

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
SEPTEMBER 7, 2021
TUESDAY**

CALL TO ORDER:

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Kary Buckley, and Commissioner Second District, David Kater. Also, present County Clerk, Kevin Engler, and Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present, Louie Seiberlich, John Gross, Eric Dugal, Alan Kim Rawson, Bob Turner, Parks Peterson, Pam Williams, Amber Menjoulet, Steve Pasternak, Joy Pasternak, Jay Graf, Betty Medley, David Jirik, Melissa Gilliam, Ryan Miller, Jared Faulkner, Deputy Kristen Tate. Commission opened with Pledge of Allegiance and Invocation.

AGENDA: Posted agenda attached to minutes.

CONSENT AGENDA:

1. Approval of Minutes, August 31, 2021
2. Amend June 29, 2021, minutes
3. Appointment order/Matthey Yetman/Sheriff's Dept.
4. Certificate of Training/Amber Menjoulet

A motion was made by Commissioner Buckley to approve the Consent Agenda, seconded by Commissioner Kater. All were in favor and the motion passed.

TABLED AGENDA ITEMS: none.

GENERAL BUSINESS:

PURCHASE NEW COPIER

County Collector, Pamela Williams is requesting to purchase a new Canon Copier from Mineral Area Office Supply under the state contract for \$12,477.00. Commissioner Kater made a motion to purchase a new copier from MAOS for the Collectors office. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**CONSOLIDATED SERVICE
CONTRACT/ASSESSOR
VANGUARD**

Assessor, Eric Dugal, is asking for approval of the Consolidated extended service contract for five years from Vanguard Computer Systems. This contract has no price increase, but the total cost of contract is \$97,125.00. Commissioner Buckley made a motion to approve contract. Commissioner Kater seconded the motion. All were in favor and the motion passed.

**EXTENDED CONTRACT
WEB SITE/VANGUARD**

Assessor, Eric Dugal, is asking for approval of the extended service contract for the Assessor Web Site. The cost of this contract will decrease from \$9,625.00 per year to \$7,700 per year based on number of parcels. Commissioner Buckley made a motion to approve web site extended contract. Commissioner Kater seconded the motion. All were in favor and the motion passed.

**RFQ OPENING
CONSTRUCTION MANAGER
AT-RISK/STEP 1**

Request for qualifications, Step 1, Construction Manager at-risk were opened. There was only one RFQ received from Brockmiller Construction. The Commission will review this proposal.

**SOLE SOURCE BID
ELECTION CANVASS
EJ RICE**

County Clerk, Kevin Engler, presented the Commission with the documentation stating that EJ RICE is the exclusive authorized company for the Election Canvass that must be done every two years. The estimated cost of the Canvass is \$15,230.78. Commissioner Kater made a motion to use EJ RICE as a Sole Source provider for the Election Canvass. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**UTILIZE DESIGN BUILD
ARPA FUNDS/RD & BRIDGE**

John Gross, Highway Administrator, informed the Commission that Road & Bridge will utilize the Design Build SSC submitted for Covid Mitigation at the Woodlawn Facility. ARPA funds will be used to cover expenses. Request for qualifications will be published in the local newspaper and posted on our website. Commissioner Kater made a motion to proceed with RFQ's. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**REQUEST TO APPLY
GRANT FOR STOP
VIOLENCE AGAINST
WOMEN**

Investigator, Ryan Miller, came before the Commission to seek approval to apply for the 2022-2023 STOP Violence Against Women (STOP VAWA), Grant. This grant will pay for two (2) positions, Attorney, and additional support staff. There is a September 15, 2021, deadline. Commissioner Kater made a motion to proceed with grant submission. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

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SET SPEED LIMIT
30 MPH/MITCHELL RD

John Gross, Highway Administrator, is requesting that a 30 MPH speed limit be set for the entirety of Mitchell Road. Commissioner Kater made a motion to set speed limit at 30 MPH. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

NEXT MEETING:

The next meeting of the county commission will be held on Tuesday, September 14, 2021, at 10:00 a.m.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

None.

DEPARTMENT REPORTS:

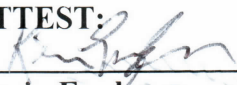
*County Clerk, Kevin Engler, reminded the Commission that on September 21, 2021, at 1 p.m. a Sunshine Law Presentation will take place in the County Commission Room.

*Auditor, Louie Seiberlich, informed the Commission that former Presiding Commissioner and County Clerk, Mark L. Hedrick was one of fifteen selected and inducted into the Babe Ruth League Hall of Fame for the Midwest Region and only the 2nd Missourian to be inducted.

ADJOURNMENT:

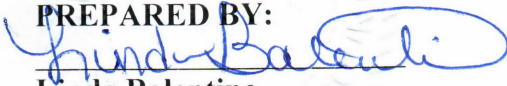
With there being no further business County Commissioner Kater made a motion to adjourn the meeting. Commissioner Buckley seconded the motion. All were in favor and the meeting adjourned.

ATTEST:

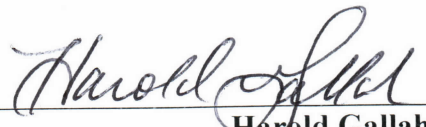


Kevin Engler
County Clerk
St. Francois County, Missouri

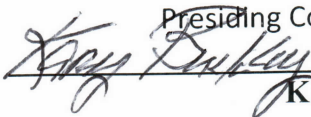
PREPARED BY:



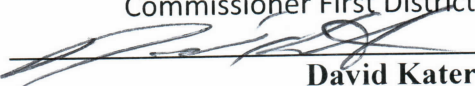
Linda Balentine
Deputy Clerk
St. Francois County, Missouri



Harold Gallaher
Presiding Commissioner



Kary Buckley
Commissioner First District



David Kater
Commissioner Second District