

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
MARCH 23, 2021
TUESDAY**

CALL TO ORDER:

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Kary Buckley and Commissioner Second District, David Kater. Also, present was County Clerk, Kevin Engler and Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present, Mark Marberry, Jared Faulkner, Jay Graf, Pam Williams, Rich Luebcke, Chuck Dotson, Mike Ramsey, Aiden Merrill, Branson Merrill, Ursula Warren, Jack Garvey, Betty Medley, Louie Seiberlich, Parks Peterson, Clay Copeland, John Gross, Corey Schrum, Vesta Mattingly, Amber Menjoulet, Sheriff Dan Bullock and Deputy Kristen Tate. Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.

CONSENT AGENDA:

A motion was made by Commissioner Buckley to approve the Consent Agenda, seconded by Commissioner Kater. All Commissioners voted in favor of the motion.

Consent Agenda Items:

1. Approval of Minutes, March 16, 2021
2. Monthly Report/Public Administrator
3. Monthly Report/Auditor
4. Appointment Order/Sonya Miller/Sheriff's Dept.
5. Certificate of training, 2021 Floodplain Management/Bob Turner

TABLED AGENDA ITEMS:

**RESOLUTION TO RATIFY
CONTRACT FOR SALE**

St. Francois Commission along with the City of Farmington presented a resolution and order ratifying a contract for the sale of real estate at 614 Quarry St., Farmington. Commissioner Kater requested the wording be changed to include no liability for St. Francois County. Attorney, Travis Elliot, looked over resolution and deemed it ok to continue. Commissioner Kater made a motion to accept the resolution as written and presented. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

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GENERAL BUSINESS:

ANNUAL BID OPENING

The following offices approved and awarded their Annual Bids.

- Recorder of Deeds
- Sheriff's Dept. (office supplies, food, tires, oil, etc.)
- Circuit Clerk
- Maintenance/trash service for Rd & Bridge

Commissioner Buckley made a motion to accept the bids as presented. Commissioner Kater seconded the motion. All were in favor and the motion passed.

**REQUEST TO BID
HANDS FREE TOILETS,
SINKS, PAPER TOWEL
DISPENSERS, & OTHER
VARIOUS ITEMS**

Maintenance Supervisor, Brian Briley is wanting to bid hand free toilets, sinks, paper towel dispensers, doors, & various safety measures to go from plexiglass to glass in several of the county offices. Commissioner Kater made a motion to let out for bid various items Mr. Briley is requesting. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**AWARD RFQ ENGINEER
SERVICES**

Commissioner Kater spoke regarding the RFQ for Engineer Services. After reviewing all RFQ's it is the recommendation of the Commission to use SSC Engineering as consultants on different projects such as HVAC System, different design builds, and other various projects the County may have. Commissioner Kater made a motion to award SSC the RFQ proposal. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

**VOLUNTEERISM
SENIOR CENTER**

The County Commission along with Ms. Ursula Warren wanted to recognize Mr. Aiden Merrill for his efforts in volunteering at the Senior Center. Aiden is 10 years old and in addition to delivering meals he also makes various craft items for the Seniors and dresses up for the Holiday's. The County Commission presented Aiden with a plaque thanking him for his service and willingness to volunteer.

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**HIRE PART TIME
POSITION/AUDITOR**

The Auditor's office is wanting to hire a part time position to help with the additional work that has been created with receiving additional monies for the Stimulus package. This position will be 35 hours a week with no benefits until the end of October 2021. Commissioner Buckley made a motion to allow the Auditor's office to hire a part time position. Commissioner Kater seconded the motion. All were in favor and the motion passed.

SENIOR CITIZEN MINUTES

Secretary Betty Medley presented the minutes and resolutions to the Commission on behalf of the Senior Citizen Board. Commissioner Kater made a motion to accept the minutes and recommendations for the Resolutions as presented. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

CLOSED SESSION

Commissioner Kater made a motion to go into closed session per RSMo 610.021. Commissioner Buckley seconded the motion. All were in favor and the motion passed.

OPEN SESSION

Commissioner Kater made a motion to go back into open session. Commissioner Buckley seconded the motion. All were in favor and the motion passed

NEXT MEETING:

The next meeting of the county commission will be held on Tuesday, March 30, 2021, at 10:00 a.m.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

None.

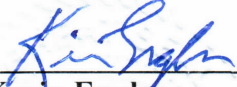
DEPARTMENT REPORTS:

None.

ADJOURNMENT:

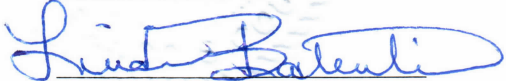
With there being no further business County Commissioner Kater made a motion to adjourn the meeting. Commissioner Buckley seconded the motion. All were in favor and the meeting adjourned.

ATTEST:

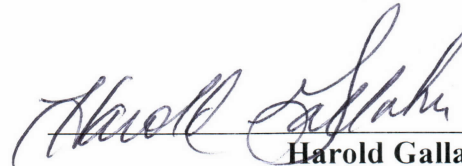


Kevin Engler
County Clerk
St. Francois County, Missouri

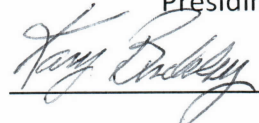
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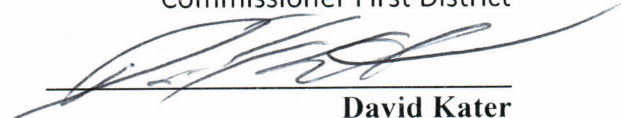
Linda Balentine
Deputy Clerk
St. Francois County, Missouri



Harold Gallaher
Presiding Commissioner



Kary Buckley
Commissioner First District



David Kater
Commissioner Second District