

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
JUNE 30, 2020  
TUESDAY**

**CALL TO ORDER:**

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson and Commissioner Second District, Patrick Mullins. Also, present Corey Schrum HR, and Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present: Jared Faulkner, Dwayne Looney, Jessica Menjoulet, Rich Luebcke, Krystal Wisdom, Amber Menjoulet, Melissa Gilliam, Alan Kim Rawson, Pam Williams, Dan Ward, Connie Mahurin, Jay Graf, Mark Marberry, Clay Copeland, Buck Copeland, Betty Medley, Louie Seiberlich, & Kristen Tate, Sheriff Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins to amend the agenda to include the B.O.E. board member appointment and to approve the Consent Agenda, seconded by Commissioner Wilkinson. All Commissioners voted in favor of the motion.

Consent Agenda Items:

1. Approval of Minutes, June 16, 2020
2. MADTF pay grid
3. Certification of Training/Public Administrator, Gary Matheny
4. Monthly Report/Public Administrator
5. Transfer of Inventory item to be destroyed/Collector
6. Destruction of property, old printers/County Clerk
7. homeWAV Inmate Video Call system
8. Approve Attorney to represent County in Anderson case
9. Posting for Maintenance Worker

**TABLED AGENDA ITEMS:**

**SALARY SAVINGS &  
SPECIAL PROSECUTION**

Prosecuting Attorney, Melissa Gilliam came before the Commission June 16 to seek permission to hire special prosecutors to help with the back log of cases in the prosecutor's office. Mrs. Gilliam met with both the Auditor's office and the Commission to move forward with this request. The funding for the special prosecution will

**SPECIAL P.A.  
CON'T**

be at no additional cost to the county. Ms. Gilliam is going to use funds from the salary savings in her budget. She is wanting to hire two special prosecutors under professional services so no benefits will be paid. Commissioner Wilkinson made a motion to enter into a professional agreement upon the recommendation of the Prosecuting Attorney. Commission Mullins seconded the motion. All were in favor and the motion passed.

**GENERAL BUSINESS:**

**REQUEST TO BID  
SPECIAL ROAD PROJECT**

Highway Superintendent, Clay Copeland is requesting permission to bid a special project. The project consists of around 240 feet of asphalt at the entrance of the Wolf Creek Fire Department on Old Jackson Road. The fire department is improving their parking lot and in the process the county road needs to be improved to make the entrance accessible for the fire trucks. Mr. Copeland will notify various vendors of said bid and is asking to have the bids opened at the July 6, 2020 meeting. The Auditor's office is asking for the minutes to reflect that this request be considered an exception rather than a rule to the bidding process. Commissioner Wilkinson made a motion to bid the special road project upon the recommendation of the Highway Superintendent. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**M.E.C. CODE OF ETHICS**

As a political subdivision with an annual operating budget of over \$1 million the County is required to pass an ordinance, order, or resolution making public the method of disclosing potential conflicts of interest and substantial interest pursuant to RSMo 105.485.4. The County Clerk will submit the Code of Ethics resolution to the Missouri State Ethics Commission.

**CLOSING OF ALLEY**

Krystal Wisdom came before the Commission asking permission to close the alley behind her property in the Frankclay area. The Commission explained the process to Ms. Wisdom and instructed her to get on the agenda for the new term in order to have this matter heard.

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**AGREEMENT WITH  
SMITH & CO.  
FLOOD PLAIN**

Commissioner Mullins made a motion to enter into agreement with Smith & Company to provide assistance with the certified floodplain managerial work. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**WAIVING PENALTY  
& INTEREST  
KENNETH & KELLY RICKEY**

St. Francois County Collector came before the Commission asking that the penalty & interest for Kenneth & Kelly Rickey be waived due to an error in the Assessor's office. The total amount to be waived is \$84.72. Commissioner Wilkinson made a motion to waive the penalty & interest since the error was the fault of the County. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**WAIVING PENALTY  
& INTEREST  
TABITHA MURPHY**

At the last meeting Tabitha Murphy & Bob Anderson came before the Commission requesting their penalty & interest be removed on their property. The Commission could find no fault on the County's behalf. Commissioner Mullins made a motion to waive the penalty & interest for Ms. Murphy & Mr. Anderson. Commissioner Wilkinson seconded the motion. All voted no and the motion failed.

