

1. Annual Bid Opening
2. Job Award – Truck Driver
3. Authorization to Bid – Work at Potential New Facility
4. Sales Tax Collection Report
5. Authorization to Bid – Computers
6. Information Technology Pay Schedule Approval
7. Approval of New Vendor Contract Form
8. Approval of Temporary Over Time Policy
9. Daylight Savings Time – March 12, 2017
10. Next Meeting – Tuesday, March 14, 2017 at 10:00 a.m.
11. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, MARCH 7, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, March 7, 2017 being at 10:01 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Dan Bullock, Louie Seiberlich, Amber Menjoulet, Wendell Jarvis, Clay Copeland, John Gross, Buck Copeland, Rich Luecke, Pam Williams, Steve Grider, Pam Williams, Dana Shuh, Gary Matheny, Kerry Glore, and Spring Gray.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for February 28, 2017
2. Treasurer's Monthly Report
3. Order Authorizing the County Trustee to Sell Lots

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**ANNUAL BID OPENING**

County Clerk Mark Hedrick opened the bids that were received for the Annual Bid Process. All of the bids were taken under advisement for all department heads to review and then will make a recommendation on which bids to accept.

**JOB AWARD**

Highway Administrator Wendell Jarvis reported that he is recommending that John Shipman be awarded the truck driver position for the Road and Bridge Department. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to award the truck driver job to John Shipman as recommended. All commissioners voted in favor of the motion.

**AUTHORIZATION TO BID**

Commissioner Gallaher stated that he is requesting authorization to obtain bids for work at the potential new facility. He stated that there will be number of areas that will need to be addressed at facility. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize obtaining bids for work on the potential new facility. All commissioners voted in favor of the motion.

**MARCH 7, 2017 COMMISSION MINUTES CONTINUED**  
**PAGE 2**

**SALES TAX COLLECTION**

Treasurer Kerry Glore reported that the sales tax collection for March was down as compared to last year and that the county is up by .42% as compared to last year at this time.

**AUTHORIZATION TO BID**

County Clerk Mark Hedrick reported that the IT Department is requesting authorization to obtain bids for thirty computers to be used throughout the county. He stated that by obtaining bids we will get a better price and that all of the computers will be the same type with the same operating systems. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize the IT Department to obtain bids for computers as requested. All commissioners voted in favor of the motion.

**PAY SCHEDULE - IT DEPT**

Commissioner Wilkinson and Commissioner Gallaher presented the recommendation from the IT Director in reference to salary for the IT personnel. It was reported that the recommendation for pay would be as follows; IT Supervisor - \$21.91 p/hr. and IT Technician - \$16.35 p/hr. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the pay schedule change for the IT Department as recommended. All commissioners voted in favor of the motion.

**NEW VENDOR CONTRACT**

Amber Menjoulet with the County Auditor's office presented a revised vendor contract form to the county commission for approval. This form has been revised to show that the contract is good for one year and the date is placed on the form. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the new Vendor Contract Form as presented. All commissioners voted in favor of the motion.

**TEMPORARY POLICY**

Commissioner Wilkinson reported that he is recommending that the county commission approve a temporary policy dealing with over time. He stated that the policy committee has been working on new personnel policies and that the over time policy has been revised and clarified and feels that this policy needs to be temporarily approved so as to allow for making the correct over time entries on time sheets. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the temporary over time policy as presented. All commissioners voted in favor of the motion.

**MARCH 7, 2017 COMMISSION MINUTES CONTINUED**

**PAGE 3**

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, March 14, 2017 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

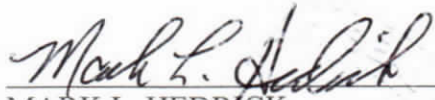
**DEPARTMENT REPORTS**

Highway Administrator Wendell Jarvis reported that there was very little damage during last night's storm. There were only a few tree problems. Sheriff Dan Bullock reported that the fund raiser for an employee went very well and much needed funds were raised for the employee. He stated that he wants to thank everyone who contributed to this cause.

**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
March 14, 2017  
(Posted March 13, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, March 14, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for March 7, 2017
2. Recorder's Monthly Report
3. Public Administrator's Receipt of Fees
4. Collector's Monthly Report
5. Annexation for the City of Park Hills
6. Annual Bid Approval for Assessor, County Commission, County Clerk, Prosecuting Attorney, Circuit Judge, Circuit Court Reporter, County Collector, and Circuit Marshall

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Well and Pump – Road and Bridge Department
2. Request to Waive Penalty and Interest – Jeanette Owen
3. Road and Bridge Department Annual Bid Approval
4. Maintenance Department Annual Bid Approval
5. Next Meeting – Tuesday, March 21, 2017 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, MARCH 14, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, March 14, 2017 being at 10:01 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Dan Bullock, Louie Seiberlich, Amber Menjoulet, Wendell Jarvis, Clay Copeland, John Gross, Buck Copeland, Pam Williams, Steve Grider, Dan Duncan, Brian Briley, and Spring Gray.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for March 7, 2017
2. Recorder's Monthly Report
3. Public Administrator's Receipt of Fees
4. Collector's Monthly Report
5. Annexation for the City of Park Hills
6. Annual Bid Approval for Assessor, County Commission, County Clerk, Prosecuting Attorney, Circuit Judge, Circuit Court Reporter, County Collector, and Circuit Marshall. It was mentioned that assessor's office did furnish there sheets for approval so the commission pulled them from annual bid approval at this point.

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

County Clerk Mark Hedrick opened bids that were received for the well and pump for the south barn. Two bids were received from Lead Belt Pump & Supply and Mann Drilling, Inc. This bids were taken under advisement for further review.

**WAIVE INT& PENALTY**

A request was made to have the interest and penalty waived on tax bill number 165017194. It was reported that she has been having problems with her mail being stolen and thrown in ditches. The collector stated that Ms. Owen has always paid here taxes on time. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to waive interest and penalty in an amount of \$25.74 on tax bill 165017194 for Ms. Jeannette Owen. All commissioners voted in favor of the motion.

**ANNUAL BID APPROVAL**

Highway Administrator Wendell Jarvis presented the recommended items and vendors to the county commission for their approval.

**2017 ANNUAL BID APPROVAL  
ROAD AND BRIDGE DEPARTMENT**

**SALT**

LANGE-STEGMANN CO.            \$73.96 P/TON

**SIGNS**

ROAD RUNNER SAFETY SERVICES, INC.

**AGGREGATE**

BIG RIVER QUARRY  
CENTRAL STONE-CS54 FARMINGTON  
BASE ROCK MINERALS  
LEAD BELT MATERIALS COMPANY  
TRAP ROCK & GRANITE QUARRIES

**CULVERT PIPE**

CONTECH ENGINEERED SOLUTIONS

**FLEET OIL, HDRAULIC OIL, LUBRICANTS**

WALLIS LUBRICANT

**CONCRETE**

POLITTE READY MIX (ONLY BIDDER)

**FUEL**

BAUMAN OIL DISTRIBUTION, INC.

**ASPHALT**

LEAD BELT MATERIALS  
MINERAL AREA ASPHALT  
(DEPENDING LOCATION OF PROJECT)

**TIRES- ROAD AND BRIDGE**

RON'S TIRE CENTER, INC. INCLUJDING SERVICE TRUCK

**BEST DRIVE BRAHLERS (BACK-UP FOR SERVICE TRUCK)**

**TIRES – SHERIFF**

**RON'S TIRE**

**BEST DRIVE BRAHLERS**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the bids as recommended. All commissioners voted in favor of the motion.

**ANNUAL BID – MAINT**

Brian Briley presented a list of bid recommendations for approval. He stated that bids being recommended for approval was the lowest bidder. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bids as presented for supplies for the maintenance department as recommended. All commissioners voted in favor the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, March 21, 2017 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

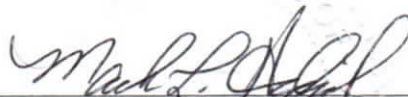
**DEPARTMENT REPORTS**

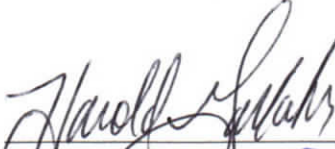
Highway Administrator Wendell Jarvis reported that they are moving to the new location today. He also reported that they picked up two of the dump trucks that had been ordered. One more dump truck will be delivered at a later date.

**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
March 21, 2017  
(Posted March 20, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, March 21, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for March 14, 2017
2. Order taking Personal Property Taxes off the Books
3. Annual Bid Approval for Assessor, Child Support and County Auditor.

Tabled Agenda Items: None.

General Business:

1. Approval of Minutes and Resolutions of Senior Citizens Board
2. Approval for Mechanic Job Posting – Road and Bridge Department
3. Recorder Steve Grider - Fidler Contract Discussion
4. Approval of Revised Fraud Policy
5. Approval of Well and Pump Bid
6. Authorization to Obtain Bids for a Cooler
7. Next Meeting – Tuesday, March 28, 2017 at 10:00 a.m.
8. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, MARCH 21, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, March 21, 2017 being at 10:01 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Dan Bullock, Louie Seiberlich, Amber Menjoulet, Wendell Jarvis, John Gross, Pam Williams, Steve Grider, Dan Duncan, Rich Luecke, Dana Jenkins, Dan Ward, and Spring Gray.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for March 14, 2017
2. Order Taking Personal Property Taxes Off the Books
3. Annual Bid Approval for Assessor, County Auditor and Child Support.

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**SENIOR CITIZENS BOARD**

Commissioner Mullins reported that the Senior Citizens Board had a meeting to approve the distribution of funds from the Senior Services Tax. Commissioner Mullins made a motion to approve the minutes of the Senior Citizens Board and to approve the resolutions distributing the funds as presented and the motion was seconded by Commissioner Wilkinson. All commissioners voted in favor of the motion.

**MECHANIC JOB**

Wendell Jarvis reported that he is recommending that Garret Evans be awarded the mechanic job opening. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to award the mechanic job opening to Garret Evans as recommended. All commissioners voted in favor of the motion.

**FIDLAR CONTRACT**

Recorder Steve Grider reported that it is time to renew the contract with Fidlar which is the software company that his office uses. He stated that he had checked with other vendors, but they did not interested in submitting a proposal. The recorder is recommending that the contract with Fidlar be renewed for three years. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the contract renewal for three years with Fidlar Corporation as recommended by the recorder. All commissioners voted in favor of the motion.

**REVISED FRAUD POLICY**

Commissioner Wilkinson reported that the county has worked on the revision of the county fraud policy and he stated that it has been reviewed by the attorney and is ready to be approved. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the revised Fraud Policy as presented. All commissioners voted in favor the motion.

**BID APPROVAL**

Highway Administrator Wendell Jarvis reported that the road and bridge department is recommending that the bid from Lead Belt Pump and Supply in an amount of \$11,735.00 be approved. This was the lowest bidder. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the bid from Lead Belt Pump and Supply in an amount of \$11,735.00 for drilling and a pump as recommended by the road and bridge department. All commissioners voted in favor of the motion.

**BID AUTHORIZATION**

Commissioner Gallaher reported that he would like to request authorization to obtain bids for a cooler at the new location. He stated that he feels that we will get a better price by doing as a complete unit. A motion as made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize obtaining bids for a cooler. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, March 28, 2017 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

None.

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

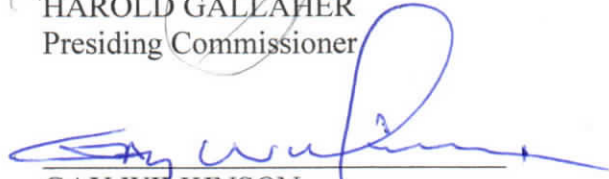


MARK L. HEDRICK  
County Clerk




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HAROLD GALLAHER  
Presiding Commissioner



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GAY WILKINSON  
Commissioner First District



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PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
March 28, 2017  
(Posted March 27, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, March 28, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for March 21, 2017
2. Annual Bid Approval for County Treasurer.

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Computers – IT Department
2. Approval to Participate in State Contract for Enterprise Car Rental – Auditor's Office
3. Next Meeting – Monday, April 3, 2017 at 10:00 a.m.
4. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

**CLOSED SESSION: The county commission will vote to go into closed session under RSMo610.021(1); legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.**

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, MARCH 28, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, March 28, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Louie Seiberlich, Amber Menjoulet, Dan Duncan, Dan Ward, Kim Schrum, Kerry Glore, Gary Matheny, Clay Copeland, and Spring Gray.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for March 21, 2017
2. Annual Bid Approval for County Treasurer.

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

County Clerk Mark Hedrick opened bids for computers for the IT Department. One bid was received from Mineral Area Office Supply. The bid was taken under advisement for review.

**ENTERPRISE CAR RENTAL**

Amber Menjoulet with the county auditor's office presented a contract with Enterprise Car Rental which will be under state contract for approval. She stated that it may be more cost effective to rent a car for travel than pay mileage. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the contract with Enterprise Car Rental as recommended by the county auditor. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Monday, April 3, 2017 at 10:00 a.m. This will be the new term of the commission.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

None.

**CLOSED SESSION**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to go into closed session under RSMo610.021(1); legal actions, causes of action or litigation involving a public governmental and any confidential or privileged communications between a public governmental body or its representatives or its attorneys. Roll Call: Commissioner Mullins – Aye, Commissioner Gallaher – Aye, and Commissioner Wilkinson – Aye.

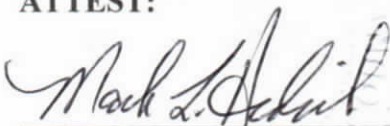
**The commission moved into closed session at 11:00 a.m.**

**The commission moved back into open session at 11:30 a.m. for adjournment.**

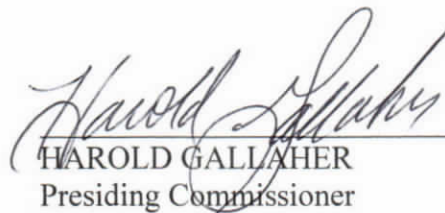
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

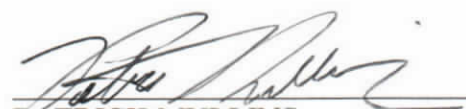


MARK L. HEDRICK  
County Clerk



HAROLD GALLAHER  
Presiding Commissioner

\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District



PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
MARCH 29, 2017  
(Posted March 28, 2017 at 9:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a special meeting at 1 West Liberty, Farmington, Missouri at 9:00 a.m. on Wednesday, March 29, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 9:00 a.m.

Roll Call

**BUSINESS:**

1. Discussion of the Iron Mountain Lake Petition

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES – SPECIAL MEETING  
MARCH 29, 2017**

A special meeting of the St. Francois County Commission was called to order on March 29, 2017 at 9:00 a.m.

**ROLL CALL:** Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

**OTHERS PRESENT:** Nathaniel Bollinger, Attorney for City of Iron Mountain Lake, representatives from the City, Donna Lee Ford, Petition Circulator and residents of the City of Iron Mountain Lake.

Commissioner Gallaher called the meeting to order and stated that the commission will listen to both sides of petition. He stated that the commission will not make a decision today, but will in the very near future.

**BUSINESS:**

1. The commission listened to individuals on both sides of the issue at the meeting. There was discussion on the way that the petition was worded and it was stated that the wording may have been misleading to the signers of the petition. It was also stated that a number of the signers wished to have their names removed from the petition. Affidavits from these individuals were presented and turned over to the commission. None of the affidavits were notarized. Some residents of the City is very concerned about the way the City is being run and wants to see a change made even if it means dissolving the City. Other residents of the City are happy with the way the city has progressed and wants to see the City continue.

The county commission thanked all that attended the meeting and made comments. They stated that they will take all information under consideration and will issue a decision in the near future.


With there being no further business, a motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

ATTEST:



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Mark L. Hedrick, County Clerk

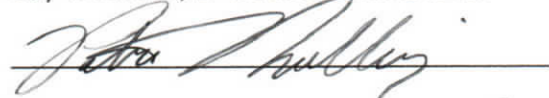


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Harold Gallaher, Presiding Commissioner

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Gay Wilkinson, 1<sup>st</sup> District Commissioner



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Patrick Mullins, 2<sup>nd</sup> District Commissioner

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
April 3, 2017  
(Posted March 31, 2017 at 1:00 p.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Monday, April 3, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting and Closed Minutes for March 28, 2017 and Special Meeting for March 29, 2017

Tabled Agenda Items: None.

General Business:

1. Bid Approval – Computers – IT Department
2. University of Missouri Extension Quarterly Report
3. New Position Title – Auditor's Office
4. Authorization to Obtain Bids for Fuel System Installation – South Barn
5. Next Meeting – Tuesday, April 11, 2017 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
MONDAY, APRIL 3, 2017  
NEW TERM**

**CALL TO ORDER:**

The County Commission met in New Term session on Monday, April 3, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher and Second District Commissioner Patrick Mullins. First District Commissioner Gay Wilkinson was absent due to being ill. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Louie Seiberlich, Amber Menjoulet, Dan Duncan, Wendell Jarvis, Kendra Graham, and Sue Gilliam.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Gallaher to approve the Consent Agenda. Vote: Aye – 2 and Absent – 1 (Wilkinson) Agenda Items:

1. Regular Meeting Minutes and Closed Meeting Minutes for March 28, 2017 and Special Meeting Minutes for March 29, 2017.

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID APPROVAL**

A motion was made by Commissioner Mullins and seconded by Commissioner Gallaher to approve the bid from Mineral Area Office Supply for computers in an amount of \$18,401.79 with the rebate or otherwise it will be \$42.65 additional per unit. Vote: Aye – 2 and Absent – 1 (Wilkinson).

**EXTENSION REPORT**

Ms. Kendra Graham with the University of Missouri Extension Office presented the Extension Quarterly Report at the meeting. The commission thanked Ms. Graham for the report.

**NEW POSITON TITLE**

County Auditor Louie Seiberlich stated that he will table this matter until the next meeting due to a request from Commissioner Mullins.

**APRIL 3, 2017 COMMISSION MINUTES CONTINUED  
PAGE 2**

**BIDS FUEL SYSTEM**

Commissioner Gallaher reported that the fuel system installation bids will be opened tomorrow, April 4, 2017 at 10:00 a.m. He stated that this was an error in what date the bids would be opened and stated that it should have been today.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, April 4, 2017 at 10:00 a.m. and only a bid will be opened.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

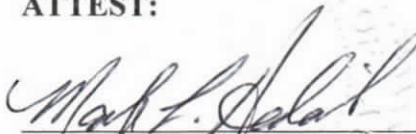
**DEPARTMENT REPORTS**

Wendell Jarvis reported that the road and bridge department is still in the process of moving to the new location.

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Gallaher to adjourn the meeting.  
Vote: Aye – 2 and Absent – 1 (Wilkinson).

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
APRIL 4, 2017  
(Posted April 3, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a special meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, April 4, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

**BUSINESS:**

1. Bid Opening – Fuel System Installation – South Barn

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, APRIL 4, 2017**

**CALL TO ORDER:**

The County Commission met in special session on Tuesday, April 4, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher and Second District Commissioner Patrick Mullins. First District Commissioner Gay Wilkinson was absent due to being ill. Also present was County Clerk Mark Hedrick.

Others present: Dan Bullock, Wendell Jarvis, Clay Copeland, John Gross, and Steve Grider.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:** Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:** None.

**TABLED AGENDA ITEMS** None.

**BUSINESS**

**BID OPENING** County Clerk Mark Hedrick opened bids for the installation of the fuel system at the county barn. One bid was received from Mid-South Steel Products in an amount of \$15,989.00 for parts required for the installation. A motion was made by Commissioner Mullins and seconded by Commissioner Gallaher to approve the bid for the parts in an amount of \$15,989.00 and to approve the cost of labor and transportation as quoted. Vote: Aye – 2 and Absent – 1 (Wilkinson).

**NEXT MEETING** The next meeting of the county commission will be held on Tuesday, April 11, 2017 at 10:00 a.m. and only a bid will be opened.

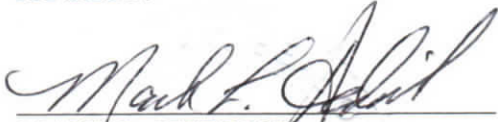
**CORRESPONDENCE:** None.

**DELEGATIONS** None.

**DEPARTMENT REPORTS** None.

**ADJOURNMENT:** With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Gallaher to adjourn the meeting. Vote: Aye – 2 and Absent – 1 (Wilkinson).

