

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
MONDAY, OCTOBER 6, 2014**

**CALL TO ORDER:**

The County Commission met in NEW TERM session on Monday, October 6, 2014 at 10:02 a. m. Those being present were Presiding Commissioner David Cramp, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Harold Gallaher, Linda Dickerson, Wendell Jarvis, and Kendra Graham.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for September 30, 2014
2. Closed Meeting Minutes for September 30, 2014
3. County Clerk's Monthly Report
4. Treasurer's Monthly Report
5. Collector's Monthly Report

**TABLED AGENDA ITEMS**

**None.**

**BUSINESS**

**ORDER TO VACATE**

Commissioner Wilkinson reported that a petition to vacate a portion of Holler Camp Road had run a term of the Commission and there were no objections to vacating that portion of Holler Camp Road. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the order to vacate a portion of Holler Camp Road as requested. All commissioners voted in favor of the motion.

**CEMETERY REQUEST**

Commissioner Mullins reported that the Richardson Cemetery Association has requested that they be given control of the Richardson Cemetery. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to have this request run a term of the county commission and to revisit the request at the January term of the commission. All commissioners voted in favor of the motion.

**OCTOBER 6, 2014 COMMISSION MEETING MINUTES CONTINUED**

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**UNION CONTRACT**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Road and Bridge Union Contract as presented. All commissioners voted in favor of the motion. This contract will run for a term of three years.

**EXTENSION REPORT**

Kendra Graham with the University of Missouri Extension gave the quarterly report on the Extension's activities for the quarter. She also handed out a sheet showing the activities for each section of the Extension Office.

**LAST DAY TO REGISTER**

County Clerk Mark Hedrick reported that the last to register to vote in the November 4, 2014 election will be Wednesday, October 8, 2014. He also reported that his office would be open until 5:00 p.m. on that day.

**HOLIDAY**

Commissioner Cramp reported that Monday, October 13, 2014 will be observed as the Columbus Day Holiday and that all county and state offices will be closed on that day.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, October 14, 2014 and will begin at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

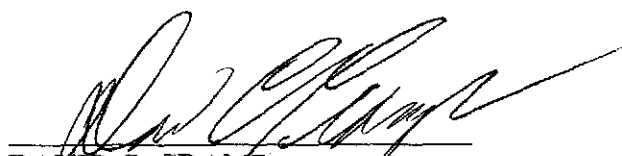
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

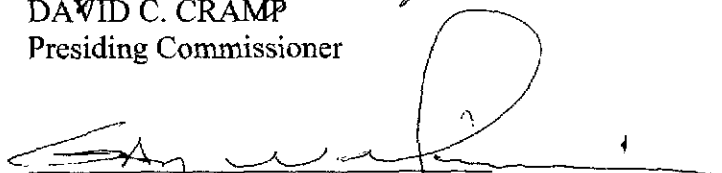
**ATTEST:**



MARK L. HEDRICK  
County Clerk



DAVID C. CRAMP  
Presiding Commissioner



GAY WILKINSON  
Commissioner First District



PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
INSURANCE COMMITTEE  
OCTOBER 6, 2014  
(Posted October 3, 2014 at 1:00 p.m.)**

Notice is hereby given that the Insurance Committee of St. Francois County will conduct a meeting at 1 West Liberty, Farmington, Missouri at 11:00 A.m. on October 6, 2014 in the county commissioners' office – second floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 11:00 a.m.

Roll Call

1. Discuss the upcoming health insurance renewal quotes.

**Adjournment**

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
OCTOBER 6, 2014  
(Posted October 3, 2014 at 1:00 p.m.)**

**NEW TERM**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Monday, 6, 2014 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – September 30, 2014
2. Approval of Closed Meeting Minutes – September 30, 2014
3. County Clerk's Monthly Report
4. Treasurer's Monthly Report
5. Collector's Monthly Report

Tabled Agenda Items: None

General Business:

1. Order to Vacate Road
2. Request for Control of Cemetery to the Richardson Cemetery Association
3. Approval of Union Contract – Road and Bridge Department
4. University of Missouri Extension – Quarterly Report
5. Last Day to Register for November 4, 2014 Election – October 8, 2014
6. Columbus Day Holiday – Monday, October 13, 2014 – County and State Offices will be Closed
7. Next Meeting – Tuesday, October 14, 2014 at 10:00 a.m.
8. Other Business that May Arise

Correspondence

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, OCTOBER 14, 2014**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, October 14, 2014 at 10:02 a. m. Those being present were Presiding Commissioner David Cramp, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Harold Gallaher, Linda Dickerson, Dan Ward, Rich Leucke, Renee Bronbaugh, Mike Ramsey, Louie Seiberlich, Kerry Glore, John Robinson, Michael Alesandrini, Connie Black, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for October 6, 2014
2. Recorder's Monthly Report
3. Assessor Dan Ward's Training Certification
4. Final Assessed Valuation Report

**TABLED AGENDA ITEMS**

**None.**

**BUSINESS**

**SALES TAX COLLECTION**

Treasurer Kerry Glore reported that the sales tax collection for October was up from last year at this time. She also reported that the sales tax collection for the year is up by 5.52% over last year. The commission stated that they hope that this trend continues for the rest of the year.

**BERRY ROAD BRIDGE**

Commissioner Mullins reported that the Missouri Department of Transportation has awarded the bid for the demolition of the Berry Road Bridge to the United Iron Workers. He reported that the contract process will take some time due to the fact that it has to go through the Federal Highway system. Commissioner Mullins reported that the cost for the demolition will be \$128,000 with the BRO Program paying \$75,000 of the project. He reported that the bridge was closed in 2006 by the county due to a State recommendation that the bridge should be closed. It was reported that the cost to repair the bridge would be \$2 million and the cost to replace the bridge would be \$1.5 million. The commission stated that it is their hope that the bridge could be replaced in the future.

**ACCOUNTING SYSTEM**

Auditor Connie Black reported that we are looking at updating the current accounting system. She stated that we are in the early stages of the process. Ms. Black reported that the current system is out dated and needs to be updated to make the accounting process more efficient. She stated that this will not be completed until after the first of the year.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, October 21, 2014 and will begin at 10:00 a.m.

**CORRESPONDENCE:**

None.


