

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
OCTOBER 13, 2020
TUESDAY**

CALL TO ORDER:

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson and Commissioner Second District, Patrick Mullins. Also, present County Clerk Kevin Engler, HR, Corey Schrum and Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present Mark Marberry, Jared Faulkner, Amber Menjoulet, Clay Copeland, Buck Copeland, Jay Graf, Betty Medley, David Jirik, Kary Buckley, Bob Turner, Hardy White, Tammy Romine, Mindy Wooldridge, Louie Seiberlich, Frank Vatterott, Bart Mabry, Charles Giessing, Shawn Kay, Todd Mahaney, Dan Chapman, Dan Ward, Sheriff Dan & Deputy Kristen Tate. Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Mullins to approve the Consent Agenda, seconded by Commissioner Wilkinson. All Commissioners voted in favor of the motion.

Consent Agenda Items:

1. Approval of Minutes, October 5, 2020
2. Certificate of Training/Treasurer
3. Certificate of Training/Assessor
4. Monthly Report/Treasurer
5. Monthly Report/Recorder of Deeds
6. Monthly Report/Auditor
7. Sales Tax Report/Treasurer
8. Cost changes for asphalt/Hillsboro Rd.
9. Final Assessed Valuation for 2020

TABLED AGENDA ITEMS:

**CITY OF DESLOGE
ANNEX/RICE ROAD**

Commissioner Wilkinson made a motion to facilitate the transfer of a portion of Rice Road to be annexed into Desloge City Limits. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

GENERAL BUSINESS:

**OPEN RFP PROFESSIONAL
AUDITING SERVICES**

RFP's for qualified firms of certified public accountants to audit the financial statements for the fiscal year ending December 31, 2020, with the option of auditing its financial statements for each of the two subsequent fiscal years were opened. There was one bid received from Daniel Jones & Associates. The bid will be taken under advisement.

**WOLF CREEK FIRE
ASSOCIATION/BOUNDARIES**

Representatives from Wolf Creek Fire Protection Association came before the Commission to present the Commission & County Clerk with the boundary description and maps for the Wolf Creek Fire Protection Association. This is required by RSMo 320.310.1. The County Clerk's office will keep the description and maps on file. Commissioner Mullins made a motion to accept & file the boundaries for Wolf Creek Fire Association. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**CONTINUATION OF
PAVING PROJECTS**

Highway Superintendent, Clay Copeland came before the Commission to ask the Commission to approve a road project that had been put on hold due to COVID and revenues. Mr. Copeland stated this is the approach to a newly finished Colony Church Road Bridge and it needs to be paved before bad weather starts. Mr. Copeland explained that another bridge approach is being done by Vern Bauman and after speaking to Bauman they assured Mr. Copeland they would be able to get this project done as well at a cost of around \$14,000.00. The Commission will prepare an Emergency letter for this project since there is no time to bid said project and time associated with project. Commissioner Wilkinson made a motion to allow paving project to be done per emergency clause. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

PHASE II CARES ACT

- West St. Francois Co R-IV School District 215,282.68
10/13/2020
- Mineral Area College 71,961.50 10/13/2020
- Central R-3 School District 412,991.12 10/13/2020
- St. Paul Lutheran Church Elementary 44,001.18 10/13/2020
- Bismarck R-5 School District 60,110.60 10/13/2020
- Farmington R-7 School District 120,446.49 10/13/2020
- Farmington Public Library 1,899.29 10/13/2020
- City of Bonne Terre 214,437.33 10/13/2020
- St. Francois County Ambulance District 115,528.00 10/13/2020
- St. Francois County Joint Communication Center 19,924.55
10/13/2020
- City of Desloge 234,107.61 10/13/2020
- City of Farmington 104,317.95 10/13/2020
- Park Hills Senior Center 15,571.79 10/13/2020
- Bismarck Senior Center 18,068.81 10/13/2020
- SEMO Family Violence Council 5,088.11 10/13/2020
- Young People Performing Arts Theater 1,746.00 10/13/2020
- East Missouri Action Agency 100,845.79 10/13/2020
- Missouri Community Improvement Industries, Inc. 17,854.94
10/13/2020
- Southeast Missouri Behavioral Health 22,934.77 10/13/2020
- Bridge Community Church 11,157.79 10/13/2020

