

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
MAY 2, 2023
TUESDAY**

CALL TO ORDER:

The County Commission met in regular session. Those present were Presiding Commissioner, Harold Gallaher, Commissioner First District, Kary Buckley, Commissioner Second District, David Kater. Also, present was County Clerk, Kevin Engler and Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present, Kevin Jenkin, Mike Ramsey, Louie Seiberlich, John Gross, Jay Graf, Bridget Smith, Nick Jones, Parks Peterson, Angie Usery, David Jirik, Carol Gamble, Kim Schrum, Clay Copeland, Buck Copeland, Jeff Crites, & Sheriff Bullock.

Commissioner Buckley made a motion to approve the consent agenda. Commissioner Kater seconded the motion. All were in favor and the motion passed.

CONSENT AGENDA:

1. Approval of Minutes, April 25, 2023
2. Approve Annual Bid/Public Administrator/Office Supplies
3. Appointment Order/Sierra Cook, Detention Officer/Sheriff's Dept \$19.24 per hour
4. Appointment Order/Chandra Partridge, Juvenile Officer I/JDC \$16.92 per hour
5. Certificate of Training/Gary Matheny, Vesta Mattingly, Beverly Boyer
6. Certificate of Training/Louie Seiberlich/Amber Menjoulet/Bridget Smith
7. Destruction of inventory/HP Monitor/Circuit Clerk
8. Destruction of inventory/various items/ITS Department
9. Destruction of inventory/old, rusted toolbox/Rd & Bridge
10. Monthly Expense Report/Auditor

TABLED AGENDA ITEMS: None.

GENERAL BUSINESS:

**COST PROPOSAL #15
MAINTENANCE BAY**

CMAR, Colin Rogers, submitted a detailed cost proposal #15 to reduce concrete apron paving at maintenance bay by 380 sf at owner's request. The total cost is a deduct of \$3,157.80. Commissioner Buckley made a motion to approve the cost proposal with ARPA funding. Commissioner Kater seconded the motion. All were in favor and the motion passed.

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**COST PROPOSAL #16
UNSUITABLE SOIL
LAW ENFORCEMENT
FACILITY**

CMAR, Colin Rogers, submitted a detailed cost proposal #16 for costs associated with unsuitable soils as directed by Taylor Engineering. The total cost is an add of \$15,592.00 using ARPA funding. Commissioner Kater made a motion to approve the cost proposal with ARPA funding. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**COST PROPOSAL #17
ACCESS GATE
LAW ENFORCEMENT
FACILITY**

CMAR, Colin Rogers, submitted a detailed cost proposal #17 for added lift access gate in chainlink fence. The total cost is an add of \$2,352.00 using ARPA funding. Commissioner Buckley made a motion to approve the cost proposal with ARPA funding. Commissioner Kater seconded the motion. All were in favor and the motion passed.

**COST PROPOSAL #18
RESEAL PARKING LOT
JUVENILE DETENTION**

CMAR, Colin Rogers, submitted a detailed cost proposal #18 for costs to crack and re-seal existing asphalt parking lot. The total cost is an add of \$6,157.00 using ARPA funding. Commissioner Kater made a motion to approve the cost proposal with ARPA funding. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**COST PROPOSAL #19
ADDITIONAL ASPHALT
JUVENILE DETENTION**

CMAR, Colin Rogers, submitted a detailed cost proposal #19 for costs associated with additional asphalt, striping, and bumper blocks. The total cost is an add of \$12,942.00 using ARPA funding. Commissioner Buckley made a motion to approve the cost proposal with ARPA funding. Commissioner Kater seconded the motion. All were in favor and the motion passed.

