

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
SEPTEMBER 22, 2020
TUESDAY**

CALL TO ORDER:

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson and Commissioner Second District, Patrick Mullins. Also, present County Clerk Kevin Engler, HR, Corey Schrum and Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present Mark Marberry, Vicki Keller, Connie Mahurin, Jared Faulkner, Dwayne Looney, Amber Menjoulet, Clay Copeland, Buck Copeland, John Gross, Jay Graf, Betty Medley, Pam Williams, David Jirik, Kary Buckley, Tim Meadows, Jason Rayoum, Bob Turner, Charles Gamble, Hardy White, Brock LaPlante, Tammy Romine, Vonne Karraker, Dana Jenkins, Dennis Stevens, Gary Gerstenschlager, Sheriff Dan & Deputy Kristen Tate.
Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

AMEND AGENDA:

Commission Gallaher ask to amend the agenda to include Three items that were not on original agenda.

1. Acceptance of Health Insurance Bid
2. Request to bid no contact doors for County House & Annex
3. Request to bid ultraviolet filtration air system for County Bldgs.

Commissioner Wilkinson made a motion to amend the agenda to include these three items. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

CONSENT AGENDA:

A motion was made by Commissioner Mullins to approve the Consent Agenda, seconded by Commissioner Wilkinson. All Commissioners voted in favor of the motion.

Consent Agenda Items:

1. Approval of Minutes, September 15, 2020
2. Certificate of Training/Auditor
3. Monthly Report/Auditor
4. Clarification Child Support pay increase effective date

TABLED AGENDA ITEMS:

**MEMORANDUM OF
UNDERSTANDING
SALARY COMMISSION
SHERIFF DEPT.**

Corporal Prince Evans came before the Commission with a memorandum of understanding for the Salary Commission & Uniform disbursement policy. After some discussion Sheriff Dan Bullock ask the Commission to table this matter because he was not made aware of this MOU. The Commission said they would table this discussion.

GENERAL BUSINESS:

**DONATE SURPLUS
CROWN VIC/
BISMARCK FIRE**

Fleet Manager, Buck Copeland, is requesting to donate an old 2011 Crown Victoria Police Cruiser to the Bismarck Fire department. The car will be removed from our inventory and all equipment removed. Commissioner Wilkinson made a motion to surplus and donate old car to Bismarck Fire. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**APPOINTMENT
SFC DEVELOPMENTALLY**

The St. Francois County Developmentally Disabled Board recommended renewing the terms for Mr. Kraig Sutherland, and Mrs. Louise Falch, both expire October 2020. Commissioner Mullins made a motion to extend both positions. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed. The County Clerk's office will send a letter to the Board letting them know of the appointment.

**RFP PROFESSIONAL
AUDITING SERVICES**

The Auditors office is requesting to seek RFP's for qualified firms of certified public accountants to audit its financial statements for the fiscal year ending December 31, 2020, with the option of auditing its financial statements for each of the two subsequent fiscal years. Commissioner Wilkinson made a motion to request RFP's for auditing services. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

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**MEMORANDUM OF
UNDERSTANDING TDL**

The Commission discussed the Memorandum of Understanding entered by & between Terre Du Lac Property Owners' Association & St. Francois County. At the current time, the MOU is being reviewed by legal counsel. The Commission will give updates as soon as the final MOU is completed. Commissioner Mullins made a motion to table TDL MOU until next week. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**HIRE DEPUTY CLERK I
ASSESSOR**

The Assessor is requesting to hire Christine McFerron as a Deputy Clerk I. This position is included in the Assessor's 2020 budget and will be filling a vacancy that occurred after the resignation of an employee in the summer of 2019. Commissioner Mullins made a motion to allow the Assessor to hire a new employee. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**BID OPENING HEALTH
INSURANCE**

Bids were opened for Health Insurance for County Employees. There was one bid received from Teamsters Local Union No. 600. The bid includes health insurance coverage, prescription drug benefits, dental benefits, vision benefits, life insurance benefits and short term disability benefits. Tim Meadows, Secretary & Business Representative presented the bid to the Commission. The Commission ask to negotiate the starting coverage to 60 days instead of 90 days. Mr. Meadows checked and supplied the Commission with the information in regards to starting coverage. Commissioner Wilkinson made a motion to accept the bid for health insurance from Teamsters. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**REQUEST TO BID
NO CONTACT DOORS**

The Commission is wanting to seek bids for no contact doors at the Courthouse and the Annex facility. This will help to minimize the possible contact of the corona virus for citizens and employees. Commissioner Wilkinson made a motion to request to bid no contact doors. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**REQUEST TO BID
FILTRATION SYSTEM**

The Commission is wanting to seek bids for Ultraviolet filtration air system for various County Bldgs. This will help to minimize the risk of transmitting the corona virus through the air for citizens and employees. Commissioner Mullins made a motion to request to bid ultraviolet filtration air system. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

NEXT MEETING:

The next meeting of the county commission will be held on Tuesday, September 29, 2020, at 10:00 a.m.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

None.

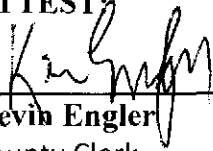
DEPARTMENT REPORTS:

None.

ADJOURNMENT:


With there being no further business County Commissioner Mullins made a motion to adjourn the meeting. Commissioner Wilkinson seconded the motion. All were in favor and the meeting adjourned.

ATTEST:



Kevin Engler
County Clerk
St. Francois County, Missouri

PREPARED BY:



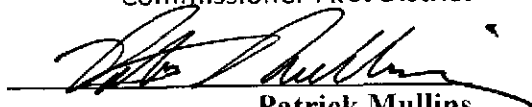
Linda Balentine
Deputy Clerk
St. Francois County, Missouri



Harold Gallaher
Presiding Commissioner



Gay Wilkinson
Commissioner First District



Patrick Mullins
Commissioner Second District