

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
APRIL 9, 2019
TUESDAY**

CALL TO ORDER:

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson. Commissioner Second District, Patrick Mullins was absent, he was attending the M.A.C. Legislative Conference in Jefferson City. Also, present was County Clerk, Kevin Engler and Deputy Clerk, Linda Balentine & Amanda Henderson from the County Clerk's office

Others present: Mark Marberry, Louie Seiberlich, Angela Cowley, Tara Grounds, Jesse Rupp, Betty Medley, Clay Copeland, Cindy Johnson, Pam Williams, Dan Duncan, Kerry Glore, John Gross, Gary Matheny, Rich Luebcke, Ben Bradley, Alan Kim Rawson, Cheryl Snead, Tom Huddleston, Jacob Plunkett, Sandy Gallaher, Dewayne Looney, Sheriff Dan Bullock, and Deputy Kristen Tate.

Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Mullins to approve the Consent Agenda, seconded by Commissioner Wilkinson. All commissioners voted in favor of the motion.
Agenda Items:

1. Approval of Minutes, April 1, 2019

TABLED AGENDA ITEMS:

**BUILDING PERMIT
FEE INCREASE AND
LATE FEE IMPOSED**

County Clerk, Kevin Engler is recommending we increase the building permit fee, which is currently \$8.00, to \$20.00, effective immediately. After discussion with the Assessor, Dan Ward, it was decided to charge a \$25 penalty if building is in progress and a permit was not obtained and a \$50 fee if project is almost complete or is complete. These fees would be in addition to the \$20 permit fee. Mr. Engler also spoke with Collector, Pam Williams, about collecting the late fees. Mrs. Williams is going to check with other Collector's next week during her training session. Commissioner Wilkinson made a motion to begin charging a \$20.00 fee. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

GENERAL BUSINESS:

SALES TAX REPORT

Treasurer, Kerry Glore, submitted the Sales Tax Report for the month of April even though the figures were slightly lower than last year, the sales tax is up 3.67% overall.

**DISTURBANCES AT
LITTLE ST. FRANCOIS
RIVER ROAD & WEST RD.**

Mrs. Cheryl Snead addressed the Commission on behalf of the citizens living by Little St. Francois River Road & West Road. Mrs. Snead's concerns were about the parties, shootings, & drug paraphernalia found in close proximity to resident's homes. Sheriff, Dan Bullock and Conservation Agent, Jacob Plunkett both addressed Mrs. Snead's concerns and agreed to work together in hopes of catching the individuals that are trespassing and causing these disturbances. Mrs. Snead agreed to call the sheriff's department to inform them when there is another occurrence.

**REQUEST TO PURCHASE
TRUCK FOR MAINTENANCE**

Commissioner Gallaher requested to purchase a new, used truck for Brian Briley, Maintenance Supervisor. Mr. Gallaher stated that Mr. Briley's current truck has high mileage and is beginning to break down. Commissioner Wilkinson made a motion to purchase a new, used, truck for the maintenance department. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

**REQUEST TO SELL
OLD MAINTENANCE TRUCK**

Commissioner Gallaher requested to sell the Maintenance truck that Brian Briley is currently driving on Purple Wave after the new, used truck is purchased. Commissioner Wilkinson made a motion to sell the old truck on purple wave. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

KNOW INK CONTRACT

County Clerk, Kevin Engler, requested to extend our agreement with KnowInk for an additional three (3) years, for the maintenance and updates for the electronic poll pads for Elections. Commissioner Wilkinson made a motion to extend the contract with KnowInk. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

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NEXT MEETING:

The next meeting of the county commission will be held on Tuesday, April 16, 2019 at 10:00a.m.

CORRESPONDENCE:

None.

PUBLIC COMMENTS:

None.

DEPARTMENT REPORTS:

Auditor, Louie Seiberlich, presented the Auditors monthly report.

County Clerk, Kevin Engler discussed the move for the Election department. It will now be called Election Central and will be located at the Weber Road Facility. Everything pertaining to elections will be handled at the new facility. Mr. Engler also discussed the hiring of a new Human Resources Director. The new employee will begin employment on May 6. Mr. Engler discussed some of the duties this job position will entail and how the HR can be utilized by all the Elected officials as well as employees

ADJOURNMENT:

With there being no further business the County Commissioner Wilkinson made a motion to adjourn the meeting. Commissioner Gallaher seconded. All were in favor and the meeting adjourned.

ATTEST:

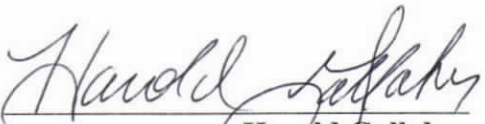
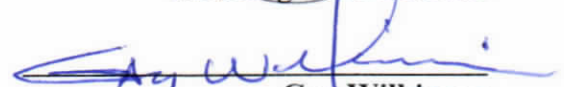
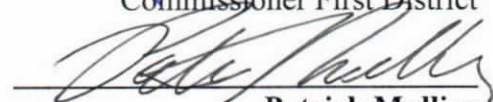


Kevin Engler
County Clerk
St. Francois County, Missouri

PREPARED BY:



Linda Balentine
Deputy Clerk
St. Francois County, Missouri


Harold Gallaher
Presiding Commissioner
Gay Wilkinson
Commissioner First District
Patrick Mullins
Commissioner Second District