Total CARES Act Funds - St. Francois County 7,885,661.00

Total Awarded 10/13/2020 1,808,276.30

Total Previous Awards 3,063,751.91

Reserve for St. Francois County 1,272,610.52

REMAINING CARES ACT FUNDS \$ 1,741,022.27

Commissioner Wilkinson made a motion to accept and award these bids once the applications have been corrected and or completed. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**SCRAP TIRE GRANT
PILOT PROGRAM/DNR**

Commissioner Mullins applied for a scrap tire grant through the Missouri Department of Natural Resources. Commissioner Mullins reported the County will receive over \$10,000 for this pilot program. The Road & Bridge department will work on this effort as well

**LAGERS BALLOTS
ANNUAL MEETING**

Ballots were opened for the Annual LAGERS meeting being held in Lake of the Ozarks, MO. All County employees were given the opportunity to vote for a candidate they felt best to represent SFC at the annual meeting. Clay Copeland received 43 votes, and Corey Schrum 19 votes Mr. Copeland will represent SFC at the annual LAGERS meeting.

2021 HOLIDAY SCHEDULE

The 2021 Holiday Schedule was presented to the Commission by County Clerk, Kevin Engler. Commissioner Mullins made a motion to accept the Holiday Schedule. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**CHANGE IN ATTORNEY
SPIRE/MO NAT'L GAS
TAX APPEAL**

Due to the retirement of Richard Reed, Mr. James Layton with Tueth Keeney Cooper Mohan Jackstadt P.C. has taken over the duties on behalf of all County Assessors regarding appealing the decisions of the Missouri State Tax Commission assessment of property of Spire/Missouri Natural Gas in SFC. Commissioner Wilkinson made a motion to accept the change for the attorney used in the state tax appeal. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**SALE OF SURPLUS
PRINTER/PLOTTER**

The Assessor is asking permission to sell an HP Designjet 4000ps Printer/Plotter on Gov Deals. Commissioner Wilkinson made a motion to place the printer/plotter on Gov. Deals or Purple Wave. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

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HIRE DEPUTY CLERK I
ASSESSOR

The Assessor is requesting to hire Misty Hedrick as a Deputy Clerk I. This position is included in the Assessor's 2020 budget and will be filling a vacancy that occurred after the resignation of an employee in the summer of 2019. Commissioner Mullins made a motion to allow the Assessor to hire a new employee. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

DESTRUCTION OF RECORDS
ASSESSOR'S OFFICE

The Assessor's office is requesting to destroy old records per RSMo 109.260. Commissioner Wilkinson made a motion for the Assessor to destroy 2015 records. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

NEXT MEETING:

The next meeting of the county commission will be held on Tuesday, October 20, 2020, at 10:00 a.m.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

None.

DEPARTMENT REPORTS:

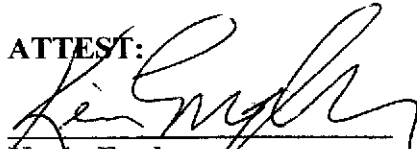
Due to the Election on November 3, 2020 Commissioner Wilkinson made a motion to cancel normal Commission Meeting scheduled for that day. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

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ADJOURNMENT:

With there being no further business County Commissioner Wilkinson made a motion to adjourn the meeting. Commissioner Mullins seconded the motion. All were in favor and the meeting adjourned.


ATTEST:


Kevin Engler
County Clerk
St. Francois County, Missouri

PREPARED BY:


Linda Balentine
Deputy Clerk
St. Francois County, Missouri

Harold Gallaher
Presiding Commissioner


Gay Wilkinson
Commissioner First District


Patrick Mullins
Commissioner Second District