

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
JUNE 16, 2020
TUESDAY**

CALL TO ORDER:

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson and Commissioner Second District, Patrick Mullins. Also, present was County Clerk, Kevin Engler, Corey Schrum HR, and Deputy Clerk, Linda Balentine from the County Clerk's office

Others present: Dwayne Looney, Jessica Menjoulet, Sandy Gallaher, Jamie Crump, Amber Menjoulet, Tabitha Murphy, Bob Anderson, James Windes, Melissa Gilliam, David Jirik, Jay Graf, Mark Marberry, Clay Copeland, Buck Copeland, John Gross, Betty Medley, Louie Seiberlich, & Sheriff Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Mullins to approve the Consent Agenda, seconded by Commissioner Wilkinson. All Commissioners voted in favor of the motion.

Consent Agenda Items:

1. Approval of Minutes, June 2 & June 9, 2020
2. Monthly Report/Collector
3. Monthly Report/Auditor
4. Monthly Report/Recorder of Deeds
5. Monthly Report & Sales Tax Report/Treasurer
6. Appointment Order/Brock LaPlant/Deputy Sheriff
7. Appointment Order/Jared Faulkner/IT Director

TABLED AGENDA ITEMS:

GENERAL BUSINESS:

**APPOINTMENT ORDER
THERESA O'BRIEN
ASST. PROSECUTING
ATTORNEY**

Prosecuting Attorney, Melissa Gilliam is asking the Commission to approve the appointment of Ms. O'Brien. Ms. O'Brien has several years' experience as an Assistant Prosecutor. Mrs. Gilliam is recommending her starting salary to begin at \$50,000.00. Commission Wilkinson made a motion to hire Ms. O'Brien starting at \$50,000.00. Commission Mullins seconded the motion. All were in favor and the motion passed.

**SPECIAL PROSECUTOR
& SUPPORT**

Melissa Gilliam, Prosecuting Attorney, ask the Commission for funding to enter into Professional Service Agreement for additional Attorney help because of the high case load in the Prosecutor's office. Discussion followed regarding budget and time frames. No decision was made at this time and will be addressed again in the future.

ANNUAL BID PEST CONTROL

After reviewing the Pest Control Annual Bid, Commissioner Wilkinson made a motion to use Rottler & H.E. Williams for extermination purposes for the County Bldgs. since they were the only two that submitted a sealed bid originally. Commissioner Mullins seconded the motion. All were in favor and the motion passed. The Commission said Brian Briley would notify Kammerman's to stop services immediately.

**WAIVING PENALTY &
TABITHA MURPHY**

Tabitha Murphy & Bob Anderson came before the Commission to ask that penalty & interest be removed from their tax bill. Ms. Murphy explained they did not know they owed real estate taxes as they have never owned anything before. Ms. Murphy went to the Collector's office and they informed her that all of the mailings that were sent to them came back as undeliverable. Ms. Murphy & Mr. Anderson both questioned how the posting that the property would be sold at the tax sale came to the correct address but not the tax bills. The Commission ask Ms. Murphy to go ahead & pay the tax bill and the Commission would discuss further what actions to take.

**RENEWAL PDMP
USER AGREEMENT**

Commissioner Mullins made a motion to renew the user agreement with St. Louis County for Prescription Drug Monitoring Program (PDMP). Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**REQUEST TO BID
ROAD OVERLAY**

Highway Admin. John Gross came before the Commission to request permission to bid road overlay project for 2.75 miles on Hillsboro Road from Iris lane to Hwy K. Commissioner Wilkinson made to motion to bid the overlay project. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**CLEAN UNIFORM
CONTRACT EXTENSION**

A representative from Clean Uniform was present to offer the County an extension of the current contract for four additional years at no price increase. The Auditor, Louie Seiberlich informed the Commission this goes against the competitive bid process. There is still 18-20 months left in current contract. Commissioner Wilkinson made a motion to table this item until the end of July for further discussion. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**RESOLUTION
TRAIL OF TEARS
PLANK ROAD**

The Commission presented Ms. Nancy Cozean-Jacob with a resolution for the Bicentennial participation of the Trail of Tears & Plank Road Committees.

**EXPENDITURES OVER
\$6,000.00 ADVANCE AUTO**

Amber Menjoulet, Audit Specialist, informed the Commission that over \$6,000.00 was spent in the 90-day time frame with Advance Auto Part. Fleet Manager, Buck Copeland, addressed the situation. The Commission moved to recognize that both the Sheriff's Fleet Manager & The Road & Bridge department has purchased more than the \$6,000.00 limit within the 90-day time frame, and is asking both departments seek at least 3 informal bids for auto parts. The Commission understands the circumstances in the case of emergency purchases, but otherwise would like the departments to document and report to the Auditor monthly until the next Annual Bid. Commissioner Wilkinson made the motion, Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**REQUEST TO BID
KEY WATCH SYSTEM**

Jail Administrator, Jamie Crump, is requesting to bid the Key Watch System for the County Jail. The Key Watch System is an important factor in getting the jail up to date to be able to house federal prisoners again. Commissioner Mullins made a motion to bid the Key Watch System. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**HIRING ADDITIONAL
DETENTION OFFICERS**

Jail Administrator, Jamie Crump, spoke to the Commission about the possibility of housing Federal Prisoners again at the County Jail Facility. Mr. Crump explained that if this contract would go through, he would need to hire additional detention officers.

**APPROVE STATE BID
CAMERA SYSTEM**

Acting IT Director, Dwayne Looney, ask the Commission to approve the State Bid Contract Pricing from SHI for the new camera system. This request is in the budget with a total cost of \$18,708.29. Commissioner Wilkinson made a motion to accept the State Bid Contract with SHI. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

NEXT MEETING:

The next meeting of the county commission will be held on Tuesday, June 30, 2020, at 10:00 a.m.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

None.


DEPARTMENT REPORTS:

- BOE begins July 6
- Commission Meeting Schedule will resume to normal after the first day of the new July Term.

ADJOURNMENT:


With there being no further business County Commissioner Wilkinson made a motion to adjourn the meeting. Commissioner Mullins seconded the motion. All were in favor and the meeting adjourned.

ATTEST:

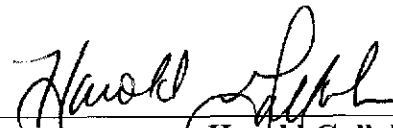


Kevin Engley
County Clerk
St. Francois County, Missouri

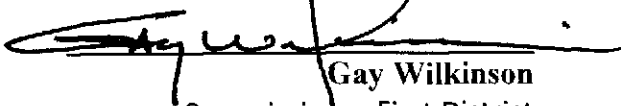
PREPARED BY:



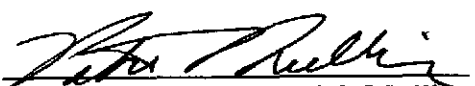
Linda Balentine
Deputy Clerk
St. Francois County, Missouri



Harold Gallaher
Presiding Commissioner



Gay Wilkinson
Commissioner First District



Patrick Mullins
Commissioner Second District