

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
AUGUST 23, 2022  
TUESDAY**

**CALL TO ORDER:**

The County Commission met in regular session. Those being present were Presiding Commissioner, Harold Gallaher, Commissioner First District, Kary Buckley and Commissioner Second District, David Kater. Also, present was County Clerk, Kevin Engler and Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present, Mark Marberry, Rich Luebcke, Clay Copeland, Jamie Crump, Pam Williams, Ben Bradley, Stew Dunivan, Vesta Mattingly, Bridget Smith, David Jirik, Nick Jones, Corey Schrum, Laura Smith, Eric Dugal, Ryan Cooper, Bob Turner, Buck Copeland, Louie Seiberlich, Kim Schrum, John Gross, Parks Peterson, Mindy Wooldridge, Jay Graf, Mike Ramsey, Amber Menjoulet.

Commissioner Buckley made a motion to approve the Consent Agenda, seconded by Commissioner Kater.

**CONSENT AGENDA:**

1. Approval of Minutes, August 16, 2022
2. Amend August 5, 2022

**TABLED ITEM:**

1. Step increase Tara Grounds/Rate of pay \$17.75 Recorder of Deeds

**GENERAL BUSINESS:**

**APPROVE TAX LEVY RATES**

County Clerk, Kevin Engler, discussed the tax levy rates. The current rates will be set as follows:

GENERAL REVENUE	0.0379
ROAD & BRIDGE	0.2418
SENIOR SERVICES	0.0473

Commissioner Kater made a motion to set the tax levy with rates listed above. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

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**AWARD BID  
ELECTION SUPPLIES  
COUNTY CLERK**

Bids were previously opened for the election supplies. There was only one bid received from Henry M. Adkins in the amount of \$24,090.34. Mr. Engler recommended accepting the bid from Adkins. Commissioner Buckley made a motion to accept the bid for election supplies. Commissioner Kater seconded the motion. All were in favor and the motion passed.

**AWARD BID  
HVAC ANNEX PROJECT**

Bids were previously opened for the HVAC Annex project. The following have been recommended to perform the work of the HVAC remodel for the annex.

- HVAC/Crystal Heating & cooling-\$405,200.00
- Electrical/Midstate's Energy-\$71,560.00
- General Trades/Brockmiller-\$34,900.00

CMAR fees & Bonds are tracked separately. Work will begin after January 1, 2023 and will continue until May 30. Commissioner Kater made a motion to accept the low bids. Commissioner Buckley seconded the motion. Commissioner Kater then amended his original motion to include this project will be paid for using ARPA funds. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**REQUEST TO HIRE  
GENERAL IT TECHNICIAN**

IT Director, Nick Jones, came before the Commission requesting to hire a new employee starting Jan 2, 2023. This position would be a general IT technician with a starting pay between \$15.85-\$17.35 depending on experience. The Commission suggested taking this item under advisement until further notice.

**REQUEST TO BID  
MDT/SHERIFF'S DEPT.**

IT Director, Nick Jones, came before the Commission requesting to bid MDTs for the Sheriff's Department. This bid purchase will be paid for out of L.E.S.T. & depending on bid prices will depend how many units are bought. Mr. Jones is hoping to purchase 15-20 units. Commissioner Buckley made a motion to let out for bid the MDT for the Sheriff's Department. Commissioner Kater seconded the motion. All were in favor and the motion passed.

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**LAGERS BALLOTS  
ANNUAL MEETING**

Ballots were opened for the Annual LAGERS meeting being held in Springfield, MO. All County employees were given the opportunity to vote for a candidate they felt best to represent SFC at the annual meeting. Clay Copeland received 32 votes, Corey Schrum 8 votes, Parks Peterson 1 vote, Matthew Harris 3 votes and Sheriff Dan Bullock 6 votes. Mr. Copeland will represent SFC at the annual LAGERS meeting.

**CREATE NEW POSITION  
ADMINISTRATOR  
COLLECTOR**

Collector, Pamela Williams, is wanting to create a new position in the Collectors office starting at \$18.75 per hour. The Commission suggested taking this item under advisement.

**REQUEST TO PURCHASE  
VEHICLES/SHERIFF**

Buck Copeland, fleet manager, came before the Commission requesting to buy up to five (5) new police vehicles from Lou Fusz under State Bid Contract CC22374009 spending up to \$47,000 per vehicle. Commissioner Kater made a motion to proceed with purchase of sheriff's vehicles. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**GOVERNOR COST SHARE  
GRANT/RD & BRIDGE**

Highway Administrator, John Gross, came before the Commission to get permission to apply for the Governor Cost Share Grant for the Berry Road Project. Commissioner Kater made a motion to proceed with applying for the grant. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**NEXT MEETING:**

The next regular meeting of the county commission will be held on Tuesday, August 30, 2022, at 10:00 a.m.

**CORRESPONDENCE:**

None.

**PUBLIC COMMENTS:**

None.


**DEPARTMENT REPORTS:**

None.

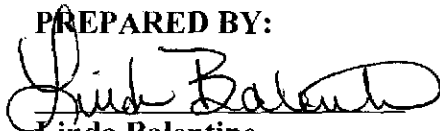
**ADJOURNMENT:**

With there being no further business County Commissioner Kater made a motion to adjourn the meeting. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

ATTEST:

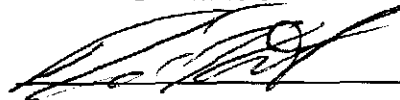
  
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**Kevin Engler**  
County Clerk  
St. Francois County, Missouri

PREPARED BY:

  
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**Linda Balentine**  
Deputy Clerk  
St. Francois County, Missouri

  
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**Harold Gallaher**  
Presiding Commissioner

  
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**Gary Buckley**  
Commissioner First District

  
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**David Kater**  
Commissioner Second District