

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
JULY 01, 2019
MONDAY**

CALL TO ORDER:

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson, and Commissioner Second District, Patrick Mullins. Also, present was County Clerk, Kevin Engler, Deputy Clerk, Linda Balentine from the County Clerk's office.

Others present: Mark Marberry, Louie Seiberlich, Ben Bradley, Betty Medley, Alan Kim Rawson, Kerry Glore, Dan Duncan, John Gross, Buck Copeland, Jay Graf, Kim Schrum, Pamela Williams, Dan Ward, Kendra Graham, David Jirik, Glen Miller, Kristen Tate, and Sheriff Dan Bullock
Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Mullins to approve the Consent Agenda, seconded by Commissioner Wilkinson. All commissioners voted in favor of the motion.
Agenda Items:

1. Approval of Minutes, June 25, 2019

GENERAL BUSINESS:

DEPOSITORY BIDS

Bids were received and opened for the Depository for St. Francois County. There were two bids received, US Bank & First State Bank, and one letter to decline to bid from Ozark Federal Savings & Loan. A copy of the bids were given to the Auditor, and Treasurer for review. The Commission will take this under advisement.

**POLICY AMENDMENTS
SFC EMPLOYEE HANDBOOK**

County Clerk, Kevin Engler, addressed some changes that were discussed and changes made to the Employee Handbook including the vacation accrual policy, vehicle accident report, sick pool donations, and the drug & alcohol testing for employees. Commissioner Wilkinson made a motion to accept the changes. Commissioner Mullins seconded the motion. All were in favor and the motion passed. The County Clerk's office will work on updating the Employee handbook.

MINUTES-JULY 1, 2019
PAGE 2

**INDIGENT BURIAL
POLICY**

The Indigent Burial procedure shall be followed whenever a person is found deceased within SFC and there are no means to provide for burial for that person. Under RSMo section 205.630 the County will cover the expense. The County will then apply for reimbursement through the Community Foundation of the Ozarks. The current reimbursement rate is \$400. A motion was made by Commissioner Mullins to accept the Indigent Burial Policy. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

**VACATION OF ROAD
1952 & 1954 INDIAN CREEK
ROAD CLOSING**

Mr. Glen Miller came before the Commission to request that 1952 & 1954 Indian Creek Road be closed. The request will lay for the current term and will be acted upon on October 7, 2019. The closing will be posted in several areas so the public is aware. Commissioner Mullins made a motion to begin the proceedings for the road closure for Indian Creek Road. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

MO EXTENSION REPORT

Kendra Graham presented the Commission with the quarterly report for the Missouri Extension office. Mrs. Graham informed about the various programs, activities, and upcoming events the Extension office is involved in. The Commission thanked Mrs. Graham for her report and commented how busy the Extension is and what an asset to our County they are.

**MO GOVERNOR DECLARES
JULY 5, 2019 HOLIDAY**

Governor Parsons declared July 5, 2019 a Holiday for State Employees. The County has followed the State on Holidays in the past. There was discussion among the Commission to follow the State and close the County Offices. Commissioner Mullins made the motion to follow the State and Close the County Offices for July 4 and 5, 2019. Commissioner Wilkinson seconded the motion. All were in favor and the motion passed.

NEXT MEETING:

The next meeting of the County Commission will be held on Tuesday, July 9, 2019 at 10:00 a.m.

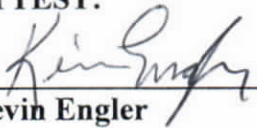
CORRESPONDENCE: None.

PUBLIC COMMENTS: None.

DEPARTMENT REPORTS: County Clerk, Kevin Engler, spoke about the Board of Equalization and the volume of appointments that have already been scheduled. Mr. Engler complemented his staff and the Assessor's staff on handling the influx of calls pertaining to the BOE.


ADJOURNMENT: With there being no further business the County Commissioner Wilkinson made a motion to adjourn the meeting. Commissioner Mullins seconded. All were in favor and the meeting adjourned.

ATTEST:



Kevin Engler
County Clerk
St. Francois County, Missouri

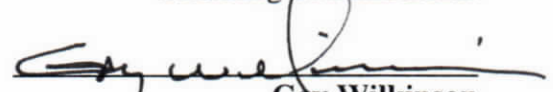
PREPARED BY:



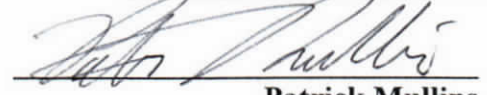
Linda Balentine
Deputy Clerk
St. Francois County, Missouri



Harold Gallaher
Presiding Commissioner



Gay Wilkinson
Commissioner First District



Patrick Mullins
Commissioner Second District