**ANNEXATION
CITY OF FARMINGTON
ORDINANCE 1-658**

The County Commission received an ordinance to annex territory to the existing corporate boundaries of the city of Farmington at 1100 South Jefferson Street, Farmington. Commissioner Kater made a motion to accept the annexation. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

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**PURCHASE 4 NEW
VEHICLES/SHERIFF DEPT.**

Fleet Manager, Buck Copeland is requesting permission to bid 4 new vehicles. Commissioner Kater made a motion to bid out 4 new vehicles for the Sheriff's Dept. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**SOLE SOURCE
TRASH SERVICE
REPUBLIC SERVICES**

Trash service was put out on annual bid but there were no bids received. Maintenance Supervisor, Brian Briley would like to continue to use Republic Trash Services for the Courthouse, Annex, Rd & Bridge, Weber Rd. & Juvenile. The cost of the containers is \$63 or \$91 per month. The buildings may need different sized containers. Commissioner Kater made a motion to use Republic Trash Service as trash service and to make them a sole source provider. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**RENEW SFCSD EMAIL
LICENSE/SHI**

IT Director, Nick Jones, came before the Commission to seek permission to renew 120 email licenses for the Sheriff's Department for a three-year contract. The total cost for the three-year contract is \$71,744.40 and is under State Contract. Commissioner Buckley made a motion to approve the renewal of email license. Commissioner Kater seconded the motion. All were in favor and the motion passed.

**RENEW SFCGOV EMAIL
LICENSE/SHI**

IT Director, Nick Jones, came before the Commission to seek permission to renew 108 email licenses for the SFCGOV licenses for a three-year contract. The total cost for the three-year contract is \$66,000.24 and is under State Contract. Commissioner Kater made a motion to approve the renewal of email license. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**WAIVING PENALTY &
INTEREST/SUZI KWON**

Collector, Angie Usery stated property was purchased with an outstanding tax bill against it on 2020 tax bill parcel 07-40-17-00-000-0007.06 and 07-40-14-00-000-0007.00 for Terre Du Lac Inc. C/O Suzi Kwon. The total amount to be refunded is \$88.35 and it was the fault of the County. Commissioner Kater made a motion to refund the \$88.35. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**REQUEST TO BID
ROAD PAVING PROJECTS**

Hwy Superintendent, Clay Copeland requested to bid road projects for paving overlay. Commissioner Buckley made a motion to let out for bid the overlay projects. Commissioner Kater seconded the motion. All were in favor and the motion passed.

NEXT MEETING:

The next regular meeting of the county commission will be held on Tuesday, May 9, 2023, at 10:00 a.m.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

None.

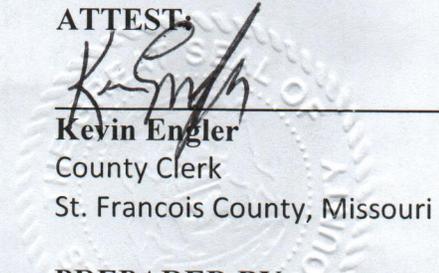
DEPARTMENT REPORTS:

None.

ADJOURNMENT:

With there being no further business County Commissioner Kater made a motion to adjourn the meeting. Commissioner Buckley seconded the motion. All were in favor and the meeting adjourned.

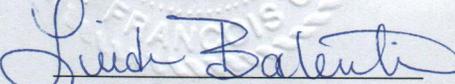
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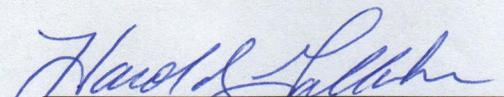


Kevin Engler
County Clerk
St. Francois County, Missouri

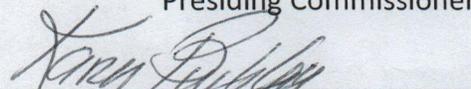
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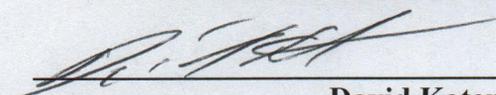
Linda Balentine
Deputy Clerk
St. Francois County, Missouri



Harold Gallaher
Presiding Commissioner



Kary Buckley
Commissioner First District



David Kater
Commissioner Second District