ATTEST:

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
April 11, 2017  
(Posted April 7, 2017 at 1:30 p.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, April 11, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for April 3, 2017 and Special Meeting Minutes for April 4, 2017
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report
4. Recorder's Monthly Report
5. Collector's Destruction and Removal of Items from Inventory
6. Election Results for April 4, 2017 Municipal Election
7. Agreements for Collection of City Taxes

Tabled Agenda Items:

1. New Position Title – Auditor's Office

General Business:

1. Commissioner Mullins Report from Jefferson City Via Phone Conference
2. Appointments to Workforce Development Board – Commissioner Mullins
3. City of Iron Mountain Lake Petition Decision
4. Sales Tax Collection Report
5. Farmer's Care – Charles Gamble
6. Request to Waive Penalty and Interest - Millsap
7. Budget Amendment – Auditor's Office
8. Job Award for Clerk – Road and Bridge Department
9. Good Friday Holiday – Friday, April 14, 2017 – County Offices Closed
10. Next Meeting – Tuesday, April 18, 2017 at 10:00 a.m.
11. Other Business that May Arise

Correspondence

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, APRIL 11, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, April 11, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher and First District Commissioner Gay Wilkinson. Second District Commissioner Patrick Mullins joined the meeting via telephone from Jefferson City. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Louie Seiberlich, Amber Menjoulet, Dan Duncan, Wendell Jarvis, Josh Skaggs, Rita Gebhardt, Clay Copeland, John Gross, Spring Gray, Pam Williams, Kin Schrum, Kerry Glore, Charles Gamble, Dana Shuh, Dan Bullock and Michael Alesandrini.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for April 3, 2017 and Special Meeting Minutes for April 4, 2017.
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report
4. Recorder's Monthly Report
5. Collector's Destruction and Removal of Items from Inventory
6. Election Results for April 4, 2017 Municipal Election
7. Agreements for Collection of City Taxes

**TABLED AGENDA ITEMS**

**NEW POSITION TITLE**

County Auditor Louie Seiberlich addressed the commission and presented an overview of his first forty days in office. He stated that he has met with the officeholders and employees and it seems that everything is working out great. He stated that his staff was preparing for the upcoming independent audit and they were prepared. Mr. Seiberlich stated that he feels that confidence has been re-stored to this office. He stated that he would like to create a new position title of Audit Manager and this position will be filled by Amber Menjoulet. He stated that Ms. Menjoulet is more than qualified to fill this position due to the fact that she has ten years of accounting experience and has an accounting degree with 150 hours credited to her CPA qualifications. He also stated that Ms. Menjoulet has the personality to work with employees and officeholders and she calmly handles situations that arise. He stated that this would be a salary position with a starting pay of \$48,000 per year with no compensatory time. A

motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the new position title in the auditor's office and to employee Amber Menjoulet in the position as recommended by the County Auditor. All commissioners voted in favor of the motion.

**BUSINESS**

**MULLINS REPORT**

Commissioner Mullins reported from Jefferson City that he will be meeting with the new Director of the Department of Natural Resources.

**WORKFORCE BOARD**

Commissioner Mullins reported that the commission needs to make two appointments to the Workforce Investment Board and he is recommending that Brian Boyer with Boyer Funeral Home and Suzanne Mullins (who is not related) with Handicraft be appointed to the board. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to appoint Brian Boyer and Suzanne Mullins to the Workforce Investment Board. All commissioners voted in favor of the motion.

**IRON MOUNTAIN LAKE**

Commissioner Gallaher addressed the City of Iron Mountain Lake petition by stating that the county commission had reviewed the petition and all information that had been provided at the hearing that was held in reference to the petition. He stated that the commission has made a decision, but this will not prevent the petitioners from resubmitting the petition. A motion was made by Commissioner Gallaher and seconded by Commissioner Wilkinson to decline the petition due to the wording of the petition that was circulated. All commissioners voted in favor of the motion.

**SALES TAX COLLECTION**

Treasurer Kerry Glore reported that the collection for April was down from last year and she reported that at this point the sales tax collection is down by .07% from last year at this time.

**FARMERS CARE**

Charles Gamble made a presentation to the county commission in reference to Farmers Care. He stated that the county commission could sign on to support this effort. Commissioner Mullins addressed this matter by stating that there was legislation in the works at this time and he feels that the county should hold off until there is a decision on the legislation. Mr. Gamble agreed that the commission could hold off on making decision on this matter until a later date.

**WAIVE PENALTY&INT**

County Clerk Mark Hedrick presented a request to waive penalty and interest for Eva Millsap. He stated that Ms. Millsap stated that she did not receive a tax bill. He stated that he had no other information on this request. Commissioner Wilkinson stated that he feels that the commission needs more information prior to making a decision. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to table this request until the next meeting. All commissioners voted in favor of the motion.

**BUDGET AMENDMENT**

Amber Menjoulet presented a budget amendment dealing with the new morgue for approval. She stated that this amendment needs to be done to allow for charging to the correct accounts. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve a budget amendment by adding Department 110 – Morgue to the county budget. All commissioners voted in favor of the motion.

**JOB AWARD**

Highway Administrator Wendell Jarvis reported that he is recommending Clint Pingel to be awarded the clerk job that was posted. Clint was the highest seniority person to sign the sheet. Wendell stated that he would be the back-up for Judy Pritchett. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to award the clerk job to Clint Pingel as recommended. All commissioners voted in favor of the motion.

**GOOD FRIDAY HOLIDAY**

Friday, April 14, 2017 will be observed as the Good Friday Holiday and all county offices will be closed.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, April 18, 2017 at 10:00 a.m. and only a bid will be opened.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

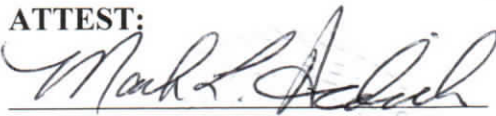
**DEPARTMENT REPORTS**

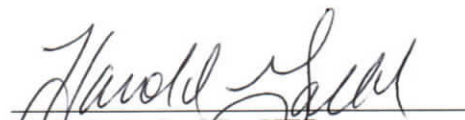
Clay Copeland reported that CPR classes will be held May 1<sup>st</sup> and 2<sup>nd</sup> from 8:00 a.m. until 4 p.m. at the Road and Bridge Department. The county will pick-up the fee for the class and other departments of the county may participate. Anyone interested should contact Clay. Commissioner Mullins reported that the stone work on the courthouse will begin April 12, 2017 which is tomorrow.

**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
April 18, 2017  
(Posted April 17, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, April 18, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for April 11, 2017
2. Collector's Monthly Report

Tabled Agenda Items:

1. Waive Penalty and Interest - Millsap

General Business:

1. Juvenile Department Stove
2. Change Order Courthouse Stone Work – Commissioner Mullins
3. City of Bismarck Run-Off Election – May 9, 2016
4. Next Meeting – Tuesday, April 25, 2017 at 10:00 a.m.
5. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, APRIL 18, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, April 18, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Louie Seiberlich, Amber Menjoulet, Dan Duncan, Wendell Jarvis, Clay Copeland, John Gross, Spring Gray, Kerry Glore, Dan Ward, Ace Eckhoff, Rich Leucke, Steve Grider, Dan Bullock and Michael Alesandrini.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for April 11, 2017
2. Collector's Monthly Report

**TABLED AGENDA ITEMS**

**WAIVE PENALTY&INTEREST** County Collector Pam Williams did some additional research on this the request to waive penalty and interest for Eva Millsap and stated in her report on this matter that the county was not at fault in this situation. There were a number of items involved in this situation, but the county did not do anything wrong. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to waive interest and penalty for Eva Millsap on tax bill number 160033243. Vote: Aye – 0 and No – 3. Motion failed.

**BUSINESS**

**JUVENILE DEPARTMENT**

Adrian Eckhoff with the Juvenile Department was present and requested that a Hallman Gas Stove, Serial Number HRG4804400186 be put on surplus and be disposed of due to the dangerous condition of the stove. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins approve the request from the Juvenile Department on the surplus property and to scrap the stove. All commissioners voted in favor of the motion.

**CHANGE ORDER**

Commissioner Mullins reported that he would like to see the commission approve a change order for the courthouse stone work project by increasing the amount by \$12,960.00 for stone for the replacement of the steps. This stone would be come from Carthage Stone will take six to ten weeks to be delivered. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to change the cost of the courthouse project to \$100,960.00 by adding \$12,960.00 for stone for the replacement of the steps. All commissioners voted in favor of the motion. Commissioner Mullins also reported that there will be less tuck pointing required than had been projected.

**RUN-OFF ELECTION**

County Clerk Mark Hedrick reported that the City of Bismarck will have a run-off election for Alderman Ward 2 and the election will be held on May 9, 2017. He reported that the election will run like any other election except it will be in a shorter time frame.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, April 25, 2017 at 10:00 a.m. and only a bid will be opened.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.


**DEPARTMENT REPORTS**


None.

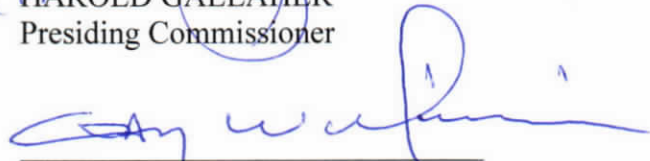
**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
April 25, 2017  
(Posted April 24, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, April 25, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for April 18, 2017
2. Recorder Steve Grider's Certificate of Training
3. Auditor Louie Seiberlich's Certificate of Training
4. Circuit Clerk's Annual Bid Items Approval

Tabled Agenda Items:

General Business:

1. Bid Opening - Flooring
2. Award Road Project Bids – Highway Administrator
3. Report from Training – County Auditor
4. Approval to Sell Surplus Property – Sheriff's Department
5. Next Meeting – Tuesday, May 2, 2017 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Delegations

Department Reports

**Closed Session: The commission may vote to go into closed session under RSMo610.021(1); legal actions, causes of action or litigation or privileged communications with its attorney.**

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, APRIL 25, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, April 25, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Louie Seiberlich, Wendell Jarvis, Clay Copeland, Jerrod Mahurin, Buck Copeland, Steve Grider, Dan Bullock and Michael Alesandrini.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for April 18, 2017
2. Recorder Steve Grider's Certificate of Training
3. Auditor Louie Seiberlich's Certificate of Training
4. Circuit Clerk's Annual Bid Items Approval

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING-FLOORING**

Bids were opened for flooring at the new location. The bids were received from Busenbark Carpet and Bill Skaggs Flooring. The

**ROAD PROJECT BIDS**

Highway Administrator Wendell Jarvis presented his recommendations for bid awards for road projects for Brickey Road, Wallen Road and Old Irondale Road. He stated that Lead Belt Materials was the low bidder and he is recommending that they be awarded these three projects. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to award Brickey Road, Wallen Road, and Old Irondale Road paving projects to Lead Belt Materials as recommended. All commissioners voted in favor of the motion. The amounts of the projects are as follows: Brickey Road - \$193,106.16, Wallen Road - \$41,314.79, and Old Irondale Road - \$56,672.82,

**REPORT FROM TRAINING**

County Auditor Louie Seiberlich gave the commission a report on his recent training. He reported that they discussed grant compliance and the auditing of grants. They also discussed cyber-security and the auditor stated that he would be working with the officeholders and the IT department on this matter in the very near future. The auditor stated that he also learned that there were 60 revoked sales tax licenses in the county and his office will be investigating this information to see if the businesses are still in operation. He also mentioned that the auditor is to verify, document and report and it is up to the officeholder to act on any findings.

**SELL SURPLUS PROPERTY**

The sheriff's department presented a list on property that they would like to sell on GovDeals. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the Sheriff's Department to sell the surplus property on GovDeals as requested. All commissioners voted in favor of the motion. Following is a list of the surplus items that will be sold:

- 2004 Blazer**
- 2006 Blazer**
- 1999 Dodge Dakota**
- 2004 Crown Victoria**
- 2004 Crown Victoria**
- 2004 Crown Victoria**
- 2006 Crown Victoria**
- 2009 Crown Victoria**
- 7 Excalibur Light Bars**

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, May 2, 2017 at 10:00 a.m. and only a bid will be opened.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

None.

**CLOSED SESSION**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to go into closed session under RSM0610.021(1); legal actions, causes of action or litigation or privileged communications with its attorney. Roll Call Vote: Mullins – Aye, Gallaher – Aye, and Wilkinson – Aye

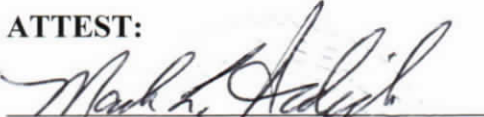
Commission went into closed session at 10:17 a.m.

Commission returned to open session at 11:39 a.m. for adjournment.

**ADJOURNMENT:**

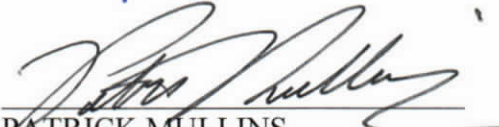
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
MAY 2, 2017  
(Posted May 1, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, May 2, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular and Closed Meeting Minutes for April 25, 2017
2. Collector Pam Williams Training Certificate
3. City of Desloge Annexation

Tabled Agenda Items: None.

General Business:

1. Bid Approval - Flooring
2. Deputy Sheriff Salary Supplementation Grant Approval – Sheriff
3. Mailing Service Contract Approval
4. Accepting Credit Cards for Payment – Collector and Recorder
5. County Collector Presentation
6. Appointment of Health Center Director
7. Prosecuting Attorney Presentation
8. Flood Damage Report – Road and Bridge Department
9. Next Meeting – Tuesday, May 9, 2017 at 10:00 a.m.
10. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, MAY 2, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, May 2, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Louie Seiberlich, Wendell Jarvis, Clay Copeland, Jerrod Mahurin, Buck Copeland, Steve Grider, Dan Bullock, Pam Williams, Gary Matheny, John Gross, Pring Gray, Dan Duncan, Sue Gilliam, and Michael Alesandrini.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular and Closed Meeting Minutes for April 25, 2017
2. Collector Pam Williams' Certificate of Training
3. City of Desloge Annexations

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID APPROVAL-FLOORING**

A motion was made by Commissioner Mullins and seconded by Commissioner Gallaher to accept the bid from Bill Skaggs Flooring for flooring at the new location as the lowest and best bid. All commissioners voted in favor of the motion.

**GRANT APPROVAL**

Sheriff Dan Bullock was present and requested that the Deputy Sheriff Salary Supplementation Grant be Approved for submission. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Deputy Sheriff Salary Supplementation Grant as recommended by the Sheriff. All commissioners voted in favor of the motion.

**MAILING SERVICE**

County Clerk Mark Hedrick reported that the commission needs to re-approve the mailing service contract due to the fact that there is a name change in the company that is handling the mailing service due to two companies combining. The new company name is Direct Mail Solutions and the clerk recommends that the contract be approved. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the mailing service contract with Direct Mail Solutions as recommended. All commissioners voted in favor of the motion.

**ACCEPTING CREDIT CARDS**

The county recorder and collector addressed the commission in reference to accepting debit and credit cards for payment. They feel that this will be valued service to public that does business with their offices. They also stated that any office can participate in the credit and debit card service. They stated that Central Bank will be providing the service to the county and that there will be no cost to the county for the service. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve accepting credit and debit cards and to use Central Bank as the service provider as recommended. All commissioners voted in favor of the motion.

**COUNTY COLLECTOR**

County Collector Pam Williams addressed the commission in reference to a situation she has encountered in preparing for the tax sale for delinquent taxes. She stated that there have been parcels that are showing up on the tax sale list which is only showing one year not paid due to the fact that the assessor's office had combined parcels and that the tax payer did not know that they owed taxes on the parcel. The collector does not feel that in this situation that the taxpayer should pay interest and penalty on the tax bill and would like authorization to waive the interest and penalty in this situation. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the County Collector to waive interest and penalty on tax bills that fall under the situation that the collector described. All commissioners voted in favor of the motion.

**HEALTH CENTER DIRECTOR**

Debra Hoehn, Health Center Director, has retired and a new director needs to be appointed. The Health Center Board is recommending that Jessica McKnight be appointed as the director. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to appoint Jessica McKnight as the St. Francois County Health Center Director as recommended by the Health Center Board. All commissioners voted in favor of the motion.

**PROSECUTING ATTORNEY**

Prosecuting Attorney Jerrod Mahurin and presented a Motion for Temporary Restraining Order and Temporary Injunction in reference to Cosmic Reunion. He is requesting authorization to file this motion on behalf of the County Commission. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize the Prosecuting Attorney to file the Motion aforementioned as recommended. All commissioners voted in favor of the motion.

**FLOOD DAMAGE REPORT**

Highway Administrator Wendell Jarvis gave a report on the recent flooding in the county. He reported that at this point the county has spent \$38,786.17 dealing with the flooding. He stated that the road and bridge crews did an outstanding job and they will continue to work on the damage that was caused during this period.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, May 9, 2017 at 10:00 a.m. and only a bid will be opened.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

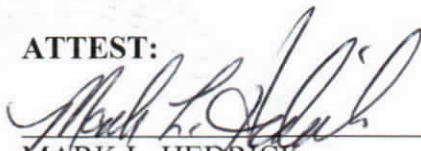
**DEPARTMENT REPORTS**

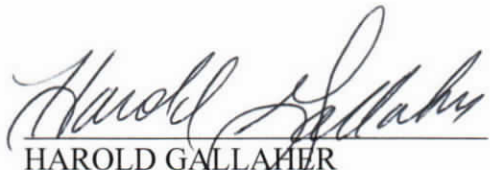
None.

**ADJOURNMENT:**

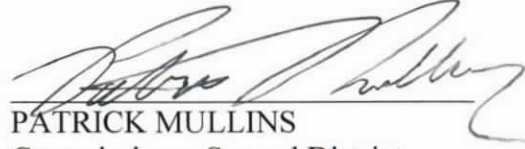
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
MAY 9, 2017  
(Posted May 5, 2017 at 1:00 p.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, May 9, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for May 2, 2017
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report
4. Recorder's Monthly Report
5. Public Administrator Gary Matheny's Training Certificate

Tabled Agenda Items: None.

General Business:

1. Authorization to Obtain Bids for Updates and Efficiency Changes in the HVAC System at the New Building
2. Sales Tax Collection Report
3. Mailing Service Contract Approval for the County Collector
4. Next Meeting – Tuesday, May 16, 2017 at 10:00 a.m.
5. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, MAY 9, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, May 9, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher and Second District Commissioner Patrick Mullins. First District Commissioner Gay Wilkinson was absent due to being out of town. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Louie Seiberlich, Wendell Jarvis, Clay Copeland, Jerrod Mahurin, Steve Grider, Dan Bullock, Pam Williams, Gary Matheny, John Gross, Spring Gray, Dan Duncan, Dana Jenkins, Rich Leucke, and Michael Alesandrini.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Gallaher to approve the Consent Agenda. Vote: Aye – 2 and Absent – 1 (Wilkinson). Agenda Items:

1. Regular and Meeting Minutes for May 2, 2017
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report
4. Recorder's Monthly Report
5. Public Administrator Gary Matheny's Training Certificate

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**AUTHORIZATION TO BID**

Commissioner Gallaher stated that he would like authorization to obtain bids for updates and efficiency changes to the HVAC at the new location. A motion was made by Commissioner Mullins and seconded by Commissioner Gallaher to authorize obtaining bids for updates and efficiency changes to the HVAC system at the new location. Vote: Aye – 2 and Absent – 1 (Wilkinson)

**SALES TAX COLLECTION**

Dana Jenkins reported that the sales tax collection was up from last year and that for the year sales tax collection is up by 3.22% at this point.

**MAILING SERVICE**

The county clerk stated that he had received the contract from the mailing service to furnish service to county collector for her mailing. There was a question on should the contract be bid out due to the cost of the mailing. The clerk stated that he would check into what the cost will be without the postage calculated into the figure that has been presented. He is recommending that the contract be approved at this point so as to allow the collector to mail the tax sales information. A motion was made by Commissioner Mullins and seconded by Commissioner Gallaher to approve the mailing service contract for the County Collector as presented. Vote: Aye – 2 and Absent – 1 (Wilkinson)

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, May 16, 2017 at 10:00 a.m. and only a bid will be opened.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

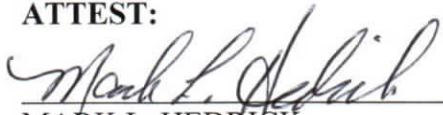
**DEPARTMENT REPORTS**


Clay Copeland reported that the Road and Bridge Department is still working on the clean-up from the flood, but there was not a lot a damage.

**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Gallaher to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**ST. FRANCOIS COUNTY COMMISSION**  
**CLOSED SESSION MINUTES**  
**MAY 16, 2017**

The St. Francois County Commission met in closed session under RSMo 610.021(1); legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives or its attorneys.

The meeting was called to order at 10:01 a.m. by Presiding Commissioner Harold Gallaher.

Present: Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others Present: Prosecuting Attorney Jerrod Mahurin.

**BUSINESS:**

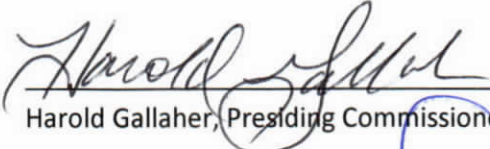
1. The Prosecuting Attorney addressed the commission about the fact that Cosmic Reunion is willing to work on restrictions for the event that is coming up and he feels that a resolution of the situation can be obtained through negotiation with the event organizers. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize the Prosecuting Attorney to negotiate with the Cosmic Reunion organizers on restrictions for the event some of which would be noise levels, parking and health safety. Vote: Mullins – Aye, Wilkinson – Aye, and Gallaher – Aye.

Since there was no other business for this meeting, a motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to adjourn the closed session and to go back into open session.

Vote: Commissioner Wilkinson – Aye, Commissioner Mullins – Aye, and Commissioner Gallaher – Aye.

ATTEST:

  
\_\_\_\_\_  
Mark L. Hedrick, County Clerk

  
\_\_\_\_\_  
Harold Gallaher, Presiding Commissioner

  
\_\_\_\_\_  
Gay Wilkinson, 1<sup>st</sup> District Commissioner

  
\_\_\_\_\_  
Patrick Mullins, 2<sup>nd</sup> District Commissioner

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
MAY 16, 2017  
(Posted May 15, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, May 16, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for May 9, 2017
2. Collector's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Retainage for Lead Remediation – Commissioner Mullins
2. Next Meeting – Tuesday, May 23, 2017 at 10:00 a.m.
3. Other Business that May Arise

Correspondence

Delegations

Department Reports

**Closed Session: The commission may vote to go into closed session under RSMo610-021(1); confidential or privileged communications between a public governmental body and its attorneys.**

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, MAY 16, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, May 16, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher and Second District Commissioner Patrick Mullins. First District Commissioner Gay Wilkinson was absent due to being out of town. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Louie Seiberlich, Wendell Jarvis, Clay Copeland, Jerrod Mahurin, Steve Grider, Dan Bullock, Pam Williams, John Gross, Spring Gray, Dan Duncan, Dan Ward, Mike Ramsey, Archie Camden, and Michael Alesandrini.

