

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
SEPTEMBER 15, 2020
TUESDAY**

CALL TO ORDER:

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson and Commissioner Second District, Patrick Mullins. Also, present County Clerk Kevin Engler, HR, Corey Schrum and Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present Mark Marberry, Mindy Wooldridge, Jared Faulkner, Dwayne Looney, Amber Menjoulet, Clay Copeland, Buck Copeland, John Gross, Jay Graf, Betty Medley, Louie Seiberlich, Pam Williams, Ariel Epulle, Prince Evans, David Jirik, Jack Poston, Tara Wadlow, Kary Buckley, Tim Meadows, Ron McCoy, Bo Henson, Randy Tate, Jason Rayoum, Bob Turner, Melissa Gilliam, Dana Jenkins, Dennis Stevens, Gary Gerstenschlager, Sheriff Dan & Deputy Kristen Tate. Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Mullins to approve the Consent Agenda, seconded by Commissioner Wilkinson. All Commissioners voted in favor of the motion.
Consent Agenda Items:

1. Approval of Minutes, September 8, 2020
2. Monthly Report/Recorder
3. Monthly Report/Collector
4. Lease agreement Turner Chevrolet/MADTF

TABLED AGENDA ITEMS:

**STEP INCREASE, JOB
CHANGE, PAY INCREASE
FOR STAFF**

Child Support Asst Prosecutor, Ariel Epulle, came before Commission requesting a step increase, job change, pay increase for her & her employee. After discussion Commissioner Wilkinson made a motion to give Ms. Epulle a raise. Commissioner Mullins seconded the motion. Commissioner Mullins made a motion to approve the raise for Christi Moyers. Commission Wilkinson seconded the motion. All were in favor and the motion passed.

GENERAL BUSINESS:

**BID OPENING HEALTH
INSURANCE**

Bids were opened for Health Insurance for County Employees. There was one bid received from Teamsters Local Union No. 600. The bid includes health insurance coverage, prescription drug benefits, dental benefits, vision benefits, life insurance benefits and short term disability benefits. Tim Meadows, Secretary & Business Representative presented the bid to the Commission. The Commission ask to negotiate the starting coverage to 60 days instead of 90 days. Mr. Meadows is going to check and will let the Commission know. The bid will be taken under advisement & will be awarded later.

**BID AWARD
ELECTION SUPPLIES
COUNTY CLERK**

Bids were opened for the November 3, 2020 General Election. There was one bid received from Henry M. Adkins & Son in the amount of \$21,639.68 County Clerk, Kevin Engler, made his recommendation to award the bid to Adkins. Commissioner Mullins made a motion to award bid to Henry M. Adkins & Son. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

RFQ ENGINEERING SERVICE

The County received RFQ's for qualified engineering consultants for the development of construction plans, specs, & estimates for multiple county bldgs. The RFQ's submitted were from

- ROSS & BARUZZINI
- ECS CONSULTING ENGINEERS
- SSC ENGINEERING, INC.

After reviewing the RFQ's the Commission made the discission to drop the proposal because of the time frame in which the project needed to be completed to qualify under the CARES ACT.

MEMORANDUM OF UNDERSTANDING TDL

The Commission discussed the Memorandum of Understanding entered by & between Terre Du Lac Property Owners' Association & St. Francois County. At the current time, the MOU is being reviewed by legal counsel and being changed to read true cost of monthly expenses instead of estimated cost. The Commission will give updates as soon as the final MOU is completed.

L.E.B.G. SHERIFF DEPT.

Commissioner Mullins made a motion to allow Jamie Crump of the Sheriff's Dept. to submit the request for Law Enforcement Block Grant. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

EMERGENCY PURCHASE ASSESSOR OFFICE/TRUCK NEW MOTOR

The Assessor is requesting the Commission to allow an emergency purchase for a new motor in one of the Assessor's fleet trucks. The motor would exceed the bid threshold of \$6,000 and is necessary because of time constraints with being down one vehicle. Presiding Commissioner Gallaher will write a letter for the emergency purchase of the motor. Commissioner Wilkinson made a motion to allow the emergency purchase for the Assessor's office. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

MEMORANDUM OF UNDERSTANDING SALARY COMMISSION SHERIFF DEPT.

Corporal Prince Evans came before the Commission with a memorandum of understanding for the Salary Commission & Uniform disbursement policy. After some discussion Sheriff Dan Bullock ask the Commission to table this matter because he was not made aware of this MOU. The Commission said they would table this discussion.

NEXT MEETING:

The next meeting of the county commission will be held on Tuesday, September 22, 2020, at 10:00 a.m.

CORRESPONDENCE:

None.

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PUBLIC COMMENTS:

Jack Poston & Tara Wadlow from the SFC Health Dept. came before the Commission to request the County's approval for the mandated mask order the Health Dept. is wanting to enforce. The Commission, Sheriff's Dept. & Prosecutor all agreed they will not support the order from the health dept.

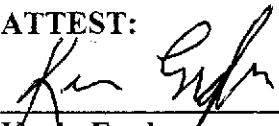
DEPARTMENT REPORTS:

None.

ADJOURNMENT:


With there being no further business County Commissioner Mullins made a motion to adjourn the meeting. Commissioner Wilkinson seconded the motion. All were in favor and the meeting adjourned.

ATTEST:



Kevin Engler
County Clerk
St. Francois County, Missouri

PREPARED BY:



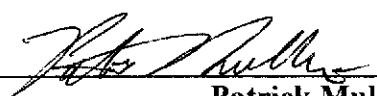
Linda Balentine
Deputy Clerk
St. Francois County, Missouri



Harold Gallaher
Presiding Commissioner



Gay Wilkinson
Commissioner First District



Patrick Mullins
Commissioner Second District