

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
MONDAY, JANUARY 5, 2015
NEW TERM**

CALL TO ORDER:

The County Commission met in New Term session on Monday, January 5, 2015 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson and Commissioner Second District Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Wendell Jarvis, Louie Seiberlich, Mike Ramsey, Renee Bronaugh, and Rich Leuke.

Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Budget Public Hearing Minutes for December 30, 2014
2. Regular Meeting Minutes for December 30, 2014
3. County Clerk's Monthly Report
4. Treasurer's Monthly, Semi-annual, and Annual Reports

TABLED AGENDA ITEMS

None.

BUSINESS

APRIL FILINGS UPDATE

County Clerk Mark Hedrick gave an update on the filings for the April Election. He reported that at this time there have been six to file for the 911 board for Commission District 1 and nine have filed for the 911 board for Commissioner District 2 and with one filing for the 911 board at-large position. He stated that filing for the April election ends on January 20, 2015 at 5:00 p.m. He also reported that his office will be open until 5:00 p.m. on that day.

SALES TAX COLLECTION

County Clerk Mark Hedrick reported that the sales tax figures are not available at this time. This item will be added to the January 13th meeting agenda.

JANUARY 5, 2015 MINUTES CONTINUED

PAGE 2

NEXT MEETING

The next meeting of the county commission will be held on Tuesday, January 13, 2015 at 10:00 a.m.

CORRESPONDENCE:

None.

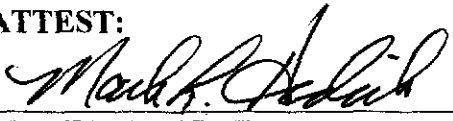
DELEGATIONS

Commissioner Wilkinson reported that there has been a problem with the prescription portion of the insurance, but Anthem is working on correcting the problem.

ADJOURNMENT:

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

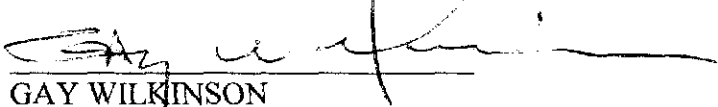
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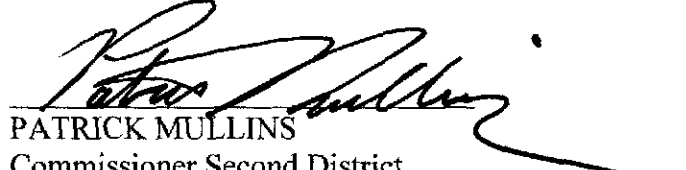
MARK L. HEDRICK
County Clerk



HAROLD GALLAHER
Presiding Commissioner



GAY WILKINSON
Commissioner First District



PATRICK MULLINS
Commissioner Second District

**NOTICE OF OPEN MEETING
OF THE COUNTY COMMISSION
JANUARY 5, 2015
(Posted January 2, 2015 at 2:00 p.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Monday, January 5, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Budget Public Hearing Minutes – December 30, 2014
2. Approval of Regular Meeting Minutes – December 30, 2014
3. County Clerk's Monthly Report
4. Treasurer's Monthly Report, Annual, and Semi-Annual Reports

Tabled Agenda Items: None

General Business:

1. Update on Filings for April Election
2. Sales Tax Collection Report (If Available)
3. Next Meeting – Tuesday, January 13, 2015 at 10:00 a.m.
4. Other Business that May Arise

Correspondence

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
TUESDAY, JANUARY 13, 2015**

CALL TO ORDER:

The County Commission met in Regular session on Tuesday, January 13, 2015 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson and Commissioner Second District Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Wendell Jarvis, Albert Thomas, Dan Ward, Kendra Graham, Dan Bullock, Louie Seiberlich, Mike Ramsey, Renee Bronaugh, and Rich Leuke.

Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. New Term Meeting Minutes for January 5, 2015
2. Recorder's Monthly Report

TABLED AGENDA ITEMS

None.

BUSINESS

BID APPROVAL

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from Mac's Lawn Service in an amount of \$147.00 per mowing for mowing at the Juvenile Detention Center. All commissioners voted in favor of the motion.

SALES TAX COLLECTION

County Clerk Mark Hedrick reported that the sales tax collection for January was up by 16.2% over last year. He cautioned that we should not depend on this increase lasting for the year.

WAIVE INTEREST&PENALTY

Mr. Albert Thomas was present and made a request to the commission dealing with waiving interest and penalty on his tax bill. Mr. Thomas stated that his wife was airlifted to St. Louis on December 20th and he stayed with her during this time and that he did not have the opportunity to pay his tax bill on time. Mr. Thomas stated that he always pays his tax bill on time, but could get in to pay this time by the deadline. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to waive interest and penalty in an amount of \$157.03 on tax bills 140014106 and 145022012 for Albert and Deborah Thomas due to an unforeseen health issue. All commissioners voted in favor of the motion.

JANUARY 13, 2015 MINUTES CONTINUED

PAGE 2

WAIVE INTEREST&PENALTY County Clerk presented a request from Michael and Diana Casey dealing with waiving interest and penalty due to the fact that Mr. Casey purchased the property in 2013 and had to call in to change his address, but the address change was not made and the bill went to the old address and was returned. Mr. Casey stated that he had to come in to get his bill and it was after the deadline to pay. Mr. Casey feels that the interest and penalty should be waived due to the fact that he had made the address and the bill should have gone to his new address. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to waive interest and penalty in an amount of \$20.90 on tax bill number 140008144 for Michael and Diana Casey due to the fact that they did not receive a tax bill. All commissioners voted in favor of the motion.

EXTENSION REPORT Mr. Kendra Graham was present and gave the commission a report on the activities of the University of Missouri Extension Office for the last quarter. She handed out a printed sheet to the commission and reported on the activities from each section of the extension office. Mr. Graham also reported that there will be a hay school held in March which was not on the report. The commission thanked Ms. Graham for the report.

2005 CERTIFICATES CALLED County Clerk Mark Hedrick reported that the county had called the 2005 Certificates of Participation and paid them off with the money obtained by the 2014 Certificates of Participation. This was done due to the fact that the county would be saving money by purchasing the new certificates due to the lower interest rate. He reported that the total savings to the county would be a little over \$300,000 and the ending pay off date will decrease by two years. No action was required by the commission.

HOLIDAY Commissioner Gallaher reported that Monday, January 19, 2015 will be observed as Martin Luther Day and all county and stated offices will be closed on that day.

NEXT MEETING The next meeting of the county commission will be held on Tuesday, January 20, 2015 at 10:00 a.m.


CORRESPONDENCE: None.

DELEGATIONS Highway Administrator Wendell Jarvis reported that only a small number of bridges had to be treated during the last winter weather. He stated that there were no major problems during this time.

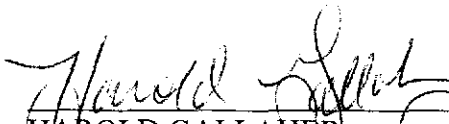
ADJOURNMENT:

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

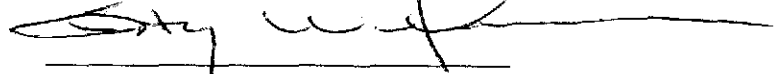
ATTEST:



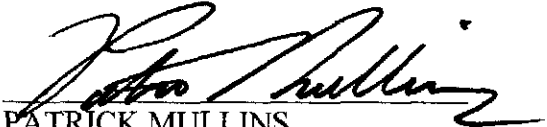
MARK L. HEDRICK
County Clerk



HAROLD GALLAHER
Presiding Commissioner



GAY WILKINSON
Commissioner First District



PATRICK MULLINS
Commissioner Second District

**NOTICE OF OPEN MEETING
OF THE COUNTY COMMISSION
JANUARY 13, 2015
(Posted January 12, 2015 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, January 13, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – January 5, 2015
2. Recorder's Monthly Report

Tabled Agenda Items: None

General Business:

1. Approval of Bid for Juvenile Department
2. Sales Tax Collection Report
3. Request to Waive Interest and Penalty – Albert Thomas
4. Request to Waive Interest and Penalty – Michael and Diana Casey
5. University of Missouri Extension Quarterly Report
6. 2005 Certificates of Participation Called
7. Martin Luther King Holiday
8. Next Meeting – Tuesday, January 20, 2015 at 10:00 a.m.
9. Other Business that May Arise

Correspondence

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
TUESDAY, JANUARY 20, 2015**

CALL TO ORDER:

The County Commission met in Regular session on Tuesday, January 20, 2015 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson and Commissioner Second District Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Wendell Jarvis, Dan Ward, Dan Bullock, Louie Seiberlich, Mike Ramsey, Renee Bronaugh, Dan Ward, Bret Burgess, Al Sullivan, Dan Bullock, and Rich Luebcke.

Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for January 13, 2015
2. Collector's Monthly Report

TABLED AGENDA ITEMS

None.

BUSINESS

CERTIFIED ORDER

County Clerk Mark Hedrick presented a certified court order to the commission dealing with authorizing the county auditor to amend the Road and Bridge budget by increasing the Building Expansion Project line item by \$140,000. This is being done due to the fact that in the original budget approved the Building Expansion Project line item was approved at \$290,000, but when the budget figure was entered into the accounting system it was entered at \$150,000. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve an order authorizing the County Auditor to make the necessary adjustment to the Building Expansion Project line item in the Road and Bridge Budget. All commissioners voted in favor of the motion.

APRIL ELECTION FILINGS

County Clerk Mark Hedrick handed out a list of filings to date that his office has taken for the April 7th election. He also reported that the last day for filing for the April election will be January 20, 2015 at 5:00 p.m.

NEXT MEETING

The next meeting of the county commission will be held on Tuesday, January 27, 2015 at 10:00 a.m.

CORRESPONDENCE:

None.

DELEGATIONS

Commissioner Mullins reported that the county barn on Maple Street is going through a brown field assessment by the Department of Natural Resources for possible lead paint and asbestos and the first phase has been completed and Phase II will now begin. This is being done to allow the county to sell the property.

Commissioner Wilkinson reported that the phone system upgrade has been completed and the county has moved to fiber optic lines.

County Auditor Bret Burgess asked if the county will do the remediation and it was reported that the Department of Natural Resources is handling this matter.

ADJOURNMENT:

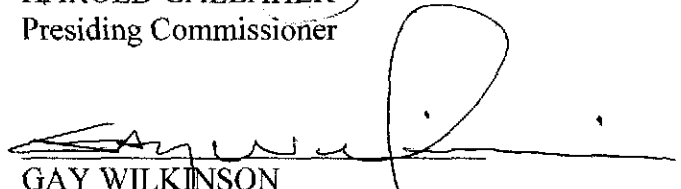
With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

ATTEST:



MARK L. HEDRICK

County Clerk


HAROLD GALLAHER
Presiding Commissioner
GAY WILKINSON
Commissioner First District
PATRICK MULLINS
Commissioner Second District

**NOTICE OF OPEN MEETING
OF THE COUNTY COMMISSION
JANUARY 20, 2015
(Posted January 16, 2015 at 2:00 p.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, January 20, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – January 13, 2015
2. Collector's Monthly Report

Tabled Agenda Items: None

General Business:

1. Order Authorizing Auditor to Amend Road and Bridge Budget
2. April Election Filing Information
3. Next Meeting – Tuesday, January 27, 2015 at 10:00 a.m.
4. Other Business that May Arise

Correspondence

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
TUESDAY, JANUARY 27, 2015**

CALL TO ORDER:

The County Commission met in Regular session on Tuesday, January 27, 2015 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson and Commissioner Second District Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Wendell Jarvis, David Cramp, Louie Seiberlich, Mike Ramsey, Renee Bronaugh, Dan Ward, Dan Bullock, Alan Wells, and Rich Luebecke.

Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for January 20, 2015
2. Public Administrator's Receipt of Fees

TABLED AGENDA ITEMS

None.

BUSINESS

RICHARDSON CEMETERY

Commissioner Mullins reported that the Richardson Cemetery Association had made a request to the county commission in October of 2014 that the control of the Richardson Cemetery be transferred to them. The commission laid the request on a term of the commission. During this time there were no complaints filed. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to transfer the Richardson Cemetery to the Richardson Cemetery Association. All commissioners voted in favor of the motion.

APPOINTMENT

County Clerk Mark Hedrick stated that the St. Francois County Board for the Developmentally Disabled has an opening due to the resignation of Richard Jones and they are recommending that Holly Joyce of Farmington be appointed to that position. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to appoint Holly Joyce to the St. Francois County Board for the Developmentally Disabled. All commissioners voted in favor of the motion;

SPEED LIMIT

Highway Administrator Wendell Jarvis stated that speed limit signs need to be placed on Old Fredericktown Road. He stated that the speed limit should be set at 35 MPH. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to set the speed limit on Old Fredericktown Road at 35 MPH and to erect signs showing the speed limit. All commissioners voted in favor of the motion.

HIGHWAY ADMINISTRATOR

Highway Administrator Wendell Jarvis presented his annual report to the county commission. He presented his recommendations for road projects for the year showing an estimated cost of projects of \$479,947.00 for District Number 1 and an estimated cost of projects for District Number 2 of \$535,317.00. He also went over the Off-System Bridge Replacement Planning. This is the program that deals with federal funding for bridges or the BRO Program. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Highway Administrator's Report as presented. All commissioners voted in favor of the motion.

WAIVE INTEREST&PENALTY

County Clerk Mark Hedrick reported that he had received a request from Mr. Kevin Harris due to the fact that he had sent in a change of address when he paid his bill in 2013, but he did not receive a bill this year due to the fact that the address had not been changed. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to waive interest and penalty in the amount of \$24.55 on tax bill numbers 140036614 and 140036615 for Kevin Harris. All commissioners voted in favor of the motion.

FINAL FILINGS FOR APRIL

County Clerk Mark Hedrick handed out the list of the filings that his office took for the April election. He stated that filing has ended and this will be candidates that will be on the ballot for April.

EMERGENCY MANAGEMENT

Sheriff Dan Bullock and Assistant Emergency Management Director were present to discuss the fee to be paid to Alan Wells the Assistant Emergency Director. Sheriff Bullock stated that a number of years ago Alan Wells was appointed by himself to be the Assistant Emergency Director and that he would be responsible for the preparation and maintenance of the county emergency plan. The Sheriff stated that he could not be paid to do the emergency management, but that the assistant could be paid and the commission at that time approve paying Alan Wells monthly fee for the creation and updating of the county's emergency plan. The Sheriff is requesting that the commission approve the same monthly fee for the assistant emergency management director which is \$700.00 per month. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve Alan Wells as the Assistant Emergency Management Director and to maintain the \$700.00 per month fee for this position. All commissioners voted in favor of the motion. Commissioner Gallaher at this point read a letter of commendation to be presented to Brian Briley and Jason Vaughn dealing with the handling of

the Haz Mat situation that occurred on Friday. The letter will be placed in their personnel files. Sheriff Dan Bullock also suggested that a letter of thanks be sent to the Farmington Fire Department, Farmington Police Department, and EMS.

NEXT MEETING

The next meeting of the county commission will be held on Tuesday, February 3, 2015 at 10:00 a.m.

CORRESPONDENCE:

None.

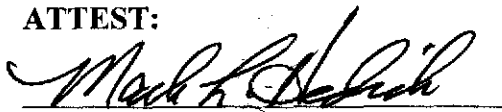
DELEGATIONS

None.

ADJOURNMENT:

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.


ATTEST:



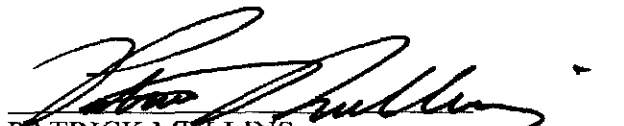
MARK L. HEDRICK
County Clerk



HAROLD GALLAHER
Presiding Commissioner



GAY WILKINSON
Commissioner First District



PATRICK MULLINS
Commissioner Second District

**NOTICE OF OPEN MEETING
OF THE COUNTY COMMISSION
JANUARY 27, 2015
(Posted January 26, 2015 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, January 27, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – January 20, 2015
2. Public Administrator's Receipt of Fees

Tabled Agenda Items: None

General Business:

1. Control of Richardson Cemetery
2. Appointment to Board of Developmentally Disabled
3. Speed Limit Old Fredericktown Road
4. Highway Administrator's Annual Report
5. Request to Waive Interest and Penalty – Kevin Harris
6. Final Filings for April Election
7. Emergency Management Director Fee
8. Next Meeting – Tuesday, February 3, 2015 at 10:00 a.m.
9. Other Business that May Arise

Correspondence

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
TUESDAY, FEBRUARY 3, 2015**

CALL TO ORDER:

The County Commission met in Regular session on Tuesday, February 3, 2015 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson and Commissioner Second District Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Wendell Jarvis, Brad Yoder, Louie Seiberlich, Mike Ramsey, Renee Bronaugh, Dan Ward, Bret Burgess, and Rich Luebcke.

Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for January 27, 2015
2. County Clerk's Monthly Report

TABLED AGENDA ITEMS

None.

BUSINESS

BONE HOLE PROJECT

Presiding Commissioner Harold Gallaher stated that he would like to see an Agent in charge of the Bone Hole Project appointed. He stated that Dr. David Cramp would be qualified to hold this position due to the fact that he has been involved and is very interested in seeing that this project is completed. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to appoint Dr. David Cramp as the agent in charge of the Bone Hole Project. All commissioners voted in favor of the motion. Commissioner Mullins reported that the master plan has been completed. The county and the Doe Run Company shared the cost of the master plan and Doe Run has paid their portion of the cost of the plan.

BOE MEMBERS

County Clerk Mark Hedrick stated that the commission needs to appoint the members of the Board of Equalization for this year. He stated that there are two members who need to be replaced. Presiding Commissioner Harold Gallaher stated that he has been working on possible members to the board and that he will be making the recommendations at a future meeting. There was no other action on this matter at the meeting.

FEBRUARY 3, 2015 MINUTES CONTINUED

PAGE 2

GRANT UPDATE

Commissioner Mullins reported that the county was not selected for the Department of Natural Resources Courthouse Round 4 Grant. He stated that the county would re-apply for the Round 5 funds when the grant period opens.

SAFETY MEETING

Commissioner Mullins reported that the Road and Bridge Department held a two hour safety meeting on December 23, 2014. He also reported that twenty six road and bridge employees will be attending CPR training.

NEXT MEETING

The next meeting of the county commission will be held on Tuesday, February 10, 2015 at 10:00 a.m.

CORRESPONDENCE:

None.

DELEGATIONS

Mr. Brad Yoder stated that he would like to purchase the land from the county that has the dam on it. It was reported that EPA wants to reclaim the dam. It was recommended that Mr. Yoder contact David Cramp about this matter.


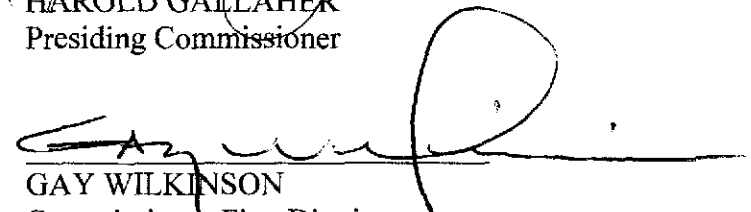

ADJOURNMENT:

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

ATTEST:



MARK L. HEDRICK
County Clerk


HAROLD GALLAHER
Presiding Commissioner
GAY WILKINSON
Commissioner First District
PATRICK MULLINS
Commissioner Second District

**NOTICE OF OPEN MEETING
OF THE COUNTY COMMISSION
FEBRUARY 3, 2015
(Posted February 2, 2015 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, February 3, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – January 27, 2015
2. County Clerk's Monthly Report

Tabled Agenda Items: None

General Business:

1. Appointment of Coordinator for Bone Hole Project
2. Board of Equalization Members
3. Department of Natural Resources Courthouse Round 4 Grant Update
4. Safety Meeting Report
5. Next Meeting – Tuesday, February 10, 2015 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
TUESDAY, FEBRUARY 10, 2015**

CALL TO ORDER:

The County Commission met in Regular session on Tuesday, February 10, 2015 at 10:01 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson and Commissioner Second District Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Wendell Jarvis, Louie Seiberlich, Mike Ramsey, Renee Bronaugh, Dan Ward, Bret Burgess, Kerry Glore, Dan Bullock, Representatives from Bidders for Road Projects, and Rich Luebecke.

Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for February 3, 2015
2. Treasurer's Monthly Report
3. Recorder's Monthly Report

TABLED AGENDA ITEMS

None.

BUSINESS

BID OPENING - ELECTION

Bids were opened for the furnishing of Election Supplies for the April Election and one bid was received from Henry M. Adkins Company. County Clerk Mark Hedrick recommended that the bid be approved as submitted. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from Henry M. Adkins Company for the furnishing of Election supplies for the April Election. All commissioners voted in favor of the motion.

BID OPENING – ROAD PROJECTS

Bids were opened for the 2015 Road Projects at the meeting. Bids were received from Vern Bauman Contracting, Jokerst Paving, Lead Belt Materials Co., Inc., and Jokerst, Inc. The bids were taken under advisement for further study and will be addressed at a later meeting.

FEBRUARY 10, 2015 MINUTES CONTINUED

PAGE 2

BOE MEMBERS

Commissioner Gallaher stated that the commission needs to appoint the citizen members to the Board of Equalization. He stated that he is recommending that Jim Eaton, Georgiana Bloom and Charles Gamble be appointed to the Board. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to appoint Jim Eaton, Georgiana Bloom and Charles Gamble as the citizen members to the Board of Equalization. All commissioners voted in favor of the motion.

SALES TAX COLLECTION

Treasurer Kerry Glore reported that the sales tax collection for February was down from last year, but she reported that the county is up by 5.22% for the year as this point.

BID AUTHORIZATION

Assessor Dan Ward is requesting that he be authorized to request bids for the 2016 Assessment of Personal Property. He stated that this would include the program and software for the assessment. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the Assessor to obtain bids for the 2016 Assessment of Personal Property. All commissioners voted in favor of the motion.

AGREEMENT

Commissioner Mullins stated that the county commission needs to approve the Big River Mine Tailings Transportation Agreement. He also stated that the St. Francois County Commission had no input on who is doing the transporting of soil. The county requested that local contractors be used for this project. The county has been unable to find out who is doing the work on this project. He stated that the county needs to approve this agreement due to a request from EPA. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Big River Mine Tailings Transportation Agreement as presented. All commissioners voted in favor of the motion.

CONSUMER PRICE INDEX

County Clerk Mark Hedrick reported that he had received the Consumer Price Index from the State Tax Commission and the CPI is 0.8% for last year.

WAIVE INTEREST&PENALTY

County Clerk Mark Hedrick stated that Mr. Tim Counts is requesting that interest and penalty be waived on his tax bill due to the fact that there was an error on his assessment and by the time the assessor's office made the correction another month's interest and penalty was added to his tax bill. He stated that he was willing to pay the interest and penalty for January, but feels that he should not be required to pay the interest and penalty for February due to the fact that he was here to pay the tax bill in January. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to waive interest and penalty in an amount of \$4.24 for Tim Counts due to the fact that he had attempted to pay his tax bill in January but was not able to pay then due to a correction that had to made to his assessment which was not completed until February. All commissioners voted in favor of the motion.

ANNUAL BID OPENING

County Clerk Mark Hedrick reported that the annual bid opening will take place on March 10, 2015 at 10:00 a.m. He also reported that the request for items to be bid has been sent out and that his office is compiling this information and is being sent to bidders. He also reported that the bid notice has been placed in the paper and will run on February 12, 19, and 26, 2015 as required by law. No action was required on this matter.

HOLIDAYS

Commissioner Gallaher reported that county and state offices will be closed on Thursday, February 12th and Monday, February 16th as holidays for the State and county.

NEXT MEETING

The next meeting of the county commission will be held on Tuesday, February 17, 2015 at 10:00 a.m.

CORRESPONDENCE:

None.

DELEGATIONS

None.

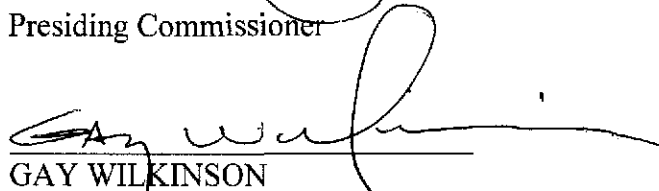
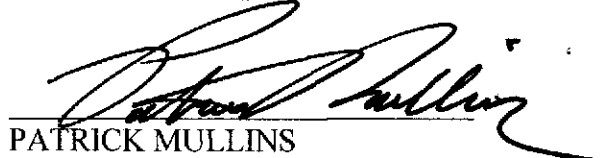
ADJOURNMENT:

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

ATTEST:



MARK L. HEDRICK
County Clerk


HAROLD GALLAHER
Presiding Commissioner
GAY WILKINSON
Commissioner First District
PATRICK MULLINS
Commissioner Second District

**NOTICE OF OPEN MEETING
OF THE COUNTY COMMISSION
FEBRUARY 10, 2015
(Posted February 9, 2015 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, February 10, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – February 3, 2015
2. Treasurer's Monthly Report
3. Recorder's Monthly Report

Tabled Agenda Items: None

General Business:

1. Bid Opening Election Supplies for April 7, 2015 Election
2. Bid Opening – Road Projects
3. Appointment of Board of Equalization Members
4. Sales Tax Collection Report
5. Authorization to Request Bids for 2016 Assessment of Personal Property
6. Approval of the Big River Mine Tailings Transportation Agreement
7. Consumer Price Index Certification
8. Request to Waive Interest and Penalty – Tim Counts
9. Annual Bid Opening – March 10, 2015
10. Upcoming Holidays – February 12th and February 16th
11. Next Meeting – Tuesday, February 17, 2015 at 10:00 a.m.
12. Other Business that May Arise

Correspondence

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
TUESDAY, FEBRUARY 17, 2015**

CALL TO ORDER:

The County Commission met in Regular session on Tuesday, February 17, 2015 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson and Commissioner Second District Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Wendell Jarvis, Louie Seiberlich, Mike Ramsey, Renee Bronaugh, Dan Ward, Bret Burgess, Kerry Glore, Dan Bullock, and Ms. Sharon St. Gemme.

Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for February 10, 2015
2. Collector's Monthly Report

TABLED AGENDA ITEMS

None.

BUSINESS

ORDER AMENDING BUDGET

A request to amend the Road Improvement Fund Budget for the line item New Equipment was presented. The request is to amend the New Equipment line item by changing it from \$50,000 to \$115,000 due to additional income from the sale of surplus property. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to amend the Road Improvement Fund budget by changing the New Equipment line item from \$50,000 to \$115,000 and to authorize the county auditor to make the adjustment to the budget. All commissioners voted in favor of the motion.

WAIVE INTEREST&PENALTY

Ms. Sharon St. Gemme was present to request that interest and penalty be waived on tax bill number 140023010 due to the fact that she thought that the taxes would be paid thru escrow, but this was not the case and by the time she learned that the taxes were not paid it was past the deadline to pay the taxes on time and interest and penalty was added to the tax bill. The amount of the interest and penalty is \$59.14. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to waive interest and penalty in the amount of \$59.14 on tax bill number 140023010 for Sharon St. Gemme. All commissioners voted in favor of the motion.

FEBRUARY 17, 2015 MINUTES CONTINUED

PAGE 2

FINANCIAL STATEMENT

County Clerk Mark Hedrick presented the county's Financial Statement for 2014 and stated that this must be published in the paper as a public notice to be in compliance with the law. He stated that he has prepared the document and that it will be published upon approval by the county commission. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the financial statement as presented and to authorize the publication of the financial statement as required by law. All commissioners voted in favor of the motion.

SENIOR CITIZENS BOARD

County Clerk Mark Hedrick reported that the Senior Citizens Board has one board position open due to the death of a board member and that the term of Beverly Burgess ended in September of last year and she needs to be re-appointed to a one year term. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to re-appoint Beverly Burgess to the Senior Citizens Board for a one year term. All commissioners voted in favor of the motion. The commission tabled the appointment of a member to replace Mr. Edmond Shipman until the next commission meeting.

BID AUTHORIZATION

Assessor Dan Ward is requesting that he be authorized to request bids for the 2016 Assessment of Personal Property. He stated that this would include the program and software for the assessment. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the Assessor to obtain bids for the 2016 Assessment of Personal Property. All commissioners voted in favor of the motion.

NEXT MEETING

The next meeting of the county commission will be held on Tuesday, February 24, 2015 at 10:00 a.m.

CORRESPONDENCE:

None.

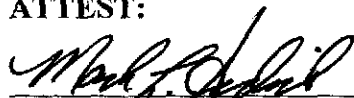
DELEGATIONS

Highway Administrator Wendell Jarvis gave a report on the winter storm clean-up. He reported that the snow removal went good and that only one truck got in a ditch and there were no major problems with that accident. He reported that the crews are still working on clearing the roads. He stated that they will continue to clear the roads and put down salt and cinders. The road crews are doing a very good job. Commissioner Gallaher stated that he was very impressed with the job that the road crews do during snow removal and that the smaller truck or working out very well. He stated that the crews have done an outstanding job during this storm, and that he had high praise for their expertise in snow removal.

ADJOURNMENT:

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

ATTEST:

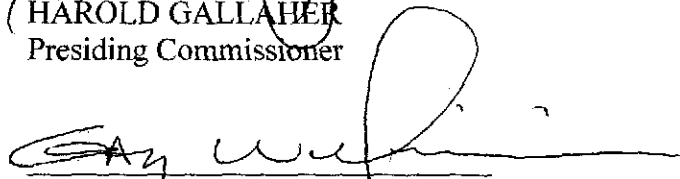


MARK L. HEDRICK

County Clerk



HAROLD GALLAHER
Presiding Commissioner



GAY WILKINSON
Commissioner First District



PATRICK MULLINS
Commissioner Second District

**NOTICE OF OPEN MEETING
OF THE COUNTY COMMISSION
FEBRUARY 17, 2015
(Posted February 13, 2015 at 2:00 P.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, February 17, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – February 10, 2015
2. Collector's Monthly Report

Tabled Agenda Items: None

General Business:

1. Order Amending Road Improvement Fund Budget
2. Request to Waive Interest and Penalty – Ms. Ste Gemme
3. Public Notice – Financial Statement for the Year 2014
4. Senior Citizens Board Open Position and Appointment
5. Next Meeting – Tuesday, February 24, 2015 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
TUESDAY, FEBRUARY 24, 2015**

CALL TO ORDER:

The County Commission met in Regular session on Tuesday, February 24, 2015 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson and Commissioner Second District Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Wendell Jarvis, Louie Seiberlich, Mike Ramsey, Renee Bronaugh, Dan Ward, Bret Burgess, Kerry Glore, Dan Bullock, Pam Williams, Lori Crump, Tammy Hayes, Rick Herbst, Rich Luebcke, and Brad Yoder.

Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for February 17, 2015
2. Training Certifications for Presiding Commissioner Harold Gallaher, Commissioner Gay Wilkinson, and Commissioner Patrick Mullins

TABLED AGENDA ITEMS

APPOINTMENT

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to appoint Ray Politte to fill the vacancy on the Senior Citizens Board. All commissioners voted in favor of the motion.

BUSINESS

AUTHORIZATION TO BID

A request from Maintenance Supervisor Brian Briley was made dealing with authorization to obtain bids for the repair or replacement of the courthouse clocks. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize obtaining bids for the repair or replacement of the courthouse clocks. All commissioners voted in favor of the motion.

APPOINTMENT

It was reported that the county commission needs to appoint the director of the St. Francois County Health Center. Ms. Debra Hoehn is the present director and it is being recommended that she be re-appointed to the position. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to re-appoint Debra Hoehn as the Director of the St. Francois County Health Center. All commissioners voted in favor of the motion.

NESS FINANCIAL REPORT

County Clerk Mark Hedrick reported that he had received the annual financial statement from the Network for Emergency Sheltered Services, Inc. and that the county commission needs to approve the statement as submitted. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the financial statement from the Network for Emergency Sheltered Services, Inc. as submitted. All commissioners voted in favor of the motion.

911 SALES TAX DEPOSIT

County Clerk Mark Hedrick reported that the county needs to designate who will receive the sales tax revenue for the 911 Center. He stated that the county could receive the funds and turn the revenue over to the 911 Center or the county could have the funds deposited directly to the 911 Center. The clerk recommended that the funds be deposited directly to the 911 Center. A motion as made by Commissioner Wilkinson and seconded by Commissioner Mullins to have the sales tax collection deposited directly to the 911 Center. Vote: Commissioner Wilkinson – Aye, Commissioner Mullins – Abstain, and Commissioner Gallaher – Aye. The motion was approved.

CREDIT CARD AGREEMENT

County Auditor Bret Burgess presented a new county credit card agreement to the county commission for approval. He stated that this is being recommended by the independent auditors and it will allow for better control of the use of the cards. The cards will be issued to certain individuals and only that individual can use the card. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the new county credit card agreement as presented. All commissioners voted in favor of the motion.

BUDGET INCREASE

County Auditor Bret Burgess made a request to the county commission to increase the mileage and training line item for his budget by \$7,500 due to the fact that the amount will not be enough for the year due to visiting other counties to look at new accounting software and due to taking his staff to the auditor's training session later in the year. He stated that this increase will come from the funds that were turned over by the collector from the Tax Maintenance Fund. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve increasing the Mileage and Training line item for the County Auditor by \$7,500. All commissioners voted in favor of the motion.