Meeting was called to order by Harold Gallaher. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to go into closed session under RSMo610.021(1); confidential or privileged communications between a public governmental body and its attorneys. Roll Call: Mullins – Aye, Gallaher – Aye, and Mullins – Aye.

Commission went into closed session at 10:01 a.m.

Commission came back into open session at 10:23 a.m. and continued the meeting.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for May 9, 2017
2. Collector's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**RETAINAGE**

Commissioner Mullins stated that Michael Alesandrini has kept the county up to date on what has been happening with the lead remediation money that EPA has to spend for the remediation in this area. It was mentioned that Mr. Alesandrini has not requested in payment for this information, but Commissioner Mullins feels that the county needs to retain Mr. Alesandrini and his firm to help the county keep up with the use of the funds for lead remediation in this county. Mr. Mullins stated that there is a line item in the budget for Big River Watershed in an amount of

\$5000.00 and the contract with Leverage Management Solutions will be in an amount of \$2,500.00 and a payment of \$1,250.00 up front and \$1,250.00 at the end of the year. Commissioner Mullins feels that the county needs someone to watch out for the county in this matter. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to enter into a contract with Leverage Management Solutions in an amount of \$2,500.00 as recommended. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, May 23, 2017 at 10:00 a.m. and only a bid will be opened.

**CORRESPONDENCE:**

Commissioner Mullins reported that he had received a petition to take in Hawk Hollow Road. He reported that the county is not taking any new roads into the county road system at this time.

**DELEGATIONS**

None.

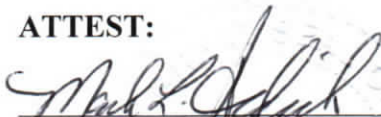
**DEPARTMENT REPORTS**

Prosecuting Attorney Jerrod Mahurin reported that there has been movement from the organizers of the Cosmic Reunion event and believes that there is a possible resolution to the matters that had been addressed in the injunction which deals with noise parking, and health and safety. Commissioner Wilkinson reported that the county commission had authorized the Prosecuting Attorney to negotiate a settlement in this matter.

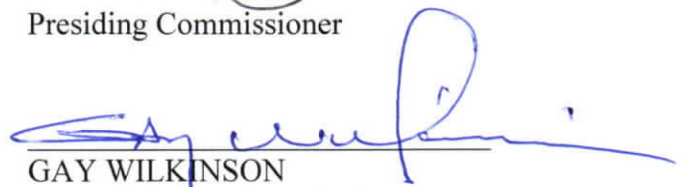
**ADJOURNMENT:**

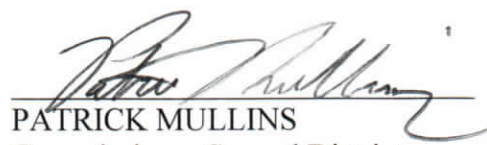
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
MAY 23, 2017  
(Posted May 22, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, May 23, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular and Closed Meeting Minutes for May 16, 2017

Tabled Agenda Items: None.

General Business:

1. Resolution Authorizing Commission to Sign the Acceptance of Conveyance from the Missouri Department of Transportation
2. Resolution and Order Authorizing the County Commission to Accept Real Estate from Parkland Health Center
3. Memorial Day Holiday, Monday, May 29, 2017 – County and State Offices Closed
4. Next Meeting – Tuesday, May 30, 2017 at 10:00 a.m.
5. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, MAY 23, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, May 23, 2017 being at 10:02 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Louie Seiberlich, Wendell Jarvis, Buck Copeland, Clay Copeland, Kim Schrum, Dan Bullock, Pam Williams, John Gross, Spring Gray, Dan Ward, Mike Ramsey, Marcus Detring, Sue Gilliam, and Michael Alesandrini.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular and Closed Meeting Minutes for May 16, 2017

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**RESOLUTION**

County Clerk Mark Hedrick reported that he had heard from the Missouri Department of Transportation in reference to the transfer of deeds for State Roads to the county from an agreement made in reference to the Vo-Tech Bridge Project. He stated that the commission needs to approve a resolution authorizing the county commission to sign the acceptance of conveyance. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve a Resolution Authorizing the County Commission to Sign the Acceptance of Conveyance of Deeds as presented. All commissioners voted in favor of the motion.

**RESOLUTION**

Commissioner Gallaher reported that the commission needs to approve a resolution authorizing the county commission to accept real estate from the Parkland Health Center/BJC. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve a Resolution Authorizing the County Commission to Accept Real Estate from Parkland Health Center/BJC and to authorize the Presiding Commissioner to sign all required documents. All commissioners voted in favor of the motion.

**MEMORIAL DAY HOLIDAY**

Monday, May 29, 2017 will be observed as the Memorial Day holiday and all county and state offices will be closed on that day.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, May 30, 2017 at 10:00 a.m. and only a bid will be opened.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

Mr. Marcus Detring was present and addressed the commission in reference to Possum Hollow Road. He asked why the county does not use chip and seal for the roads. It was reported by Mr. Jarvis that the county had tried chip and seal and it was not cost effective due to the fact that it does not hold up. Mr. Detring also stated that the low water bridge is washing out and that the asphalt on the bridge is being washed away. He asked if there are plans to put in larger drain pipes. It was reported that all the low water bridges in the county are being considered for improvements, but it was noted that it would cost approximately one to two million dollars to replace all of the low water bridges. Mr. Detring asked about mowing of the right-of way and it was reported that there is a schedule for mowing and it would be mowed when scheduled. It was noted that high traffic areas are mowed first. He also asked about widening of the road and it was reported that the road can only be as wide as it allowed by the deeds. There has to be ditches along the road for drainage and that to widen the road all property owners would have to agree.

**DEPARTMENT REPORTS**

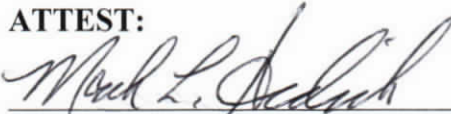
None.

**MAY 23, 2017 COMMISSION MINUTES CONTINUED  
PAGE 3**


**ADJOURNMENT:**

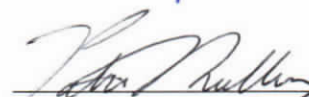
With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
MAY 30, 2017  
(Posted May 26, 2017 at 11:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, May 30, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Minutes for May 23, 2017

Tabled Agenda Items: None.

General Business:

1. Authorization to Obtain Bids for Ballistic Vest Body Armor – Sheriff's Department
2. Weber Road Property Information – Commissioner Gallaher
3. Report from Michael Alesandrini with Leverage Management Solutions
4. Approval of Contract with Real Estate Appraiser – County Assessor's Office
5. Next Meeting – Tuesday, June 6, 2017 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, MAY 30, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, May 30, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Louie Seiberlich, Wendell Jarvis, Steve Grider, Dan Bullock, Pam Williams, John Gross, Dan Ward, Mike Ramsey, Rich Leucke, Dana Jenkins, Sandy Gallaher, Nicole Bennett, Eric Bennett, Gary Matheny, Chris Westrich, and Michael Alesandrini.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for May 23, 2017

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID AUTHORIZATION**

County Clerk Mark Hedrick reported that the Sheriff's Department is requesting authorization to obtain bids for Ballistic Vest Body Armor this will be under a 50% grant. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the Sheriff's Department to obtain bids for the Ballistic Vest Body Armor as requested. All commissioners voted in favor of the motion.

**WEBER ROAD PROPERTY**

Commissioner Gallaher on the transfer of the Weber Road property to the county from BJC/Parkland Health Center. He stated that he would like to thank Tom Karl and Steve Marler for the work that they did to make this happen from the BJC and Parkland side. Commissioner Gallaher stated that the county will now have a morgue that can be used by the county and surrounding counties. He also reported that Parkland Health Center is donating the morgue equipment that they have to the county for the county's use in the new county morgue. Commissioner Gallaher reported that portions of the building will be rented out to certain agencies which will offset some of the cost to operate the building. These agencies will be the St. Francois County Community Partnership and the Public Defender's



Office. There will still be space available for possible use by other renters in the future. The morgue equipment will be moved tomorrow. Commissioner Gallaher commended the Maintenance Department and the Road and Bridge Department for the work that they did on the new location.

**REPORT**

Michael Alesandrini gave a report to the commission in reference to the EPA funds that are still remaining for lead removal. He stated that there was \$22 to \$24 million remaining in the fund. He also reported that St. Francois County is not in the authorized area for certain projects for the Corps of Engineers funds. The Commission thanked Mr. Alesandrini for the report.

**CONTRACT APPROVAL**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve a contract with Bradley D. Ross for appraisal services dealing with the assessor's office as recommended. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, June 6, 2017 at 10:00 a.m. and only a bid will be opened.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

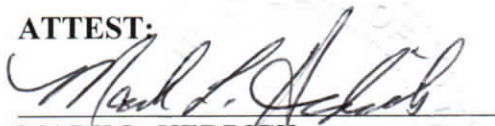
**DEPARTMENT REPORTS**

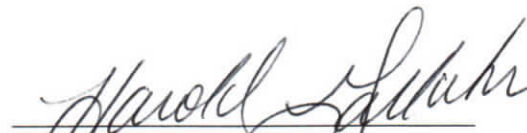
Recorder Steve Grider reported that he had received a reader/printer from Pettus County and this will save the county approximately \$5,000.00. Wendell Jarvis reported that John Gross handled the recent storm and did an outstanding job. He also reported that the cost at this point is \$20,093 and that the Road and Bridge Department is still doing clean-up and it will probably take another two to three weeks.

**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
JUNE 6, 2017  
(Posted June 5, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, June 6, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Minutes for May 30, 2017
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Agri-Ready County Designation Program Presentation – Elizabeth Wyss
2. Approval of Credit Card Policy
3. Approval of Travel Expense and Reimbursement Policy
4. Sales Tax Collection Report
5. Request to Waive Penalty and Interest – Robert Groszewski
6. Prescription Drug Monitoring Program – Commissioner Mullins
7. Approval of Property and Equipment Insurance
8. Secretary of State Visit – Friday, June 9, 2017 at 4:00 p.m.
9. Next Meeting – Tuesday, June 13, 2017 at 10:00 a.m.
10. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, JUNE 6, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, June 6, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Louie Seiberlich, Wendell Jarvis, Steve Grider, Dan Bullock, John Gross, Dan Duncan, Rich Leucke, Dana Jenkins, Clay Copeland, Ben Davis, Kenny Graham, Kendra Graham, Charles Gamble, Elizabeth Wyss, and Michael Alesandrini.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for May 30, 2017
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**AGRI-READY PRESANTATION** Elizabeth Wyss was present and gave a presentation on the Agri-Ready County Designation Program. The Agri-Ready Designation is a sign of support for agriculture. The program protects and encourages the generations who invest in farms, ranches, agribusinesses and our communities. The designation connects counties with Missouri Farmers Care to encourage agriculture and secure it as a vibrant component in a county's economic future. Ms. Wyss stated that a county commission must complete an application to obtain an Agri-Ready County Designation and the county commission must attest that the county meets all Agri-ready program specifications and submit the program application, maintain good standing and negate any regulations in non-compliance with the program guidelines, exhibit a willingness to partner to promote agricultural opportunity in the county, and re-authorize the designation biennially. The commissioners thanked Ms. Wyss for the presentation and stated that they will take it under advisement for further study.

**CREDIT CARD POLICY**

Commissioner Wilkinson reported that the policy review committee had worked on the credit card policy for the county and that the committee is presenting a revised policy for approval. He stated that the county's attorney had reviewed the policy and stated that the policy is good to be approved. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Credit Card Policy as presented. All commissioners voted in favor of the motion.

**TRAVEL POLICY**

Commissioner Wilkinson stated that the policy review committee and the auditor's office had made some minor corrections to the Travel Expense and Reimbursement Policy and the policy has been reviewed by the county's attorney and is ready to be approved. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Travel Expense and Reimbursement Policy as presented. All commissioners voted in favor of the motion.

**SALES TAX COLLECTION**

It was reported that the sales tax collection for June was down from last year. It was also reported that the county is ahead of last year by .72% as compared to last year at this time.

**WAIVE PENALTY & INT.**

A request to waive penalty and interest was made by Robert Groszewski. The county collector reviewed this situation and stated that she feels that the county did not do anything wrong to warrant the waiving of penalty and interest on this tax bill. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to waive penalty and interest on tax bill numbers 150013434 and 160013351 for Robert Groszewski. Vote: Aye – 0 and No – 3. Motion failed and penalty and interest will not be waived.

**PRESCRIPTION DRUG**

Commissioner Mullins make a presentation dealing with the Prescription Drug Monitoring Program. He stated that he would like to see the county so with the program that has been established by St. Louis County and he will be presenting an ordinance at the next meeting dealing with this program.

**INSURANCE RENEWAL**

County Clerk Mark Hedrick reported that he had received the property and equipment insurance renewal premium and stated that the amount has gone up due to the addition of the new South Barn Property and the Weber Road property and the commission needs to approve the renewal. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the renewal of the property and equipment insurance with Chubb Insurance as presented. All commissioners voted in favor of the motion. The clerk also stated that the commission needs to decide on the terrorism insurance portion. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to obtain the terrorism portion of the insurance. All commissioners voted in favor of the motion.

**SECRETARY OF STATE**

Secretary of State Jay Ashcroft will be making a stop in St. Francois County on Friday, June 9, 2017 at 4:00 p.m. at Long Memorial Hall to discuss the new voter ID law which went into effect on June 1, 2017. This law will require that a voter present a Photo ID to vote at the polls.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, June 13, 2017 at 10:00 a.m. and only a bid will be opened.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

Recorder Steve Grider reported that he will be submitting a grant application. This will be put on the next agenda.  
Commissioner Gallaher reported that the morgue has moved and is in operation.

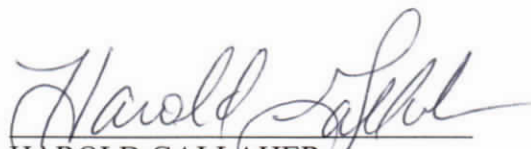
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

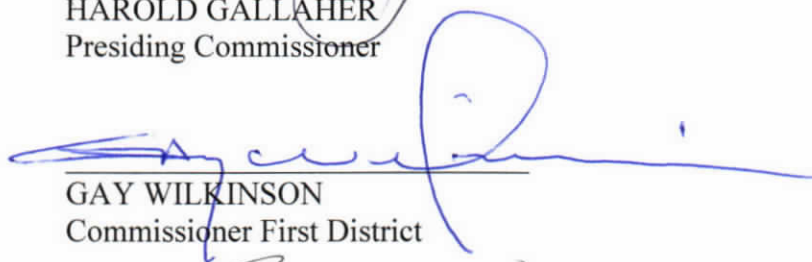
**ATTEST:**



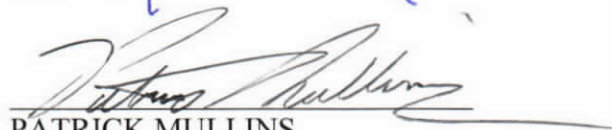
MARK L. HEDRICK  
County Clerk



HAROLD GALLAHER  
Presiding Commissioner



GAY WILKINSON  
Commissioner First District



PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
JUNE 13, 2017  
(Posted June 12, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, June 13, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Minutes for June 6, 2017
2. County Collector's Monthly Report
3. Recorder's Monthly Report
4. Sheriff Dan Bullock's Training Certification

Tabled Agenda Items: None.

General Business:

1. Approval of Road Project Bid – Road and Bridge Department
2. Approval of Probation Period Raise – Road and Bridge Department
3. Review of Courthouse Stone Work – Commissioner Mullins
4. Beal Road Maintenance Take Over Request – Albert Beal
5. Prescription Drug Monitoring Ordinance – Commissioner Mullins
6. Next Meeting – Tuesday, June 20, 2017 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, JUNE 13, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, June 13, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Louie Seiberlich, Wendell Jarvis, Steve Grider, Dan Bullock, John Gross, Dan Duncan, Rich Leucke, Kerry Glore, Clay Copeland, Donna Hickman, Amber Elliot, Jessica McKnight, Mrs. Evelyn Jenkins, Dan Ward, Jerrod Mahurin, and Michael Alesandrini.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for June 6, 2017
2. County Collector's Monthly Report
3. Recorder's Monthly Report
4. Sheriff Dan Bullock's Training Certification

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**ROAD PROJECTS APPROVAL**

Highway Administrator Wendell Jarvis recommended that Lead Belt Materials be awards the following road project bids: Crossover Road - \$50,732.25, Raider Road - \$21,142.18, Randolph Road - \$82,931.10, Watson Road - \$60,170.64, Moonlight Road - \$43,846.33, and Old Vandergriff Road - \$104678.02. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to award the road projects bids to Lead Belt Materials as recommended. All commissioners voted in favor of the motion.

**PAY RAISE**

Highway Administrator Wendell Jarvis reported that Christopher Korn has completed his 90 day probationary period and would like to recommend that he receive a \$1.25 per hour increase in pay which would be one half of the raise that he will receive after one year of employment. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the pay increase of \$1.25 per hour for Christopher Korn as recommended. All commissioners voted in favor of the motion.

**COURTHOUSE STONE WORK**

Commissioner Mullins reported that he would like to recommend that a change order be approved for the courthouse stonework project. He stated that the change order will add cutting out and re-caulking at a cost of \$11,024.00. This work is being added to help to eliminate leaking around the windows. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the change order for the courthouse stonework project as recommended and presented. All commissioners voted in favor of the motion.

**BEAL ROAD MAINTNENANCE**

Mr. Beal was unable to attend this meeting due to being ill and he will schedule another date to address the commission.

**PRESCRIPTION DRUG**

Commissioner Mullins and representatives from the Health Department made a presentation dealing with the Prescription Drug Monitoring Program. They stated that they would like to see the county so with the program that has been established by St. Louis County and they are presenting an ordinance dealing with this program. The cost of the program will be \$1,699.00 for two years which will be paid by the Health Department, but St. Louis County is applying for a grant which will allow for no payment until 2019. Commissioner Mullins presented the first reading of Bill Number 2017-01 for approval. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the first reading of Bill Number 2017-01 as read. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, June 20, 2017 at 10:00 a.m. and only a bid will be opened.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.



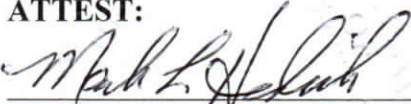
**DEPARTMENT REPORTS**

Prosecuting Attorney Jerrod Mahurin reported that he has received a number calls complaining about loud music at the Astal Valley property. He stated that these complaints were after the Cosmic Union event and did include this event. He stated that these have been small events and that he will be looking into the matter for a possible solution.

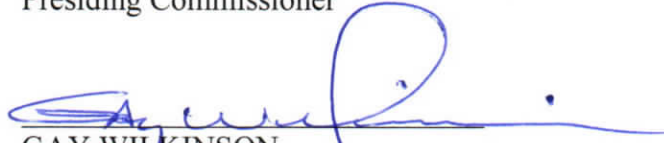
**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
JUNE 20, 2017  
(Posted June 19, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, June 20, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Minutes for June 13, 2017

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Armor Vests – Sheriff's Department
2. Approval of Emergency Purchases – Weber Road Facility
3. Approval of Budget Adjustment – County Morgue
4. Approval of License Agreement with Vanguard – Assessor's Office
5. Request to Waive Penalty and Interest – Robert James
6. Prescription Drug Monitoring Ordinance – Second Reading
7. Personnel Policy Manual Approval – Commissioner Wilkinson
8. Commission Meeting Schedule July through September
9. Next Meeting – Tuesday, June 27, 2017 at 10:00 a.m.
10. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, JUNE 20, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, June 20, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Kevin Jenkins, Louie Seiberlich, Wendell Jarvis, Kim Schrum, Dan Bullock, John Gross, Dan Duncan, Spring Gray, Kerry Glore, Gary Matheny, Amber Elliot, Jessica McKnight, Dwayne Looney, Dan Ward, Jerrod Mahurin, Archie Camden, and Michael Alesandrini.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for June 13, 2017

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

Bids were opened for Body Armor for the Sheriff's Department and one bid was received from Angel Armor in an amount of \$26,044.00. Sheriff Dan Bullock reviewed the bid and recommended that the bid be accepted due to the fact that there is a deadline on the grant. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to accept and approve the bid from Angel Armor in an amount of \$26,044.00 for body armor as recommended. All commissioners voted in favor of the motion.

**EMERGENCY PURCHASE**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize emergency purchases at the Weber Road Facility for a walk-in cooler for the Morgue and for the HVAC system. The emergency purchase situation has arisen due to the time frame to get the facility up and running. All commissioners voted in favor of the motion.

**JUNE 20, 2017 COMMISSION MINUTES CONTINUED**

**PAGE 2**

**BUDGET ADJUSTMENT**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize the County Auditor to make a budget adjustment to the County Morgue Department to allow for the increase in operation that was not known at the beginning of the year. All commissioners voted in favor of the motion.

