

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
JANUARY 29, 2019**

**TUESDAY**

**CALL TO ORDER:**

The County Commission met in regular session. Those being present were, Presiding Commissioner, Harold Gallaher, Commissioner First District, Gay Wilkinson. Commissioner Second District, Patrick Mullins was absent. Also, present was County Clerk, Kevin Engler and Deputy Clerk, Linda Balentine & Amanda Henderson from the County Clerk's office

Others present: Kevin Jenkins, Louie Seiberlich, Mike Wisdom, Vonne Karraker, Rich Luebcke, Jesse Rupp, Betty Medley, Kerry Glore, Dan Duncan, Clay Copeland, John Gross, Buck Copeland, Charles Gamble, Cindy Johnson, Melissa Gilliam, Dan Duncan, David Jirik, Ace Eckhoff, Gary Matheny, Mindy Wooldridge, Pam Williams, Jay Graf, Kim Schrum, Alan Kim Rawson, Sheriff Dan Bullock and Deputy Kristen Tate.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion.

Agenda Items:

1. Meeting Minutes for January 15, 2019
2. Collector's Monthly Report

**TABLED AGENDA ITEMS:**

None.

**GENERAL BUSINESS:**

**INVITATION TO BID  
ROAD & BRIDGE  
BOX CULVERTS**

Road & Bridge is wanting to place a bid for 72 LF 4'X3' Box culverts for upcoming road projects. Commissioner Wilkinson made a motion to place bid for culverts. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

**INVITATION TO BID  
IT DEPARTMENT  
15 COMPUTERS  
SHERIFF'S DEPT.**

IT Department is wanting to place a bid for 15 new computers for the Sheriff's department. This bid is a yearly bid for the IT dept. to update computers within the County Offices. Commissioner Wilkinson made a motion to place bid for computers. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

**VICTIMS ADVOCATE  
GRANT**

Prosecuting Attorney, Melissa Gilliam, spoke about the Victims Advocate Grant she applied for. The Grant is completely funded by the State of Missouri and only two grants will be awarded to the Counties that qualify. Preliminary findings are that St. Francois County was selected to receive the Grant in the amount of \$32,000 plus health care coverage, and mileage associated with Victims Advocate position. Mrs. Gilliam also requested that a title change be made to accommodate one of her employees. Mrs. Gilliam employs Mrs. Corey Schrum currently under the title of deputy clerk. Mrs. Schrum holds two degrees, one being that of Legal Secretary. Mrs. Gilliam is requesting a title change and salary change be made to reflect Mrs. Schrum's education & job duties. The Commission on behalf of Mrs. Gilliam's request agreed to making title and salary changes. Commissioner Wilkinson made a motion to change Mrs. Schrum's title and salary accordingly. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

**WAIVING PENALTY &  
INTEREST**

RJNA LLC did not receive the 2018 tax bill due to an address change that was not received in the Assessor's office. Assessor, Dan Ward is requesting the penalties & interest be waived in the amount of \$429.86. Commissioner Wilkinson made the motion to waive the penalties & interest since it was a mistake on the county's part. Commissioner Gallaher seconded the motion, all were in favor and the motion passed.

**COPIER  
JUVENILE  
STE. GENEVIEVE**

Ace Eckhoff, Chief Juvenile Officer spoke to the Commission regarding the copy machine for the Ste. Genevieve Juvenile office. The current machine is very outdated and wore out. Mr. Eckhoff obtained quotes since the bid amount is \$6,500 and the copy machine is below that amount. GFI presented a quote in the amount of \$4,092.50 which is the lowest quote, GFI also offers State pricing, and has the best options. Mr. Eckhoff recommended to the Commission to accept the proposal from GFI to purchase the copier. Commissioner Wilkinson made a motion to accept the recommendation of Mr. Eckhoff to purchase the copier from GFI. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

**NESS BOARD**

With the resignation of Patrick King from the NESS board, the board recommended that Vicki Weible be appointed to replace Mr. King on said board. With some discussion from citizens, Vonne Karraker & Cindy Johnson, questions arose concerning how one would volunteer to be on the Board. The Commission rescinded original motion to appoint Vicki Weible to the NESS Board and ask that the NESS Board be contacted to make a presentation before the Commission in the very near future. Commissioner Wilkinson made a motion to rescind motion and have

**NESS BOARD CON'T**

NESS Board make a presentation before Commission. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

**LAW ENFORCEMENT  
RESTITUTION FUND BOARD**

Sheriff Dan Bullock appointed Alan Kim Rawson to the Law Enforcement Restitution Fund Board following the death of one of the members. This appointment is solely at the Sheriff's discretion. Mr. Rawson meets all the qualifications to serve as a board member. Commissioner Wilkinson made a motion to accept the recommendation from the Sheriff to appoint Mr. Rawson to the board. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

**FINANCIAL STATEMENT**

County Clerk, Kevin Engler presented the 2018 Financial Statement that will be published in the local paper. It is a requirement by law that the County publish the Financial Statement. Commissioner Wilkinson made a motion to accept the financial statement. Commissioner Gallaher seconded the motion. All were in favor and the motion passed.

**NEXT MEETING:**

The next meeting of the county commission will be held on Tuesday, February 5, 2019 at 10:00a.m.

**CORRESPONDENCE:**

No Correspondence.

**PUBLIC COMMENTS:**

None.

**DEPARTMENT REPORTS:**

**ROAD & BRIDGE**

Highway Supervisor, Clay Copeland & Highway Administrator, John Gross gave the Road & Bridge Annual Highway Administrator's report. There is approximately

**ROAD & BRIDGE CON'T**

440 miles of paved roads and 10 miles of gravel roads that the County maintains. Mr. Gross spoke about the upcoming road projects, off-system bridge replacement planning, and gave a breakdown of expenses by fund.

**ANNUAL BID  
REMINDER**

County Clerk, Kevin Engler reminded the office holders of the upcoming Annual Bid on March 12, 2019 and the deadline, February 5, 2019, to have bid information to the County Clerk's office.

**CERF SAVINGS  
EMPOWER RETIREMENT**

County Clerk, Kevin Engler informed the Commission that a representative from Empower Retirement (CERF) will be coming on February 7, 2019 to speak to employees about the savings plan.

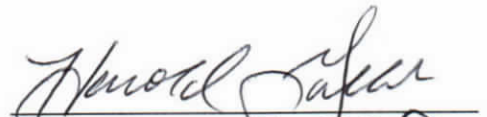
**ADJOURNMENT:**

With there being no further business the County Commissioner Wilkinson made a motion to adjourn the meeting. Commissioner Gallaher seconded. All were in favor and the meeting adjourned.


**ATTEST:**



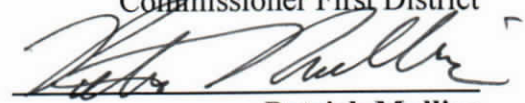
**Linda Balentine**  
Deputy Clerk  
St. Francois County, Missouri



**Harold Gallaher**  
Presiding Commissioner



**Gay Wilkinson**  
Commissioner First District



**Patrick Mullins**  
Commissioner Second District