

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
DECEMBER 6, 2022  
TUESDAY**

**CALL TO ORDER:**

The County Commission met in regular session. Those being present were Presiding Commissioner, Harold Gallaher, Commissioner First District, Kary Buckley, and Commissioner Second District, David Kater. Also, present was County Clerk, Kevin Engler and Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present, Mark Marberry, Louie Seiberlich, Parks Peterson, Nick Jones, Vesta Mattingly, Mindy Wooldridge, Laura Smith, Kim Schrum, Amber Menjoulet, David Jirik, Bob Turner, Eric Dugal, Corey Schrum, Mike Ramsey, Jay Graf, Jamie Crump, & Sheriff Dan Bullock

Commissioner Buckley made a motion to approve the Consent Agenda, seconded by Commissioner Kater. All were in favor and the motion passed.

**CONSENT AGENDA:**

1. Approval of Minutes, November 29, 2022
2. Approval of Closed Session Minutes, November 29, 2022
3. Monthly Report/Public Administrator
4. Schedule Budget Hearing/10 a.m. December 19, 2022
5. Appointment Order/Ryan Bowyer/Sheriff Deputy
6. Monthly Report/Sales Tax Report/Treasurer

**TABLED ITEM:**

**CHANGE ORDER/JAIL  
ARPA FUNDING**

Commissioner Kater made a motion to do a change order for the asbestos abatement at the jail in the amount of \$2,632 to be paid for out of ARPA funding. Commissioner Buckley seconded the motion. All were in favor and the motion passes.

**GENERAL BUSINESS:**

**STEP INCREASE  
RD/BRIDGE  
JENNY THOMURE**

Road & Bridge requested to have a step increase for Jenny Thomure. Ms. Thomure has not been at her current job Administrative Assistant I for five years which is a requirement. Commissioner Buckley made a motion to approve the step increase for Ms. Thomure. Commissioner Kater seconded the motion. All voted and none were in favor. The motion failed unanimously.

**MINUTES-DECEMBER 6, 2022**  
**PAGE 2**

**CBIZ POLICIES**

Commissioner Kater made a motion to adopt the CBIZ Policies as presented by Corey Schrum, Human Resources. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**WORK ORDER/SPIRE  
JDC**

Commissioner Buckley made a motion to approve the work order #25775829 for the service relocation at 1140 Old Jackson Road, Juvenile Detention Center in the amount of \$2,637.71 to be paid for with ARPA funding. Commissioner Kater seconded the motion. All were in favor and the motion passed.

**NEXT MEETING:**

The next regular meeting of the county commission will be held on Tuesday, December 13, 2022, at 10:00 a.m.

**CORRESPONDENCE:**

None.

**PUBLIC COMMENTS:**

None.

**DEPARTMENT REPORTS:**

County Clerk, Kevin Engler, gave an update about Filings for the April 2023 election.


**ADJOURNMENT:**

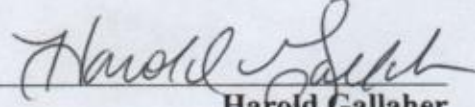
Commissioner Kater made a motion to close the meeting. Commissioner Buckley seconded the motion. All were in favor and the meeting adjourned.

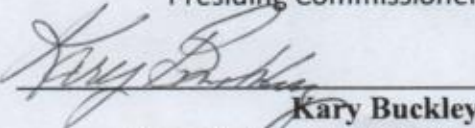
**ATTEST:**

  
\_\_\_\_\_  
**Kevin Engler**  
County Clerk  
St. Francois County, Missouri

**PREPARED BY:**

  
\_\_\_\_\_  
**Linda Balentine**  
Deputy Clerk  
St. Francois County, Missouri

  
\_\_\_\_\_  
**Harold Gallaher**  
Presiding Commissioner

  
\_\_\_\_\_  
**Kary Buckley**  
Commissioner First District

  
\_\_\_\_\_  
**David Kater**  
Commissioner Second District