**LICENSE AGREEMENT**

Assessor Dan Ward reported to the commission that his office needs to have a license agreement approved with Vanguard for additional software for the current system and he is recommending approval of this license agreement. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the License Agreement with Vanguard as recommended by the Assessor. All commissioners voted in favor of the motion.

**WIAVE PENALTY&INTEREST**

Mr. James was not present, but he is requesting that penalty and interest be waived on his tax bills due to not receiving his bills. The Collector reported that the address they used had been reported by him and that he had received bills at that address in the past. She also reported that this property up for tax sale due to not paying three years of taxes and she feels that the county was not at fault in this situation. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to waive penalty and interest on tax bill numbers 140013476, 150013352, and 160013270 for Robert James. Vote: Aye – 0 and No – 3. Motion failed and the penalty and interest is not waived.

**PRESCRIPTION DRUG**

Commissioner Mullins presented the second reading of Bill Number 2017-01 for approval. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the second reading of Bill Number 2017-01 as read. All commissioners voted in favor of the motion.

**PERSONNEL POLICY**

Commissioner Wilkinson reported that the personnel policy manual is being presented for approval. Commissioner Wilkinson reported that the policy committee had worked on this policy manual and feels that it meets the needs of the county at this point. He also reported that the policy manual had been reviewed by the county's attorney and has been approved by him. The county auditor requested that the approval of the policy be delayed until all office holders had an opportunity to review the manual. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to table this matter until the June 27, 2017 meeting. All commissioners voted in favor of the motion. It was noted

that the personnel policy manual will be sent to all office holders and department heads for review and if they must present any questions or recommendations to the committee this Friday.

**MEETING SCHEDULE**

County Clerk Mark Hedrick handed out the county commission schedule for July through September. It was noted that the commission would not meet on August 1, 2017 and September 26, 2017 due to conflicts. No action was required on this matter.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, June 27, 2017 at 10:00 a.m. and only a bid will be opened.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.


**DEPARTMENT REPORTS**

Prosecuting Attorney Jerrod Mahurin reported that he had received complaints from Ste. Genevieve County complaining amount noise from the Astral Valley property. He stated that these complaints deal with noise since the Cosmic Reunion event which was held Memorial Day weekend. He stated that he would be looking into what avenues can be used to eliminate this problem.

**ADJOURNMENT:**

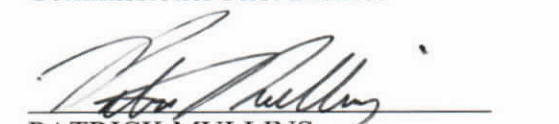
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
JUNE 27, 2017  
(Posted June 26, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, June 27, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Minutes for June 20, 2017

Tabled Agenda Items:

1. Personnel Policy Manual Approval – Commissioner Wilkinson

General Business:

1. Audit Report and Approval – Maloney, Wright and Robbins
2. Approval of Senior Citizens Board Minutes and Resolutions
3. Approval of Deputy Sheriff's Salary Supplement Grant
4. Request to Change Hours for IT Department
5. Request to Pay Stipend for Cell Phone Usage – IT Department
6. Prescription Drug Monitoring Ordinance – Third Reading
7. Prescription Drug Monitoring Ordinance – Final Approval
8. Appointment of Citizen Members to the Board of Equalization
9. Next Meeting – Monday, July 3, 2017 at 10:00 a.m. – New Term
10. Other Business that May Arise

Correspondence

Delegations

Department Reports

CLOSED SESSION: The commission may vote to go into closed session under RSMo610.021(1); legal actions causes of action or litigation.

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, JUNE 27, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, June 27, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Renee Bronbaugh, Louie Seiberlich, Wendell Jarvis, Lori Crump, Dan Bullock, Dan Duncan, Spring Gray, Kerry Glore, Gary Matheny, Amber Elliot, Jessica McKnight, Steve Grider, Amber Menoulet, Emily Holdman, Kim Roux, Betty Medley, Kevin Engler, Dan Ward, Jerrod Mahurin, Clay Copeland, and Michael Alesandrini.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for June 20, 2017

**TABLED AGENDA ITEMS**

**PERSONNEL POLICY**

The approval of the Personnel Policy Manual was tabled at the last meeting to allow for all department heads and office holders to review. Commissioner Wilkinson reported that the committee had met and reviewed all the questions that had arisen and it was determined that the policy is ready for approval. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Personnel Policy Manual as presented. All commissioners voted in favor of the motion. The manual will be sent to all department heads and office holders to distribute to their employees.

**BUSINESS**

**AUDIT APPROVAL**

Lori Crump with Maloney, Wright and Robbins was present and presented the audit report to the county commission. She reported that there were no issues with the audit and that they are presenting an unqualified audit which means that they did not find any problems. She reported that under the single audit portion of the audit they are presenting an unmodified opinion. She stated that there was one finding which dealt with internal controls, but this was not a material finding. She stated that the county needs a policy dealing with controls of federal grant money. She stated

that the county has stated that they will approve this policy this year. At this point County Auditor Louie Seiberlich read a prepared statement about the audit and he stated that his office would like to thank all office holders for their cooperation during the audit process. He also stated that his office did an outstanding job dealing this process. He reported that the Maloney, Wright and Robbins did an outstanding job on the audit and he wants to thank them for their work. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the audit as presented. All commissioners voted in favor of the motion.

**SENIOR CITIZENS BOARD**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to Senior Citizens Board Minutes and Resolutions as presented. All commissioners voted in favor of the motion.

**GRANT APPROVAL**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the submission of the Deputy Sheriff's Salary Supplement Grant for the upcoming year. All commissioners voted in favor of the motion.

**IT DEPARTMENT REQUEST**

Commissioner Gallaher reported that the IT Supervisor has requested that the department's work week hours be changed from 35 hour to 40 to allow for better coverage of all offices in the county. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve changing the work week for the IT Department to a forty hour work week. All commissioners voted in favor of the motion.

**CELL PHONE STIPEND**

Commissioner Gallaher stated that he is recommending approval of a cell phone stipend for the IT Department. He stated that they are using their own cell phones for business and that he doesn't see a reason for them to have two phones. He is recommending a \$25 per month stipend for them. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize a \$25 per month cell phone stipend for the IT Department as recommended. All commissioner voted in favor of the motion.

**PRESCRIPTION DRUG**

Commissioner Mullins presented the third reading of Bill Number 2017-01 for approval. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the third reading of Bill Number 2017-01 as read. All commissioners voted in favor of the motion.

**PRESCRIPTION DRUG**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve Ordinance Number 2017-01- Prescription Drug Monitoring Ordinance with an effective date of June 27, 2017. All commissioners voted in favor of the motion. It was noted



**BOE MEMBERS**

County Clerk Mark Hedrick reported that he is recommending that the following individuals be appointed to the Board of Equalization: Jim Eaton, Charles Gamble, and Georgiana Bloom for this year. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to appoint Jim Eaton, Charles Gamble, and Georgiana Bloom to the St. Francois County Board of Equalization for 2017. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Monday, July 3, 2017 at 10:00 a.m. This will be the new term of the commission.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

Commissioner Gallaher reported that he had received a check from Ameran for energy efficiency at the South Barn in an amount of \$3537.60. Steve Grider reported that he had received the machine that was donated by another county and it cost \$90 to pick it up.

**CLOSED SESSION**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to go into closed session under RSMo610.021(1); legal actions, causes of action, or litigation. VOTE: Mullins – Aye, Gallaher-Aye, and Wilkinson-Aye.


Commission went into closed session

Commission returned back into open session for the purpose of adjourning the meeting.

**ADJOURNMENT:**

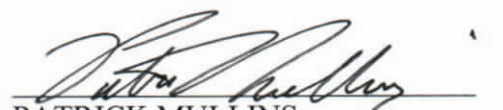
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
JULY 3, 2017  
(Posted June 30, 2017 at 1:00 p.m.)  
NEW TERM**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Monday, July 3, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular and Closed Minutes for June 27, 2017
2. County Clerk's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Appointment of Members – St. Francois County Board for the Developmentally Disabled
2. Complaints Dealing with Noise – Resolution of Problem
3. Tuesday, July 4, 2017 – July 4<sup>th</sup> Holiday all Offices Closed
4. Next Meeting – Monday, July 11, 2017 at 10:00 a.m.
5. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
MONDAY, JULY 3, 2017**

**CALL TO ORDER:**

The County Commission met in New Term session on Monday, July 3, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Dan Bullock, Steve Grider, Jerrod Mahurin, Rich Luecke, Gary Stolzer, Kendra Graham, and Michael Alesandrini.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for June 27, 2017
2. Closed Meeting Minutes for June 27, 2017
3. County Clerk's Monthly Report

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to add an item to the agenda which was left off by mistake and that item is the quarterly report from the University of Missouri Extension Office. All commissioners voted in favor of the motion.

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**EXTENSION REPORT**

Kendra Graham with the University of Missouri Extension Office presented the quarterly report of the Extension Office to the commission. She handed out a report on the activities of each section of the extension office. She also reported on the upcoming events and programs and they are July 5<sup>th</sup> Twilight Tour, MAC greenhouse, pollinator gardens and baseball field from 6-8 p.m., July 14-15- Ste. Genevieve County Fair, July 20-23- Jefferson County Fair, August 1-6-St. Francois County Fair, and August 8-12-Washington County Fair. The commission thanked Ms. Graham for the report

**JULY 3, 2017 COMMISSION MINUTES CONTINUED  
PAGE 2**

**APPOINTMENTS**

Commissioner Mullins reported that he had received a letter from the St. Francois County Board for the Developmentally Disabled stating that three members of the Board needs to be re-appointed. A motion was made by Commissioner Mullins and seconded by Commissioner Gallaher to re-appoint Edward Schuch, Louise Falch, and Kraig Sutherland to the St. Francois County Board for the Developmentally Disabled as recommended. All commissioners voted in favor of the motion.

**COMPLAINTS**

Commissioner Gallaher asked Jerrod Mahurin to give a report on the complaints that he has received in reference to the Astral Valley property. Mr. Mahurin introduced Ste. Genevieve County Sheriff Gary Stolzer and Mr. Stolzer reported that he had received complaints from his citizens in reference to loud music being played 72 hours straight. He also reported that his deputies had heard the same loud music upon investigation. Mr. Mahurin thanked the Sheriff for his information. Commissioner Gallaher asked the prosecuting attorney what can be done to correct this problem. Mr. Mahurin stated that a permanent injunction against the property and owners would be the best option as point. He also stated that the county may look into a noise pollution ordinance. Prosecuting Attorney Mahurin stated that he would need authorization from the county commission to proceed with an injunction. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to take action through the Prosecuting Attorney by filing a permanent injunction against the Astral Valley location and activities due to noise pollution. All commissioners voted in favor of the motion.

**JULY 4<sup>TH</sup> HOLIDAY**

Commissioner Gallaher reported that Wednesday, July 4<sup>th</sup> will be a holiday and all county and state offices will be closed.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, July 11, 2017 at 10:00 a.m.

**CORRESPONDENCE:**

Commissioner Mullins reported that he had received a letter from the City of Farmington thanking the county and the road and bridge department for help with debris removal.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

**ADJOURNMENT:**

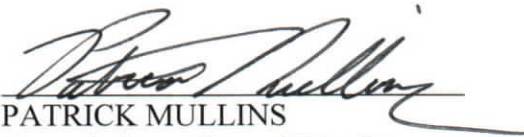
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
JULY 11, 2017  
(Posted July 10, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, July 11, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Minutes for July 3, 2017
2. County Treasurer's Monthly Report
3. Recorder's Monthly Report
4. Collector's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Establish Speed Limit on County Road
2. Sales Tax Collection Report
3. Approval of Letter of Support – East Missouri Action Agency
4. Award Road Project – Road and Bridge Department
5. Approval of Premium for Additional Earthquake Insurance
6. Position Title Change – County Auditor
7. Approval of Quotes for Washington County Juvenile Phone System
8. Approval of Financial Assurance Instrument – Permit Number 0118701
9. Approval of Resolution – Code of Ethics
10. Next Meeting – Monday, July 18, 2017 at 10:00 a.m.
11. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, JULY 11, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, July 11, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Steve Grider, Rich Luecke, Kevin Jenkins, Wendell Jarvis, John Gross, Buck Copeland, Clay Copeland, Dan Duncan, Dana Jenkins, Dan Ward, Sandy Gallaher, Ace Eckhoff, and Michael Alesandrini.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for July 3, 2017
2. Treasurer's Monthly Report
3. Recorder's Monthly Report
4. Collector's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**SPEED LIMIT**

Commissioner Wilkinson reported that the speed limit on Old Fredericktown Road between DD and OO needs to be lowered due to a new produce store that has been started. He stated that it will also allow for the safety for travelers on the road in that area. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to set the speed limit on Old Fredericktown between DD and OO at 30 mile per hour and to erect signs designating this speed limit. All commissioners voted in favor of the motion.

**SALES TAX COLLECTION**

Dana Jenkins reported that the sales tax collection for July was up over last year at the same time and that the sales tax is up by 3.2% over last year at the same.

**LETTER OF SUPPORT**

County Clerk Mark Hedrick reported that he had received a request from Bill Tucker with East Missouri Action Agency requesting a letter of support from the county commission in reference to obtaining grant revenue through USDA Rural Development for rehabilitating homes. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve a letter of support to East Missouri Action Agency in reference to obtaining grant funds from USDA rural Development for rehabilitating homes. All commissioners voted in favor of the motion.

**AWARD ROAD PROJECT**

Highway Administrator Wendell Jarvis reported that he is recommending that Lead Belt Materials be awarded the Mitchell Road Project. He stated that Lead Belt Materials was the low bidder and the road is 1.5 miles long. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to award the Mitchell Road Project to Lead Belt Materials as recommended. All commissioners voted in favor of the motion.

**INSURANCE PREMIUM**

County Clerk Mark Hedrick reported that he had received the premium for additional earthquake insurance in an amount of \$5,450.00 for the year. He reported that this amount is lower this year than last year and reported that the amount last year was \$9,320.00. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the insurance premium of \$5,450 from Atlantic Specialty Company for additional earthquake insurance as recommended. All commissioners voted in favor of the motion.

**TITLE CHANGE**

County Auditor Louie Seiberlich addressed the commission in reference to a job title change for Emily Holdman. He stated that he would like to move Ms. Holdman from a Deputy Clerk I to a Deputy Clerk III step 4 due to the fact that she has been in the office for a number of years and is doing an excellent job. He also mentioned that he would like to advertise to fill a vacant slot in his office. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the title change for Emily Holdman as recommended and to approve advertising for the open slot in the Auditor's office as recommended. All commissioners voted in favor of the motion.



**PHONE SYSTEM**

Audrian Eckhoff with the Juvenile Department was present and presented quotes for a phone system for the Juvenile office in Washington County. He stated that three quotes were received and that he is recommending that Midcom Technologies be accepted due to past experience with the company. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve Midcom Technologies for the phone system as recommended. All commissioners voted in favor of the motion.

**FINANCIAL ASSURANCE**

County Clerk Mark Hedrick presented a Financial Assurance Instrument for Permit Number 0118701 stating that the county will ensure that the remaining time on the closure of the landfill will be completed. He stated that at this point the St. Francois County Environmental Corporation is taking care of the closure requirement and will continue to do it as long as they are in operation. He stated that the amount changes each year due to the time remaining on the closure. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Financial Assurance Instrument for Permit Number 0118701 as presented. All commissioners voted in favor of the motion.

**CODE OF ETHICS**

County Clerk Mark Hedrick presented the Code of Ethics for the county for approval. He reported that the Code of Ethics has to be approved every two years and sent to the Missouri Ethics Commission. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Code of Ethics as presented. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, July 18, 2017 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

Assessor Dan Ward reported that his office is looking into the possibility of taking sign language classes to allow for better service in the public. He stated that he would have additional information on this at a later date.

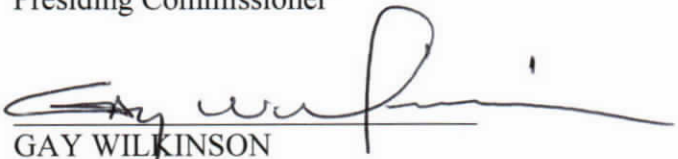
**ADJOURNMENT:**

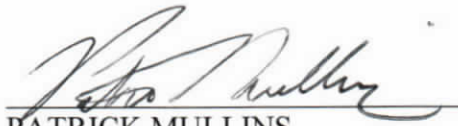
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
JULY 18, 2017  
(Posted July 17, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, July 18, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Minutes for July 11, 2017

Tabled Agenda Items: None.

General Business:

1. Appointment to St. Francois County Environmental Corporation Board
2. Road and Bridge Department Supervisor Upgrades
3. Next Meeting – Tuesday, July 25, 2017 at 10:00 a.m.
4. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, JULY 18, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, July 18, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Steve Grider, Rich Luecke, Kevin Jenkins, Wendell Jarvis, John Gross, Buck Copeland, Clay Copeland, Dan Duncan, Dan Ward, Bob Mooney, Gary Matheny, David Turk, and Kerry Glore.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for July 11, 2017

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**APPOINTMENT**

County Clerk Mark Hedrick reported that he is currently the county representative on the St. Francois County Environmental Corporation Board of Directors and he feels that Commissioner Mullins should be appointed to the board due to the fact that he is working the Bone Hole Project and the property used by the Environmental Corporation for the transfer station is adjacent the Bone Hole area. Commissioner Mullins stated that he would be willing to serve on the board as recommended. A motion was made Commissioner Wilkinson and seconded by Commissioner Gallaher to appoint Patrick Mullins as the county representative on the St. Francois County Environmental Corporation Board. All commissioners voted in favor of the motion.

**SUPERVISOR UPGRADES**

Highway Administrator Wendell Jarvis reported that he is recommending that Clay Copeland be promoted into Tom Sebastian's supervisor position and that John Gross be promoted into Clay Copeland's supervisor due to the retirement of Mr. Sebastian. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to promote Clay Copeland and John Gross as recommended. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, July 25, 2017 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

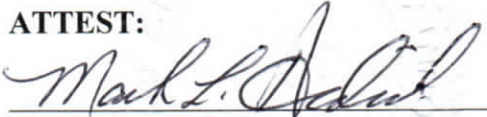
**DEPARTMENT REPORTS**

None.

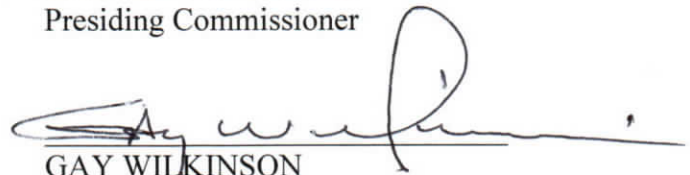
**ADJOURNMENT:**

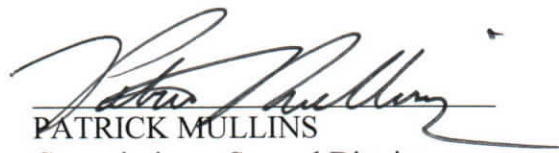
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
JULY 25, 2017  
(Posted July 24, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, July 25, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Minutes for July 18, 2017
2. City of Farmington Annexation

Tabled Agenda Items: None.

General Business:

1. St. Francois County Fair Begins August 1
2. No Meeting Next Week - August 1, 2017 Due to Conflicts
3. Next Meeting – Tuesday, August 8, 2017 at 10:00 a.m.
4. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, JULY 25, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, July 25, 2017 being at 10:00 a.m. Those being present were First District Commissioner Gay Wilkinson and Second District Commissioner Patrick Mullins. Presiding Commissioner Harold Gallaher was absent due to having eye surgery. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Steve Grider, Rich Luecke, Kevin Jenkins, John Gross, Clay Copeland, Dan Duncan, Pam Williams, Gary Matheny, Sue Gilliam, Dan Ward, and Dan Bullock.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

County Clerk Mark Hedrick appointed Commissioner Patrick Mullins as Acting Presiding Commissioner.

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. Vote: Aye – 2 and Absent – 1 (Gallaher) Agenda Items:

1. Regular Meeting Minutes for July 18, 2017
2. City of Farmington Annexaton

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**COUNTY FAIR**

County Clerk Mark Hedrick reported that the St. Francois County will be on August 1<sup>st</sup> and will run through August 5<sup>th</sup>.

**NO MEETING**

It was reported that there will be no commission meeting next week due to a conflict in schedule.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, August 8, 2017 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

Collector Pam Williams and Recorder Steve Grider reported that the debit and credit card system is up and running. There is a minimum payment of \$2.00 required and there is a 2.4% fee applied to the payment.

County Clerk Mark Hedrick reported that the Board of Equalization has been closed for the year.

County Auditor Louie Seiberlich reported that his office will begin doing inventory next week.

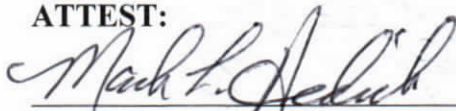
Clay Copeland reported that the fuel system is completed and up and running. He stated that this system will allow for better accountability.

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting.


Vote: Aye – 2 and Absent – 1 (Gallaher).

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
AUGUST 8, 2017  
(Posted August 7, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, August 8, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Minutes for July 25, 2017
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report
4. Recorder's Monthly Report
5. City of Park Hills Annexation
6. Destruction of Records – County Clerk

Tabled Agenda Items: None.

