

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
MARCH 16, 2021
TUESDAY**

CALL TO ORDER:

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Kary Buckley and Commissioner Second District, David Kater. Also, present was County Clerk, Kevin Engler and Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present, Mark Marberry, Dwayne Looney, Jay Graf, Betty Medley, Louie Seiberlich, Parks Peterson, Clay Copeland, John Gross, Buck Copeland, Corey Schrum, Melissa Gilliam, Ryan Miller, Mindy Wooldridge, Eric Dugal, Vesta Mattingly, Bob Turner, Amber Menjoulet, Dave Kennedy, Sheriff Dan Bullock and Deputy Kristen Tate.
Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.

CONSENT AGENDA:

A motion was made by Commissioner Buckley to approve the Consent Agenda, seconded by Commissioner Kater. All Commissioners voted in favor of the motion.

Consent Agenda Items:

1. Approval of Minutes, March 9, 2021
2. Destruction old equipment/IT Dept.
3. Appointment Order/Ryne Scherffius/Sheriff's Dept.

TABLED AGENDA ITEMS:

**SPECIAL PROSECUTING
ATTORNEY/PART TIME
LEGAL SECRETARY**

Prosecuting Attorney, Melissa Gilliam, and Investigator, Ryan Miller spoke to the Commission about several pertinent matters regarding the P.A.'s office. Mr. Miller showed statistics and informed the Commission about the volume of cases, cost of training, employee retention, and employee turnover in their office. It is the recommendation of Mrs. Gilliam to hire one (1) contractual attorney, one (1) part time attorney, one (1) part time legal secretary. These positions will be for the remaining 2021 fiscal year. Commissioner Buckley made a motion to hire these individuals upon Mrs. Gilliam recommendation. Commissioner Kater seconded the motion. All were in favor and the motion passed.

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40 HOUR WORK WEEK

The other matter that was discussed was the number of cases the P.A.'s office has and how backlogged the cases are. Mrs. Gilliam is requesting to have all her employees go from a 35-hour work week to a 40-hour work week. Mr. Miller explained how the additional 5 hours a week would really help with workload. Commissioner Kater made a motion to change the Prosecuting Attorney's office permanently to a 40-hour work week. Commission Buckley seconded the motion. All were in favor and the motion passed.

GENERAL BUSINESS:

ANNUAL BID OPENING

The following offices approved and awarded their Annual Bids.

- County Clerk
- Road & Bridge
- Circuit Judges, Marshall, Court Reporter
- Treasurer
- Maintenance
- Collector
- Assessor

**RESOLUTION TO RAIFY
CONTRACT FOR SALE**

St. Francois Commission along with the City of Farmington presented a resolution and order ratifying a contract for the sale of real estate. Commissioner Kater requested the wording be changed to include no liability for St. Francois County. Commissioner Buckley made a motion to table this item until the attorney can make necessary changes to the wording of resolution. Commissioner Kater seconded the motion. All were in favor and the motion passed.

**REQUEST TO BID
BRIDGE BEAMS**

Highway Administrator, John Gross came before the Commission to request permission to bid bridge beams for a bridge project that will be done in house. This is a time sensitive matter, after MoDot completed bridge inspections it was determined Busiek Bridge needed immediate repair. Commissioner Buckley made a motion to allow to bid bridge beams. Commissioner Kater seconded the motion. All were in favor and the motion passed.

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NEXT MEETING:

The next meeting of the county commission will be held on Tuesday, March 23, 2021, at 10:00 a.m.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

None.

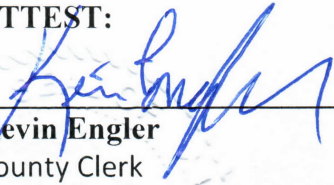
DEPARTMENT REPORTS:

None.

ADJOURNMENT:

With there being no further business County Commissioner Kater made a motion to adjourn the meeting. Commissioner Buckley seconded the motion. All were in favor and the meeting adjourned.

ATTEST:

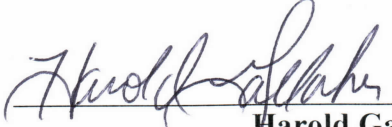


Kevin Engler
County Clerk
St. Francois County, Missouri

PREPARED BY:



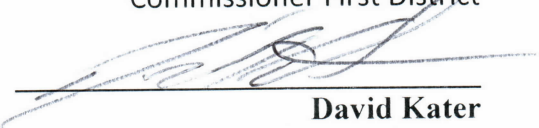
Linda Balentine
Deputy Clerk
St. Francois County, Missouri



Harold Gallaher
Presiding Commissioner



Kary Buckley
Commissioner First District



David Kater
Commissioner Second District