

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
DECEMBER 20, 2022  
TUESDAY**

**CALL TO ORDER:**

The County Commission met in regular session. Those being present were Presiding Commissioner, Harold Gallaher, Commissioner First District, Kary Buckley, and Commissioner Second District, David Kater. Also, present was County Clerk, Kevin Engler and Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present, Mark Marberry, Mike Ramsey, Parks Peterson, Nick Jones, Jeremy Rousan, Vesta Mattingly, Mindy Wooldridge, Laura Smith, Kyle Smith, Angie Uesery, Dan Ward, Corey Schrum, Kim Schrum, Bob Turner, Eric Dugal, Rich Luebcke, Ben Bradley, John Gross, Jay Graf, Erika Jones, & Sheriff Dan Bullock

Commissioner Buckley made a motion to approve the Consent Agenda, seconded by Commissioner Kater. All were in favor and the motion passed.

**CONSENT AGENDA:**

1. Approval of Minutes, December 13, 2022
2. Approval of Budget Hearing Minutes, December 19, 2022
3. Monthly Report/Recorder of Deeds
4. Certificate of Training/Prosecuting Attorney, Melissa Gilliam
5. Items to be destroyed/old computers/Rd & Bridge
6. Items to be destroyed/old coffee pot/Rd & Bridge
7. Items to be removed from inventory/desk/Rd & Bridge
8. Items to be removed from inventory/16 monitors/Collector

**TABLED ITEM:**

**GENERAL BUSINESS:**

**APPROVAL 2023 BUDGET**

Commissioner Kater made a motion to accept the presented 2023 budget. Commissioner Buckley seconded the motion. The floor was open for discussion. There was no discussion. All were in favor and the motion passed.

**PAY INCREASE/JDC AIDE**

Erika Jones, JDC Superintendent, came before the Commission requesting a pay increase for the one county position, Detention Aide, at the Juvenile Detention Center. Currently the rate is pay is \$12.00 per hour and Ms. Jones is asking to raise it to \$15.00 per hour. Commissioner Buckley made a motion to follow the CBIZ

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**PAY INCREASE CON'T.**

recommendation at \$14.08 per hour. Commissioner Kater seconded the motion. All were in favor and the motion passed.

**REAL ESTATE TAXES  
TO BE REMOVED**

Commissioner Buckley made a motion to approve the real estate taxes to be removed from the tax books for 2017 through 2022 in the amount of \$7,355.77. Commissioner Kater seconded the motion. All were in favor and the motion passed.

**AMEND PAY GRADE  
P.P. DIRECTOR**

The Assessor, Eric Dugal, along with HR, Corey Schrum, would like to amend the pay for Personal Property Director. It is currently at a step 6, and they would like to drop it to a step 5. The current Director is going to retire in 2023 and the step 6 pay is too high for an incoming Director. Commissioner Kater made the motion to amend the pay grade. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**ADD FIELD APPRAISER II**

The Assessor, Eric Dugal, and HR, Corey Schrum, would like to add Field Appraiser II to the pay grid starting at \$14.50 per hour. Commissioner Kater made the motion to add Field Appraiser II. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**ADD FIELD SUPERVISOR**

The Assessor, Eric Dugal, and HR, Corey Schrum, would like to add Field Supervisor to the pay grid. Commissioner Buckley made the motion to add Field Supervisor. Commissioner Kater seconded the motion. All were in favor and the motion passed.

**NEXT MEETING:**

The next regular meeting of the county commission will be held on Tuesday, December 27, 2022, at 10:00 a.m.

**CORRESPONDENCE:**

None.

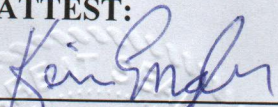
**PUBLIC COMMENTS:** None.

**DEPARTMENT REPORTS:**

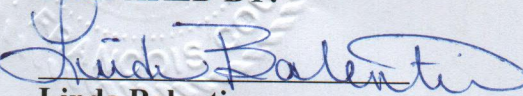
- County Clerk, Kevin Engler, gave an update about the sick time payout to employees with over 700 or 800 hours accumulated sick time. The payout amount is almost \$30,000. Mr. Engler also talked about the filings for the April Election, deadline is December 27, 2022.
- Angie Uesry, Deputy Collector, addressed the various ways to pay taxes before the deadline to avoid penalty & interest. Taxes must be postmarked by December 31, 2022. You can pay taxes by going into the office, by mail, drop box or online & by phone.

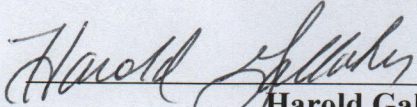
**ADJOURNMENT:** Commissioner Kater made a motion to close the meeting. Commissioner Buckley seconded the motion. All were in favor and the meeting adjourned.

**ATTEST:**

  
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**Kevin Engler**  
County Clerk  
St. Francois County, Missouri

**PREPARED BY:**

  
\_\_\_\_\_  
**Linda Balentine**  
Deputy Clerk  
St. Francois County, Missouri

  
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**Harold Gallaher**  
Presiding Commissioner

  
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**Kary Buckley**  
Commissioner First District

  
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**David Kater**  
Commissioner Second District