General Business:

1. Sales Tax Collection Report
2. Property Tax Roll Back for Sales Tax
3. Set Tax Levy Public Hearing
4. Approval to Bid Pre-Cast Culverts – Road and Bridge Dept.
5. PDMP Update – Commissioner Mullins
6. Mental Health Board Appointments – Commissioner Mullins
7. Announcement of Flu Shots
8. Next Meeting – Tuesday, August 15, 2017 at 10:00 a.m.
9. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, AUGUST 8, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, August 8, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Steve Grider, Kevin Jenkins, John Gross, Clay Copeland, Dan Duncan, Pam Williams, Eric Barton, Mike Alesandrini, Richard Boyer, Wendell Jarvis, Kerry Glore, Dewayne Looney, and Dan Bullock.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. Agenda Items:

1. Regular Meeting Minutes for July 25, 2017
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report
4. Recorder's Monthly Report
5. City of Park Hills Annexation
6. Destruction of Records – County Clerk

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**SALES TAX COLLECTION**

County Clerk Mark Hedrick reported that the sales tax collection for the month of August was up over last year at this time and that the sales tax collection is up by 3.65% over last year at this point in time.

**PROPERTY TAX ROLLBACK**

County Clerk Mark Hedrick presented the property tax rollback for sales tax calculation to the commission for approval. He reported that the county must rollback \$0.2680 of the authorized levy of \$0.3283 for General Revenue to offset the sales tax collection for the first six months of the year. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the property tax rollback as presented by the county clerk. All commissioners voted in favor of the motion.

**SET TAX LEVY HEARING**

County Clerk Mark Hedrick reported that the county commission needs to set the Tax Levy Public Hearing and he is recommending that the hearing be set for August 22, 2017 at 10:00 a.m. A motion was made by

## **AUGUST 8, 2017 MINUTES CONTINUED**

### **PAGE 2**

Commissioner Wilkinson and seconded by Commissioner Mullins to set the Tax Levy Public Hearing for August 22, 2017 at 10:00 as recommended. All commissioners voted in favor of the motion.

### **APPROVAL TO BID**

The Road and Bridge department is requesting authorization to obtain bids for pre-cast culverts. It was reported that they would like to get the bid for the culverts to see if making them is beneficial to the county or if it is cheaper to purchase them. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize the Road and Bridge Department to obtain bids for pre-cast culverts. All commissioners voted in favor of the motion.

### **PDMP UPDATE**

Commissioner Mullins gave an update on the Prescription Drug Monitoring Program and stated that at this point we do not know what the effect of the Governor's executive order will have on the program, but he feels that it will not affect the program at this point.

### **APPOINTMENTS**

Commissioner Mullins reported that the St. Francois County Mental Health Board needs to have some appointments made to fill vacant positions on the board and they are recommending that Jared Arnett, Brady Kennon, Julie McCarver, and Michele Ramirez be appointed to the board. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to appoint Jared Arnett, Brady Kennon, Julie McCarver, and Michele Ramirez to the St. Francois County Mental Health Board as recommended. All commissioners voted in favor of the motion.

### **FLU SHOTS**

Commissioner Gallaher reported that Walgreens will be doing the flu shots for the employees again this year and the shots will be administered on September 21, 2017.

### **NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, August 15, 2017 at 10:00 a.m.

### **CORRESPONDENCE:**

Commissioner Mullins reported that he had received a thank you letter from the North County School District thanking the county for making the roads better for the district to use.

### **DELEGATIONS**

Mr. Boyer was present and stated that he would like to see Raider Road stripped including the bridge. He stated that the county did a very good job on the road, but he feels that the road will be safer if it is stripped. The commission recommended that he get with Highway Administrator Wendell Jarvis with his concerns with Raider Road.

**DEPARTMENT REPORTS**

Clay Copeland reported that the Road and Bridge Department will hold a training day on August 21, 2017 due to the eclipse event on that day. Commissioner Gallaher introduced Mr. Eric Barton to give an update on the health insurance at this point. Mr. Barton reported that the experience rating at this point is 94% and the insurance company would like to see an 80% rating. He also reported that the rates for next year should be out by September 15<sup>th</sup>, and he feel that there will be an increase in the rate. The amount of the increase is unknown at this point.


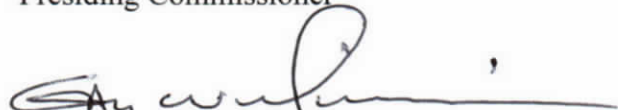

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**



MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
AUGUST 15, 2017  
(Posted August 14, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, August 15, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Minutes for August 8, 2017
2. County Collector's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Bid Food Service for Jail
2. County Auditor – AT&T Contract
3. Juvenile Department Property Turnover to County
4. Budget Amendment Request – Collector's Office
5. Solar Eclipse Discussion – Commissioner Mullins
6. Next Meeting – Tuesday, August 22, 2017 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, AUGUST 15, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, August 15, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Steve Grider, Kevin Jenkins, John Gross, Clay Copeland, Rich Luecke, Buck Copeland, Mike Alesandrini, Wendell Jarvis, Kerry Glore, Kim Roux, Amber Menjoulet, Ace Eckhoff, and Dan Bullock.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commissioner Gallaher introduced Girl Scout Troop 3324 as special guests at the meeting.

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. Agenda Items:

1. Regular Meeting Minutes for August 8, 2017
2. County Collector's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**AUTHORIZATION TO BID**

County Clerk Mark Hedrick reported that the Sheriff is requesting authorization to obtain bids for food service for the jail due to the fact that the current contract will be running out. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize obtaining bids for food service for the jail. All commissioners voted in favor of the motion.

**AT&T CONTRACT**

Amber Menjoulet with the County Auditor's office reported that their office and Dan Duncan had worked with AT&T on a contract for cell phone service and had negotiated a contract with no limit on data and this will save approximately \$7,700.00 per year. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the contract with AT&T as recommended by the Auditor's Office and by the IT Director. All commissioners voted in favor of the motion.

**SURPLUS PROPERTY**

Audrian Eckhoff with the Juvenile Department was present and stated that his department has three couches that are beyond repair and would like to have them designated as surplus property. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to declare the three couches as surplus property and to have them destroyed as recommended by the Juvenile Department. All commissioners voted in favor of the motion.

**BUDGET AMENDMENT**

County Clerk Mark Hedrick presented a request from the County Collector in reference to a budget amendment. He stated that the collector is requesting an increase in her payroll budget due to needing to replace an employee who retired and due to an employee that will be going on maturity leave. The collector will need to hire a temporary employee during this time and will need to hire a new full time employee. The clerk stated that the Collector will transfer \$10,000 from the tax maintenance fund to the General fund to offset this increase. The estimated additional cost will be \$5,941 in salary and then the benefit costs. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the amendment to the County Collector's budget as requested. All commissioners voted in favor of the motion.

**SOLAR ECLIPSE**

Commissioner Mullins reported that the solar eclipse will take place on Monday, August 21, 2017 and that the state offices in Jefferson City will be closed on that day. It was reported that the county offices will be open on that day, but that officeholders may allow for their employees to witness this event.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, August 22, 2017 after the tax levy public hearing.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

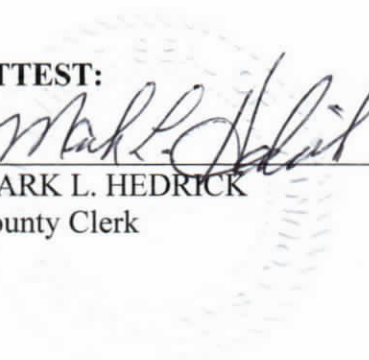
**DEPARTMENT REPORTS**

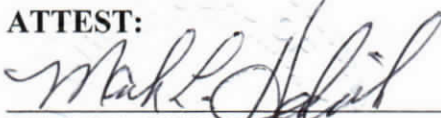
Recorder Steve Grider reported that his office will be receiving \$22,000.00 from the state for office operations.

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

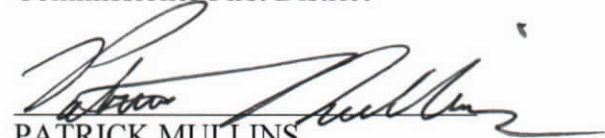
**ATTEST:**



  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
AUGUST 22, 2017  
(Posted August 21, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, August 21, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

TAX LEVY PUBLIC HEARING – 10:00 A.M.

Call to Order – After Tax Levy Public Hearing

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Minutes for August 15, 2017

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Food Service for County Jail
2. Approval of Tax Levies for General Revenue, Road and Bridge, and Senior Services
3. Complaint from Resident – Terry Russell
4. Request from Special Road District #2 – William Hoppe
5. Authorization to Obtain Bids for Conversion Project – Recorder
6. Letter of Intent with Missouri Brownfield – Commissioner Mullins
7. Request to Obtain Qualifications for Professional Engineering Services – Maple Street Property
8. Personnel Policy Manual Amendment Discussion/Approval
9. Next Meeting – Tuesday, August 29, 2017 at 10:00 a.m.
10. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, AUGUST 22, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, August 22, 2017 being at 10:05 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Steve Grider, Kevin Jenkins, John Gross, Mike Alesandrini, Wendell Jarvis, Kerry Glore, Amber Menjoulet, Dan Ward, Dan Duncan, Pam Williams, Mr. & Mrs. Terry Russell, William Hoppe, Gary Matheny, and Dan Bullock.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. Agenda Items:

1. Regular Meeting Minutes for August 15, 2017

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

County Clerk Mark Hedrick opened bids for food service for the county jail. Two bids were received from FL Porter and SGC and the bids were taken under advisement and will be addressed at the next meeting.

**TAX LEVY APPROVAL**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the following tax levies as recommended by the county clerk and approved by the state auditor:

General Revenue	0.0603
Road and Bridge	0.2472
Senior Services	0.0494

All commissioners voted in favor of the motion.

**COMPLAINT**

Mr. Terry Russell addressed the commission about a concerns about property use by a neighbor. He stated that his neighbor has put in a race track and there is a lot of noise coming from the track at all hours of the day. He was wondering if the county can do anything to alleviate this problem. The commission stated that they would look into what they can do legally and thanked Mr. Russell for his information and concern.

**SPECIAL ROAD DISTRICT**

Mr. William Hoppe with the Special Road District Number 2 was present and presented a request to the county commission. Mr. Hoppe stated that the road district had just completed the replacement of the St. Joe Drive Bridge and that the road district had paid for the replacement of the bridge and the county received soft match credit under the BRO Program in an amount of \$750,000.00 approximately. He stated that there was a cost overrun due to some problems and that the road district is short \$25,000.00 on the project and the district is requesting help from the county. He stated that there would be no further request for funds from the county. The commission stated that they would have to review the budget and see if there are funds available for this request. This request will be addressed at the next meeting.

**BID AUTHORIZATION**

Recorder Steve Grider requested that he be authorized to obtain bids for a conversion project in his office under a grant from the state. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the recorder to obtain bids for a conversion project in his office as requested. All commissioners voted in favor of the motion.

**LETTER OF INTENT**

Commissioner Mullins requested that the county issue a letter of intent to the Missouri Department of Natural Resources in reference to the Brownfield program for the Maple Street Property. He stated that there will be a \$200 application fee and a \$3,000 deposit. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve issuing a Letter of Intent to the Department of Natural Resources. All commissioners voted in favor of the motion.

**QUALIFICATIONS REQUEST**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize requesting qualifications for professional engineering services for the Maple Street property. All commissioners voted in favor of the motion.

**PERSONNEL POLICY**

Commissioner Wilkinson presented an amendment to the personnel policy manual at the meeting and this amendment deals with the buyback of compensatory time. He stated that this amendment will go into effect on January 1, 2018 and procedures will be developed to implement this policy. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Personnel Policy Amendment as presented to be effective January 1, 2018. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, August 29, 2017 after the tax levy public hearing.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

Michael Alesandrini addressed the commission in reference to a complaint he and his neighbors have about the noise from the Astral Valley property. It was stated that this matter is being addressed.

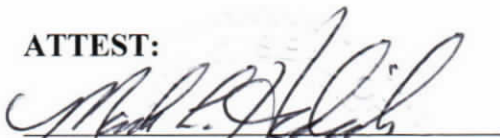
**DEPARTMENT REPORTS**

None.

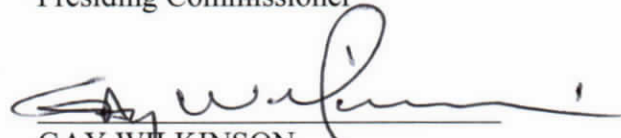
**ADJOURNMENT:**

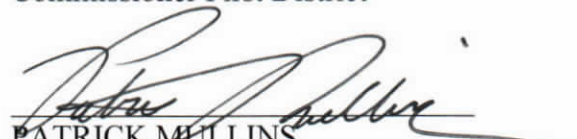
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
AUGUST 29, 2017  
(Posted August 28, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, August 29, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Minutes for August 22, 2017
2. Order Concerning Real Estate Taxes

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Concrete Culverts – Road and Bridge
2. Bid Approval – Food Service for County Jail
3. Emergency Management Update – Alan Wells and Steve Bessemer
4. Special Road District #2 Request for Help
5. Approval for RFP's for Financial Statement Audit for 2017 through 2019
6. Approval of Surplus Property – Road and Bridge Department
7. Labor Day Holiday – Monday, September 4, 2017 – County and State Offices Closed
8. Next Meeting – Tuesday, September 5, 2017 at 10:00 a.m.
9. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, AUGUST 29, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, August 29, 2017 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Kevin Jenkins, Wendell Jarvis, Kerry Glore, Dan Ward, Alan Wells, Pam Williams, Clay Copeland, Kim Schrum, Spring Gray, Ron Bockenkamp, Steve Bessemer, and Dan Bullock.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. Agenda Items:

1. Regular Meeting Minutes for August 22, 2017
2. Order Concerning Real Estate Taxes

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

County Clerk Mark Hedrick opened bids for concrete box culverts and only one bid was received from Fred Weber and it was taken under advisement and will be addressed at the next meeting.

**BID APPROVAL**

Sheriff Dan Bullock recommended that the bid from F L Porter Food be accepted as the food service for the county jail. The county auditor stated that he concurs with this recommendation. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from F L Porter Food for the food service at the county jail as recommended. All commissioners voted in favor of the motion.

**UPDATE**

Alan Wells with the 911 Center reported that the income for the center is up a little over estimates. Mr. Wells reported that the 911 Board had designated projects to be completed when funds were available and that the new 911 system is up and running and that the new center is near completion and that they should be in the new center in early October. The center is consolidated with Ste. Genevieve County and they are paying a fee to the St. Francois County 911. At this point, Mr. Wells turned the floor over to Steve Bessemer who is with the State Emergency Management Agency. Mr. Bessemer introduced himself and stated that he is the State representative for St. Francois County. He stated that he and the State Emergency Management Agency are willing to help during disasters. He commented on the Harvey disaster and stated that it is imperative to have resources in place for disasters and to know what types of resources are available to the county during a disaster. He also stated the Perry County was very well prepared for the recent tornado that they had and had the resources in place. He stated that he is very willing to help the county in any way in the planning process and in the event of a disaster. The commission thanked Mr. Bessemer for the report and information.

**SPECIAL ROAD DISTRICT**

Highway Administrator Wendell Jarvis reported that the \$25,000.00 requested by the special road district number 2 could be taken out of the bridge materials line up of the Road and Bridge Budget. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize paying \$25,000.00 for the St. Joe Bridge replacement project in the special road district number 2 area and as requested by the district. All commissioners voted in favor of the motion.

**RFP'S AUTHORIZATION**

The County Auditor is requesting authorization to obtain RFP's for the financial statement audit for 2017 through 2019. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the auditor to obtain RFP's for the financial statement audit for 2017 through 2019 as requested. All commissioners voted in favor of the motion.

**SURPLUS PROPERTY**

Highway Administrator Wendell Jarvis was present and requested that a number of items be declared as surplus and to authorize selling of these items on GovDeals. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize declaring the items listed by Mr. Jarvis as surplus and to sell them on GovDeals. All commissioners voted in favor of the motion.

**AUGUST 29, 2017 MINUTES CONTINUED**  
**PAGE 3**

**LABOR DAY HOLIDAY**

County Clerk Mark Hedrick reported that Monday, September 4, 2017 will be observed as the Labor Day Holiday and all county and state offices will be closed on that day.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, September 5, 2017 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

A resident from Westmeyer Road was present and asked when the road would be completed. It was reported that the county has ran into a problem with some of the residents in reference to the widening of the road. Commissioner Wilkinson reported that this road will be reviewed the first part of next year.


**DEPARTMENT REPORTS**

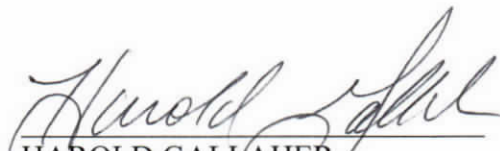
None.

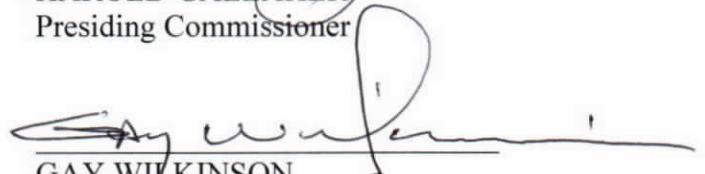
**ADJOURNMENT:**

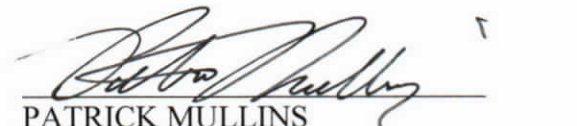
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District



**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
SEPTEMBER 5, 2017  
(Posted September 1, 2017 at 10:30 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, September 5, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Minutes for August 29, 2017
2. County Clerk's Monthly Report
3. Sheriff Dan Bullock's Training Certification
4. Certified Tax Levies
5. Department of Conservation Lands

Tabled Agenda Items: None.

General Business:

1. Bid Approval –Concrete Culverts – Road and Bridge Department
2. Blackwell Property Lines – Donald Pratte
3. Contract Approval – Assessor's Office
4. Count Lagers Ballots – Employee Representative
5. Next Meeting – Tuesday, September 12, 2017 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, SEPTEMBER 5, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, September 5, 2017 beginning at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Wendell Jarvis, Kerry Glore, Pam Williams, Clay Copeland, Steve Grider, Susan Skaggs, Donald Pratt, Rich Luecke, and Michael Alesandrini.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. Agenda Items:

1. Regular Meeting Minutes for August 29, 2017
2. County Clerk's Monthly Report
3. Sheriff Dan Bullock's Training Certification
4. Certified Tax Levies
5. Department of Conservation Lands

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID APPROVAL**

Highway Administrator Wendell Jarvis reported that they had reviewed the bid from Weber for concrete culverts and that he is recommending that the bid be approved for two projects for this year. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from Fred Weber for concrete culverts for two projects as recommended. All commissioners voted in favor of the motion.

**BLACKWELL LINES**

Mr. Donald Pratt was present and made a presentation to the commission in reference to easements for roads in the Blackwell area. He stated that he would like to have these roads vacated by the county and returned to the property owners. Clay Copeland reported that the county had agreed to vacate Pratt, Beckett, Lodge and Turner back a number of years ago, but it was unknown if these roads had been taken off the deeds. Mr. Pratt would like to have Tiff Street vacated. He stated that he is the only land owner along this road and the road has never been used or maintained. The commission explained to Mr. Pratt that they must put the question of vacating a road through a term of the commission. They also stated that the county clerk and recorder will review the land records in the Blackwell

area to see what roads if any have been vacated in the past. The commission stated that they would be back in touch with Mr. Pratt at a later date.

**CONTRACT APPROVAL**

The County Assessor's office is requesting that a continuation of a contract with the Edward J Rice Company for mailing of assessment be approved for the upcoming year. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve a contract extension with Edward J. Rice Company for the mailing of assessment forms for the upcoming year as recommended by the Assessor's office. All commissioners voted in favor of the motion.

**COUNT LAGERS BALLOTS**

The county commission counted the ballots for the employee representative to the Lagers annual meeting and Clay Copeland received the most votes and will represent the county employees at the meeting..

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, September 12, 2017 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

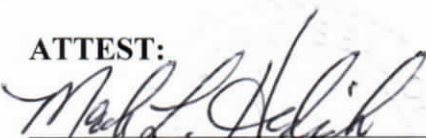
**DEPARTMENT REPORTS**

Clay Copeland reported that Lead Belt Materials will be laying material this week.  
Commissioner Gallaher reported that the BRO funds were cut this year and that the county's amount was \$6,554.53 lower this year.

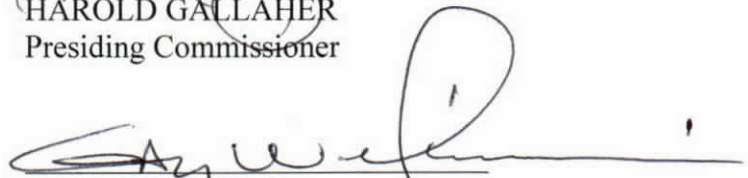
**ADJOURNMENT:**

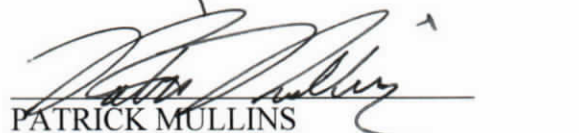
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
SEPTEMBER 12, 2017  
(Posted September 11, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, September 12, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Minutes for September 5, 2017
2. Treasurer's Monthly Report
3. Recorder's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Recorder's Conversion Project
2. Sales Tax Collection Report
3. Next Meeting – Tuesday, September 19, 2017 at 10:00 a.m.
4. Other Business that May Arise

Correspondence

Delegations

Department Reports

Closed Session: The commission may vote to go into closed session under RSMo610.021(3); hiring, firing, disciplining or promoting of particular employees.

