

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
JANUARY 14, 2020
TUESDAY**

CALL TO ORDER:

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson and Commissioner Second District, Patrick Mullins. Also, present was County Clerk, Kevin Engler, Chief Deputy H/R, Corey Schrum, and Deputy Clerk, Linda Balentine from the County Clerk's office

Others present: Madison Baker, Donna Hickman, Don Ebner, Louie Seiberlich, Dan Duncan, Clay Copeland, John Gross, Charles Gamble, Kim Schrum, Jay Graf, Mike Wisdom, Amber Menjoulet, Betty Medley, Pam Williams, Nancy Cozean Jacob, Kerry Glore, Sheriff Dan, and Deputy Kristen Tate.

Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Mullins to approve the Consent Agenda, seconded by Commissioner Wilkinson. All commissioners voted in favor of the motion.
Consent Agenda Items:

1. Approval of Minutes, January 6, 2020
2. Appointment Order/IT Supervisor/Duane Looney
3. Appointment Order/Victims Advocate/Rachael Thomas
4. Appointment Order/Assistant P.A./Charles E. Hirth, III
5. Sales Tax Report/Treasurer
6. Destruction of Records/Auditor

TABLED AGENDA ITEMS:

none.

GENERAL BUSINESS:

**APPOINTMENT SFC
HEALTH BOARD
AMBER ELLIOTT**

The Commission received notification that Jessica McKnight resigned from the SFC Health Board and the Board would like to appoint Ms. Amber Elliott, BSN, RN as the Executive of SFC Health Center effective January 21, 2020. Commissioner Mullins made the motion to appoint Ms. Elliott as the Executive of the SFC Health Center. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed. The County Clerk's office will send a letter notifying of said appointment.

**ROAD AGREEMENT
BY & BETWEEN SFC &
CITY OF FARMINGTON**

Clay Copeland, Road & Bridge Superintendent, addressed the Road agreement that was between SFC & City of Farmington in regards to a section of Old Fredericktown Road. The County was going to pave 2 tenths of a mile on Old Fredericktown Road but the City of Farmington's plans were to annex that road into city limits. Mr. Copeland felt it would be at the best interest of both parties involved as well as the tax payers of SFC to turnover the approximate \$14,000 that the County would have spent on the overlay project to the City of Farmington being since the City's specifications for roads are totally different than the County's. Commissioner Wilkinson made a motion to pay the City of Farmington for the amount the County would have paid for overlaying of that road project. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**PURCHASE EQUIPMENT
STATE BID/RD & BRIDGE**

Upon the recommendation of the Highway Superintendent, Clay Copeland, the Road & Bridge department would like to purchase a mini excavator and trailer from the State Bid Contract. Both pieces of equipment are vital to the operations of Road & Bridge for various upcoming projects. Commissioner Mullins made a motion to purchase a mini excavator and trailer from State Contract. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**INVITATION TO BID
USED 4X4 MOWING
TRACTOR
ROAD & BRIDGE**

The Road & Bridge department would like to place for bid a used 4x4 mowing tractor. Commissioner Wilkinson made a motion to place on bid a used mowing tractor for the Road & Bridge department. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**INVITATION TO BID
ROAD & BRIDGE
BOX CULVERTS**

Road & Bridge is wanting to place a bid for 120 LF 4'X3' Box culverts for upcoming road projects. Commissioner Mullins made a motion to place bid for culverts. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**REQUEST TO SELL
USED MOWER & BACKHOE**

Highway Administrator, John Gross is requesting to sell a used 2-wheel drive boom mower with ditching head and a used backhoe from Road & Bridge surplus equipment. Commissioner Wilkinson made a motion to sell the old equipment on purple wave. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**WAIVE COMPETITIVE
BIDS/INTERNAL SECURITY
SYSTEM**

IT Director, Dan Duncan addressed the Commission in regards to waiving the competitive bid process. Per state statute 50.783 St. Francois County Government can waive competitive bids for a single feasible source purchase. Mr. Duncan is wanting to upgrade its antiquated internal security notification hardware system from our current vendor SecureTech Systems. This update has been figured into the IT's budget. Commissioner Wilkinson made a motion to proceed with the upgrade for security system. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**ANNUAL BID
REMINDER**

County Clerk, Kevin Engler reminded the office holders of the upcoming Annual Bid on March 10, 2020 and the deadline, February 3, 2020, to have bid information to the County Clerk's office.

NEXT MEETING:

The next meeting of the county commission will be held on Tuesday, January 21, 2020 at 10:00a.m.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

Ms. Nancy Cozean Jacob is asking for help in researching the Old Plank Road Trail. Ms. Jacob has some historic records and has seen a map from the 1830's but is needing further help in the research of this trail. The Commission insured Ms. Jacob they would help however they could.

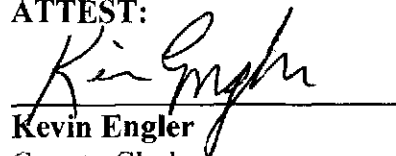
DEPARTMENT REPORTS:

- Dan Duncan, Emergency Management would like to make the residents of SFC aware of a storm class that will be conducted and held at the 911 center on January 23, 2020 from 6:30 p.m. till 8:30 p.m. This is a first come basis, seating is limited.
- Louie Seiberlich, Auditor made mention of a questionnaire his office received and is completing on behalf of the US Census Bureau. Mr. Seiberlich mentioned information requested is needed ASAP.
- Kevin Engler, County Clerk briefly mentioned now would be a good time to look at raising the coverage amount on specific office holder's bonds. Mr. Engler said he would get the information together and present to the Commission at the next meeting.
- County Offices will be closed on Monday, January 21, 2020 in observance of MLK Jr. Day so all agenda items will need to be turned in on Friday, January 17, 2020 by 10:00 a.m.

ADJOURNMENT:

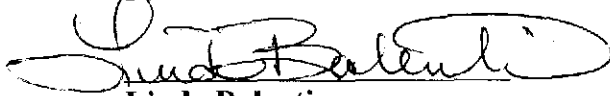
With there being no further business County Commissioner Wilkinson made a motion to adjourn the meeting. Commissioner Mullins seconded. All were in favor and the meeting adjourned.

ATTEST:

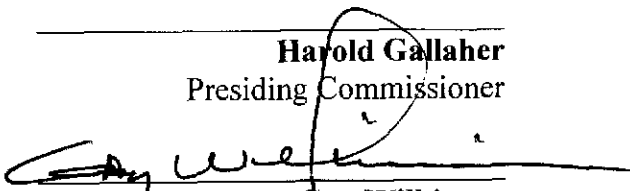

Kevin Engler

County Clerk
St. Francois County, Missouri

PREPARED BY:



Linda Balentine
Deputy Clerk
St. Francois County, Missouri


Harold Gallaher
Presiding Commissioner

Gay Wilkinson
Commissioner First District


Patrick Mullins
Commissioner Second District