**DELEGATIONS**

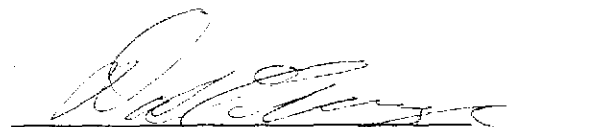
It was reported that Assessor Dan Ward was elected as vice president of the Assessor's Association. Commissioner Wilkinson reported that the repaving of Buck Mountain Road has been completed and that the repaving of Little Loughboro Road has begun.

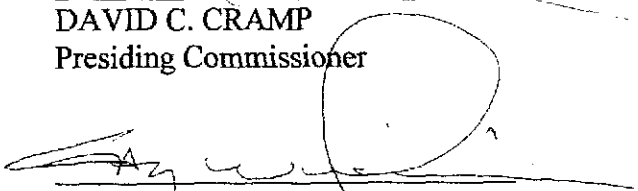
**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
DAVID C. CRAMP  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
OCTOBER 14, 2014  
(Posted October 10, 2014 at 2:00 p.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, October 14, 2014 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – October 6, 2014
2. Recorder's Monthly Report
3. Assessor Dan Ward's Training Certification
4. Final Assessed Valuation Report

Tabled Agenda Items: None

General Business:

1. Sales Tax Collection Report
2. Berry Road Bridge Update
3. Auditor Connie Black – Accounting System
4. Next Meeting – Tuesday, October 21, 2014 at 10:00 a.m.
5. Other Business that May Arise

Correspondence

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, OCTOBER 21, 2014**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, October 21, 2014 at 10:02 a. m. Those being present were Presiding Commissioner David Cramp, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Harold Gallaher, Linda Dickerson, Dan Ward, Renee Bronbaugh, Mike Ramsey, Louie Seiberlich, Eric Barton, and Brad Yoder.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for October 14, 2014

**TABLED AGENDA ITEMS**

**None.**

**BUSINESS**

**HEALTH INSURANCE**

Commissioner Cramp introduced Eric Barton who is the county's insurance broker. Mr. Barton stated that he had received quotes from Coventry, Anthem, and United Health Care. He reported that Anthem came in under the current amount that the county is currently paying. The rates will be down by 6%. He also reported that Anthem's dental plan would be \$27.65. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to go with Anthem Blue Cross/Blue Shield by the employee health insurance. All commissioners voted in favor of the motion. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to go with Anthem for dental coverage. All commissioners voted in favor of the motion. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to continue with Anthem for life insurance coverage. All commissioners voted in favor of the motion. The commission thanked Mr. Barton for his work on the insurance quotes.

**GRANT UPDATE**

Commissioner Mullins reported that he submitted a grant application on September 30, 2014 for the Courthouse Round 4 Grant from the Department of Natural Resources. He stated that the grant included the repair of the columns around the courthouse. He stated that the advisory committee will meet on November 7, 2014 to make a recommendation for



**OCTOBER 21, 2014 COMMISSION MEETING MINUTES CONTINUED**

**PAGE 2**

funding. Mr. Mullins reported that twenty applications have been submitted. He stated that this will be a 70 x 30 match.

**CLOCK REPAIR**

Commissioner Wilkinson stated that he would like to see the clocks repaired or replaced at the courthouse. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to obtain bids for the repair or replacement of the clocks on the courthouse. All commissioners voted in favor of the motion.

**ABSENTEE BALLOTS**

County Clerk Mark Hedrick reported that Wednesday, October 29, 2014 is the last day to request an absentee ballot by mail.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, October 28, 2014 and will begin at 10:00 a.m.

**CORRESPONDENCE:**

None.


**DELEGATIONS**


None.

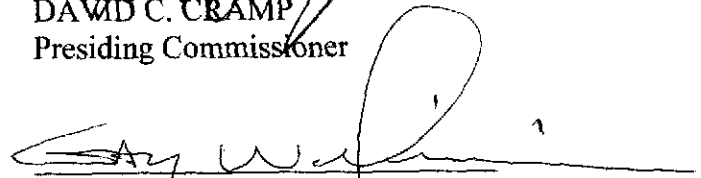
**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
DAVID C. CRAMP  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
OCTOBER 21, 2014  
(Posted October 20, 2014 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, October 21, 2014 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – October 14, 2014

Tabled Agenda Items: None

General Business:

1. Approval of Health Insurance Plan for 2015
2. Grant Update - Commissioner Mullins
3. Authorization to Obtain Bids for Clock Repair
4. Last Day to Request Absentee Ballot by Mail – October 29, 2014
5. Next Meeting – Tuesday, October 28, 2014 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, OCTOBER 28, 2014**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, October 28, 2014 at 10:06 a. m. Those being present were Presiding Commissioner David Cramp, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Harold Gallaher, Linda Dickerson, Dan Ward, Renee Bronbaugh, Mike Ramsey, Louie Seiberlich, Rich Luecke, Sue Budsick, Cleo Reeder, Donna Hickman, Wendell Jarvis, and Steve Grider.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for October 21, 2014

**TABLED AGENDA ITEMS**

**None.**

**BUSINESS**

**SUE BUDSICK**

Ms. Sue Budsick was presented and made a presentation to the county commission in reference to a request for the county to take over Corcoran Road. She presented a petition of the residents requesting that the road be taken over by the county. The county does do maintenance on a portion of the road. The commission stated that they have approximately 15 requests at the present time to have the county take over private roads. The commission also stated that at the present time they are not taking over any private roads, but that the petition that was presented at the meeting will be put on file for future consideration.

**SERVICES AGREEMENT**

County Clerk Mark Hedrick stated that he had received an agreement from Anthem Blue Cross Blue Shield for COBRA Administrative Services. This is the same agreement we had with Untied Health Care. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the COBRA Continuation Administrative Services Agreement with Anthem as presented. All commissioners voted in favor of the motion.

**OCTOBER 28, 2014 COMMISSION MEETING MINUTES CONTINUED**  
**PAGE 2**

**OPEN SATURDAY**

County Clerk Mark Hedrick reported that his office would be open on Saturday, November 1, 2014 from 8:00 a.m. until noon for absentee voting for the November election.

**TOWN HALL MEETING**

Commissioner Mullins reported that Candy Zarcone with the St. Francois County Mental Health Board had informed him that there will be held on November 6, 2014 at 7:00 p.m. at the North College Center.

