

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
NOVEMBER 26, 2019
TUESDAY**

CALL TO ORDER:

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson and Commissioner Second District, Patrick Mullins. Also, present was Chief Deputy H/R, Corey Schrum, and Deputy Clerk, Linda Balentine from the County Clerk's office

Others present: Mark Marberry, Louie Seiberlich, Betty Medley, Clay Copeland, John Gross, Mike Wisdom, Sandy Gallaher, Brian Briley, Dan Ward, Richard House, Alan Kim Rawson, Rich Luebcke, Dana Jenkins, Vicki Weible, Jessica Beard, Vicki Keller, Mindy Wooldridge, Sheriff Dan Bullock, Prince Evans, and Deputy Kristen Tate.

Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Mullins to approve the Consent Agenda, seconded by Commissioner Wilkinson. All commissioners voted in favor of the motion.
Consent Agenda Items:

1. Approval of Minutes, November 15, 2019
2. Monthly Report/Recorder of Deeds, Jay Graf
3. Monthly Report/Collector
4. Monthly Report/Public Administrator
5. Monthly Report/Auditor
6. Monthly Report/Co. Clerk
7. Appointment Order/ Sheriff's Dept./Gregory Adams, \$30,000 to begin/\$42,000 in 2020
8. Appointment Order/Sheriff's Dept., Detention Officer/Tyler E. Ury, \$30,000 yearly
9. Appointment Order/Special Assistant Prosecuting Attorney/Dean Robert Hoag
10. Appointment Order/Part time Janitorial/Bradly Harman, \$10.50 per hour
11. Job transfer from Assessor's office to Road & Bridge, Jenny Hayward/Road & Bridge, Clay Copeland

TABLED AGENDA ITEMS:

None.

GENERAL BUSINESS:

**REQUEST TO BID
JAIL ROOF**

The County Jail facility needs a new roof, Brian Briley briefly described the condition of the roof as well as the complexity of the repairs. Commissioner Wilkinson made a motion to request bids for the repairs to the SFC Jail roof. Mr. Briley is going to work with the County Clerk's office on getting the information needed for the RFP. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

SECURITY SYSTEM

Brian Briley, Maintenance Director, along with Dan Duncan, IT Director have been working together for a card entry security system for both the Annex and Courthouse. The new system will be tied together with payroll so as long as an individual is still employed with SFC the card is active, as soon as an individual voluntary or involuntarily leaves SFC employment the card is deactivated. This system is currently offered through state contract and also has additional features available. Commissioner Wilkinson made a motion to permit Mr. Briley to move forward with the security system. Commissioner Mullins seconded the motion. All were in favor and the motion passed.

**EMERGENCY PURCHASE
JDC HEATING UNIT**

On November 13, Commissioner Gallaher declared an emergency purchase for a heating unit at the Juvenile Detention Center. This decision was made due to severe cold weather and the length of time it would take if project were to be bid out. The heating unit cost \$7,365.

**REQUEST TO BID
MASS NOTIFICATION
SYSTEM**

IT Director, Dan Duncan, is requesting to bid a Mass Notification System. This system would not only be for SFC employees but would also have the option to be offered to any SFC citizen that request to be included in notification system. Mr. Duncan is working closely with this project to utilize the most effective modules needed. The annual subscription fees vary between \$14,000 - \$24,000. There is a grant that could help offset some fees but there is no guarantee for reimbursement. Commissioner Mullins made a motion to proceed with obtaining RFP's for the system. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**OVER ASSESSED
PERSONAL PROPERTY
RICHARD HOUSE**

Mr. Richard House came before the Commission to explain that a dump trailer he purchased in 2003 has been over assessed nearly three times the value. Mr. House said he contacted the Assessor's office on several occasions to address this matter but it was only recently that he was given instruction on bringing in any evidence of purchase. Assessor, Dan Ward, addressed the Commission and agreed Mr. House has been over assessed for the trailer. Mr. Ward also explained there is nothing statutory that his office can refund overages. The Commission explained to Mr. House they would like a chance to research this matter further and find a way that will appease both himself and the Assessor as well as the Commission. Mr. House agreed. This matter will be addressed again in the near future.

NEXT MEETING:

The next meeting of the county commission will be held on Tuesday, December 3, 2019 at 10:00a.m.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

None.

DEPARTMENT REPORTS:

None.

ADJOURNMENT:

With there being no further business the County Commissioner Mullins made a motion to adjourn the meeting. Commissioner Wilkinson seconded. All were in favor and the meeting adjourned.

ATTEST:



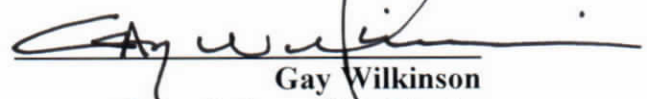
Kevin Engler
County Clerk
St. Francois County, Missouri

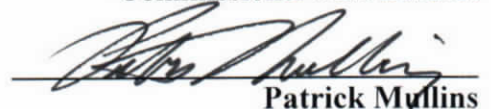
PREPARED BY:



Linda Balentine
Deputy Clerk
St. Francois County, Missouri



Harold Gallaher
Presiding Commissioner

Gay Wilkinson
Commissioner First District

Patrick Mullins
Commissioner Second District