

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
SEPTEMBER 1, 2020
TUESDAY**

CALL TO ORDER:

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson and Commissioner Second District, Patrick Mullins. Also, present County Clerk Kevin Engler, HR, Corey Schrum and Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present Mindy Wooldridge, Jared Faulkner, Kary Buckley, Dwayne Looney, Amber Menjoulet, John Gross, Clay Copeland, Jay Graf, Betty Medley, Louie Seiberlich, Pam Williams, Charles Gamble, Ariel Epulle, Dan Ward, Gary Matheny, Sheriff Dan & Deputy Kristen Tate. Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Mullins to approve the Consent Agenda, seconded by Commissioner Wilkinson. All Commissioners voted in favor of the motion.

Consent Agenda Items:

1. Approval of Minutes, August 25, 2020
2. Removal of surplus inventory/Assessor
3. Monthly Report/Public Administrator

TABLED AGENDA ITEMS:

GENERAL BUSINESS:

**BID OPENING OVERLAY
ROAD & BRIDGE**

Bids were opened for overlay projects for Rd & Bridge. There were four bids received. Jokerst Paving & Contracting, Inc., Lead Belt Materials Co., Inc., Vern Bauman Contracting Co., & Jokerst, Inc. Upon the recommendation of Highway Administrator, John Gross the following bids were awarded

- **Jokerst Paving & Contracting** received the bid for Old Jackson Road, Rock Creek Rd., & Hwy D
- **Vern Bauman Contracting** received the bid for Randolph Rd., Dogwood Ln., & Snowdell Rd.
- **Lead Belt Materials** received the bid for Three Rivers Rd., Old Bonne Terre Rd., & OBannon Rd.

Commissioner Wilkinson made a motion to accept overlay bids. Commissioner Mullins seconded. All were in favor and the motion passed.

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**BID OPENING ASSESSMENT
LIST/ASSESSOR'S OFFICE**

Bids were opened for the Assessment list for the Assessor's office. There were three bids received from divcodata Diversified Co., EJ Rice Co., & Input Technology, Inc. Bids will be reviewed and awarded later.

**APPOINTMENT
SFC DEVELOPMENTALLY**

The St. Francois County Developmentally Disabled Board recommended Mrs. Kathy Mauller be appointed to the SFC Developmentally Disabled Board to fill the vacated seat of Carol Ladymon. Commissioner Mullins made a motion to appoint Mrs. Mauller. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed. The County Clerk's office will send a letter to the Board letting them know of the appointment.

**STEP INCREASE, JOB
CHANGE, PAY INCREASE
FOR STAFF**

Child Support Asst Prosecutor, Ariel Epulle, came before Commission requesting a step increase, job change, pay increase for her & her employee. Ms. Epulle stated it has been less than five years since last raise & she is seeking a \$3.00 raise for Christi Moyers. Ms. Epulle also stated that they work for the Circuit and they are reimbursed for salaries. The Commission decided to table this request until further research can be done. Commissioner Wilkinson made a motion to table discussion until next week. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

MANDATED MASK ORDER

Ms. Carla House was to come before the Commission to request a mandated mask order. Ms. House did not show up. The Commission did touch on this subject & stated that the County will not mandate a mask order that it would be up to the cities & individual businesses to require mask to be worn. There is no way to police such matters.

**BID OPENING STRIPING
PROJECT/RD & BRIDGE**

There were no bids received for the striping project for Road & Bridge.

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**SALE OF SURPLUS
DUMP TRUCK/RD & BRIDGE**

Hwy Administrator, Clay Copeland, ask permission to place one of the older dump trucks (truck only) on Purple Wave to sell for surplus. Commissioner Mullins made a motion to sell surplus dump truck on purple wave. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**REPLACE EMPLOYEE,
HIRE NEW EMPLOYEE, &
40 HRS WK POSITION
ROAD & BRIDGE**

Hwy Administrator, Clay Copeland came before the Commission asking permission to replace an employee that retired earlier this year, hire a new employee, & to make a current employee who is 35 hrs. a week a 40 hrs. a week employee. Upon the recommendation of Hwy Adm., Clay Copeland, Commissioner Mullins made a motion for all three of these positions. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

NEXT MEETING:

The next meeting of the county commission will be held on Tuesday, September 8, 2020, at 10:00 a.m.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

None.

DEPARTMENT REPORTS:

- Collector, Pamela Williams is wanting to give two of her employees a step increase & raise. This was not placed on agenda by the 10 a.m. deadline. Commissioner Wilkinson made a motion to table request until next scheduled meeting. Commissioner Mullins seconded. All were in favor and the motion passed.

ADJOURNMENT:

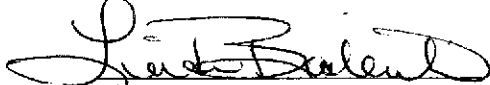
With there being no further business County Commissioner Mullins made a motion to adjourn the meeting. Commissioner Wilkinson seconded the motion. All were in favor and the meeting adjourned.

ATTEST:



Kevin Engler
County Clerk
St. Francois County, Missouri

PREPARED BY:



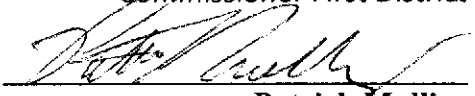
Linda Balentine
Deputy Clerk
St. Francois County, Missouri



Harold Gallaher
Presiding Commissioner



Gay Wilkinson
Commissioner First District



Patrick Mullins
Commissioner Second District