

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
SEPTEMBER 3, 2019
TUESDAY**

CALL TO ORDER:

The County Commission met in regular session. Those being present were Commissioner First District, Gay Wilkinson, and Commissioner Second District, Patrick Mullins. Presiding Commissioner, Harold Gallaher, was absent. County Clerk, Kevin Engler, appointed Commissioner Wilkinson to act as chair over meeting. Also, present was County Clerk, Kevin Engler, Corey Schrum and Linda Balentine from the County Clerk's office

Others present: Mark Marberry, Louie Seiberlich, Betty Medley, Kerry Glore, Dan Duncan, Pamela Williams, Jay Graf, Angela Cowley, Buck Copeland, Clay Copeland, John Gross, David Jirik, Jessica McKnight, Liz Maserang, Yonne Karraker, Eunice Kennedy, Ronnie Tripp, Dan Ward, Cindy Johnson, Charles Gamble,

Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.

CONSENT AGENDA:

A motion was made by Commissioner Mullins to approve the Consent Agenda, seconded by Commissioner Wilkinson. All commissioners voted in favor of the motion.

Agenda Items:

1. Approval of Minutes, August 27, 2019
2. Approval of Tax Levy Hearing Minutes, August 27, 2019

TABLED AGENDA ITEMS:

**APPOINTMENT PERSONAL
PROPERTY DIRECTOR**

Discussion from previous meeting on August 27, 2019, Assessor Dan Ward requested that Vicki Keller be moved from current Position to Personal Property Director. This would include a pay Increase from \$16.25 per hour to \$19.25 effective September 2, 2019. Then Mr. Ward is requesting that in January 2020 Ms. Keller's pay would increase to \$21.00 per hour. Commissioner Mullins made a motion to move Ms. Keller to P.P. Director. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

GENERAL BUSINESS:

MINUTES-SEPTEMBER 3, 2019
PAGE 2

ABANDON PROPERTY
DOE RUN

Eunice Kennedy & Ronnie Tripp addressed the Commission regarding a piece of property in Doe Run that is abandoned and has no deed. The 50 feet of property is between Ms. Kennedy's two pieces of land and she would like to claim it. The Commission explained there is a process and Commissioner Mullins said he would work with Ms. Kennedy to go about the proper way to claim the abandoned property.

AWARD BID
PHASE III SCANNING
RECORDER OF DEEDS

Bids were opened August 27, 2019 for the Media Conversion for Recorder of Deeds Office. There was only one bid received from FIDLAR Technologies. Upon the recommendation of the Recorder of Deeds, Jay Graf, Commissioner Mullins made a motion to award the bid to FIDLAR. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

HIRE PART TIME
HOUSEKEEPING

Brian Briley, Maintenance Supervisor, ask permission to hire a part time house keeping position. He explained this position will provide additional help when one of the other housekeeping staff is absent. Commissioner Mullins made a motion to hire an additional part time housekeeping position. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

SALVAGE SHERIFF
DEPARTMENT VEHICLE

Sheriff, Dan Bullock informed the Commission that his his department has a 2011 Crown Victoria police car that is going to be removed from Sheriff's Department inventory due to age and mileage. The Sheriff's Department would like to donate this car to the Bismarck School District for their Resource Officer to use. Commissioner Mullins made a motion to donate this vehicle to the Bismarck School District Resource Officer. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

NEXT MEETING:

The next meeting of the County Commission will be held on Tuesday, September 10, 2019 at 10:00 a.m.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

None.

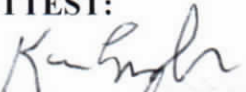
DEPARTMENT REPORTS:

County Clerk, Kevin Engler, spoke about the Missouri Association of County Clerks & Election Authorities meeting he attended last week at the Lake of the Ozarks. Cyber security was a main topic and Mr. Engler explained how the State of Missouri will check current computer systems and will help implement security for Election Authorities. Mr. Engler will be in contact with the Secretary of State regarding this process.

ADJOURNMENT:


With there being no further business the County Commissioner Mullins made a motion to adjourn the meeting. Commissioner Wilkinson seconded. All were in favor and the meeting adjourned.

ATTEST:




Kevin Engler
County Clerk
St. Francois County, Missouri

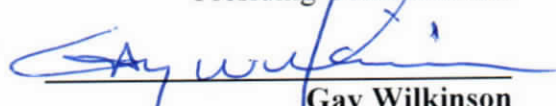
PREPARED BY:



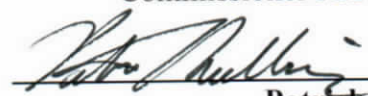
Linda Balentine
Deputy Clerk
St. Francois County, Missouri



Harold Gallaher
Presiding Commissioner



Gay Wilkinson
Commissioner First District



Patrick Mullins
Commissioner Second District