

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
JUNE 27, 2023
TUESDAY**

CALL TO ORDER:

The County Commission met in regular session. Those present were Presiding Commissioner, Harold Gallaher, Commissioner First District, Kary Buckley and Commissioner Second District, David Kater. Also, present was County Clerk, Kevin Engler and Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present, Louie Seiberlich, Buck Copeland, Bob Turner, John Gross, Kim Schrum, Amber Menjoulet, Angie Uery, Jay Graf, Nick Jones, Corey Schrum, Mike Ramsey, Vesta Mattingly, Carol Gamble, Rich Luebcke, Bridget Smith, and Sheriff Dan Bullock.

Commissioner Kater made a motion to amend the agenda to include the Burn ban ordinance to general business. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

Commissioner Buckley made a motion to approve the consent agenda. Commissioner Kater seconded the motion. All were in favor and the motion passed.

CONSENT AGENDA:

1. Approval of Minutes, June 20, 2023
2. Waiving Interest & Penalty \$66.84/Howard Ott
3. Disposal of Inventory/old computers, printers, monitors/Sheriff's Department
4. RFQ submittal for Engineering Services & Surveying/Cochran, Smith & Co, Taylor Engineering

TABLED AGENDA ITEMS:

GENERAL BUSINESS:

**LOCAL RECORDS
PRESERVATION GRANT**

Jay Graf, Recorder of Deeds, informed the Commission his office will receive \$15,000 under the Local Records Preservation Grant Program.

**REQUEST SCANNING
PROJECT/VITAL RECORDS
RECORDER OF DEEDS**

Jay Graf, Recorder of Deeds, would like permission to bid the scanning project for vital records. Commissioner Kater made a motion to bid scanning project. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

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**PURCHASE NEW
POLICE INTERCEPTORS**

Fleet Manager, Buck Copeland, placed for bid four (4) new police interceptors in May and no bids were received. Commissioner Buckley made a motion to allow Mr. Copeland to purchase from Pettus Ford Fredericktown four (4) new Police Interceptors at a cost of \$54,235 per vehicle. These vehicles are only produced twice a year and need to be ordered as soon as possible. Commissioner Kater seconded the motion. All were in favor and the motion passed.

**CHANGE IT SUPERVISOR
TO TECH 3 POSITION**

IT Director, Nick Jones, is requesting to change the IT Supervisor position to a Tech 3 position. There would be no change in pay level, but the job description will change some, networking experience is a requirement for the tech 3 position. Commissioner Kater made a motion to make the changes to the IT position. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**REQUEST TO BID/AIR
& HEAT/WEBER RD
(OLD JDC OFFICES)**

Maintenance Supervisor, Brian Briley, is requesting to bid the new air & heat system in the old JDC offices at Weber Rd. After much discussion this item

BURN BAN ORDINANCE

Emergency Management Director, Nick Jones, talked to the Commission about starting a burn ban. Mr. Jones explained that the State Fire Marshall is a key figure in this as the Fire Marshall declares drought conditions. This ban would be placed into effect when dry conditions are present. Commissioner Buckley made a motion to authorize the Burn Ban Ordinance. Commissioner Kater seconded the motion. The Commission will work with Emergency Management to get the ordinance language set up. All were in favor and the motion passed.

NEXT MEETING:

The next meeting of the county commission will be first day of new term held on Monday, July 3, 2023, at 10:00 a.m.

CORRESPONDENCE:

None.

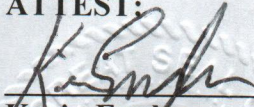
PUBLIC COMMENTS:

None.

DEPARTMENT REPORTS: None.

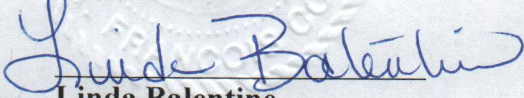
ADJOURNMENT: With there being no further business County Commissioner Kater made a motion to adjourn the meeting. Commissioner Buckley seconded the motion. All were in favor and the meeting adjourned.

ATTEST:

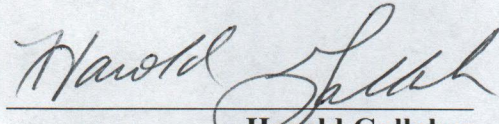


Kevin Engler
County Clerk
St. Francois County, Missouri

PREPARED BY:



Linda Balentine
Deputy Clerk
St. Francois County, Missouri



Harold Gallaher
Presiding Commissioner

Kary Buckley
Commissioner First District



David Kater
Commissioner Second District