

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
DECEMBER 22, 2020
TUESDAY**

CALL TO ORDER:

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson and Commissioner Second District, Patrick Mullins. Also, present County Clerk Kevin Engler, and Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present Corey Schrum, Mark Marberry, Jared Faulkner, Kary Buckley, David Kater, Jamie Crump, Mindy Wooldridge, Bob Turner, Amber Menjoulet, Clay Copeland, John Gross, Jay Graf, Betty Medley, David Jirik, Louie Seiberlich, Sheriff Dan Bullock, & Deputy Kristen Tate. Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Mullins to approve the Consent Agenda, seconded by Commissioner Wilkinson. All Commissioners voted in favor of the motion.

Consent Agenda Items:

1. Approval of Minutes, December 15, 2020
2. Monthly Report/Yearly Report/County Clerk
3. Disposal of old computer printer/Assessor
4. Disposal of old computer printer/Auditor
5. Disposal of broken chair/Circuit Clerk
6. Certificate of Training/Coroner, James Coplin
7. Appointment Order/Christine Nausley, Child Support

TABLED AGENDA ITEMS:

None.

GENERAL BUSINESS:

RFP HEALTHCARE JAIL

There were no bids received for the Jail Healthcare. Jail Administrator, Jamie Crump is going to discuss renewal options with our current provider. Mr. Crump hopes to have some information for the Commission at the next meeting on December 29, 2020.

**EMERGENCY PURCHASE
HANDS FREE DOORS
STANLEY DOORS**

Commissioner Mullins made a motion to allow Commissioner Gallaher to write a letter for emergency purchase for the hands-free doors at the Courthouse and Annex. The cost of the doors exceeded the bid threshold of \$6,000. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**SOLE SOURCE PROVIDER
ALPHA MEDIA**

County Clerk, Kevin Engler, and the County Commission used Alpha Media for advertisement purposes for COVID related reasons. The threshold exceeded the \$6,000 limit therefore Commissioner Gallaher will prepare an emergency letter. Commissioner Wilkinson made a motion to use Alpha Media as a Sole Source provider and to have Commissioner Gallaher prepare an emergency letter. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**PURCHASE OF NEW
TRAILER/RD & BRIDGE**

John Gross, Highway Administrator for Road and Bridge requested to purchase a new trailer through Source well State Bid. The cost is over \$16,000 and is budgeted for the 2021 year and will take about 10 weeks to receive the trailer. Commisser Mullins made a motion to approve the purchase of the new trailer. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**REQUEST TO HIRE
PUBLIC ADMINISTRATOR
ADMIN I/BEVERLY BOYER**

The Public Administrator is requesting to hire Beverly Boyer as an Administrative Assistant I, starting at \$16.50 per hour. Commissioner Wilkinson made a motion to hire Ms. Boyer as an Admin. Assist. I in the Public Administrators office. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**LAPTOP COMPUTER/
NEW CORONER**

IT Director, Jared Faulkner is requesting to use SHI, State Bid Contract for docking stations and a new laptop for the Newly Elect County Coroner. Commissioner Mullins made a motion to purchase new equipment from State Bid Contract for new Coroner. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**REQUEST TO BID
ELECTION SUPPLIES
APRIL 2021 GENERAL
MUNICIPAL ELECTION**

County Clerk, Kevin Engler, is requesting to bid Election supplies for the April 6, 2021 General Municipal Election. Commissioner Mullins made a motion to let out for bid Election Supplies. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

NEXT MEETING:

The next meeting of the county commission will be held on Tuesday, December 29, 2020, at 10:00 a.m.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

None.

DEPARTMENT REPORTS:

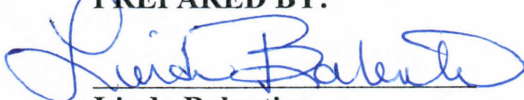
ADJOURNMENT:

With there being no further business County Commissioner Wilkinson made a motion to adjourn the meeting. Commissioner Mullins seconded the motion. All were in favor and the meeting adjourned.

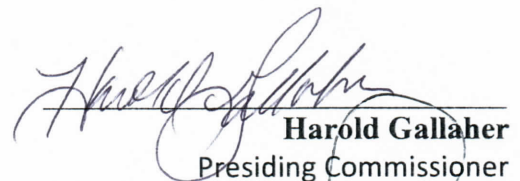
ATTEST:

Kevin Engler
County Clerk
St. Francois County, Missouri

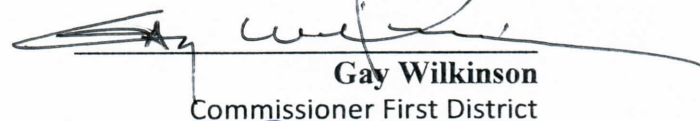
PREPARED BY:



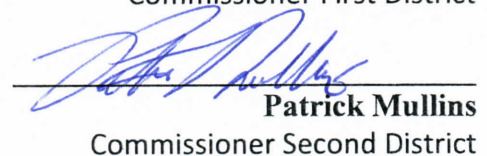
Linda Balentine
Deputy Clerk
St. Francois County, Missouri



Harold Gallaher
Presiding Commissioner



Gay Wilkinson
Commissioner First District



Patrick Mullins
Commissioner Second District