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, SEPTEMBER 12, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, September 12, 2017 beginning at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Wendell Jarvis, Kerry Glore, Steve Grider, Rich Luecke, Renee Bronbaugh, Sarah Davis, Gary Matheny, David Turk, James Broehtrup, and Dan Bullock.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. Agenda Items:

1. Regular Meeting Minutes for September 5, 2017
2. Treasurer's Monthly Report
3. Recorder's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

Bids were opened for the Recorder's Conversion Project and only one bid was received from Fidlar. The bid was taken under advisement for review by the Recorder.

**SALES TAX REPORT**

Treasurer Kerry Glore reported that the sales tax collection for this month was down from last year at this time, but the county is still up by 1.51% total over last year. The treasurer reported that the Department of Revenue is making a change in the system that they use and this may account for the lower amount this year.

**SEPTEMBER 12, 2017 MINUTES CONTINUED  
PAGE 2**

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, September 19, 2017 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.


**DEPARTMENT REPORTS**

Gary Matheny asked if there was going to be a closed session as he requested and the commission stated that a closed session will not be required for his request and he needs to get on a regular meeting agenda.

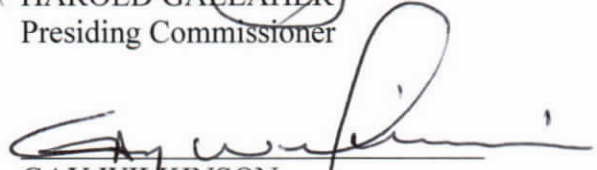
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
SEPTEMBER 19, 2017  
(Posted September 18, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, September 19, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Minutes for September 12, 2017
2. Collector's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Bid Approval – Recorder's Conversion Project
2. Memorandum of Understanding – Public Defender
3. Authorization to Obtain Bids for Records Management Software – Law Enforcement
4. Authorization to Obtain Bids for Parking Lot Sealing
5. Request to Vacate Road – Hank Kinsey
6. TIF Commission Members Appointments
7. Grant Oversight Policy Discussion
8. Commission Meeting Schedule – October thru December
9. No Meeting Tuesday, September 26, 2017
10. Next Meeting –Monday, October 2, 2017 at 10:00 a.m. – New Term
11. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, SEPTEMBER 19, 2017**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, September 19, 2017 beginning at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Wendell Jarvis, Sue Gilliam, Steve Grider, Rich Luecke, Hank Kinsey, Michael Alesandrini, Pam Williams, Dan Duncan, Dan Ward, Clay Copeland, and Dan Bullock.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for September 12, 2017
2. Collector's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID APPROVAL**

Recorder Steve Grider recommends that the bid from Fidlar be approved for the scanning of the plat books. This was the only bid that was received during the bidding process. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the bid from Fidlar Technologies for the scanning of the plat books as recommended by the Recorder. All commissioners voted in favor of the motion.

**MEMORANDUM**

Commissioner Gallaher presented a Memorandum of Understanding with the Public Defender's Office in reference to the move to the Weber Road facility. He stated that this move will save the county money due to the fact that the county will not have to pay rent for office space for the Public Defender's Office and he is recommending approval of the Memorandum of Understanding as presented. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Memorandum of Understanding with the Public Defender's Office as presented. All commissioners voted in favor of the motion.



**SEPTEMBER 19, 2017 MINUTES CONTINUED**

**PAGE 2**

**AUTHORIZATION TO BID**

Dan Duncan is requesting that he be authorized to obtain bids for a Records Management software for the Sheriff's Department. A motion was made by Commissioner Mullins and seconded Commissioner Wilkinson to authorize obtaining bids for Records Management software as requested. All commissioners voted in favor of the motion.

**AUTHORIZATION TO BID**

Commissioner Gallaher stated that the parking lot at the annex and the Weber Road facility needs to be re-sealed and he is requesting authorization to obtain bids for the sealing of the parking lots. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to obtain bids for the sealing of the Annex and Weber Road Facility parking lots. All commissioners voted in favor of the motion. It was suggested that we look at the required number of handicapped parking spaces that are required.

**REQUEST TO VACATE ROAD**

Mr. Hank Kinsey was present and made a request to have a road vacated. He stated that when he had a survey completed it showed that there was a section of land that was open. Looking at the paperwork that he presented it was noted that there was no designation of the road on the deed. The commission stated that they would look into the matter with the county clerk and the recorder to see if the section of land was dedicated as a county road and this matter will be discussed at the October 2, 2017 meeting.

**TIF MEMBERS**

It was noted that the City of Leadington is establishing a TIF Commission and the county commission is authorized to have two members on the commission. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to appoint Commissioner Gallaher and Commissioner Wilkinson as the members on the City of Leadington TIF Commission. All commissioners voted in favor of the motion.

**GRANT OVERSIGHT POLICY**

The county auditor's office presented a draft of the Grant Over-Sight policy to the county commission. The auditor stated that this policy needs to be approved to be in compliance with the county audit. The commission stated that the policy committee will look at the policy and make a recommendation at a later date.

**COMMISSION SCHEDULE**

County Clerk Mark Hedrick handed out the commission meeting schedule for October through December. No action was required on this matter.

**NO MEETING**

Commissioner Gallaher reported that there will not be a county commission held on Tuesday, September 24, 2017 due to the fact that the county clerk will be attending his annual training.

**NEXT MEETING**

The next meeting of the county commission will be held on Monday, October 2, 2017 at 10:00 a.m. This will be the new term of the commission.

**CORRESPONDENCE:**

Commissioner Mullins reported that he had received correspondence from Smith and Company engineers stating that the paperwork on projects by the road and bridge department was very good.

**DELEGATIONS**

None.

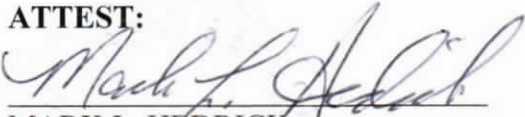
**DEPARTMENT REPORTS**


County Auditor Louie Seiberlich stated that the cleaning is a lot better at the annex.

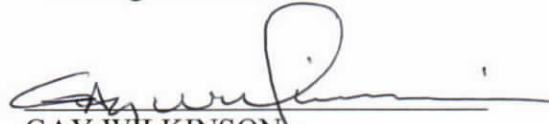
**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
OCTOBER 2, 2017  
(Posted September 29, 2017 at 10:00 a.m.)  
NEW TERM**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Monday, October 2, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Minutes for September 19, 2017
2. County Clerk's Monthly Report
3. Treasurer Kerry Glore's Training Certification
4. County Clerk Mark Hedrick's Training Certification

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Parking Lots Resurfacing and Professional Engineering Services for Brownfield Project
2. University of Missouri Extension – Quarterly Report
3. Authorization to Obtain Bids for Generator – Road and Bridge Department
4. Authorization to Purchase Items Through NJPA – Road and Bridge
5. Authorization to Purchase Converter for Lift – Road and Bridge
6. Request to Vacate Roads
7. Treasurer's Personnel Request – Promotion of Employees
8. Appointment of Industrial Development Authority Members
9. Approval of Industrial Development Authority Appropriation for 2018
10. Monday, October 9, 2017 will be observed as the Columbus Day Holiday – State and County Offices Closed
11. Next Meeting – Tuesday, October 10, 2017 at 10:00 a.m.
12. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
MONDAY, OCTOBER 2, 2017**

**CALL TO ORDER:**

The County Commission met in new term session on Monday, October 2, 2017 beginning at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Wendell Jarvis, Kerry Glore, Steve Grider, Rich Luecke, Pam Williams, Dan Duncan, Kevin Jenkins, Kendra Graham, Gary Matheny, Clay Copeland, and Kristan Tate.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for September 19, 2017
2. County Clerk's Monthly Report
3. Treasurer Kerry Glore's Training Certification
4. County Clerk Mark Hedrick's Training Certification

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

Bids were opened for the resurfacing and striping of the parking lots at the county annex and the Weber road facility. Bids were received from Vern Bauman and CP Sealcoating and Striping. The bids were taken under advisement for review. Request for qualifications for Engineering for the Brownfield Project were opened and two were received from Smith and Company and Aecom. These were taken under advisement for review.

**QUARTERLY REPORT**

Kendra Graham with the University of Missouri Extension Office gave the quarterly report of the Extension. She reported on the activities of each of the divisions of the extension office. She reported that the county fair was very successful this year. She handed out a sheet showing the upcoming activities and events for the extension.

**AUTHORIZATION TO BID**

The Road and Bridge Department is requesting authorization to obtain bids for a single phase generator for the new county barn. A motion was made by Commissioner Mullins and seconded Commissioner Wilkinson to authorize obtaining bids for a single phase generator as requested. All commissioners voted in favor of the motion.

**AUTHORIZATION TO BUY**

The Road and Bridge Department is requesting authorization to purchase a Skid Steer and Excavator through the NJPA Program. The county commission discussed this request and asked if the items could be delayed until next year. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the purchase of the Skid Steer and Excavator through the NJPA Program as requested. Vote: Aye – none and No – 3. Motion failed. The Road and Bridge Department is requesting authorization to purchase two pick-up trucks through the NJPA Program. Commissioner Gallaher reported that there are two trucks available through the state surplus program which will be lower in cost than the trucks through the NJPA program. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the purchase of two pick-ups through the state surplus property program if the vehicles will serve the purchase of the road and bridge department after inspection by the department. All commissioners voted in favor of the motion.

**AUTHORIZATION TO BID**

The Road and Bridge Department is requesting authorization to obtain bids for a converter for a lift. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize obtaining bids for a converter as requested. All commissioners voted in favor of the motion.

**REQUEST TO VACATE ROAD**

County Clerk Mark Hedrick reported that the recorder and the clerk cannot find any designation of a road at the location mentioned by Mr. Kinsey at the September 19, 2017 meeting and that the county does not have any street to vacate. The clerk also stated that there is a request to vacate Tiff Street in the Blackwell area. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to lay on the term of the commission to vacate Tiff Street in the Blackwell area. All commissioners voted in favor of the motion.

**PERSONNEL REQUEST**

Treasurer Kerry Glore made a presentation to the commission in reference to the promoting Sue Gilliam to Administrative Assistant I and to promote Dana Jenkins to Department Director. After discussing the request, a motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to table this matter until the October 10, 2017 meeting. All commissioners voted in favor of the motion.

**APPOINTMENTS IDA**

Commissioner Gallaher reported that he is recommending that Al Sullivan, Gil Kennon, and Garland Abernathy be re-appointed to the Industrial Development Authority for a six year term. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to re-appoint Al Sullivan, Gil Kennon and Garland Abernathy to the IDA. All commissioners voted in favor of motion.

**IDA BUDGET**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to set the budget for the Industrial Development Authority at \$36,754 which is the same as last year. All commissioners voted in favor of the motion.

**HOLIDAY**

Commissioner Gallaher reported that Monday, October 9, 2017 will be observed as Columbus Day and all county and state offices will be closed on that day.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, October 10, 2017 at 10:00 a.m. This will be the new term of the commission.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.  
None.

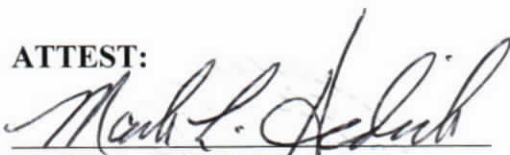
**DEPARTMENT REPORTS**

County Auditor Louie Seiberlich stated that they are looking at destroying some records.

**ADJOURNMENT:**

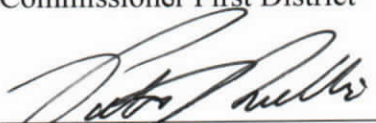
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION**

**OCTOBER 10, 2017**

**(Posted October 6, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Monday, October 10, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Minutes for October 2, 2017
2. Collector's Monthly Report
3. Recorder's Monthly Report
4. Treasurer's Monthly Report
5. Final Assessed Valuation for 2017

**Visitors from Secretary of State's Office**

Tabled Agenda Items:

1. Treasurer's Personnel Request – Promotion of Employees

General Business:

1. Bid Opening – RFP Auditing Services
2. Bid Opening – Records Management Software – Sheriff's Department
3. Bid Approval – Parking Lot Resurfacing and Striping
4. Sales Tax Collection Report
5. Request to Vacate Road – Myers Street – Blackwell Area
6. Collector's Pay Adjustment Request
7. Approval of Grant Oversight Policy
8. Next Meeting –Tuesday, October 17, 2017 at 10:00 a.m.
9. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION**  
**MINUTES**  
**MONDAY, OCTOBER 10, 2017**

**CALL TO ORDER:**

The County Commission met in new term session on Tuesday, October 10, 2017 beginning at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Wendell Jarvis, Kerry Glore, Steve Grider, Rich Luecke, Pam Williams, Dan Duncan, Kevin Jenkins, Clay Copeland, Amber Menjoulet, Sandy Gallaher, Chrissy Peters, Brandon Alexander, Dan Ward, Dan Duncan, and Kristan Tate.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for October 2, 2017
2. County Collector's Monthly Report
3. Recorder's Monthly Report
4. Treasurer's Monthly Report
5. Final Assessed Valuation for 2017

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to amend the agenda by adding approval of RFP for Engineering Firm for the Maple Street Property. All commissioners voted in favor of the motion.

Brandon Alexander and Chrissy Peters from the Secretary of State's office gave a presentation on the new voter ID law that went into effect on June 1, 2017. They discussed the ways that a voter will be allowed to cast a ballot under the new law.

**TABLED AGENDA ITEMS**

**PERSONNEL REQUEST**

The personnel request from the Treasurer was tabled at the last meeting for further information and study. The treasurer stated that she had furnished the additional information and has no further comments. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the personnel request that was made by the Treasurer. Vote: Aye – 0 and No – Three. Motion failed.

**BUSINESS**

**BID OPENING**

Bids and RFQs were opened for auditing services for the county. Four bids were received and they were from Daniel Jones & Associates, KPM, Maloney, Wright and Robbins, and Beussink, Hey, Roe & Stroder. The bids were taken under advisement for review.

**BID OPENING**

Bids were opened for Records Management Software for the Sheriff's Department. One bid was received from Information Technologies, LLC and this bid was taken under advisement for further review.

**BID APPROVAL**

Highway Administrator Wendell Jarvis recommended that the bid from CP Sealcoating be approved as submitted for the resealing of the parking lots. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the bid from CP Sealcoating as submitted for the resealing of the annex parking and the Weber road facility parking lot. All commissioners voted in favor of the motion.

**SALES TAX REPORT**

The treasurer reported that the sales tax collection numbers are not available at this time.

**REQUEST TO VACATE ROAD**

County Clerk Mark Hedrick reported that Myers Street in the Blackwell area should have been put on the term of the commission to vacate. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to lay on the term of the commission to vacate Myers Street in the Blackwell area. All commissioners voted in favor of the motion.

**COLLECTOR'S PAY REQUEST**

County Collector Pam Williams addressed the commission in reference to changing Ms. Nabors from a Deputy Clerk I to a Deputy Clerk II due to the fact that she has completed five years of service and she feels that she has shown advancement in her work and duties. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to table this request until the next commission meeting. All commissioners voted in favor of the motion.

**GRANT OVERSIGHT POLICY**

Commissioner Wilkinson reported that the Grant Oversight Policy has been reviewed and he is recommending that the policy be approved and this policy will bring the county into compliance with the last audit. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Grant Oversight Policy as presented. All commissioners voted in favor of the motion.

**BID APPROVAL**

Commissioner Mullins reported that he had reviewed the RFP's from the Engineering firms for the work at the Maple Street Property and he is recommending that Smith and Company be approved. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve Smith and Company as the engineering firm for the Maple Street property project. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, October 17, 2017 at 10:00 a.m. This will be the new term of the commission.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.  
None.


**DEPARTMENT REPORTS**

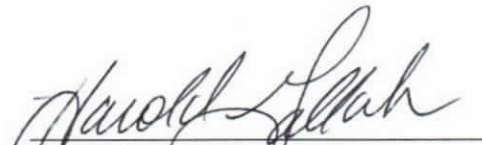
Highway Administrator Wendell Jarvis reported that signs are being knocked down and destroyed again. He stated that the public needs to help in the situation by calling the sheriff's department when they see this happening.

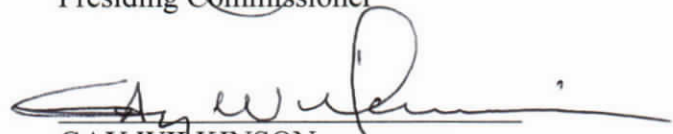
**ADJOURNMENT:**

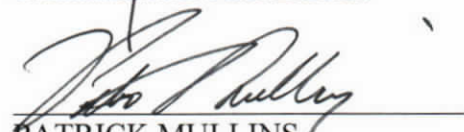
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
OCTOBER 17, 2017**

**(Posted October 16, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Monday, October 17, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Minutes for October 10, 2017
2. Assessor Dan Ward's Training Certification

Tabled Agenda Items:

1. Collector's Personnel Request – Promotion of Employees

General Business:

1. Bid Approval – RFP Auditing Services
2. Sales Tax Collection Report
3. Next Meeting –Tuesday, October 24, 2017 at 10:00 a.m.
4. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, OCTOBER 17, 2017**

**CALL TO ORDER:**

The County Commission met in new term session on Tuesday, October 17, 2017 beginning at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Wendell Jarvis, Kerry Glore, Steve Grider, Rich Luecke, Pam Williams, Kevin Jenkins, Clay Copeland, Dan Ward, Dan Bullock, John Gross, Ace Eckhoff, Archie Camden, and Kristan Tate.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for October 10, 2017
2. Assessor Dan Ward's Training Certification

**TABLED AGENDA ITEMS**

**PERSONNEL REQUEST**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to table the request from the collector until a later date. All commissioners voted in favor of the motion. County Clerk Mark Hedrick stated that he will be calling a meeting of the officeholders to discuss the pay schedule for employees for this Friday at 9:00 a.m.

**BUSINESS**

**BID APPROVAL**

County Auditor Louie Seiberlich stated that he wanted to thank and commend Maloney, Wright and Robbins for the work that they have done on the county audit for the past few years. He stated that after review of the bids and the RFP's that were submitted by auditing firms, he is recommending that the bid from Daniel Jones and Associates be accepted. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from Daniel Jones and Associates for auditing services for the county as recommended. All commissioners voted in favor of the motion.

**SALES TAX REPORT**

The treasurer reported that the sales tax collection for the month was down from last, but the sales tax collection is up by 1.01% overall for the year as compared to last year. The treasurer stated that the state has implemented a new program and the figures may change next month.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, October 24, 2017 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.  
None.

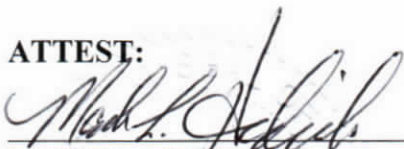
**DEPARTMENT REPORTS**

Commissioner Mullins stated that the commission needs to hold a special meeting on November 9, 2017 to make an announcement. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to set a special meeting for November 9, 2017 at 10:00 a.m. All commissioners voted in favor of the motion. Commissioner Mullins stated that he has received requests to stripe county roads. He stated that the county does not have the equipment to do the striping, but that he has requested that the Road and Bridge Department investigate the legality and feasibility of the county doing striping.

**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
OCTOBER 24, 2017**

**(Posted October 23, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, October 24, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Minutes for October 17, 2017

Tabled Agenda Items:

1. Collector's Personnel Request – Promotion of Employees

General Business:

1. Bid Opening – Road and Bridge – Generator and Converter
2. Adopt-A-County Road Participant
3. Approval of Amended Tyler Contract – County Auditor
4. Pay Schedule Recommendations for Approval – County Clerk
5. Public Administrator's Personnel Request – Promotion of Employees
6. Next Meeting – Tuesday, October 31, 2017 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, OCTOBER 24, 2017**

**CALL TO ORDER:**

The County Commission met in new term session on Tuesday, October 24, 2017 beginning at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Kerry Glore, Steve Grider, Pam Williams, Kevin Jenkins, Dan Ward, Dan Bullock, Ace Eckhoff, Gary Matheny, Amber Menjoulet, Dan Duncan, Michael Alesandrini, and Kristan Tate.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for October 17, 2017

**TABLED AGENDA ITEMS**

**PERSONNEL REQUEST**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the request to move an employee from Deputy Clerk I to Deputy Clerk II due to being employed for a period of five years in that position. All commissioners voted in favor of the motion.

**BUSINESS**

**BID OPENING**

County Clerk Mark Hedrick reported that no bids were received for the generator or the converter for the Road and Bridge Department. Commissioner Gallaher stated that the department will now obtain quotes for these items and select the best price and item.

**ADOPT-A-ROAD**

Commissioner Mullins reported that Amy Hubbs with the Bismarck School Jobs for America program has adopted all of Kings Road which is 1.2 miles under the Adopt-A- Road Program. This brings the total of groups participating to 13 and takes in 25.3 miles of county roads.



**CONTRACT AMENDMENT**

The auditor's office presented a contract amendment from Tyler to the commission and stated that which allows for Tyler to host the accounting program for the county. At the present time the server is located on site and this amendment will allow for Tyler to have the server and be responsible. This will allow for a savings to the county and it will be more secure and will have back-up of the system records. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Tyler Contract Amendment as recommended by the County Auditor. All commissioners voted in favor of the motion.