BUDGET ADJUSTMENT FORM

County Auditor Bret Burgess presented a form for making a Budget Adjustment Request. He stated that this form will replace the preparation of a red border court order for budget adjustments. He also reported that it will not change the process for making budget adjustments just the form that will be used. He stated that the county commission will still have to approve the budget adjustment prior to being implemented. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to table this request until the March 3, 2015 meeting. All commissioners voted in favor of the motion.

TRAVEL EXPENSE FORM

County Auditor Bret Burgess presented a travel expense form to the commission and stated that this was a cleaner version of the form that had been approved in 2005 by a prior commission. He stated that he would like to implement this form to be used by all employees. There was discussion dealing with the form and a motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to table this matter until the March 3, 2015 meeting. All commissioners voted in favor of the motion. The county auditor stated that he had a concern about a commissioner taking agenda items off the agenda when the items were timely for placement on the agenda. He feels that a request for an agenda if timely should be on the agenda. He stated that he is very concerned about this issue. Commissioner Wilkinson stated that he feels that the commissioners need time to review items that will appear on the agenda prior to them being put on the agenda.

NEW ACCOUNTING SYSTEM

County Auditor Bret Burgess gave the commission an update on the status of the new accounting system. He stated that he has been looking at accounting software and has made a number of visits to order counties looking at the systems that they are using. He stated that this is still in the beginning phase and that a RFP will be put together at a later date and that the he will request authority to solicit bids for the accounting system. He stated that he is working with the County Treasurer and County Clerk on this project. He stated that no action is required at this time.

COLLECTOR TURNOVER

The county auditor reported that Collector Pam Williams had turned over \$61,602 from her tax maintenance fund to the county's general fund. The auditor is recommending that \$7,500 of the turnover be used for the increase in his mileage and training line item budget and the remainder be put toward to the new accounting system. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to use \$7,500 from the collector's turnover toward the auditor's mileage and training line up budget increase and to designate the remainder to be used toward the purchase of a new accounting system. All commissioners voted in favor of the motion.

NEXT MEETING

The next meeting of the county commission will be held on Tuesday, March 3, 2015 at 10:00 a.m.

CORRESPONDENCE:

None.

DELEGATIONS

None.

CLOSED SESSION:

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to go into closed session under RSMo610.021(3); hiring, firing, disciplining or promoting of particular employees. Roll Call Vote: Commissioner Mullins – Aye, Commissioner Wilkinson – Aye and Commissioner Gallaher - Aye

FEBRUARY 24, 2015 MINUTES CONTINUED
PAGE 4


The commission moved into closed session.

The commission moved back into open session for adjournment.


ADJOURNMENT:

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.


ATTEST:



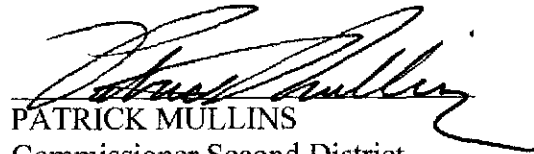
MARK L. HEDRICK
County Clerk



HAROLD GALLAHER
Presiding Commissioner



GAY WILKINSON
Commissioner First District



PATRICK MULLINS
Commissioner Second District

ST. FRANCOIS COUNTY COMMISSION
CLOSED SESSION MINUTES
FEBRUARY 24, 2015

The St. Francois County Commission met in closed session under RSMo 610.021(3); hiring, firing, disciplining or promoting of particular employees.

Present: Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, Second District Commissioner Patrick Mullins and County Clerk Mark Hedrick.

Others Present: None.

Presiding Commissioner Gallaher called the meeting to order.

BUSINESS:

1. The commissioners discussed the IT Department and staffing for the department. There was discussion on the possibility of adding an additional position to that department due to the work load of the present employee. No action was taken on this matter at the meeting.

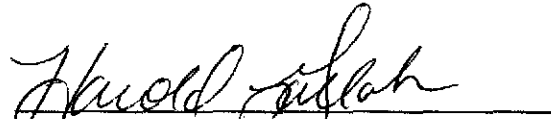

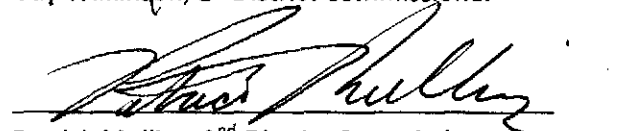
Since there was no other business for this meeting, a motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to adjourn the closed session and to go back into open session.

Vote: Commissioner Wilkinson – Aye, Commissioner Mullins – Aye, and Commissioner Gallaher – Aye.

ATTEST:



Mark L. Hedrick, County Clerk


Harold Gallaher, Presiding Commissioner
Gay Wilkinson, 1st District Commissioner
Patrick Mullins, 2nd District Commissioner

**NOTICE OF OPEN MEETING
OF THE COUNTY COMMISSION
FEBRUARY 24, 2015
(Posted February 23, 2015 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, February 24, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – February 17, 2015
2. Training Certifications for Presiding Commissioner Harold Gallaher, Commissioner Gay Wilkinson, and Commissioner Patrick Mullins

T

Tabled Agenda Items:

1. Appointment of Member to Senior Citizens Board

General Business:

1. Authorization to Request Bids on Courthouse Clocks
2. Appointment of the Health Center Director
3. Review and Approval of the Network for Emergency Sheltered Services, Inc. Financial Statement
4. Designation of Sales Tax Collection for the 911 Center – ACH Transfer
5. Approval of New County Credit Cards – Bret Burgess
6. Request to Increase the Budget Line Item for Mileage and Training for County Auditor – Bret Burgess
7. Review and Approval of Budget Adjustment Request Form – Bret Burgess
8. Review and Approval of Travel Expense Form – Bret Burgess
9. Discussion of New Financial Accounting Software – Bret Burgess
10. County Collector Turnover of Funds from the Tax Maintenance Fund to the General Fund and Recommendation on where to designate the money – Bret Burgess
11. Next Meeting – Tuesday, March 3, 2015 at 10:00 a.m.
12. Other Business that May Arise

Correspondence

Delegations

Closed Session: The commission will vote to go into closed session under RSMo 610.021(3); hiring, firing, disciplining or promoting of particular employees.

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
TUESDAY, MARCH 3, 2015**

CALL TO ORDER:

The County Commission met in Regular session on Tuesday, March 3, 2015 at 10:01 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson and Commissioner Second District Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Wendell Jarvis, Louie Seiberlich, Mike Ramsey, Renee Bronaugh, Dan Ward, Bret Burgess, Kerry Glore, Dan Bullock, Pam Williams, Lori Crump, Tammy Hayes and other members of the Auditor's Office, Don Kernan, Rich Luebcke, Steve Grider, Brian Briley, Clay Copeland, Tom Sebastian, and Brad Yoder.

Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for February 24, 2015
2. Closed Session Minutes for February 24, 2015
3. County Clerk's Monthly Report

TABLED AGENDA ITEMS

BUDGET ADJUSTMENT FORM This item was tabled at the last meeting for further study. County Auditor Bret Burgess stated that this form will be used instead of the red border court order which is presently being used, but the county commission will still have to approve the budget adjustments. County Clerk Mark Hedrick stated that this form will replace the court order, but the commission will still have to approve the adjustment and that his office will receive a copy of the form to be filed. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Budget Adjustment Request Form as presented by the County Auditor. All commissioners voted in favor of the motion.

TRAVEL EXPENSE FORM

This item was tabled at the last meeting for further study. County Auditor Bret Burgess stated that this form had been approved by a prior commission and his office had cleaned the form up and would like to have the form re-approved by the county commission. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Travel Expense Form as presented. All commissioners voted in favor of the motion.

BUSINESS

AUTHORIZATION TO BID

A request from Maintenance Supervisor Brian Briley was made dealing with authorization to obtain bids for the maintenance of the elevators at the county courthouse. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize obtaining bids for the maintenance of the courthouse elevator. All commissioners voted in favor of the motion.

BID APPROVAL

Highway Administrator Wendell Jarvis recommended that the bid from Leadbelt Materials be approved for the Hickory Drive Project in an amount of \$37,154.30 and to approve the bids from Bauman for the Rock Road Project in an amount of \$198,747.63 and for House-St. Francois Road in an amount of \$358,810.45. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid recommendations from the Highway Administrator for Hickory Drive, Rock Road, and House-St. Francois Road. All commissioners voted in favor of the motion.

IT DEPARTMENT

The county commission discussed the IT Department work load. The commission stated that the work load by the one employee is overwhelming and that they feel that an additional person needs to be employed for this department. It was stated that the department needs another person and that we need to see what type of individuals are available for the position.

