

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
MAY 19, 2020
TUESDAY**

CALL TO ORDER:

The County Commission met in regular session. Those being present were, Commissioner First District, Gay Wilkinson and Commissioner Second District, Patrick Mullins. Presiding Commissioner, Harold Gallaher was absent. Also, present was County Clerk, Kevin Engler, and Deputy Clerk, Linda Balentine from the County Clerk's office

Others present: Mark Marberry, Mindy Wooldridge, Betty Medley, Clay Copeland, John Gross, Sheryl Robinson, Amanda Gross, Josh Baker, Nichole Krodinger, Anthony Wallace, Dan Naeger, Todd Weiler, Amber Menjoulet, Sherri Hampton, Alan Kim Rawson, Nick Jones, Jay Graf, Sheriff Dan, Kristen Tate, and Louie Seiberlich.

County Clerk, Kevin Engler, appointed Associate Commissioner, Patrick Mullins as acting chair. Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Wilkinson to approve the Consent Agenda, seconded by Commissioner Mullins. All commissioners voted in favor of the motion.

Consent Agenda Items:

1. Approval of Minutes, May 5, 2020
2. Monthly Report/Treasurer
3. Monthly Report/Recorder of Deeds
4. Monthly Report/Collector
5. Monthly Report/Auditor
6. Appointment Order/Heather AuBuchon, Janitorial

TABLED AGENDA ITEMS:

GENERAL BUSINESS:

**AWARD SIGN BID
ROAD & BRIDGE**

The original sign bid that was submitted for Annual Bids had some discrepancies, so it was put on hold until clarification could be made. Upon the recommendation of Highway Superintendent, Clay Copeland, G&C Supply will be awarded the sign bid for the 2020 year. Commissioner Wilkinson made a motion to accept the bid from G&C Supply. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

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AWARD JOB POSITION
ROAD & BRIDGE

Road & Bridge posted a mower job internally. There was only one person to bid on the position, Zach Zinneman. Upon the recommendation of the Highway Superintendent, Zach Zinneman will be awarded the mower position. Commissioner Wilkinson made a motion to approve the internal job change. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

SURPLUS TRUCK
ROAD & BRIDGE

Clay Copeland requested that a truck from Road & Bridge be placed on Purple Wave to sell for surplus. Commissioner Wilkinson made a motion to sell the old truck on Purple Wave. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

BID OPENING& AWARD
ROAD OVERLAY
ROAD & BRIDGE

Bids were opened for the road overlay projects for Road & Bridge. There were four bids received from Leadbelt Materials, Jokerst Paving, Jokerst Inc., & Vern Bauman. There is roughly 7 miles of road that will be paved with this project. A portion of Buck Mountain at the new bridge, sections of Pimville Rd, Best Rd, & Martin Rd. Commissioner Wilkinson made a motion to award the bid upon the recommendation of both the Highway Superintendent & Highway Admin. to Leadbelt Materials who had the lowest price per ton. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

AWARD ANNUAL BID

The following bids were awarded for the Elections Dept.

- MAOS
- ADKINS
- INTAB

Upon the recommendation of the Elections Dept. Commissioner Wilkinson made a motion to accept the annual bids for their office. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

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**AWARD PROPERTY
& INLAND MARINE INS.**

Bids were opened for Property & Inland Marine Insurance on May 5, 2020. There were four (4) bids received. CHUBB, Nationwide, Selective, & MOPERM. After review of the bids received it was the recommendation of the County Clerk, Kevin Engler, to award the bid to CHUBB. Commissioner Mullins made a motion to award the bid to CHUBB. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**REQUEST TO BID
HEALTH CARE INS.**

Corey Schrum, HR, is asking permission to request bids for health care insurance. Our current insurance expires the end of 2020. Commissioner Wilkinson made a motion to seek bids for healthcare insurance. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**STATE CONTRACT
EMAIL SERVICES**

IT dept. is requesting to use the State Contract for email services for the annex & courthouse. Our current service expires in July and will have a price increase. Commissioner Wilkinson made a motion for the IT Dept. to use the state contract for our email service provider. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**CARES ACT FUNDING
COVID**

The Commission received a letter of agreement for Coronavirus Relief Fund Administration & Oversight by and between SFC & SEMO Regional Planning Commission. SEMO RPC will provide administration and oversight of the Fund in accordance to any & all guidance that is issued by The US or State Treasury Dept. Commissioner Wilkinson Made a motion to accept the agreement with SEMO RPC. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**OPERATION SCHOOL
SUPPLY**

Sheryl Robinson & Amanda Gross met with the Commission to explain what Operation School Supply is how they operate. Ms. Robinson explained that because of the COVID pandemic it will significantly impact the donations they seek to be able to help the children in grades 1-4. Commissioner Mullins strongly encouraged Ms. Robinson to apply for funding through the CARES Act.

**PROFESSION SERVICE
AGREEMENT/FAMILY
TREATMENT COURT**

Sherri Hampton, Family Treatment Court Coordinator, provided the Commission a copy of the 2019 & 2020 professional Service Agreement with Glacier Consulting for Robert A. Kirchner, Ph.D. to provide an independent, intensive evaluation to measure the effectiveness of the Family Treatment Court. Commissioner Wilkinson made a motion to enter into a professional agreement with Glacier Consulting for Family Treatment Court. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

NEXT MEETING:

The next meeting of the county commission will be held on Tuesday, June 2, 2020, at 10:00a.m.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

None.

DEPARTMENT REPORTS:

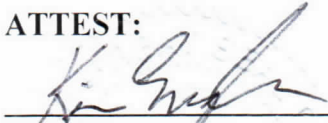
- County Clerk, Kevin Engler, opened the bid for Election Supplies for the August Election. The bid was from Henry M. Adkins & Son, Inc. Adkins is the sole source provider for the Election Supplies. The bid was in the amount of \$33,248.00. Commissioner Wilkinson made a motion to accept the bid from Adkins. Commissioner Mullins seconded. All were in favor and the motion passed.
- Auditor, Louie Seiberlich, ask the Commission what the status of the Vending Machine Contract was. The Commission informed Mr. Seiberlich that MCD Vending is going to remove the machines that are presently in place and will not replace them because they are not in a high traffic area. The Commission will look into a different avenue for vending for the County Employees.

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ADJOURNMENT:

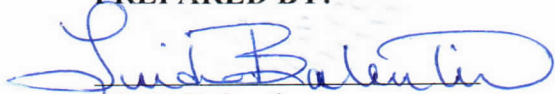
With there being no further business County Commissioner Wilkinson made a motion to adjourn the meeting. Commissioner Mullins seconded the motion. All were in favor and the meeting adjourned.

ATTEST:

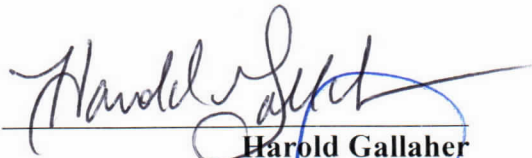


Kevin Engler
County Clerk
St. Francois County, Missouri

PREPARED BY:



Linda Balentine
Deputy Clerk
St. Francois County, Missouri



Harold Gallaher
Presiding Commissioner



Gay Wilkinson
Commissioner First District



Patrick Mullins
Commissioner Second District