**COLLECTOR'S OFFICE BOND**

County Clerk Mark Hedrick reported that Collector Pam Williams is recommending that the bond amount for employees be increased, add theft inside the premises, and to add theft outside the premises. The cost of the policy will be \$3,506 for four years. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bonding policy for the Collector's office as recommended by the Collector. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, November 4, 2014 and will begin at 10:00 a.m.

**CORRESPONDENCE:**  
**DELEGATIONS**

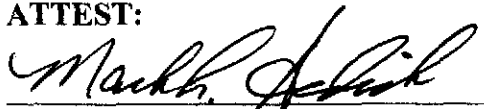
None.

Highway Administrator Wendell Jarvis reported that they have almost completed the road mapping and they are showing 393 miles of county roads and 723 of private roads. He also reported that Buck Mountain Road has been completed and that Little Loughboro Road has been completed. The commission at this point had discussion on taking over private roads. It was stated that the county at this point in time is not taking over any private roads, but will take a look at this situation in the future.

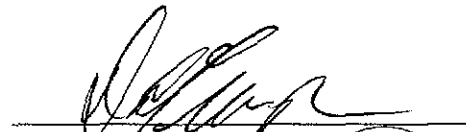
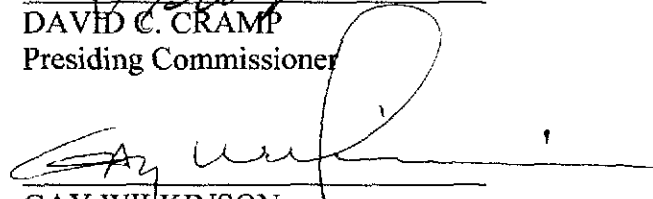

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**



MARK L. HEDRICK  
County Clerk

  
DAVID C. CRAMP  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
OCTOBER 28, 2014  
(Posted October 27, 2014 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, October 28, 2014 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – October 21, 2014

Tabled Agenda Items: None

General Business:

1. Sue Budsick to Address the Commission
2. Approval of COBRA Continuation Coverage Administrative Services Agreement
3. Open Saturday, November 1, 2014 for Absentee Voting from 8 until Noon
4. Town Hall Meeting for Mental Health Commissioner Mullins
5. Bonding Insurance for Collector's Office for New Term
6. Next Meeting – Tuesday, November 4, 2014 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, NOVEMBER 4, 2014**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, November 4, 2014 at 10:00 a. m. Those being present were Presiding Commissioner David Cramp, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Harold Gallaher, Linda Dickerson, Dan Ward, Renee Bronbaugh, Mike Ramsey, Louie Seiberlich, Brad Yoder, Wendell Jarvis, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for October 28, 2014
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report
4. Surveyor Terry Effan's License Renewal

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

Bids were opened for the repair or replacement of the clocks at the courthouse. One bid was received from Essence of Time. The bid was taken under advisement.

**OBTAIN BIDS**

Commissioner Mullins reported that the county at the present has a number of contracts for the maintenance of the elevators in the different building. He stated that the county should look at having one company do the elevator maintenance for all of the elevators in the different buildings. He stated that this would rein in the cost of the maintenance. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to obtain bids for the maintenance of all of the elevators that the county owns. All commissioners voted in favor of the motion.

**SELF REPORTING POLICY**

Commissioner Cramp reported that the U. S. Securities and Exchange Commission is requiring that the county self-report and implement a disclosure policy dealing with financial reporting. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to

**NOVEMBER 4, 2014 COMMISSION MEETING MINUTES CONTINUED**

**PAGE 2**

authorize the self-reporting to the U. S. Securities and Exchange Commission in reference to financial reporting requirements. All commissioners voted in favor of the motion. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to the Policies and Procedures for Preparing and Updating Disclosures as presented. All commissioners voted in favor of the motion.

**SPEED LIMIT**

Commissioner Wilkinson reported that a request for a speed limit on Old Bonne Terre Road had been received. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to set a speed limit of 45 mph and to erect signs designating the same on Old Bonne Terre Road. All commissioners voted in favor of the motion.

**LETTER REQUEST**

County Clerk Mark Hedrick reported that he had received a request from the Sarah Barton Murphy Chapter, NDSAR for a letter to the Office of Historian General dealing with the placement of a marker honoring the life of Sarah Barton Murphy. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve sending a letter to the Office of Historian General in reference to the aforementioned marker. All commissioners voted in favor of the motion.

**NO MEETING**

Commissioner Cramp reported that the county commission will not be meeting on November 11, 2014 due to that being the Veteran's Day Holiday.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, November 18, 2014 and will begin at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

**None.**

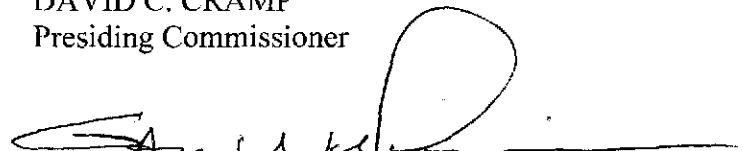
**ADJOURNMENT:**

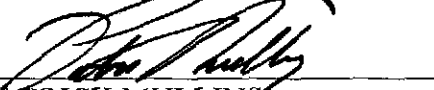
With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
DAVID C. CRAMP  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
NOVEMBER 4, 2014  
(Posted November 3, 2014 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, November 4, 2014 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – October 28, 2014
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report
4. Surveyor Terry Effan License Renewal

Tabled Agenda Items: None

General Business:

1. Bid Opening – Courthouse Clocks
2. Authorization to Obtain Bids for Elevator Maintenance
3. Reporting Self and Disclosure Policy
4. Speed Limit Old Bonne Terre Road
5. Request for Letter from Sarah Barton Murphy Chapter, NDSAR
6. No Meeting November 11, 2014 – Veteran's Day Holiday
7. Next Meeting – Tuesday, November 18, 2014 at 10:00 a.m.
8. Other Business that May Arise