**PAY SCHEDULE GUIDELINES**

County Clerk Mark Hedrick reported that he had a meeting with the officeholders and discussed the guidelines for the county pay schedule. He stated that the following recommendations are being presented for approval by the county commission:

1. Addition of Deputy Clerk IV, Chief Deputy IV, Field Appraiser IV, and Secretary III
2. Advancement in Positions with Multiple Levels (Must be presented to County Commission for Approval). When an employee has been in the Deputy Clerk I, Chief Deputy I, Field Appraiser I, or Secretary I position for a period of five (5) years; the office holder or department head may recommend that the employee be advanced to Deputy Clerk II, Chief Deputy II, Field Appraiser II, or Secretary II. When an employee has been in the Deputy Clerk II, Chief Deputy II, Field Appraiser II, or Secretary II position for five (5) years the office holder or department head may recommend that the employee be advance to Deputy Clerk III, Chief Deputy III, Field Appraiser III, or Secretary III. When an employee has been in the Deputy Clerk III, Chief Deputy III, or Field Appraiser III position for a period of ten (10) years; the office holder or department head may recommend that the employee be advanced to Deputy Clerk IV, Chief Deputy IV, or Field Appraiser IV.
3. Any change in position other than multiple level positions must be presented to the county commission showing why the change is justified.
4. Office holders and department heads need to prepare job descriptions for all positions within their office by the end of 2018.

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the pay recommendations as presented by the County Clerk. All commissioners voted in favor of the motion.

**PERSONNEL REQUEST**

Public Administrator Gary Matheny made a request to the county commission in reference to promoting his two employees to Administrative Assistants. He stated that due to their job duties they should be administrative assistants due to the fact that their duties have increased. He also stated that he has saved the county money by not using outside labor. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the request from the Public Administrator dealing with personnel promotions. Vote: Aye – 0 and No – 3 Motion failed.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, October 31, 2017 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.

None.

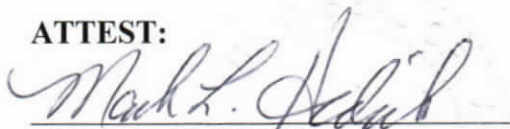
**DEPARTMENT REPORTS**

Commissioner Mullins stated that he will be absent on October 31, 2017 due to attending a meeting in Perryville. And he will be absent on November 14, 2017 due to attending a meeting in Jefferson City.


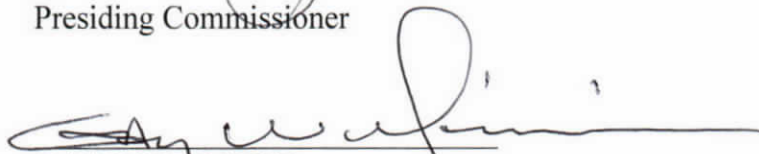
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**



MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District

---

PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION**

**OCTOBER 31, 2017**

**(Posted October 30, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, October 31, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Minutes for October 24, 2017

Tabled Agenda Items: None.

General Business:

1. Bid Authorization – Sheriff's Department – Laptop Units
2. Bid Authorization – County Clerk – Voter Canvass
3. Position Changes – Recorder, Treasurer, Circuit Clerk, Public Administrator
4. Approval of New Position – Beginning 1/1/2018 – Maintenance Department
5. Pay Schedule Recommendation for Approval – County Clerk
6. Next Meeting –Tuesday, November 7, 2017 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, OCTOBER 31, 2017**

**CALL TO ORDER:**

The County Commission met in new term session on Tuesday, October 31, 2017 beginning at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher and First District Commissioner Gay Wilkinson. Second District Commissioner Patrick Mullins was absent due to attending a meeting in Perryville. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich (Wizard), Kerry Glore, Steve Grider, Dan Bullock, Amber Menjoulet (Lion), Dan Duncan, Clay Copeland, John Gross, Wendell Jarvis, Betty Medley (Good Witch), Kim Roux (Wicked Witch), Emily Holdman (Dorothy), Kristian Varvil (Scarecrow), and Kristan Tate.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve the Consent Agenda. Vote: Aye – 2 and Absent – 1 (Mullins). Agenda Items:

1. Regular Meeting Minutes for October 24, 2017  
None.

**TABLED AGENDA ITEMS**

**BUSINESS**

**BID AUTHORIZATION**

The Sheriff's Department is requested authorization to obtain bids for 26 laptop units for the deputies. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to authorize the Sheriff's Department to obtain bids for 26 laptop units. Vote: Aye – 2 and Absent -1 (Mullins).

**BID AUTHORIZATION**

County Clerk Mark Hedrick requested authorization to obtain bids for the conduct of the voter canvass. He stated that he feels that the having an outside company do the voter canvass will save the county money and would help to clean-up the postal address of the voters. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to authorize the County Clerk to obtain bids for the voter canvass process as requested. Vote: Aye – 2 and Absent – 1 (Mullins)

**POSITION CHANGE REQUEST** Following are the position change requests that were made at the meeting:

1. Recorder Steve Grider requested that Tara Grounds be advanced from Deputy Clerk II to Deputy Clerk III due to the fact that she has been employed by the county for ten years. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve advancing Tara Grounds from Deputy Clerk II to Deputy Clerk III as recommended. Vote: Aye – 2 and Absent – 1 (Mullins)
2. The Recorder is requested that Thelma Murphy be advanced from Deputy Clerk I to Deputy Clerk II due to being employed for five years. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve advancing Thelma Murphy to Deputy Clerk II as requested. Vote: Aye – 2 and Absent – 1 (Mullins)
3. Treasurer Kerry Gore requested that Dana Jenkins be advanced from Chief Deputy III to Chief Deputy IV due to the fact that she has worked for the county for more than 20 years. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve advancing Dana Jenkins to Chief Deputy IV as requested. Vote: Aye – 2 and Absent – 1 (Mullins)
4. Circuit Clerk Vicki Weible requested that Cynthia Friend be advanced from Deputy Clerk II to Deputy Clerk III to bring her into line with the state employees. Ms. Friend handles all of the passport requests. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to advance Cynthia Friend to Deputy Clerk III as requested. Vote: Aye -2 and Absent – 1 (Mullins)
5. Public Administrator Gary Matheny requested that Vesta Mattingly be advanced from Chief Deputy III to Chief Deputy IV due to being employed by the county for 24 years. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve advancing Vesta Mattingly to Chief Deputy IV.
6. The Public Administrator requested that Mary Lou Zdroj be advanced from Deputy Clerk III to Deputy Clerk IV. The commission noted that Ms. Zdroj has only been employed by the county for a period of 12 years which does not fall within the guidelines to be advanced to a Deputy Clerk IV. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve the advancement of Mary Lou Zdroj as requested. Vote: Aye – 0, No- 2, Absent – 1 (Mullins) Motion failed.

**NEW POSITION**

County Clerk Mark Hedrick stated that Brian Briley had recommended that a new position of Janitorial Supervisor be added and the starting rate will be \$12.50 per hour. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve the addition of a Janitorial Supervisor position with a beginning rate of \$12.50 per hour as recommended to be effective January 1, 2018. Vote: Aye – 2 and Absent – 1 (Mullins). A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to promote Linda Hodges to Janitorial Supervisor effective January 1, 2018 as recommended. Vote: Aye – 2 and Absent – 1 (Mullins)

**PAY SCHEDULE CHANGES**

County Clerk Mark Hedrick stated that there needs to be two changes made to the pay schedule and they are change the Administrative Assistant II to Administrative Assistant III and to add an Administrative Assistant II at a beginning rate of \$16.25 per hour. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve the changes to the pay schedule as recommended by the County Clerk. Vote: Aye – 2 and Absent – 1 (Mullins)

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, November 7, 2017 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.  
None.


**DEPARTMENT REPORTS**


County Clerk Mark Hedrick announced that he would be retiring at the end of his term. He stated that he would be here for the 2018 elections. He stated that he wanted to let everyone know so that if they want to file for county clerk that have enough time to consider it. Filing will begin in February.

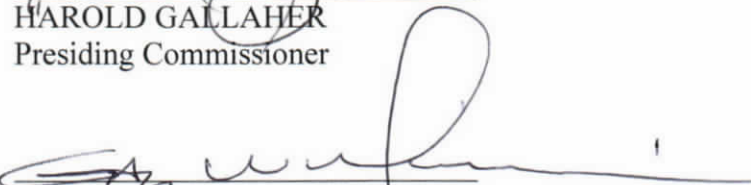
**ADJOURNMENT:**

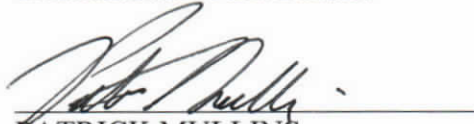
With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Gallaher to adjourn the meeting. Vote: Aye -2 and Absent – 1 (Mullins).

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
NOVEMBER 7, 2017**

**(Posted November 6, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, November 7, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Minutes for October 31, 2017
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Bid Authorization – Sheriff's Department – Commercial Washer and Dryer
2. Pay Adjustments – Sheriff's Department
3. Approval of Juvenile Department Maintenance Renewal
4. Sales Tax Collection Report – If Available
5. Job Title Change for IT Manager – Sheriff Dan Bullock
6. November 7, 2017 After Commission Meeting – Meeting with Health Insurance Representatives
7. Special Meeting – November 9, 2017 at 10:00 a.m. – Two Announcements
8. Veterans Holiday – Friday, November 10, 2017 – All County and State Office Closed
9. Next Regular Meeting – Tuesday, November 14, 2017 at 10:00 a.m.
10. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, NOVEMBER 7, 2017**

**CALL TO ORDER:**

The County Commission met in new term session on Tuesday, November 7, 2017 beginning at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher and First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Steve Grider, Dan Bullock, Clay Copeland, Wendell Jarvis, Pam Williams, Rich Leucke, Dana Jenkins, Kevin Jenkins, Eric Barton, Ace Eckhoff, and Kristan Tate.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for October 31, 2017
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID AUTHORIZATION**

The Sheriff's Department requested authorization to obtain bids for a commercial washer and dryer. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize the sheriff to obtain for a commercial washer and dryer for the jail. All commissioners voted in favor of the motion,

**PAY ADJUSTMENTS**

Sheriff Dan Bullock requested that Lora Henson be moved from Clerk II to Clerk III due to having ten years of service and this will see her pay move from \$14.00 per hour to \$15.00 per hour to be effective January 1, 2018. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize changing Lora Henson from a Clerk II to a Clerk III as requested by the Sheriff. All commissioners voted in favor of the motion. The sheriff also requested that Joan Denman be moved from a Secretary I to a Deputy Clerk II which will result in a \$2.00 pay increase. Ms. Denman will be replacing the position left open by the death of Ms. Roney. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the title change for Joan



Denman as recommended by the Sheriff. All commissioners voted in favor of the motion.

**MAINTENANCE AGREEMENT** Adrian Eckhoff with the Juvenile Department was present and requested that a maintenance agreement with World Wide Technologies be approved for the upcoming year in reference to maintenance of the state hardware. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the maintenance agreement with World Wide Technologies as recommended by the Juvenile Department. All commissioners voted in favor of the motion.

**SALES TAX COLLECTION** Dana Jenkins with the Treasurer's office reported that the sales tax for this month was up a little over last year at the same time and that the sales tax collection is up 1.27% over last year at the same time.

**JOB TITLE CHANGE** Sheriff Dan Bullock was present and requested that the IT Manager position be changed to IT Manager/Criminal Analyst to comply with regulations. Dan Duncan is in this position and this will allow him to access different data collection information. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to change the IT Manger job title to IT Manager/Criminal Analyst as requested by the Sheriff. All commissioners voted in favor of the motion.

**INSURANCE MEETING** The county commission will meet with health insurance providers after this meeting. This will allow the providers to present their insurance proposals to the commission and will also allow the commission to ask questions. No decisions will be made at this meeting.

**SPECIAL MEETING** The commission will be holding a special meeting on Thursday, November 9, 2017 beginning at 10:00 a.m. for purpose of making an announcement dealing with the Parkland REDI Plan and announcement of an award that the county will be receiving from the Missouri Association of Counties.

**VETERANS DAY HOLIDAY** The Veterans Day holiday will be observed on Friday, November 10, 2017 and all county and state offices will be closed on that day.

**NEXT MEETING** The next meeting of the county commission will be held on Tuesday, November 14, 2017 at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

None.  
None.

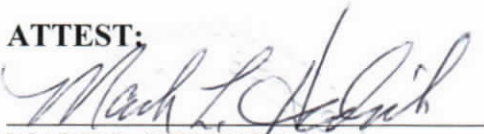
**DEPARTMENT REPORTS**

Auditor Louie Seiberlich reported that the surveys that were sent out to the employees need to be turned in.

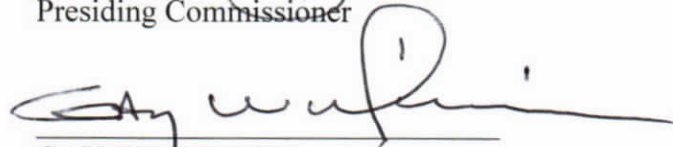
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE ST. FRANCOIS COUNTY COMMISSION  
NOVEMBER 9, 2017  
(Posted November 6, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Thursday, November 9, 2017 in the county commissioners' office – second floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Business:

1. Announcement by Commissioner Mullins
2. Announcement Dealing with an Award to the County – Commissioner Gallaher

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES – SPECIAL MEETING  
NOVEMBER 9, 2017**

A special meeting of the St. Francois County Commission was called to order on November 9, 2017 at 10:00 a.m.

**ROLL CALL:** Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

**OTHERS PRESENT:** Al Sullivan, Kristan Tate, Kevin Jenkins, Steve Grider, Louie Seiberlich, Kevin Engler, Clay Copeland, Mike Ramsey, Donna Hickman, Norm Lucas, Drew Christian, Linda Fitzgerald, and Ron Rougley.

**BUSINESS:**

1. Commissioner Mullins stated that in 2006 St. Francois County, Iron County, Madison County and Ste. Genevieve got together and established a Multi-County Economic Development committee. This committee worked on promoting the area which included all of the counties. There is the Glover site in Iron County and the Orchard Site in St. Francois County. The group work on the preparation of the Parkland REDI Action Plan and the plan is being announced and presented today by all the counties. Al Sullivan with the committee stated that they are working on a marketing plan for the four county area. Drew Christian with the SEMO RPC stated that he was impressed with the four counties coming together to market the area by working together. He stated that the USDA has rated this plan as a high quality plan and will help with a small funding for the implementation of the plan. A question was asked dealing with the Missouri Partnership. It was reported that we are in the Missouri Partnership and also reported that the Orchard Site is a certified location and is shovel ready. Mr. Sullivan reported that on November 1<sup>st</sup> a letter was sent to a prospective company which will add 30 to 40 full time jobs and have four shifts. Commissioner Mullins stated that he would like to thank Al Sullivan for all of his work on this project.
2. Commissioner Gallaher reported that he county will be receiving the 2017 MAC Achievement Award at the Missouri Association of Counties Annual Conference this month for a project dealing with recycling tax money to create a morgue. He stated that this deals with the use of the Parkland Hospital property which was donated to the county. He stated that only two awards were given this year and St. Francois is receiving one of those awards.

**NOVEMBER 9, 2017 SPECIAL MEETING CONTINUED**

**PAGE 2**

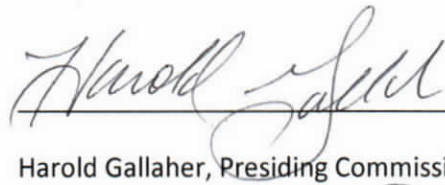
With there being no further business, a motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

ATTEST:



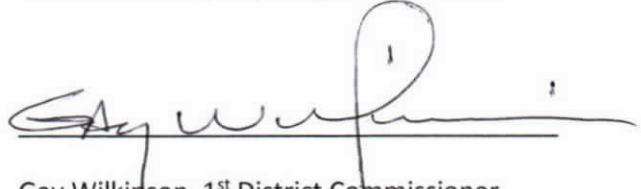
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Mark L. Hedrick, County Clerk



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Harold Gallaher, Presiding Commissioner



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Gay Wilkinson, 1<sup>st</sup> District Commissioner

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Patrick Mullins, 2<sup>nd</sup> District Commissioner

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
NOVEMBER 14, 2017**

**(Posted November 13, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, November 14, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for November 7, 2017
2. Approval of Special Meeting Minutes for November 9, 2017
3. Collector's Monthly Report
4. Recorder's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Bid Opening and Approval – Voter Canvass – County Clerk
2. Assessor Presentation – Occupancy Law
3. Approval of Health Insurance – Commissioner Gallaher
4. Approval of New Position – Facility Coordinator
5. Approval of Workers' Compensation for 2018
6. Part Time IT Clerk Approval for 2018 Budget
7. No Meeting – November 21, 2017 – MAC Conference Attendance
8. Thanksgiving Holiday Schedule– Thursday, November 23<sup>rd</sup> and Friday, November 24<sup>th</sup> – County Offices Closed
9. Next Regular Meeting –Tuesday, November 28, 2017 at 10:00 a.m.
10. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, NOVEMBER 14, 2017**

**CALL TO ORDER:**

The County Commission met in new term session on Tuesday, November 14, 2017 beginning at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher and First District Commissioner Gay Wilkinson. Second District Commissioner Patrick Mullins was absent due to attending a meeting in Jefferson City. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Steve Grider, Clay Copeland, Rich Leucke, Kevin Jenkins, Dana Jenkins, Amber Menjoulet, John Gross, Dan Duncan, Dan Ward, Vesta Mattingly, and Kristan Tate.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve the Consent Agenda. Vote: Aye – 2 and Absent – 1 (Mullins). Agenda Items:

1. Regular Meeting Minutes for November 7, 2017
2. Special Meeting Minutes for November 9, 2017
3. Collector's Monthly Report
4. Recorder's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING/APPROVAL**

The County Clerk opened the bids for the voter canvass for the upcoming cycle. One bid was received from E. J. Rice Company in an amount of \$13,560.73. County Clerk Mark Hedrick recommends that the bid be approved. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve the bid from E. J. Rice Company for the conduct of the voter canvass. Vote: Aye -2 and Absent – 1 (Mullins)

**OCCUPANCY LAW**

Assessor Dan Ward gave a presentation on the possibility of implementing an occupancy law in St. Francois County. He stated that this will help the residents by allowing him to change the assessments during a disaster, and it will also allow for a better assessment of new properties in the county.

No action was taken on this matter at the meeting and this will be addressed at a later meeting.

**HEALTH INSURANCE**

Commissioner Gallaher reported that the commission, auditor, and county clerk had met with the insurance companies that were submitting quotes for health insurance. He also stated that the auditor and himself had reviewed all of the proposals and had checked with clients and that they are recommending that the county accept the proposal from Team Care. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve the proposal plan TA from Team Care as submitted and this proposal will be in effect for a period of three (3) as proposed. Vote: Aye – 2 and Absent – 1 (Mullins)

**NEW POSITION**

County Clerk Mark Hedrick stated that he needs approval to create a new position of Facility Coordinator to be put in the new budget for the upcoming year. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to create the position of Facility Coordinator to be effective January 1, 2018 and to name Betty Medley as the facility coordinator. Vote: Aye – 2 and Absent – 1 (Mullins).

**WORKERS' COMPENSATION**

County Clerk Mark Hedrick reported that he had received the renewal rates for the workers' compensation insurance for the upcoming year. He stated that the rates are up over last year due to the experience modification. It stated that he is recommending approval of the renewal. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to approve the renewal of the Workers' Compensation Insurance through the MAC Trust as recommended. Vote: Aye – 2 and Absent – 1 (Mullins).

**PART TIME IT CLERK**

Dan Duncan stated that he is recommending that the county employ a part time IT Clerk for the law enforcement department for the upcoming year. He stated that this clerk will work 20 hours per week. A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to employ a part time IT Clerk effective January 1, 2018 as recommended. Vote: Aye – 2 and Absent – 1 (Mullins).

**NO MEETING**

Commissioner Gallaher reported that there will not be a commission meeting held on November 21, 2017 due to attendance at the Missouri Association of Counties annual conference.

**THANKSGIVING HOLIDAY**

The Thanksgiving Holiday will be Thursday, November 23<sup>rd</sup> and Friday, November 24<sup>th</sup> and all county and state offices will be closed on those days.



**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, November 28, 2017 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

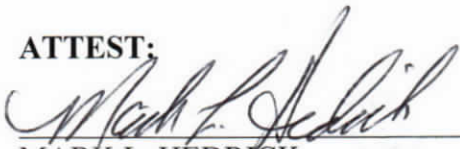
**DEPARTMENT REPORTS**

Dan Duncan gave an update on security and stated that his department is continuing to implement different security items.

**ADJOURNMENT:**

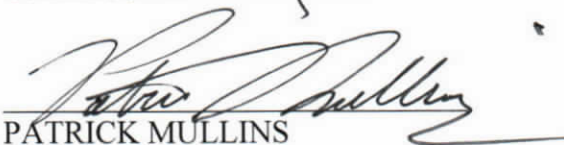
With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Gallaher to adjourn the meeting.  
Vote: Aye – 2 and Absent – 1 (Mullins).

