

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
FEBRUARY 8, 2022
TUESDAY**

CALL TO ORDER:

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Kary Buckley and Commissioner Second District, David Kater. Also, present was County Clerk, Kevin Engler and Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present, Mark Marberry, Louie Seiberlich, Kim Schrum, Bob Turner, Parks Peterson, John Gross, Clay Copeland, Buck Copeland, Mindy Wooldridge, Nick Jones, David Jirik, Rich Luebcke, Jamie Crump, Mike Ramsey, Amber Menjoulet, & Sheriff Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

AGENDA: Posted agenda attached to minutes.

CONSENT AGENDA:

1. Approval of Minutes, February 1, 2022
2. Job title change/mower operator to operator/John Howard
3. Monthly report/Treasurer
4. Sales tax report/Treasurer

A motion was made by Commissioner Buckley to approve the Consent Agenda, seconded by Commissioner Kater. All were in favor and the motion passed.

TABLED ITEM: None

GENERAL BUSINESS:

**2021 ENGAGEMENT
LETTER/DANIEL JONES
& ASSOCIATES/2021 AUDIT**

Amber Menjoulet, Audit Manager, informed the Commission about the engagement letter with Daniel Jones & Associates for the 2021 audit. This is a continuing contract with a cost of \$21,800. Commissioner Buckley made a motion to accept the letter of engagement. Commissioner Kater seconded the motion. All were in favor and the motion passed.

**EMERGENCY LETTER
BOILER PARTS/JAIL**

Sheriff Dan Bullock came before the Commission to request an emergency letter to approve the expenditures that were made for the boiler system at the Jail under the emergency purchase clause. The supplies from Capital Supply Company were \$3,087.67. Commissioner Kater made a motion to approve emergency purchase letter for boiler parts at the Jail. Commissioner Buckley seconded the motion. All were in favor and motion passed.

**ARPA COMPLIANCE
MANUAL**

The County Commission is approving ARPA Compliance Manual regarding the American Rescue Plan Act of 2021 (ARPA). Commissioner Buckley made a motion to approve the compliance manual. Commissioner Kater seconded the motion. All were in favor and the motion passed.

**REQUEST TO PURCHASE
SOUND SYSTEM/DIV 2**

Nick Jones, IT Director, is requesting to purchase a new sound system for the Division 2 Courtroom. Mr. Jones informed the Commission this will be a sole source provider because of the sensitive nature of the court system. BH Protech Audio is the only one approved to work on the equipment for the state equipment. The total cost of this project is \$5,288.78 and will be taken out of IT's budget. Commissioner Kater made a motion to use BH Protech Audio for the installation of the new sound system in Division 2 courtroom. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

NEXT MEETING:

The next regular meeting of the county commission will be held on Tuesday, February 15, 2022, at 10:00 a.m.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

None.

DEPARTMENT REPORTS:


The Courthouse will be closed on February 11, 2022, for Lincoln's Birthday.

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ADJOURNMENT:

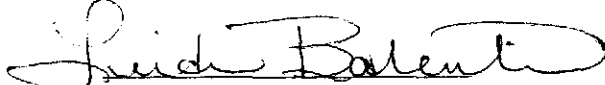
With there being no further business County Commissioner Kater made a motion to adjourn the meeting. Commissioner Buckley seconded the motion. All were in favor and the meeting adjourned.

ATTEST:



Kevin Engler
County Clerk
St. Francois County, Missouri

PREPARED BY:



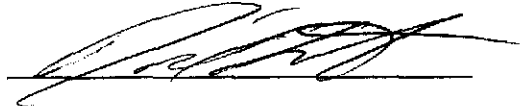
Linda Balentine
Deputy Clerk
St. Francois County, Missouri



Harold Gallaher
Presiding Commissioner



Kary Buckley
Commissioner First District



David Kater
Commissioner Second District