Correspondence

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, NOVEMBER 18, 2014**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, November 18, 2014 at 10:00 a. m. Those being present were Presiding Commissioner David Cramp, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Harold Gallaher, Dan Ward, Renee Bronbaugh, Mike Ramsey, Louie Seiberlich, Rich Leuke, Clay Copeland, Tom Sebastian, Alan Wells, Joe Alcamo, Elquin Avala, Jerry Smith, Dean Hutsell Ron Bell, Rick Prosser, Jeremy Manning, Wendell Jarvis, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for November 4, 2014
2. Collector's Monthly Report
3. Recorder's Monthly Report
4. Public Administrator's Receipt of Fees

**TABLED AGENDA ITEMS**

**None.**

**BUSINESS**

**PRE-CONSTRUCTION**

A pre-construction meeting was held dealing with the Old Bonne Terre Road Bridge removal project. The meeting was conducted by Jeremy Manning with Smith and Company. All parties were introduced at the meeting and a sign-in sheet was passed around. Representatives from the contractor, Missouri Department of Transportation and Smith and Company were present at the meeting along with the county commission. The meeting covered the following items: Responsibilities of All Parties, General Discussion of the Contract, and Construction Related Items. It was stated that the planned state date was November 24, 2014 with a completion date of February 1, 2015. The contractor will be United Ironworkers, Inc. and the site foreman will be Dean Hutsell and the office contact person will be Jared Smith. The commission thanked the representatives from Smith and Company for their work on the project and the meeting concluded.

**BID APPROVAL**

Commissioner Wilkinson reported that the county needs more time to review the bids that were received for the clock repair/replacement and this item will be addressed at a later date.

**NOVEMBER 18, 2014 COMMISSION MEETING MINUTES CONTINUED**  
**PAGE 2**

**TAX REQUEST**

Mr. Joseph Alcamo was present, but left prior to his agenda item. He will be added to the next agenda.

**ELECTION RESULTS**

County Clerk Mark Hedrick presented the November 4, 2014 election results for approval. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to certify the election results for the November 4, 2014 election as submitted. All commissioners voted in favor of the motion. County Clerk Mark Hedrick presented the certified election results for the 911 Sales Tax Ballot issue for approval. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to certify the 911 Sales Tax Ballot Issue as submitted. All commissioners voted in favor of the motion.

**COURT ORDER 911 TAX**

County Clerk Mark Hedrick presented a court order establishing the 911 Sales Tax as approved by the voters for approval by the county commission. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Court Order establishing the 911 Sales Tax as approved by the voters as presented. All commissioners voted in favor of the motion.

**SALES TAX COLLECTION**

County Clerk Mark Hedrick reported that the sales tax collection for November was up over last year and at this point the county is up by 5.65% over last year.

**2015 SALARY ADJUSTMENT**

Commissioner Cramp reported that the part time rate of pay is \$8.30 per hour and he is recommending that the rate be increased to \$9.00 per hour effective January 1, 2015. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to set the part time rate of pay at \$9.00 per hour effective January 1, 2015. All commissioners voted in favor of the motion. Commissioner Cramp stated that he is recommending that the base rate of pay be increased to \$18,000 per year effective January 1, 2015, and that a schedule has been set up to bring the other employees in line with the base increase. He stated that he is recommending that the employees will receive the greater of the salary schedule or three percent increase effective January 1, 2015. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to set the base rate of pay for a new employee at \$18,000 per year and to increase the pay of the employees including the Sheriff's department by the greater of the salary schedule or three percent effective January 1, 2015. All commissioners voted in favor of the motion.

**TAC UPDATE**

Commissioner Mullins gave an update on the Transportation Advisory Committee meeting.

**WORKERS' COMP INS.**

County Clerk Mark Hedrick reported that he had received the invoice for the workers' compensation insurance for the upcoming year. He reported that the premium had gone down from this year. He reported that the

**NOVMEBER 18, 2014 COMMISSION MEETING MINUTES CONTINUED  
PAGE 3**

premium for this year will be \$149,165 and the premium last year was \$174,744. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the increase quote from the Missouri Association of Counties Workers' Compensation Trust for 2015 in an amount of \$149,165. All commissioners voted in favor of the motion.

**NO MEETING**

Commissioner Cramp reported that the commission will not meet on November 25, 2014 due to attendance at the Missouri Association of Counties Annual Conference.

**HOLIDAY SCHEDULE**

Commissioner Cramp reported that all county and state offices will be closed on November 27<sup>th</sup> and 28<sup>th</sup> for the Thanksgiving holiday.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, December 2, 2014 and will begin at 10:00 a.m.

**CORRESPONDENCE:**

None.


**DELEGATIONS**

None.

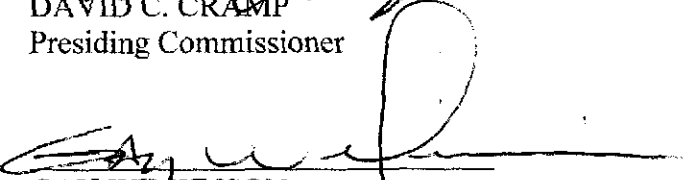
**ADJOURNMENT:**

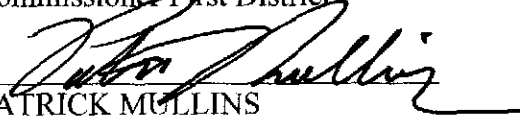
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
DAVID C. CRAMP  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
NOVEMBER 18, 2014  
(Posted November 17, 2014 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, November 18, 2014 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – November 4, 2014
2. Collector's Monthly Report
3. Recorder's Monthly Report
4. Public Administrator's Receipt of Fees

Tabled Agenda Items: None

General Business:

1. Pre-Construction Meeting – Berry Road Bridge Demolition
2. Bid Approval for Clock Repair
3. Joseph Lacamo – Tax Request
4. Certification of Election Results
5. Court Order 911 Sales Tax Approval
6. Sales Tax Collection for November
7. Salary Adjustment for 2015 and Part time Rate
8. Transportation Advisory Commission Update
9. Workers' Compensation Insurance Renewal
10. No Meeting November 25, 2014 – Missouri Association of Counties Conference
11. Thanksgiving Holiday Schedule – Closed November 27 and 28, 2014
12. Next Meeting – Tuesday, December 2, 2014 at 10:00 a.m.
13. Other Business that May Arise

Correspondence

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, DECEMBER 2, 2014**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, December 2, 2014 at 10:00 a. m. Those being present were Presiding Commissioner David Cramp, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Harold Gallaher, Dan Ward, Renee Bronbaugh, Mike Ramsey, Louie Seiberlich, Rich Leuke, Alan Wells, Mary House, Wendell Jarvis, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for November 18, 2014

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**FARMINGTON TIF**

The county commission needs to appoint two members to the Farmington Tax Increment Financing Commission which will meet after the first of the year. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to appoint incoming Presiding Commissioner Harold Gallaher and Associate Commissioner Patrick Mullins as the county's members on the Farmington TIF commission. Roll Call: Commissioner Wilkinson – Aye, Commissioner Cramp – Aye and Commissioner Mullins – Abstain.