60-DAY REPORT

County Auditor Bret Burgess presented the county commission a 60-day report from his office. The auditor went through the report and highlighted the parts of the report. He stated that the present accounting system is outdated and that his office is looking at updating the system. He also reported that the county does not have county wide policies. He stated that the county commission needs to implement a policy manual to be presented to all officeholders and employees so that everyone knows what is expected. He also reported that there is a lack of communication and understanding of the limited current policies and that all officeholders and employees should receive a copy of the limited policies in place at this time. He stated that the county needs to implement internal control procedures to be in compliance with the county's independent audit findings. He stated that he would be working on this situation along with the county commission. He stated that his office found that high mileage had been reported by the county commissioner for district 1. He stated that he feels that the mileage reported is very high and that it might be better for the county to purchase a vehicle for the commissioner instead of paying mileage reimbursement. The auditor re-stated that he feels that all elected officials should review the sunshine law so as to be in compliance with the law. He stated that his office has a concern about one employee who accrued comp time without direct management oversight-segregation of duties. This was in reference to a county employee working for the

road and bridge department, but is not a road and bridge employee. He stated that the road and bridge department should provide funds to compensate for the county non-road and bridge employee. AT&T Wireless Cell Phone Findings was discussed by the auditor and he stated that his office had gone through all of the phones and contracts and made a number of corrections on the phone contracts to allow for better control and to obtain a decreased cost of the phones. The auditor stated that his office in the process of communicating with all of the officeholders on cooperating with them in the performance of the work of the county. He stated that his office would continue to reach out to all office holders and staff. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the County Auditor's 60-day Report as presented. All commissioners voted in favor of the motion. A copy of this report will be filed in the office of the County Clerk.

LAST DAY TO REGISTER

County Clerk Mark Hedrick reported that the last day to register to vote in the April 7, 2015 will be March 11, 2015.

ABSNETEE VOTING

County Clerk Mark Hedrick reported that absentee voting for the April 7, 2015 election has begun and the voters may vote absentee by coming into his office or by requesting a ballot by mail.

NEXT MEETING

The next meeting of the county commission will be held on Tuesday, March 10, 2015 at 10:00 a.m.

CORRESPONDENCE:

None.


DELEGATIONS

Highway Administrator Wendell Jarvis gave a report on the winter storms. He reported that the county has spent a total of \$100,049 during the winter storms this year. He also stated that the road crew is doing an outstanding job during this time.

ADJOURNMENT:

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.


ATTEST:



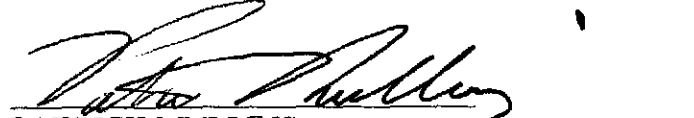
MARK L. HEDRICK
County Clerk



HAROLD GALLAHER
Presiding Commissioner



GAY WILKINSON
Commissioner First District



PATRICK MULLINS
Commissioner Second District

**NOTICE OF OPEN MEETING
OF THE COUNTY COMMISSION
MARCH 3, 2015
(Posted March 2, 2015 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, March 3, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – February 24, 2015
2. Approval of Closed Session Minutes – February 24, 2015
3. County Clerk's Monthly Report

Tabled Agenda Items:

1. Budget Adjustment Request Form Discussion
2. Travel Expense Form Discussion

General Business:

1. Authorization to Request Bids Elevator Maintenance
2. Bid Approval for Road Projects
3. Discussion Dealing with the IT Department
4. County Auditor First 60-Day Report
5. Last Day to Register for April 7, 2015 Election
6. Absentee Voting for the April 7, 2015 Election
7. Next Meeting – Tuesday, March 10, 2015 at 10:00 a.m.
8. Other Business that May Arise

Correspondence

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
TUESDAY, MARCH 10, 2015**

CALL TO ORDER:

The County Commission met in Regular session on Tuesday, March 10, 2015 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson and Commissioner Second District Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Wendell Jarvis, Louie Seiberlich, Mike Ramsey, Renee Bronaugh, Dan Ward, Bret Burgess, Kerry Glore, Tina Miller, Tammy Hayes and other members of the Auditor's Office.

Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for March 10, 2015
2. Treasurer's Monthly Report
3. Recorder's Monthly Report
4. Collector's Monthly Report

TABLED AGENDA ITEMS

None.

BUSINESS

OPEN BIDS - ASSESSOR

Bids were opened for services related to the 2016 Assessment of Personal Property for the Assessor's Office. Two bids were received and the bids were taken under advisement for further study.

ANNUAL BID OPENING

Bids were opened for the annual bid process. All the bids were taken under advisement for review and will be presented at a later date for approval.

The commission went into recess so as to allow all bidders present an opportunity to review the bids that were submitted.

The commission came back into to session and continued with the meeting agenda.

SALES TAX COLLECTION

Treasurer Kerry Gore reported that the sales tax collection for March was up over last year and that at this point the sales tax is up by 12% over last year.

CERTIFIED WORK READY

Tina Miller with Mineral Area College and the MOWINS program gave the commission an update on the Certified Work Ready Communities. She stated that we now have a skilled workforce in our community. She also stated that there is no tuition cost for the skilled labor certification. She stated that workers can attend the courses and then obtain a National Career Readiness Certificate. Ms. Miller reported that the program is going very well. The commission thanked Ms. Miller for the update.

COMMUNITY PROJECTS

Commission Mullins reported that the Road and Bridge Department has been working with school districts and cities on some requests and projects. He stated that he would have further information on the salt program at a later date.

TRAVEL POLICY

Commissioner Wilkinson stated that he feels that the travel policy needs to be approved. He reported that the policy had been amended and feels that the amendments to the policy are needed to make the policy better. He also stated that the new travel expense has been added to the policy. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Travel Policy as amended. All commissioners voted in favor of the motion.

MEETING SCHEDULE

County Clerk Mark Hedrick handed out a copy of the county commission meeting schedule for April through June. No action was required on this matter.

NEXT MEETING

The next meeting of the county commission will be held on Tuesday, March 17, 2015 at 10:00 a.m.

CORRESPONDENCE:

None.

DELEGATIONS

Commissioner Gallaher read a thank you letter from a citizen which thanked the Road and Bridge Department for the work that they have done during the winter storms. This thank you will be posted at the county barn for the road and bridge employees.

**MARCH 3, 2015 MINUTES CONTINUED
PAGE 3**

ADJOURNMENT:

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

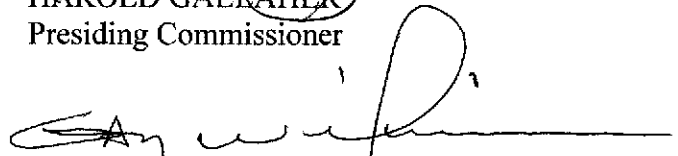
ATTEST:




MARK L. HEDRICK
County Clerk



HAROLD GALBRAITH
Presiding Commissioner



GAY WILKINSON
Commissioner First District



PATRICK MULLINS
Commissioner Second District

**NOTICE OF OPEN MEETING
OF THE COUNTY COMMISSION
MARCH 10, 2015
(Posted March 9, 2015 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, March 10, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – March 3, 2015
2. Treasurer's Monthly Report
3. Recorder's Monthly Report
4. Collector's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Assessor's Office
2. Annual Bid Opening
3. Sales Tax Collection Report
4. Tina Miller – Certified Work Ready Communities
5. Road and Bridge Projects for Communities
6. Travel Policy Discussion
7. Commission Meeting Schedule – April through June
8. Next Meeting – Tuesday, March 17, 2015 at 10:00 a.m.
9. Other Business that May Arise

Correspondence

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
TUESDAY, MARCH 17, 2015**

CALL TO ORDER:

The County Commission met in Regular session on Tuesday, March 17, 2015 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson and Commissioner Second District Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Wendell Jarvis, Louie Seiberlich, Mike Ramsey, Renee Bronaugh, Dan Ward, Bret Burgess, Kerry Glore, Dan Bullock, Brian Briley, Terry Westmoreland, and Pam Williams.

Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)
Presiding Commissioner Harold Gallaher announced that Mrs. Ken Buckley had passed away.

CONSENT AGENDA:

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for March 10, 2015
2. Order Taking Personal Property Taxes Off the Books
3. Records Destroyed-County Clerk's Office

TABLED AGENDA ITEMS

None.

BUSINESS

OPEN BIDS - MAINTENANCE

Bids were opened for repair of the courthouse clocks and one bid was received. Bids were opened for elevator maintenance and two bids were received. These bids were taken under advisement for review and will be presented at a later date.

