

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
DECEMBER 21, 2021  
TUESDAY**

**CALL TO ORDER:**

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Kary Buckley, and Commissioner Second District, David Kater. Also, present County Clerk, Kevin Engler, and Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present, Louie Seiberlich, Corey Schrum, Jared Faulkner, Jamie Crump, Bridget Smith, Colin Rogers, Jay Graf, Kim Schrum, Bob Turner, Mike Ramsey, Parks Peterson, Vesta Mattingly, John Gross, Mindy Wooldridge, Eric Dugal, Buck Copeland, Sheriff Dan Bullock. Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:** Posted agenda attached to minutes. Commissioner Buckley made a motion to amend the agenda for permission to seek sealed bids for jail work. Commissioner Kater seconded the motion. All were in favor and the motion passed.

**CONSENT AGENDA:**

1. Approval of Minutes, December 14, 2021
2. Appointment Order/Ashley Bates, Sheriff's Deputy
3. Monthly Report/County Clerk
4. Monthly Expense Report/Auditor
5. Disposal broken equipment/32" monitor/JDC

A motion was made by Commissioner Kater to approve the Consent Agenda, seconded by Commissioner Buckley. All were in favor and the motion passed.

**TABLED ITEM:**

**GENERAL BUSINESS:**

**APPROVE BIDS  
RD & BRIDGE ADDITION**

Colin Rogers, CMAR, came before the Commission to make the recommendation for the bids that were opened on December 16, 2021. There were 10 bids received. 3 electrical bids, Sachs Electric, Midstates Energy Co. & Meier Electric. 4 HVAC bids, Coleman Heating & Sheet Metal, Associated Sheet Metal, Inc., Crystal Heating & Cooling, & Sheet Metal Contractors, Inc. 2 plumbing bids, Raider Mechanical, Inc., & GWS Contractors, Inc. and one general trade bid from Brockmiller Construction. It is the recommendation of the CMAR to award GWS the plumbing bid, Crystal Heating & Cooling the HVAC bid, Meier Electric the electrical bid & Brockmiller Construction



**BID APPROVAL CON'T**

the General Trades bid. Commissioner Kater made the motion to award these bids. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**SICK LEAVE  
COMPENSATION**

Auditor, Louie Seiberlich, came before the Commission to discuss a sick leave compensation program for the employees. Currently there are two classifications of sick leave – the 35-hour employee who accrues 10.5 hours per month up to 700 hours and the 40-hour employee who accrues 12 hours per month up to 800 hours. Any hours past those levels means the employee can use them with pay, donate the hours to the Sick Leave Bank or lose them. The proposal is that the sick leave policy include a section that would pay the employee who exceeds the maximum threshold a reward for their work ethic. Effective January 1<sup>st</sup> and continuing through November 30<sup>th</sup>, 2022, the overage hours would be reimbursed 60% of the current pay rate. This would be paid on the second pay period of December 2022. The cycle would then begin December 1<sup>st</sup>, 2022, and continue through November 30<sup>th</sup>, 2023, to include a total of 12 months. This program is to inspire our employees to work to higher levels and compensate them for their worthy behavior

**REQUEST TO BID  
WIRING PROJECTS/JAIL**

IT Director, Jared Faulkner, came before the Commission to request bidding two wiring projects at the jail. Project A will be running wires & terminate the ends for 22 new cameras. Project B will be running wires & terminate the ends for 32 phone locations and a 25 pair cable. Commissioner Buckley made a motion to proceed with bid process. Commissioner Kater seconded the motion. All were in favor and the motion passed.

**REQUEST TO BID  
JAIL RE-ROOF**

CMAR, Colin Rogers, came before the Commission to request bidding the jail re-roof general trades, mechanical & plumbing, and electrical bid packages. This project will be paid using ARPA funds. Commissioner Buckley made a motion to proceed with the bid process. Commissioner Kater seconded the motion. All were in favor and the motion passed.



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**NEXT MEETING:** The next meeting of the county commission will be held on Tuesday, December 28, 2021, at 10:00 a.m.


**CORRESPONDENCE:** None.

**PUBLIC COMMENTS:** None.


**DEPARTMENT REPORTS:** None.


**ADJOURNMENT:** With there being no further business County Commissioner Kater made a motion to adjourn the meeting. Commissioner Buckley seconded the motion. All were in favor and the meeting adjourned.

**ATTEST:**

  
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**Kevin Engler**  
County Clerk  
St. Francois County, Missouri

**PREPARED BY:**

  
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**Linda Balentine**  
Deputy Clerk  
St. Francois County, Missouri

  
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**Harold Gallaher**  
Presiding Commissioner

  
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**Kary Buckley**  
Commissioner First District

  
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**David Kater**  
Commissioner Second District