**EARLY PAY DECEMBER**

County Clerk Mark Hedrick reported that there has been a request to make the December 30<sup>th</sup> payroll on December 23<sup>rd</sup> to allow for closing the month and the year prior to the changeover of Auditor's. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize making the December 30<sup>th</sup> payroll on December 23<sup>rd</sup>. All commissioners voted in favor of the motion.

**SALARY ADJUSTMENT**

Assessor Dan Ward approached the commission with a request to make an adjustment in salary for Teresa Aubuchon due to the fact that she is now a Missouri Certified Residential Real Estate Appraiser. The Assessor stated that the increase would amount to \$1.00 per hour. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the salary adjustment for Teresa Aubuchon as requested by the Assessor. All commissioners voted in favor of the motion.

**WAIVE INTEREST&PENALTY**

Ms. Mary House addressed the commission about waiving interest and penalty on her tax bills for two years. The commission asked Ms. House if she would be able to pay all of the taxes by the end of the year if the commission waived the interest and penalty. She stated that she would not be able to pay all of the taxes, but she is working with her attorney to get her husband to help with the taxes. She stated that they are legally separated at this time and that this has caused a big problem for her. The commission informed Ms. House that she needs to work on getting this straightened out before asking the commission to waive interest and penalty. They instructed Ms. House to return to the commission when she will be able to pay all of the taxes and they will consider waiving the interest and penalty at that time.

**TAX REQUEST**

County Clerk Mark Hedrick Mr. Joseph Alcamo had left the last commission meeting prior to speaking with the commission and he put Mr. Alcamo back on the agenda for this meeting. Mr. Alcamo did not appear at the meeting and the commission stated that he will not appear on the agenda until he contacts the county clerk.

**BID AUTHORIZATION**

Commissioner Wilkinson stated that the Juvenile Department is requesting that the county obtain bids for general maintenance and mowing for their facility. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to obtain bids for general maintenance and mowing at the Juvenile Center. All commissioners voted in favor of the motion.

**SAFETY MEETING**

Commissioner Mullins reported that a safety meeting was held with the road and bridge employees. This was the fourth quarterly safety meeting for the year.

**DECEMBER 2, 2014 COMMISSION MEETING MINUTES CONTINUED  
PAGE 3**


**NEXT MEETING** The next meeting of the county commission will be held on Tuesday, December 9, 2014 and will begin at 10:00 a.m.

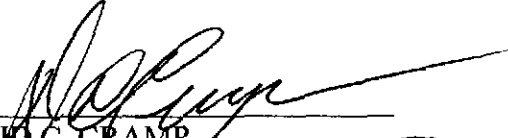
**CORRESPONDENCE:** None.

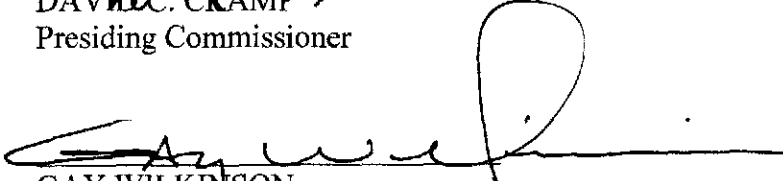
**DELEGATIONS** **None.**

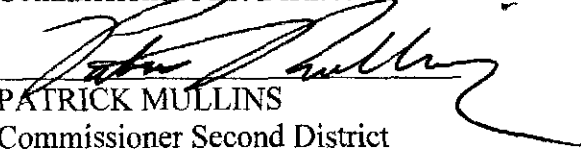
**ADJOURNMENT:** With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
DAVID C. CRAMP  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
DECEMBER 2, 2014  
(Posted December 1, 2014 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, December 2, 2014 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – November 18, 2014

Tabled Agenda Items: None

General Business:

1. Farmington TIF Commission Appointments
2. Early Pay December
3. Assessor Dan Ward Requests Salary Adjustment for Employee
4. Waive Interest and Penalty Request – Mary House
5. Tax Request – Mr. Alacamo
6. Authorization to Request Bids for Maintenance and Mowing - Juvenile
7. Next Meeting – Tuesday, December 9, 2014 at 10:00 a.m.
8. Other Business that May Arise

Correspondence

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, DECEMBER 9, 2014**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, December 9, 2014 at 10:01 a. m. Those being present were Presiding Commissioner David Cramp, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Harold Gallaher, Dan Ward, Renee Bronbaugh, Mike Ramsey, Louie Seiberlich, Wendell Jarvis, Brad Yoder, Steven Perkins, Rose Bell, Lynda Chipman, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**AMEND AGENDA**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to amend the agenda by adding discussion dealing with the 911 board. The amendment is due to time restraints for filing of candidates for the April election. All commissioners voted in favor of the motion.

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for December 2, 2014
2. County Clerk's Monthly Report
3. Collector's Monthly Report
4. Treasurer's Monthly Report
5. Recorder's Monthly Report

**TABLED AGENDA ITEMS**

**None.**

**BUSINESS**

**WAIVE INT & PENALTY**

Ms. Lynda Chipman was present and requested that interest and penalty be waived on her tax bill. She stated that she had paid one tax bill, but had failed to pay the other tax bill due to a mix-up. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to waive interest and penalty in an amount of \$153.80 on tax bill number 130029121 for Kenneth and Lynda Chipman. All commissioners voted in favor of the motion.