ANNUAL BID APPROVAL

Highway Administrator Wendell Jarvis presented his recommendations for the annual bid approval to the county commission as follows:

Fuel – Recommends that this not be awarded at this point.

Lubricants – Recommends awarding to Wallis Lubricants due to the only bid received.

Tires (Recaps) – Recommends awarding this bid to Purcell Tire.

Tires (Regular) – Recommends awarding to Brahlars, Ron's Tire, and Plaza Tire with the understanding that the tire needed will go to the lowest bidder. Service calls be awarded to Brahlars, Plaza Tire and Ron's Tire and will be determined on which company can respond at the time

Signs – Recommends awarding to Roadrunner due to availability of signs.

Aggregate – Recommends awarding to Central Stone, Base Rock Minerals, Leadbelt Materials, and Big River Quarry and will depend on location of the job for which company will be used.

Granite – Recommends that Iron Mountain Trap Rock be awarded bid.

Concrete – Recommends that Politte Ready Mix be awarded the bid due to the fact that this was the only bid received.

Road Pipe – Recommends that Contech Engineered Solutions be awarded the bid for road pipe.

Asphalt (hot and cold mix) – Recommends that Leadbelt Materials and Mineral Area Asphalt be awarded the bid and will be determined on location of the project.

Salt – Recommends that Lange Stegmann will awarded the bid due to being the lowest bid and the cost will be \$88 per ton delivered.

Road Oil – Recommends that Missouri Petroleum be awarded the bid due to a closer location.

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the recommendations of the Highway Administrator for the annual bid supplies. All commissioners voted in favor of the motion.

ANNUAL BID APPROVAL

County Clerk Mark Hedrick reported that only one bid was received for office supplies and that was from Mineral Area Office Supply and that he is recommending that Mineral Area Office Supply be approved for office supplies. He also mentioned that Office Max/Office Depot has been approved for the State of Missouri as a supplier for office supplies and the county can receive the State price on office supplies and it is under contract number C115144002. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from Mineral Area Office Supply for office supplies as recommended by the County Clerk. All commissioners voted in favor of the motion.

ANNUAL SETTLEMENT

County Collector Pam Williams presented her Annual Settlement to the county commission for approval. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the County Collector's Annual Settlement as presented. All commissioners voted in favor of the motion.

EMPLOYEE BENEFITS

Mr. Terry Westmoreland with Carpenter-Belknap & Associates was present and made a presentation to the county commission in reference to offering the county employees a life insurance policy through payroll deduction. He stated that he would need at least five employees to enroll to be able to write the program. He presented the commission a booklet describing the program and the cost to the employee. He stated that the employee will be able to obtain the policy even if they have a pre-existing health condition. The commission Mr. Westmoreland and stated that they would review the program and he could contact them at a later date.

SENIOR CITIZENS BOARD

Commissioner Mullins reported that the Senior Citizens Board met on March 9, 2015 and distributed the funds that had been collected. County Clerk Mark Hedrick stated that the commission needs to approve the minutes and resolutions of the Senior Citizens Board. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the minutes and resolutions of the Senior Citizens Board as submitted. All commissioners voted in favor of the motion.

WAIVE INTEREST

County Clerk Mark Hedrick reported that he had received a call from Mrs. Pride in reference to a request to waive interest and penalty on their tax bill. He reported that both Mr. and Mrs. Pride work out of town and were unable to attend the meeting. Mr. Hedrick reported that Mr. and Mrs. Pride purchased the property in November of last year and they did not receive the tax bill until this month and there was interest and penalty on the bill and they would like to have that amount waived. Collector Pam Williams stated that she goes through the list of taxes unpaid and sends out the notice to the new owner if the property had been sold. She also stated that they should have had title insurance for the transaction and this matter would not have occurred. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to table this request until the March 17, 2015 meeting and to have the county clerk contact the Mr. and Mrs. Pride to obtain further information on this request. All commissioners voted in favor of the motion.

SPEED LIMIT-SAND CREEK

Highway Administrator Wendell Jarvis reported that he had received a request to put a speed limit on Sand Creek Road. Mr. Jarvis stated that he is recommending that a speed limit of 35 mile per hour be set on Sand Creek Road. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to set a 35 mile per hour speed limit on Sand Creek Road and to erect the necessary signs. All commissioners voted in favor of the motion.

NEXT MEETING

The next meeting of the county commission will be held on Tuesday, March 24, 2015 at 10:00 a.m.

CORRESPONDENCE:

None.

DELEGATIONS

None.

ADJOURNMENT:

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

ATTEST:



MARK L. HEDRICK

County Clerk



HAROLD GALLAHER

Presiding Commissioner



GAY WILKINSON

Commissioner First District



PATRICK MULLINS

Commissioner Second District

**NOTICE OF OPEN MEETING
OF THE COUNTY COMMISSION
MARCH 17, 2015
(Posted March 16, 2015 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, March 17, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – March 10, 2015
2. Order Taking Personal Property Taxes Off the Books
3. Records Destroyed County Clerk's Office

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Courthouse Clocks
2. Annual Bid Approval – Road and Bridge
3. Annual Bid Approval – Office Supplies
4. County Collector's Annual Settlement
5. Carpenter-Belknap & Associates – Employee Benefits
6. Approval of Senior Citizens Board Minutes and Resolutions
7. Waive Interest and Penalty – Tom and Lorri Pride
8. Speed Limit – Sand Creek
9. Next Meeting – Tuesday, March 24, 2015 at 10:00 a.m.
10. Other Business that May Arise

Correspondence

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
TUESDAY, MARCH 24, 2015**

CALL TO ORDER:

The County Commission met in Regular session on Tuesday, March 24, 2015 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson and Commissioner Second District Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Wendell Jarvis, Louie Seiberlich, Mike Ramsey, Renee Bronaugh, Dan Ward, Bret Burgess, Kerry Glore, Dan Bullock, Brian Briley, Kathy Wigger, and Pam Williams.

Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for March 17, 2015

TABLED AGENDA ITEMS

WAIVE INTEREST&PENALTY Tom & Lorri Pride had requested that interest and penalty be waived on their tax bill due to the fact that they believed that the taxes had been during closing on the property. This request was tabled until this meeting so as to obtain additional information on the request. County Clerk Mark Hedrick reported that he had contacted and Pride's and found out that the sellers had paid their pro-rated portion of the taxes, but it was not paid to the county it was paid to the Pride's. The Pride's stated that they were not informed of this fact at closing. They also stated that the county did nothing wrong. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to waive 50% of the interest and penalty for Tom and Lorri Pride. All commissioners voted in favor of the motion.

BUSINESS

ANNUAL BID APPROVAL

Brian Briley stated that he is recommending that Mineral Area Office Supply be awarded the bid for bulk paper. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to award the bid for bulk paper to Mineral Area Office Supply as

recommended by Brian Briley. All commissioners voted in favor of the motion.

Maintenance Supervisor Brian Briley also stated that he would take the lowest bid on all other maintenance supplies. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the lowest bid for all maintenance supplies as recommended by the maintenance supervisor. All commissioners voted in favor of the motion.

BID APPROVAL

Maintenance Supervisor Brian Briley reported that we only received one bid for the repair of the courthouse clocks and it was from The Clock Works. He stated that the bid was in an amount of \$15,675 and it requires 50% down. Mr. Briley recommends approval of the bid. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from The Clock Works in an amount of \$15,675 for the repair of the courthouse clocks. All commissioners voted in favor of the motion.

Mr. Briley reported that we received two bids for the elevator maintenance in the courthouse and they were from Otis Elevator and ThyssenKrupp. He reported that the low bidder was ThyssenKrupp and he is recommending approval of this bid and it will be in effect for 20 months. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from ThyssenKrupp for elevator maintenance at the courthouse. All commissioners voted in favor of the motion.

BID APPROVAL-ASSESSOR

County Assessor Dan Ward reported that he had reviewed the two that were received for the 2016 personal property assessment and he is recommending that the bid from Edward J. Rice be approved. The Assessor stated that the bid Edward J. Rice was \$2,000 higher than the bid from ITT. He stated that Edward J. Rice has a better product and has more experience in the field due to the fact that they are in 60 counties. He also reported that this will allow for on-line entry of assessment forms. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the bid from Edward J. Rice for the 2016 personal property assessment as recommended by the County Assessor. All commissioners voted in favor of the motion.

WAIVE INTEREST&PENALTY

Ms. Kathy Wigger was present and made a request to the commission dealing with waiving interest and penalty on her tax bill. She stated that they had failed to pay both tax bills and would like to have the interest and penalty waived. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to waive 50% of the interest and penalty for Paul and Kathy Wigger on tax bill number 140016840. All commissioners voted in favor of the motion.

