

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
NOVEMBER 5, 2019
TUESDAY**

CALL TO ORDER:

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson and Commissioner Second District, Patrick Mullins. Also, present was County Clerk, Kevin Engler, Chief Deputy H/R, Corey Schrum, and Deputy Clerk, Linda Balentine from the County Clerk's office

Others present: Mark Marberry, Louie Seiberlich, Betty Medley, Melissa Gilliam, Duane Looney, Pam Williams, Jay Graf, Kim Schrum, Clay Copeland, Buck Copeland, Jesse Rupp, Alan Kim Rawson, Dana Jenkins, Amber Menjoulet, David Jirik, Dan Ward, Sandy Gallaher, Sheriff Dan Bullock, and Deputy Kristen Tate.

Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Mullins to approve the Consent Agenda, seconded by Commissioner Wilkinson. All commissioners voted in favor of the motion.

Consent Agenda Items:

1. Approval of Minutes, October 29, 2019
2. Appointment order/Assist. P.A., Christian Allen
3. Monthly Report-Treasurer

TABLED AGENDA ITEMS:

None.

GENERAL BUSINESS:

**BID OPENING
4 COMMERCIAL GARAGE
DOORS/ RD & BRIDGE**

Bids were opened for Four (4) Commercial, insulated, automatic garage doors for the Road & Bridge Dept. There was only one bid received from Mineral Area Overhead Door. The Commission agreed to have Highway Superintendent and the County Auditor look over the bid and make a decision on acceptance of bid. Upon the recommendation of Hwy Superintendent Clay Copeland, Commissioner Wilkinson made a motion to accept the bid for four (4) Commercial Garage Doors for Road & Bridge from Mineral Area Overhead Door at a cost of \$12,575 Commissioner Mullins seconded the motion. All were in favor and the motion passed.

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**AWARD FEDERAL GRANT
PROSECUTING ATTORNEY**

Prosecuting Attorney, Melissa Gilliam applied for a federal grant in September to audit the functions of the P.A.'s office for the best practices and procedures to operate the office. Mrs. Gilliam was awarded the grant which will be conducted 3 days in November. The audit will be done by the Prosecuting Attorney's Center of Excellence out of New York. This grant is completely funded from federal money so the county will be out no expense. Commissioner Mullins made a motion for the acceptance of the federal grant. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**YEARLY REPORT
PROSECUTING ATTORNEY**

Per statue the Prosecuting Attorney is required to give a report of the yearly activities of said office. Mrs. Gilliam reported that as of current her office has had 1555 cases and of those cases 293 have been felony drug charges. The Commission thanked Mrs. Gilliam for her report and the hard work her and her staff have done this year.

**VACATION OF ROAD
OLD VANDERGRIFF RD.**

Mr. James Miller came before the Commission to request a section of unused road on Old Vandergriff be deeded to him. The Commission explained the process on how to vacate and said they would do some research in regards to this request. It will be up to Mr. Miller to contact the County Clerk's office to be placed on the agenda for the new term meeting in January.

NEXT MEETING:

The next meeting of the county commission will be held on Tuesday, October 29, 2019 at 10:00a.m.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

None.

DEPARTMENT REPORTS:

- There will be no Commission Meeting on Tuesday, November 19, 2019 the Commission will be at the annual Missouri Association of Counties Meeting.
- Commissioner Gallaher gave an update on the process of moving forward with the new security system requiring badges for employees to access County buildings and offices.

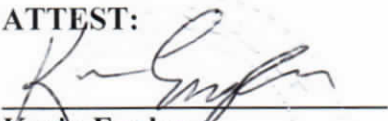
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- Assessor, Dan Ward, ask the Commission if or when action would be taken on the request that was made for job title changes and step increases. Recorder, Jay Graf, also ask about the request he made for his staff. The Commission ask Human Resource Director, Corey Schrum to address this matter at the next regular Commission meeting.


ADJOURNMENT:

With there being no further business the County Commissioner Wilkinson made a motion to adjourn the meeting. Commissioner Mullins seconded. All were in favor and the meeting adjourned.

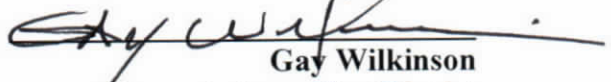
ATTEST:


Kevin Engler
County Clerk
St. Francois County, Missouri

PREPARED BY:


Linda Balentine
Deputy Clerk
St. Francois County, Missouri


Harold Gallaher
Presiding Commissioner


Gay Wilkinson
Commissioner First District


Patrick Mullins
Commissioner Second District