**911 BOARD**

Commissioner Cramp stated that the commission needs to discuss the 911 Board structure. He stated that a board needs to be appointed effective January 1, 2015 and that the commission can appoint a seven member board or maintain the existing board. A motion was made by

## **DECEMBER 9, 2014 COMMISSION MEETING MINUTES CONTINUED**

### **PAGE 2**

Commissioner Wilkinson and seconded by Commissioner Mullins to maintain the existing 13 member board effective January 1, 2015 until such time that a new board is formed. All commissioners voted in favor of the motion. Then there was discussion on whether to have an appointed or elected board. The commission discussed the different aspects of both type of boards. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to make the 911 Board an elected board of which the board members will be elected at the upcoming April election. All commissioners voted in favor of the motion. Commissioner Cramp asked the County Clerk to go over how the board will be elected. County Clerk Mark Hedrick stated that by statute there will be seven members on the board. Three members will be elected from each Commissioner District and one member will be elected at large. He stated that the at large member will serve a four year term and will be the chairman of the board. He also reported that he recommends that the highest vote getter from each commissioner district will serve a four term and the other two winners will serve two year terms until the next election and they will be elected to a four year term. The county commission agreed with the county clerk on how the four year term will be designated. The county clerk also reported that filing for the board will begin on December 16, 2014 at 8:00 a.m. and run until January 20, 2015.

### **APPROVAL OF BID**

Commissioner Wilkinson stated that the approval of the clock repair/replacement bid needs to be postponed for further investigation and it will be decided at a later date.

### **BUDGET PUBLIC HEARING**

County Clerk Mark Hedrick stated that the commission needs to set the Budget Public Hearing. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to set December 30, 2014 at 10:00 a.m. as the budget public hearing date. All commissioners voted in favor of the motion.

### **SALES TAX REPORT**

County Clerk Mark Hedrick reported that sales tax collection for December was up from last year and he also reported that the sales tax collection for the year as up 5.67% over last year.

### **LIABILITY INSURANCE**

County Clerk Mark Hedrick presented the liability insurance quote from MOPERM to the county commission and he stated that the premium was up a little from last year. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the insurance quote from MOPERM for liability insurance for 2015 in amount of \$160,274.00. All commissioners voted in favor of the motion.

**DECEMBER 9, 2014 COMMISSION MEETING MINUTES CONTINUED**  
**PAGE 3**

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, December 16, 2014 and will begin at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

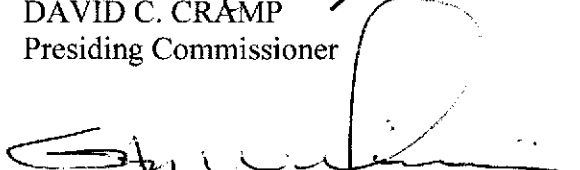
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
DAVID C. CRAMP  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
DECEMBER 9, 2014  
(Posted December 8, 2014 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, December 9, 2014 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – December 2, 2014
2. County Clerk's Monthly Report
3. Collector's Monthly Report
4. Treasurer's Monthly Report
5. Recorder's Monthly Report

Tabled Agenda Items: None

General Business:

1. Request to Waive Interest and Penalty – Lynda Chipman
2. Approval of Clock Repair/Replacement Bid
3. Set Budget Public Hearing
4. Sales Tax Collection Report
5. Liability Insurance Quote for 2015
6. Next Meeting – Tuesday, December 16, 2014 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, DECEMBER 16, 2014**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, December 16, 2014 at 10:01 a. m. Those being present were Presiding Commissioner David Cramp, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Harold Gallaher, Dan Ward, Renee Bronbaugh, Mike Ramsey, Steve Grider, Sue Gilliam, Wendell Jarvis, Alan Wells, Rich Lueke, Connie Black, Linda Black, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)  
Commissioner Mullins presented a plaque to Connie Black for her 37 years of service to the county.

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for December 9, 2014
2. City of Farmington Subdivision Amended Plat
3. City of Farmington Zoning Ordinance

**TABLED AGENDA ITEMS**

**None.**

**BUSINESS**

**HOLIDAY SCHEDULE 2015**

County Clerk Mark Hedrick presented the list of holidays for 2015. He reported that it is the same holidays as this year. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the holidays as presented. All commissioners voted in favor of the motion.

**SALT AGREEMENT**

Commissioner Mullins reported that the county is looking into setting a pilot program with the North County School District to enter into an agreement with the county to allow the school district to purchase salt from the county when it is available. It was also mentioned that the other school districts in the county have been contacted about entering into the same agreement, but the county has not heard back from them. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to establish an agreement for the pilot program. All commissioners voted in favor of the motion.

**MEETING SCHEDULE**

County Clerk Mark Hedrick handed out a copy of the commission meeting schedule for January through March of 2015. No action was required on this item.

**INSURANCE 911**

Alan Wells was present and made a request to the county commission in reference to health insurance for the 911 employees. Mr. Wells is requesting that the 911 employees be moved to the county's health insurance group. This will involve 19 to 20 employees. Mr. Barton stated that they can join the group and it will not affect the county's rate. The 911 board will pay for the 911 employees insurance. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize moving the 911 employees to the county's health insurance plan. Vote: Commissioner Cramp – aye, Commissioner Wilkinson – Aye and Commissioner Mullins – Abstain (due to being the chairman of the 911 Board). The motion carried.

**FILING FOR APRIL ELECTION**

County Clerk Mark Hedrick reported that filing for the April election began today and will run through January 20, 2015.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, December 23, 2014 and will begin at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

None.

**ADJOURNMENT:**

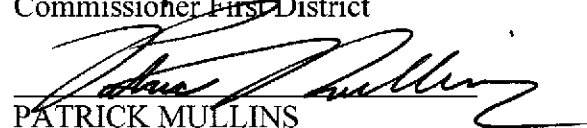
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

\_\_\_\_\_  
DAVID C. CRAMP  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
DECEMBER 16, 2014  
(Posted December 15, 2014 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, December 16, 2014 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – December 9, 2014
2. City of Farmington Subdivision Amended Plat
3. City of Farmington Zoning Ordinance

Tabled Agenda Items: None

General Business:

1. Approval of Holiday Schedule for 2015
2. Salt Agreement with School Districts
3. Commission Meeting Schedule January thru March 2015
4. Insurance for 911 Employees– Sheriff Dan Bullock
5. Filing for April Elections
6. Next Meeting – Tuesday, December 23, 2014 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, DECEMBER 23, 2014**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, December 23, 2014 at 10:01 a. m. Those being present were First District Commissioner Gay Wilkinson and Second District Commissioner Patrick Mullins. Presiding Commissioner David Cramp was absent due to being out of town. Also present was County Clerk Mark Hedrick.