MOWER OPERATOR JOB

Highway Administrator Wendell Jarvis reported that the Road and Bridge Department has an opening for a mower operator and he is recommending that Christina Wills be awarded the job. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to

award the mower operator job to Christina Wills as recommended by the Highway Administrator. All commissioners voted in favor of the motion.

PRESERVATION CONTRACT Commissioner Mullins reported that he feels that the county needs to have a professional stone mason look at the courthouse give the county a report on the state of the outside of the courthouse. He is recommending that the county contract with Wallenburg Building Contractors in an amount of \$2,650 for the review of the outside of the courthouse. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to contract with Wallenburg Building Contractors for review of the outside of the county courthouse. All commissioners voted in favor of the motion.

WAIVE INTEREST County Clerk Mark Hedrick reported that it is being requested that interest and penalty in the amount of \$65.57 be waived for Sally Wisdom on her tax bill due to the fact that the property was not transferred correctly and she did not know that she owed the taxes. The County Collector is recommending that the interest be waived on this tax bill. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to waive interest and penalty in the amount of \$65.57 on tax bill number 1400200159 for Sally Wisdom. All commissioners voted in favor of the motion.

NEXT MEETING The next meeting of the county commission will be held on Tuesday, March 31, 2015 at 10:00 a.m.

CORRESPONDENCE: None.

DELEGATIONS Presiding Commissioner Harold Gallaher reported that the county is looking into an on-line pay system for vendors. He stated that this would allow for fewer checks and also allow for on time payments. He stated that the payment process will be updated. He also reported that the county is looking into a fuel management system. He stated that the county has met with fuel suppliers dealing with the management of fuel usage by county vehicles. He stated that this would allow for a more detailed usage records.

Sheriff Dan Bullock reported that the county is in the final five for a Homeland Security Grant which is for a mobile unit for forensics. He stated that this is a competitive grant.

County Auditor Bret Burgess asked the Sheriff about the identity thief reports in the county. The Sheriff stated that there have been a number reports and they are being addressed.

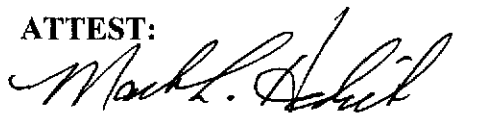
The Auditor also stated that he appreciates the review of the policies that the county commission is in the process of doing at this present time.

Mr. Burgess also asked about the IT situation. He stated that the county needs more IT personnel. He reported that Cape Girardeau has four IT personnel. The commission stated that they are in the process of employing another IT person and applications are being taken at the present time and interviews will take place shortly. Sheriif Dan Bullock offered his IT staff to help out if needed.

ADJOURNMENT:

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

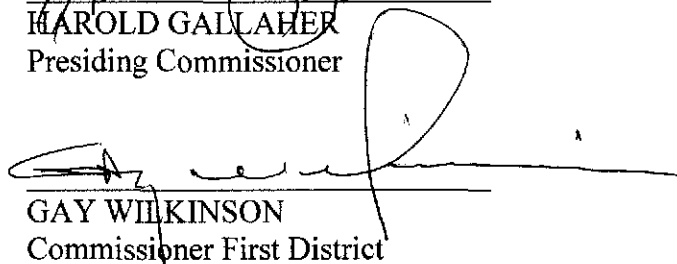
ATTEST:



MARK L. HEDRICK
County Clerk



HAROLD GALLAHER
Presiding Commissioner



GAY WILKINSON
Commissioner First District



PATRICK MULLINS
Commissioner Second District

**NOTICE OF OPEN MEETING
OF THE COUNTY COMMISSION
MARCH 24, 2015
(Posted March 23, 2015 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, March 24, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – March 17, 2015
2. Order Authorizing Trustee to Sell Lots
3. Order Authorizing County Collector to Destroy Records and Obsolete Equipment

Tabled Agenda Items:

1. Waive Interest and Penalty – Tom and Lorri Pride

General Business:

1. Annual Bid Approval – Maintenance
2. Bid Approval – Clocks and Elevator Maintenance
3. Bid Approval - Assessor
4. Waive Interest and Penalty – Paul and Kathy Wigger
5. Award Mower Operator Job – Road and Bridge Dept.
6. Courthouse Preservation Contract
7. Waive Interest and Penalty – Sally Wisdom
8. Next Meeting – Tuesday, March 31, 2015 at 10:00 a.m.
9. Other Business that May Arise

Correspondence

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION
MINUTES
TUESDAY, MARCH 31, 2015**

CALL TO ORDER:

The County Commission met in Regular session on Tuesday, March 31, 2015 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson and Commissioner Second District Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Mike Ramsey, Renee Bronaugh, Dan Ward, Bret Burgess, Kerry Glore, Dan Bullock, Donna Hickman, Steve Grider, and Rich Luebcke.

Commission opened with Pledge of Allegiance and Invocation.

AGENDA:

Posted agenda attached to minutes.
(Document also found in Open Meeting Agenda folder.)

CONSENT AGENDA:

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for March 24, 2015

TABLED AGENDA ITEMS

None.

BUSINESS

NEW STOP SIGNS

Commissioner Wilkinson reported that it is being recommended that a 4-way stop be placed at Tillman Road, Wesley Chapel Road and DD Highway. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to place a 4-way stop at Tillman Road, Wesley Chapel Road and DD Highway. All commissioners voted in favor of the motion.

CARDHOLDER AGREEMENT

County Auditor Bret Burgess presented a Purchasing Cardholder Agreement Form to the county commission for approval. He stated that all individuals who have a credit card or purchasing card will have to sign this agreement. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Purchasing Cardholder Agreement form as presented by the County Auditor. All commissioners voted in favor of the motion.

911 CENTER AUDIT

County Auditor Bret Burgess went over the 911 Joint Communication Center audit. He presented a salary comparison of Joint Communication Directors noting that the St. Francois County director is below most of the directors in other counties our size. He then discussed that the interim board had recommended that the Larger's Retirement Plan be increased. It had been a perception that the interim board had approved this increase,

but that was not the case. The interim board voted to recommend to the new board to increase the Lager's Retirement plan. Then the auditor went over the finding from the 2014 Independent Audit. He stated that there were five findings in the audit and that he agrees with the recommendations of the independent audit and that the new board be provided with this information for their action. No action was required by the county commission on this item.

APRIL 7, 2015 ELECTION

County Clerk Mark Hedrick reported that the Municipal Election will be held next Tuesday, April 7, 2015 and that there are a number of items on the ballot. He also reported that his office will be open this Saturday from 8:00 a.m. to noon for absentee voting. He reported that his office has received 310 absentee ballots at this point. The clerk reported that all polling locations will be open for this election.

GOOD FRIDAY HOLIDAY

It was reported that Friday, April 3, 2015 will be a holiday for the county and that all county offices will be closed on that day. It was reported that State offices will be open that day.

NEXT MEETING

The next meeting of the county commission will be held on Monday, April 6, 2015 at 10:00 a.m., and this will be the new term of the commission.

CORRESPONDENCE:

None.

DELEGATIONS

Sheriff Dan Bullock reported that there will be an Adult Easter Egg Hunt held on April 3, 2015.

ADJOURNMENT:

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

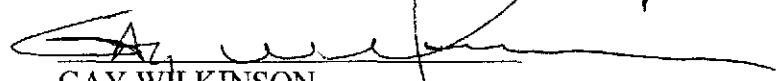
ATTEST:



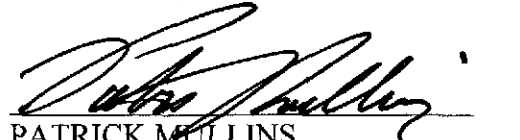
MARK L. HEDRICK
County Clerk



HAROLD GALLAHER
Presiding Commissioner



GAY WILKINSON
Commissioner First District



PATRICK MULLINS
Commissioner Second District

**NOTICE OF OPEN MEETING
OF THE COUNTY COMMISSION
MARCH 31, 2015
(Posted March 30, 2015 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, March 31, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – March 24, 2015

Tabled Agenda Items: None.

General Business:

1. New Stop Signs – Highway Administrator
2. St. Francois County Credit Card Cardholder Agreement – Bret Burgess
3. 911 Audit Findings – Bret Burgess
4. April 7, 2015 Election Update – County Clerk Mark Hedrick
5. Good Friday Holiday – April 3, 2015
6. Next Meeting – Monday, April 6, 2015 at 10:00 a.m. – New Term
7. Other Business that May Arise

Correspondence

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:
County Clerk Mark L. Hedrick at 573-756-5411