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
NOVEMBER 28, 2017  
(Posted November 27, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, November 28, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for November 14, 2017

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Sheriff's Department
2. Announcement of Public Meeting
3. Bone Hole County Park Update
4. Approval of Holidays for 2018
5. Health Insurance Sign-Up Schedule
6. Notice of Special Meeting – November 29, 2017 at 9:00 a.m.
7. Next Regular Meeting –Tuesday, December 5, 2017 at 10:00 a.m.
8. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, NOVEMBER 28, 2017**

**CALL TO ORDER:**

The County Commission met in new term session on Tuesday, November 28, 2017 beginning at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Steve Grider, Clay Copeland, Kevin Jenkins, Sue Gilliam, John Gross, Dan Duncan, Dan Ward, Vesta Mattingly, Mike Alsesandrini, Betty Medley, Pam Williams, Buck Copeland, Dan Bullock, and Kristan Tate.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for November 14, 2017

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

The County Clerk opened the bids for a washer and dryer for the Sheriff's Department and one bid was received from RJ Kool. The clerk opened bids for laptops for the Sheriff's Department and two bids were received from TDK and Bob Johnson's Computer Stuff, Inc. All bids were taken under advisement for further review.

**PUBLIC MEETING**

Commissioner Mullins reported that a Public Meeting with the Department of Natural Resources will be held at Mineral Area College on Tuesday, December 5, 2017 at 6:00 p.m. The meeting will deal with the use of ASARCO funds in St. Francois County. Mike Alesandrini stated that this meeting is very important and that there should representation at the hearing.

**BONE HOLE PARK UPDATE**

Commissioner Mullins gave an update on the status of the Bone Hole Park project. He stated that there has been a hold up due to budget issues. He reported that the plan had been completed and should be approved by the end February and approved for letting of bids for the project.

**HOLIDAYS FOR 2018**

County Clerk Mark Hedrick stated that he had prepared the list of holidays for 2018 and they are the same holidays that have been taken for a number of years. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Holidays for 2018 as presented. All commissioners voted in favor of the motion.

**HEALTH INSURANCE SIGN-UP**

County Clerk Mark Hedrick reported that representatives with TeamCare will be present on November 29<sup>th</sup> and 30<sup>th</sup> to do the sign-up for the new health insurance.

**SPECIAL MEETING**

Commissioner Wilkinson reported that there will be a special meeting of the county commission held on Wednesday, November 29, 2017 beginning at 9:00.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, December 5, 2017 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

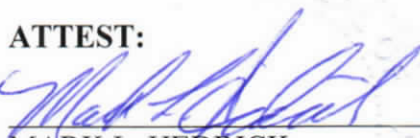
Mr. Jarvis reported that the Road and Bridge Department has a dump truck that is 25 years old and needs to be put on surplus. This will be on the next agenda.


Commissioner Gallaher reported that the county received the award from the Missouri Association of Counties last week and the plaque is on the wall.

**ADJOURNMENT:**

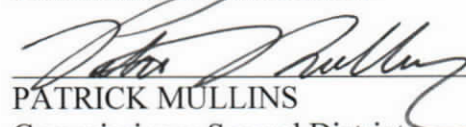
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES – SPECIAL MEETING  
NOVEMBER 29, 2017**

A special meeting of the St. Francois County Commission was called to order on November 29, 2017 at 9:00 a.m.

**ROLL CALL:** Presiding Commissioner Harold Gallaher and First District Commissioner Gay Wilkinson. Second District Commissioner Patrick Mullins due to attending a TAC Meeting in Perryville. Also present was County Clerk Mark Hedrick.

**OTHERS PRESENT:** None.

**BUSINESS:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to go into closed session under RSMo610.021(9); preparation, including any discussions or work product, on behalf of a public government body or its representatives for negotiations with employee groups. Roll Call vote: Commissioner Wilkinson – aye, Commissioner Gallaher – Aye, and Commissioner Mullins – Absent.

The commission moved into closed session at 9:01 a.m.

The commission came back into open session at 9:57 a.m.

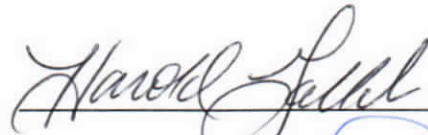
With there being no further business, a motion was made by Commissioner Wilkinson and seconded by Commissioner Gallaher to adjourn the meeting. Vote: Aye – 2 and Absent – 1 (Mullins).

ATTEST:



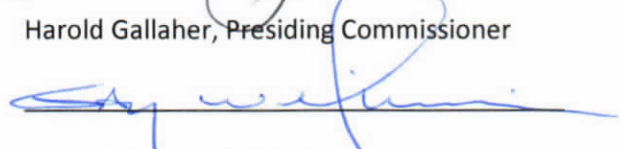
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Mark L. Hedrick, County Clerk



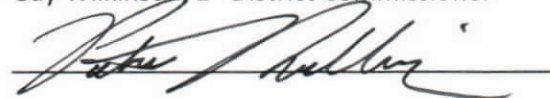
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Harold Gallaher, Presiding Commissioner



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Gay Wilkinson, 1<sup>st</sup> District Commissioner



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Patrick Mullins, 2<sup>nd</sup> District Commissioner

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
DECEMBER 5, 2017  
(Posted December 4, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, December 5, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for November 28, 2017
2. Approval of Special and Closed Meeting Minutes for November 29, 2017
3. County Clerk's Monthly Report
4. Treasurer's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Bid Approval – Sheriff's Department – Washer and Dryer
2. Road and Bridge Department – Surplus Property Approval
3. Occupancy Law Approval – County Assessor
4. Intergovernmental Cooperative Agreement – City of Bonne Terre
5. Speed Limit Pratte Road
6. April Election Filing Begins Tuesday, December 12, 2017
7. Notice of Special Meeting – December 6, 2017 at 9:00 a.m.
8. Next Regular Meeting – Tuesday, December 12, 2017 at 10:00 a.m.
9. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, DECEMBER 5, 2017**

**CALL TO ORDER:**

The County Commission met in new term session on Tuesday, December 5, 2017 beginning at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Steve Grider, Clay Copeland, Kevin Jenkins, Dana Jenkins, John Gross, Dan Duncan, Dan Ward, Vesta Mattingly, Rich Luecke, Dan Bullock, and Kristan Tate.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for November 28, 2017
2. Special and Closed Meeting Minutes for November 29, 2017
3. County Clerk's Monthly Report
4. Treasurer's Monthly Report

**ADDITION TO AGENDA**

County Clerk Mark Hedrick requested that an Item be added to the agenda due to an over site on his part and that is the Independent Auditor's Management Letter. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to add the Independent Auditor's Management Letter to the Agenda. All commissioners voted in favor of the motion.

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID APPROVAL**

The Sheriff reported that he is recommending that the bid from R J Kool be approved for the commercial washer and dryer. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from R J Kool for the commercial washer and dryer as recommended by the Sheriff. All commissioners voted in favor of the motion.

**SURPLUS PROPERTY**

The Road and Bridge Department requested that a 1995 Dump Truck be declared surplus and to authorize putting it on GovDeals. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to declare the 1995 Dump Truck as surplus and to put it on GovDeals as recommended by the Road and Bridge Department. All commissioners voted in favor of the motion.

**OCCUPANCY LAW APPROVAL**

County Assessor Dan Ward had presented information on the Occupancy Law at an earlier meeting and is requesting that the county adopt the law. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve a Resolution adopting Missouri's Occupancy Law (Section 137.082, RSMo) as recommended the the county assessor. All commissioners voted in favor of the motion.

**COOPERATIVE AGREEMENT**

Commissioner Mullins is recommending that the county enter into a Cooperative Agreement with the City of Bonne Terre to allow them to store salt on county property in the north end of the county. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve entering into a Cooperative Agreement with the City of Bonne Terre. All commissioners voted in favor of the motion.

**SPEED LIMIT**

Commissioner Mullins stated that he had received requests to post a speed limit on Pratte Road. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to set a 35 mile per hour speed limit on Pratte Road from Cedar Falls to Hillsboro and to erect the proper signs. All commissioner voted in favor of the motion.

**APRIL FILING**

County Clerk Mark Hedrick reported that filings for the April election will begin on Tuesday, December 12, 2017 and end on January 16, 2018.

**SPECIAL MEETING**

Commissioner Gallaher reported that there will not be a special meeting on December 6, 2017.

**ADDED AGENDA ITEM**

County Clerk Mark Hedrick presented the Independent Auditor's Management Letter for approval to the county commission. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Independent Auditor's Management Letter as presented and this letter will be sent to Daniel Jones and Associates as recommended. All commissioners voted in favor of the motion.



**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, December 12, 2017 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

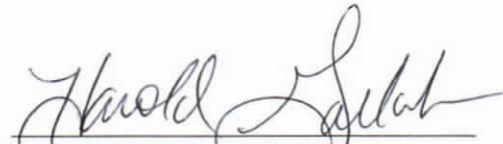
Commissioner Mullins reminded everyone that the meeting with the Department of Natural Resources in reference to the Big River Watershed will be held tonight from 6 to 8 p.m. at Mineral Area College

**ADJOURNMENT:**

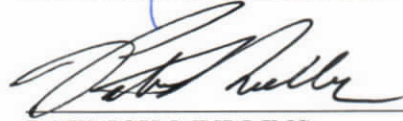
With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
DECEMBER 12, 2017  
(Posted December 11, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, December 12, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for December 5, 2017
2. Collector's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Sales Tax Collection Report
2. Maintenance Department Personnel Request
3. Set Budget Public Hearing – December 26, 2017 at 10:00 a.m.
4. Next Regular Meeting –Tuesday, December 19, 2017 at 10:00 a.m.
5. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, DECEMBER 12, 2017**

**CALL TO ORDER:**

The County Commission met in new term session on Tuesday, December 12, 2017 beginning at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Steve Grider, Clay Copeland, Kevin Jenkins, Dana Jenkins, John Gross, Dan Ward, Rich Luecke, Dan Bullock, Wendell Jarvis, Mike Alesandrini, Brian Briley, and Kristan Tate.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for December 5, 2017
2. Collector's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**SALES TAX COLLECTION**

The Treasurer's Office reported that the sales tax collection for December was up over last and for the year the county was up by 2% over last year. The county clerk mentioned that there had been a meeting held with the Department of Revenue and it was noting in the meeting that the Department still needs to be put in paper filing documents which had been held during the transition period with the new software. There may be an additional payment in December.

**MAINTENANCE REQUEST**

Maintenance Supervisor Brian Briley requested that the janitorial personnel be moved to a forty hour work week instead of a thirty five hour work week due to the addition of the Weber Road Facility. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize changing the hours of the janitorial personnel to forty hours effective January 1, 2018. All commissioners voted in favor of the motion. The commission stated that they would discuss the mileage between the facilities at a later date.

**DECEMBER 12, 2017 MINUTES CONTINUED**

**PAGE 2**

**BUDGET PUBLIC HEARING**

County Clerk Mark Hedrick stated that the commission needs to set the Budget Public Hearing and he is recommending that the hearing be set for December 26, 2017 at 10:00 a.m. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to set the Budget Public Hearing for December 26, 2017 at 10:00 a.m. as recommend. All commissioners voted in favor of the motion. County Clerk Mark Hedrick also mentioned that filing for the April election began today and will end on January 16, 2018.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, December 19, 2017 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

Commissioner Mullins stated that he should have given budget changes earlier to the auditor's office.  
Dan Bullock reported that December 15<sup>th</sup> will be Shop with a Cop event at the Farmington Walmart. 500 kids will be helped this year and the event will begin at 7:00 a.m.  
Commissioner Gallaher reported that there has been a cost savings found in the destruction of records by utilizing a burning process at the county barn.

**ADJOURNMENT:**

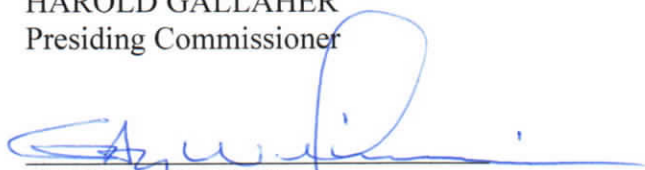
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

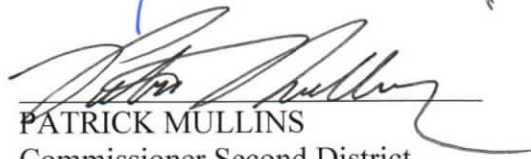


MARK L. HEDRICK  
County Clerk

\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner



GAY WILKINSON  
Commissioner First District



PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
DECEMBER 19, 2017  
(Posted December 18, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, December 19, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for December 12, 2017
2. Recorder's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Additional Sales Tax Report
2. Equipment Purchase Request – Road and Bridge Department
3. Christmas Holiday Schedule – Closed Friday, December 22<sup>nd</sup> and Monday, December 25<sup>th</sup>
4. Next Regular Meeting –Tuesday, December 26, 2017 After Budget Public Hearing
5. Other Business that May Arise

Correspondence

Delegations

Department Reports

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, DECEMBER 19, 2017**

**CALL TO ORDER:**

The County Commission met in new term session on Tuesday, December 19, 2017 beginning at 10:00 a.m. Those being present were First District Commissioner Gay Wilkinson and Second District Commissioner Patrick Mullins. Presiding Commissioner Harold Gallaher was absent due to being out of town. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Steve Grider, John Gross, Dan Ward, Rich Luecke, Dan Bullock, Wendell Jarvis, Mike Alesandrini, Dan Duncan, Buck Copeland, Jim Howard, Dan Bullock, Kristan Tate, and Kerry Glore.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

County Clerk Mark Hedrick appointed Commissioner Mullins as acting Presiding Commissioner.

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. Vote: Aye – 2  
Absent – 1 (Gallaher). Agenda Items:

1. Regular Meeting Minutes for December 12, 2017
2. Recorder's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**ADDITONAL SALES TAX**

County Clerk Mark Hedrick reported that the county had received an additional sales tax payment of \$240,500.65 which put the county at 4.46% over last year for sales tax collection. Treasurer Kerry Glore stated that this is the first time that an additional payment has been made.

**EQUIPMENT PURCHASE**

Wendell Jarvis requested authorization to purchase an Excavator under the state bid for use in putting in box culverts. He stated that the road and bridge department is leasing an excavator at the present time. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the road and bridge department to purchase an excavator under state bid in the 2018 budget as requested. Vote: Aye – 2 and Absent – 1 (Gallaher)

**DECEMBER 19, 2017 MINUTES CONTINUED**

**PAGE 2**

**CHRISTMAS HOLIDAY**

County Clerk Mark Hedrick stated that all county offices will be closed on Friday, December 22, 2017 and Monday, December 25, 2017.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, December 26, 2017 after the budget public hearing.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**DEPARTMENT REPORTS**

Commissioner Mullins reported that Smith and Company has completed work on the Maple Street property and it should be ready for remediation in May or June of next year.

Dan Bullock reported that over 400 kids were served at the Farmington Walmart and 100 kids were served at the Desloge Walmart under the Shop with the Cop Program.

A motion was made Commissioner Wilkinson and seconded by Commissioner Mullins to allow the Road and Bridge employees to purchase outwear due to the contract not being completed at this point. Vote: Aye -2 and Absent – 1 (Gallaher). It was reported that the cost will be approximately \$10,000.

Commissioner Wilkinson reported that the road and bridge department replaced a low water bridge on Possum Hollow Road with a box culvert and it took them only two and one half days.

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. Vote: Aye – 2 and Absent – 1 (Gallaher)

**ATTEST:**




MARK L. HEDRICK

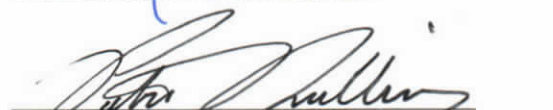
County Clerk



HAROLD GALLAHER  
Presiding Commissioner



GAY WILKINSON  
Commissioner First District



PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
DECEMBER 26, 2017**

**(Posted December 21, 2017 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, December 26, 2017 in the County Commissioners' office – third floor of the Courthouse Annex.

**BUDGET PUBLIC HEARING – 10:00 A.M.**

The tentative agenda of this meeting includes:

Call to Order – After Budget Public Hearing

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes for December 19, 2017
2. Collector's Office – Order Taking Taxes off of Real Estate Books for 2012
3. Collector's Office – Order Concerning Real Estate Taxes to the Trustee

Tabled Agenda Items: None.

General Business:

1. Approval of the 2018 Budget
2. Order Authorizing the County Auditor to Make All Necessary Budget Adjustments
3. Approval of Amendment to the Pictometry Agreement – Assessor's Office
4. New Year's Holiday Schedule – Offices will be closed on Monday, January 1, 2018
5. Next Regular Meeting – Tuesday, January 2, 2018 at 10:00 a.m. – New Term
6. Other Business that May Arise

Correspondence

Delegations

Department Reports

Closed Session: The commission may vote to go into closed session with closed records under RSMo610.021(1); legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, DECEMBER 26, 2017**

**CALL TO ORDER:**

The County Commission met in new term session on Tuesday, December 26, 2017 beginning at 10:11 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Amber Menjoulet, Steve Grider, John Gross, Dan Ward, Dan Bullock, Wendell Jarvis, Mike Alesandrini, Dan Duncan, Clay Copeland, Jerrod Mahurin, Wendy Wexler Horn, Mindy Woolridge, Kristan Tate, and Kerry Glore.

**AGENDA:** Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commission opened with Pledge of Allegiance and Invocation.

**CONSENT AGENDA:** A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Agenda Items:

1. Regular Meeting Minutes for December 19, 2017
2. Collector's Office – Order taking taxes off of Real Estate Books for 2012
3. Collector's Office – Order Concerning Real Estate Taxes to Trustee

**TABLED AGENDA ITEMS** None.

**BUSINESS**

**APPROVAL OF 2018 BUDGET** A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the 2018 Budget as presented at the public hearing. All commissioners voted in favor of the motion.

**BUDGET ADJUSTMENTS** County Clerk Mark Hedrick presented an order authorizing the County Auditor to make all necessary budget adjustments as required by law to county commission for approval. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve an order authorizing the County Auditor to make all necessary budget adjustments as presented. All commissioners voted in favor of the motion.

**DECEMBER 26, 2017 MINUTES CONTINUED**

**PAGE 2**

**PICTOMETRY AGREEMENT** County Assessor Dan Ward stated that he is recommending approval of an amendment to the current Pictometry Agreement which deals with the next flyover which will be in 2019. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the amendment to the pictometry agreement as recommended. All commissioners voted in favor of the motion.

**NEW YEAR'S HOLIDAY** County Clerk Mark Hedrick stated that all county and state offices will be closed on Monday, January 1, 2018 for the New Year Holiday.

**NEXT MEETING** The next meeting of the county commission will be held on Tuesday, January 2, 2018 after the budget public hearing.

**CORRESPONDENCE:** None.

**DELEGATIONS** None.

**DEPARTMENT REPORTS** Commissioner Gallaher reported that there is a new monument at the courthouse.  
Commissioner Wilkinson reported that there is a new bridge on Possum Hollow Road.  
Assessor Dan Ward reported that his office needs to destroy a number of records and the commission stated that he should make arrangements with the Road and Bridge Department when he is ready to destroy the records and they will burn them for him.

**CLOSED SESSION** A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to go into closed session with closed record under RSMo610.021(1); legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. Vote: Mullins – Aye, Gallaher – Aye and Wilkinson – Aye.

Commission went into closed session at 10:24 a.m.

Commission came back into open session at 11:07 for the purpose of adjourning the meeting.

**BUDGET PUBLIC HEARING MINUTES**

**DECEMBER 26, 2017**

A budget public hearing was called to order at 10:00 a.m. on December 26, 2017 in the office of the county commission.

Present: Presiding Commissioner Gallaher, Commissioner Wilkinson, Commissioner Mullins and County Clerk Mark Hedrick

Visitors present: Louie Seiberlich, Wendell Jarvis, Steve Grider, Kerry Glore, Amber Menjoulet, Wendy Wexler Horn, Dan Duncan, Jerrod Mahurin, Mindy Woolridge, John Gross, Clay Copeland, Dan Ward, Mike Alesandrini, Dan Bullock, and Kristan, Tate.

Commissioner Harold Gallaher asked Auditor Louie Seiberlich to make the 2018 budget presentation. Mr. Seiberlich stated that the budget had been prepared and that a conservative approach had been used for the preparation of the budget. He stated that he would like to thank Amber Menjoulet for all the hard work she did on the budget and he also thanked all of the office holders and department heads for their cooperation during the budget process. He discussed the major funds and stated that all of the funds are showing a positive balance at the end of the year.

The auditor went over the non-major funds and stated that these funds are mainly flow-thru funds.

The auditor stated that he would like to thank the county treasurer and county clerk for their help during the budget preparation.

The auditor stated that the expense side of the budget includes the total amount that will be required for the year, but also stated that the officeholders usually do not use all of the budgeted funds for the operation of their offices.

Commissioner Gallaher reported that the commission will be looking at paying down the debt that the county has on the annex.

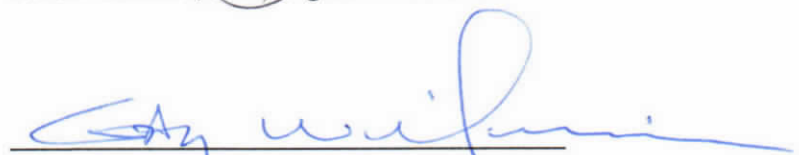
Commissioner Gallaher opened the hearing up for comments and questions.

The auditor answered all questions that were presented and there were no comments made during the hearing.

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to close the Public Hearing. All commissioners voted in favor of the motion. The public hearing was closed at 10:11 a.m.

  
Mark L. Hedrick, County Clerk

  
Harold Gallaher, Presiding Commissioner


  
Gay Wilkinson, Commissioner 1<sup>st</sup> District

  
Patrick Mullins, Commissioner, 2<sup>nd</sup> District

**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District