

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
SEPTEMBER 8, 2020  
TUESDAY**

**CALL TO ORDER:**

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson and Commissioner Second District, Patrick Mullins. Also, present County Clerk Kevin Engler, HR, Corey Schrum and Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present Mark Marberry, Mindy Wooldridge, Jared Faulkner, Dwayne Looney, Amber Menjoulet, Clay Copeland, Buck Copeland, Jay Graf, Betty Medley, Louie Seiberlich, Pam Williams, Ariel Epulle, Gary Matheny, Prince Evans, Hardy White, David Jirik, Sheriff Dan & Deputy Kristen Tate.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins to approve the Consent Agenda, seconded by Commissioner Wilkinson. All Commissioners voted in favor of the motion.

Consent Agenda Items:

1. Approval of Minutes, September 1, 2020
2. Monthly Report/County Clerk
3. Monthly Report/Treasurer
4. Sales Tax Report/Treasurer
5. Appointment Order/Tristan Smith, Cook/Sheriff's Dept.
6. Certificate of Training/Collector

**TABLED AGENDA ITEMS:**

**STEP INCREASE, JOB CHANGE, PAY INCREASE FOR STAFF**

Child Support Asst Prosecutor, Ariel Epulle, came before Commission requesting a step increase, job change, pay increase for her & her employee. Ms. Epulle stated it has been less than five years since last raise & she is seeking a \$3.00 raise for Christi Moyers. Ms. Epulle also stated that they work for the Circuit and they are reimbursed for salaries. After much discussion and again emphasizing the fact that Ms. Moyers has not been in the position five years the Commission decided to table this request again until further research can be done. Commissioner Mullins made a motion to table discussion until next week. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**MINUTES-SEPTEMBER 8, 2020**  
**PAGE 2**

**STEP INCREASE, JOB  
CHANGE, PAY INCREASE  
FOR STAFF**

Collector, Pamela Williams came before the Commission last week requesting a raise for two of her employees, Barb King to advance to Chief Deputy III and Diane Slinkard to advance to Deputy Clerk III. Commissioner Mullins made a motion to approve this pay increase. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**GENERAL BUSINESS:**

**BID OPENING FIREARMS  
SHERIFF'S DEPT.**

Bids were opened for firearms for the Sheriff's dept. There were four bids received.

- GLOCK, INC
- SIOUX SALES CO./THE POLICE STORE
- KIESLER POLICE SUPPLY
- SIG SAUER/PUBLIC SAFETY SALES

Bids will be taken under advisement & will be awarded later.

**BID OPENING DUTY BELT  
SHERIFF'S DEPT.**

Bids were opened for duty belts for the Sheriff's dept. There was one bid received.

- J&J PROFESSIONAL UNIFORM SHOP

The bid will be taken under advisement & awarded later.

**BID OPENING  
ELECTION SUPPLIES  
COUNTY CLERK**

Bids were opened for the November 3, 2020 General Election. There was one bid received from Henry M. Adkins & Son in the amount of \$21,639.68 The bid will be taken under advisement & awarded later.

**RFQ ENGINEERING SERVICE**

RFQ's for qualified engineering consultants for the development of construction plans, specs, & estimates for multiple county bldgs. were opened. There were three bids received.

- ROSS & BARUZZINI
- ECS CONSULTING ENGINEERS
- SSC ENGINEERING, INC.

The Auditor's office took a copy of the RFQ's. The submitted request will be reviewed and awarded later.

**MINUTES-SEPTEMBER 8, 2020**  
**PAGE 3**

**TAX HOLIDAY FOR  
DEFERRED TAXES**

County Clerk, Kevin Engler, gave his recommendation to not opt out of Social Security withholding's that is being referred to as Tax Holiday /Deferred Taxes. After discussion everyone agreed to not participate in the Tax Holiday.

**BID AWARD ASSESSMENT  
LIST/ASSESSOR'S OFFICE**

Bids were opened for the Assessment list on 9-1 for the Assessor's office. There were three bids received from divcodata Diversified Co., EJ Rice Co., & Input Technology, Inc. It was the recommendation of Deputy Assessor, Mindy Wooldridge, to accept the bid from EJ Rice. Commissioner Mullins made a motion to accept the bid from EJ Rice. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**MEMORANDUM OF  
UNDERSTANDING TDL**

The Commission discussed the Memorandum of Understanding entered by & between Terre Du Lac Property Owners' Association & St. Francois County. At the current time, the MOU is being reviewed by legal counsel. The Commission will give updates as soon as the final MOU is completed.

**NEXT MEETING:**

The next meeting of the county commission will be held on Tuesday, September 15, 2020, at 10:00 a.m.

**CORRESPONDENCE:**

None.

**PUBLIC COMMENTS:**

None.

**DEPARTMENT REPORTS:**

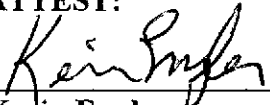
None.

**MINUTES-SEPTEMBER 8, 2020**  
**PAGE 4**


**ADJOURNMENT:**

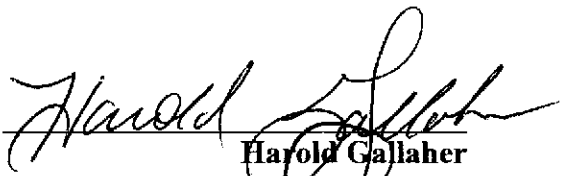
With there being no further business County Commissioner Mullins made a motion to adjourn the meeting. Commissioner Wilkinson seconded the motion. All were in favor and the meeting adjourned.

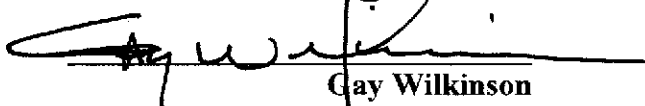
**ATTEST:**

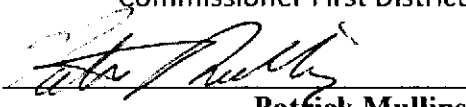
  
**Kevin Engler**  
County Clerk  
St. Francois County, Missouri

**PREPARED BY:**

  
**Linda Balentine**  
Deputy Clerk  
St. Francois County, Missouri

  
**Harold Gallaher**  
Presiding Commissioner

  
**Gay Wilkinson**  
Commissioner First District

  
**Patrick Mullins**  
Commissioner Second District