Others present: Harold Gallaher, Dan Ward, Renee Bronbaugh, Mike Ramsey, Wendell Jarvis, Rich Lueke, and Vicki Weible.

County Clerk Mark Hedrick appointed Commissioner Mullins as Acting Presiding Commissioner.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)  
Commissioner Mullins presented a plaque to Connie Black for her 37 years of service to the county.

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. Vote: Aye – 2 and Absent – 1 (Cramp) Consent Agenda Items:

1. Regular Meeting Minutes for December 16, 2014
2. Order Taking Real Estate Taxes Off the Books
3. Order Taking Real Estate Taxes Off the Books

**TABLED AGENDA ITEMS**

**None.**

**BUSINESS**

**SURCHARGE INCREASE**

Circuit Clerk Vicki Weible was present and presented a request to the commission dealing with an increase of \$2.00 in the surcharge on criminal cases to be used for shelters for battered persons. This will bring the surcharge up to \$4.00. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve an order increasing the surcharge on criminal cases and circuit cases by \$2.00 as authorized by State Law and establishing the surcharge at \$4.00. Vote: Aye – 2 and Absent – 1 (Cramp)

**BUDGET ADJUSTMENT**

County Clerk Mark Hedrick reported that since the county ended the year in a very good financial position in the General Fund he is recommending that the budget be adjusted to authorize the transfer of \$250,000 to the General Stabilization Fund from the General Fund. This transfer will put the General Stabilization Fund at \$1,800,000. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to



**DECEMBER 23, 2014 COMMISSION MEETING MINUTES CONTINUED**

**PAGE 2**

approve an order amending the budget by authorizing the transfer of \$250,000 to the General Stabilization Fund from the General Fund .  
Vote: Aye – 2 and Absent – 1 (Cramp)

**BUDGET ADJUSTMENTS**

County Clerk Mark Hedrick presented an order to the commission dealing with authorizing the County Auditor to make all required budget adjustments to end the year. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve an order authorizing the County Auditor to make all necessary budget adjustments as required by law. Vote: Aye – 2 and Absent – 1 (Cramp)

**CHRISTMAS HOLIDAY**

Commissioner Mullins reported that all county offices will be closed on December 24<sup>th</sup> and 25<sup>th</sup> as the Christmas holiday.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, December 30, 2014 and will begin after the budget public hearing.

**CORRESPONDENCE:**

None.

**DELEGATIONS**

Commissioner Wilkinson gave a short report on the Berry Road Bridge demolition. He stated that the project is progressing in good time.

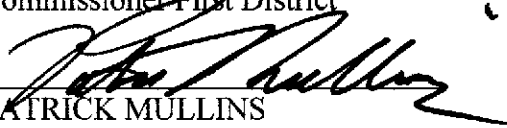
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting.  
Vote: Aye – 2 and Absent – 1 (Cramp)

**ATTEST:**



MARK L. HEDRICK  
County Clerk

  
DAVID C. CRAMP  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
DECEMBER 23, 2014  
(Posted December 22, 2014 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, December 23, 2014 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – December 16, 2014
2. Order Taking Real Estate Taxes Off the Books
3. Order Taking Real Estate Taxes Off the Books

Tabled Agenda Items: None

General Business:

1. Approval of Order Increasing the Surcharge In Criminal Cases
2. Approval of Order Authorizing the Transfer of Funds from General Fund
3. Approval of Order Authorizing the County Auditor to Make Budget Adjustments
4. Christmas Holiday Schedule
5. Next Meeting – Tuesday, December 30, 2014 after the Budget Public Hearing
6. Other Business that May Arise

Correspondence

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, DECEMBER 30, 2014**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, December 30, 2014 at 10:06 a. m. Those being present were Presiding Commissioner David Cramp, First District Commissioner Gay Wilkinson and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Harold Gallaher, Dan Ward, Renee Bronbaugh, Mike Ramsey, Wendell Jarvis, Rich Lucke, Louie Seiberlich, Bret Burgess, Dick Womack, David Kennedy, Connie Black, Dan Bullock, Brenda Jordan, and all members of the Road and Bridge Department.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

Commissioner Wilkinson stated that all the members of the Road and Bridge Department are present to show their support of Presiding Commissioner David Cramp and as a thank you for the job that he has done for the county.

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for December 23, 2014
2. Order Authorizing County Trustee to Sell Lots

**TABLED AGENDA ITEMS**

**None.**

Sheriff Dan Bullock presented a history book dealing with the Sheriffs of Missouri to the county commission and to Presiding Commissioner David Cramp. The Sheriff stated that no government funds were used for the publication of the book. The book was funded by private donations.

**BUSINESS**

**2015 BUDGET**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the 2015 Budget Document as presented at the public hearing. All commissioners voted in favor of the motion.

**BID OPENING**

Bids were opened for mowing and general maintenance at the Juvenile Detention Center. Three bids were received for mowing and one bid for the general maintenance at the detention center. The bids were taken under advisement and will be addressed at a later date.

**WAIVE INTEREST&PENALTY** Ms. Brenda Jordan was presented and requested that interest and penalty be waived on a tax bill for Brandon Hardin. She stated that this was to be paid by Mr. Hardin's ex-wife, but was not paid and Ms. Jordan is requesting that the interest and penalty be waived. The took stated that they need to do more study on this request and will contact the collector for more information.

**AUTHORIZATION TO BID** Commissioner Wilkinson stated that he would like to request bids for the maintenance of all the elevators that the county owns. He stated that the county has a number of contracts at the present time and feels that bidding for one maintenance contract will save the county money. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize obtaining bids for elevator maintenance. All commissioners voted in favor of the motion.

**NEW YEAR'S HOLIDAY** Commissioner Cramp reported that Thursday, January 1, 2015 will be observed as the New Year's Holiday and all county and state offices will be closed on that day.

**OATH OF OFFICE** County Clerk Mark Hedrick reported that the oath of office ceremony will take place on Wednesday, December 31, 2014 at 10:00 a.m. in the county commission chambers.