**PUBLIC SAFETY  
UPFITTERS**

Fleet Manager, Buck Copeland came before the Commission to address the \$12,859 in equipment he purchased for the four patrol cars. Mr. Copeland stated that by combining everything he received a discount of over \$4,000. Mr. Copeland thought the purchase was going to be under State bid but it was not. The Auditor's office is wanting to inform the Commission that once again purchases exceeded the maximum allowance for spending without being placed for bid. The Commission is aware of the situation and has ask Mr. Copeland to follow the statues regarding spending and competitive bidding. Commissioner Mullins made a motion to pay the current invoices. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**REQUEST TO PURCHASE  
COLOR PLOTTER  
ASSESSOR**

County Assessor, Dan Ward is requesting to purchase a Canon TM 300 Color Plotter for the mapping department. The current Plotter is no longer compatible with the newest version of software the mapping department is using. The cost of the Plotter is around \$3,896.00 and falls under the \$6,000 bid limit and is in the Assessor's budget. Commissioner Mullins made a motion to allow the Assessor to purchase new Plotter. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**ADDITIONAL EARTH  
QUAKE INSURANCE  
RENEWAL**

Commissioner Wilkinson made a motion to purchase additional Earth Quake Insurance. The County did not have enough coverage on existing policy. Commissioner Mullins seconded the motion. All were in favor to purchase additional coverage.

**APPROVAL TO SOLICIT  
ASSESSMENT MAILINGS**

County Assessor, Dan Ward is wanting to solicit a request for proposal for printing and mailing the assessment lists. The Assessor is currently under contract with Edward J. Rice Co. until September 2020. Commissioner Wilkinson made a motion to seek competitive bids. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**SECURITY SYSTEM  
ASSESSOR'S OFFICE**

County Assessor, Dan Ward is wanting to purchase a security system for the Front Counter area in the Assessor's office. Mr. Ward is asking to purchase the system from Roberts Alarm Systems. Commissioner Wilkinson made a motion to allow the purchase of the security system in the Assessor's office. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**B.O.E. APPOINTMENT  
VANESSA TROKEY**

The Board of Equalization begins July 6, 2020. Ms. Georgiana Bloom informed the County Clerk she would no longer be serving on the B.O.E. due to retirement. The County Clerk, Kevin Engler, reached out to a local Real Estate Company and Ms. Vanessa Trokey has agreed to sit on the board. Commissioner Mullins made a motion to appoint Ms. Trokey to the B.O.E. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

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**NEXT MEETING:**

The next meeting of the county commission will be held on Monday, July 6, 2020, at 10:00 a.m.

**CORRESPONDENCE:**

None.

**PUBLIC COMMENTS:**

None.


**DEPARTMENT REPORTS:**

- County Offices will be Closed July 3, 2020 in observance of July 4.
- BOE begins July 6


**ADJOURNMENT:**

With there being no further business County Commissioner Wilkinson made a motion to adjourn the meeting. Commissioner Mullins seconded the motion. All were in favor and the meeting adjourned.

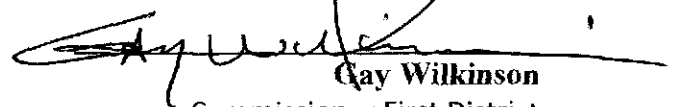
**ATTEST:**

  
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**Kevin Engle**  
County Clerk  
St. Francois County, Missouri

**PREPARED BY:**

  
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**Linda Balentine**  
Deputy Clerk  
St. Francois County, Missouri

  
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**Harold Gallaher**  
Presiding Commissioner

  
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**Gay Wilkinson**  
Commissioner First District

  
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**Patrick Mullins**  
Commissioner Second District