**NEXT MEETING** The next meeting of the county commission will be held on Monday, January 5, 2015 at 10:00 a.m. and this will be the new term of the commission.

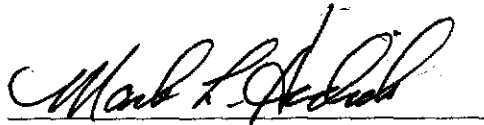
**CORRESPONDENCE:** None.

**DELEGATIONS** Bret Burgess thanked David Cramp for that he has done for the county during. Commissioner Cramp addressed the audience by stating that he had done his best to address what the needs were for the county. He stated that the tried to make all decisions on what would be the best for all the residents and not just for a few. He thanked Commissioner Mullins and Commissioner Wilkinson for their work and support during his time as presiding commissioner and stated that they have done an outstanding job and will continue to do a good job. He also thanked all of the other office holders of the county and feels that the county is in very good shape and is in good hands. He also stated that he feels that Mr. Gallaher will do an outstanding and requests that everyone support him in his role as presiding commissioner. He stated that he is looking forward to retirement and that he will miss working as presiding commissioner. He thanked everyone for their well wishes and thanked everyone for their support throughout his tenure.

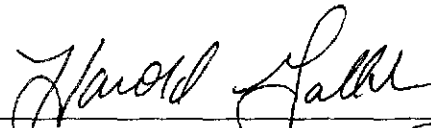
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

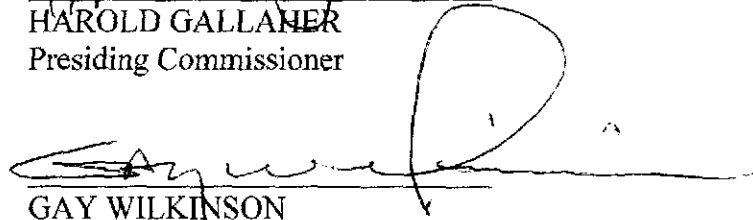
**ATTEST:**



MARK L. HEDRICK  
County Clerk



HAROLD GALLAHER  
Presiding Commissioner



GAY WILKINSON  
Commissioner First District



PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
DECEMBER 30, 2014  
(Posted December 29, 2014 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri after the Budget Public Hearing on Tuesday, December 30, 2014 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – After Budget Public Hearing

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – December 23, 2014
2. Order Authorizing County Trustee to Sell Lots

Tabled Agenda Items: None

General Business:

1. Approval of 2015 Budget
2. Bid Opening - Juvenile
3. Request to Waive Interest and Penalty - Hardin
4. Authorization to Request Bids for Elevator Maintenance
5. New Year's Holiday Schedule
6. Oath of Office Ceremony
7. Next Meeting – Monday, January 5, 2015 at 10:00 a.m. – New Term
8. Other Business that May Arise

Correspondence

Delegations

Adjournment

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**BUDGET PUBLIC HEARING MINUTES**

**DECEMBER 30, 2014**

A budget public hearing was called to order on December 30, 2014 in the office of the county commission.

Present: Presiding Commissioner Cramp, Commissioner Wilkinson, Commissioner Mullins and County Clerk Mark Hedrick

Visitors present: Louie Seiberlich, Wendell Jarvis, Mike Ramsey, Harold Gallaher, Renee Bronaugh, Bret Burgess, Dick Womack, Rich Leuke, David Kennedy, Connie Black, Dan Bullock, Brenda Jordan, Members of the Road and Bridge Department, and Dan Ward.

Commissioner David Cramp asked Auditor Connie Black to make the 2015 budget presentation. Ms. Black stated that the budget had been prepared and that a conservative approach had been used for the preparation of the budget. She gave the following figures for each fund:

General Fund Revenues \$6,071,194 and expenses of \$6,392,622 with a carryover of \$2,200,000

Road and Bridge Fund Revenues \$2,573,500 and Expenses of \$2,787,500 with a carryover of \$1,900,000

Building Fund Revenues \$0.0 and Expenses of zero with a carryover of \$141,094

Road Improvement Fund Revenues \$1,650,800 and Expenses of \$1,598,500 with a carryover of \$450,000

Law Enforcement Fund Revenues \$4,798,750 and Expenses of \$4,631,713 with a carryover of \$135,000

Emergency Fund Revenues \$1,000 and Expenses of Zero with a carryover of \$187,989

Senior Citizen's Services Fund Revenues \$350,500 and Expenses of \$350,000 with a carryover of \$108,000

Insurance Maintenance Fund Revenues \$15,025 and Expenses of \$11,000 with a carryover of \$11,507

General Stabilization Fund Revenues \$2,000 and Expenses of zero with a carryover of \$1,806,270

This will give a total for all funds of revenue \$15,462,769 and expenses of \$15,771,335 with a carryover of \$6,939,860 and a balance of \$6,631,294 for the year. The auditor stated that the expense side of the budget includes the total amount that will be required for the year, but also stated that the officeholders usual do not use all of the budgeted funds for the operation of their offices. Both the auditor and county clerk feel that the expenditure side of the budget will come in under the projected amounts. The commission thanked the auditor for the presentation of the budget. Commissioner Cramp opened the hearing up for comments and questions.

There were no comments or questions from the public.

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to close the Public Hearing. All commissioners voted in favor of the motion. The public hearing was closed at 10:05 a.m.



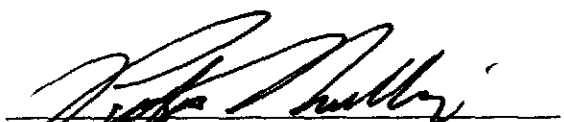
Mark L. Hedrick, County Clerk



Harold Gallaher, Presiding Commissioner



Gay Wilkinson, Commissioner 1<sup>st</sup> District



Patrick Mullins, Commissioner, 2<sup>nd</sup> District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
DECEMBER 30, 2014  
(Posted December 29, 2014 at 10:00 a.m.)**

**BUDGET PUBLIC HEARING**

Notice is hereby given that the St. Francois County Commission will conduct the Budget Public Hearing at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on December 30, 2014 in the county commissioners' office – second floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

*Call to Order* – 10:00 a.m.

Business:

1. Presentation of the 2015 Budget
2. Comments and Questions

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411