

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
MONDAY, JULY 6, 2015**

**CALL TO ORDER:**

The County Commission met in new term session on Monday, July 6, 2015 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Renee Bronbaugh, Kerry Glore, Wendell Jarvis, Bret Burgess, Pam Williams, Sandy Gallaher, and Jodi.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for June 30, 2015
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**DEPOSITORY BID APPROVAL** Treasurer Kerry Glore stated that she is recommending that First State Community Bank be approved as the county's depository for the next four years. She stated that the reason for selecting First State Community Bank over First Bank was due to fees. First Bank charged fees on some items and First State Community Bank did not charge any fees. A motion was made by Commissioner Wilkinson and seconded by Commissioner to approve First State Community Bank as the county's depository for the next four years. All commissioners voted in favor of the motion.

**INVESTMENT POLICY** Treasurer Kerry Glore presented the county commission an updated Investment Policy. She stated that the updated policy needs to be approved. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the updated Investment Policy as presented. All commissioners voted in favor of the motion.

**LETTER OF SUPPORT** Commissioner Mullins requested that the county commission approves a letter in support of not lowering the ozone levels. He stated that the EPA is recommending that the ozone levels be lowered from 75 parts per billion to 65 or 70 parts per billion. He stated that the new levels would cost the county in the long run. A motion was made by Commissioner

Wilkinson and seconded by Commissioner Mullins to approve a letter from the county commission in support of not lowering the ozone levels and to have all three commissioners to sign the letter. All commissioners voted in favor of the motion.

**COLLECTOR**

Collector Pam Williams addressed the commission in reference to waiving penalty and interest for a tax payer due to the fact that the tax payer's vehicles were put on the wrong account. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to waive interest and penalty for Christina Dunn as recommended by the collector. All commissioners voted in favor of the motion.

**PAY INCREASES**

Highway Administrator Wendell Jarvis addressed the commission in reference to pay increases for Lloyd Akers, Dillion Huff, and Keith Serini. He stated that these employees are due to receive a pay increase of \$2.50 per hour January, but he is requesting that they receive \$1.25 per hour now and the remaining \$1.25 in January. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize increasing the pay for Lloyd Akers, Dillion Huff, and Keith Serini by \$1.25 per hour. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, July 14, 2015 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DEPARTMENT REPORTS**

Wendell Jarvis reported that the road and bridge crew was out during the holiday due to the heavy rains.

**DELEGATIONS**

None.

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

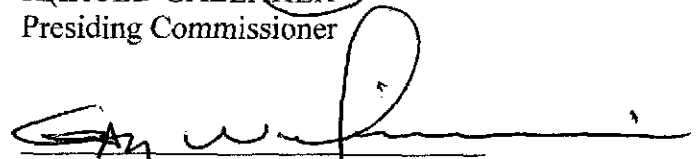


MARK L. HEDRICK

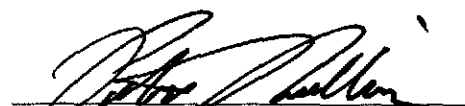
County Clerk



HAROLD GALLAHER  
Presiding Commissioner



GAY WILKINSON  
Commissioner First District



PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION**

**July 6, 2015**

**(Posted July 2, 2015 at 10:30 a.m.)**

**NEW TERM**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Monday, July 6, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – June 30, 2015
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Approval of Depository Bid \_ Kerry Glore
2. Approval of Updated Investment Policy – Kerry Glore
3. Letter of Support Against the Proposed Ozone Standards
4. Collector Pam Williams – Waive Penalty and Interest
5. Highway Administrator – Request for Pay Increases for Employees
6. Next Meeting – Tuesday, July 14, 2015 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Department Reports

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, JULY 14, 2015**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, July 14, 2015 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Craig Vaughn, Rich Leucke, Wendell Jarvis, Bret Burgess, Ms. McCabe, Ron Bockenkamp, Dan Ward, Louie Seiberlich, Stephanie Schindler, Tammy Hayes, Dana Jenkins, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. New Term Meeting Minutes for July 6, 2015
2. Treasurer's Semi-Annual Report
3. Public Administrator's Receipt of Fees
4. Recorder's Monthly Report
5. Collector's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**EXTENSION REPORT**

Stephanie Schindler with the University of Missouri Extension Office gave the Extension's Quarterly Report. She handed-out a sheet showing the activities of the Extension Office and mentioned that the St. Francois County Fair will be held July 28 – August 1, 2015. The county commission thanked Ms. Schindler for the report.

**SURPLUS PROPERTY**

Sheriff Dan Bullock reported that the Sheriff's Department had some items that need to be sold as surplus property. He stated that these items have been placed on GovDeals to be sold. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the Sheriff's Department to sell the surplus property that he had mentioned. All commissioners voted in favor of the motion.

**WAIVE INT. & PENALTY**

Ms. McCabe addressed the commission with a request to waive interest and penalty on a tax bill for 2010. She stated that the item in question was not in her name at the time, but has since been added to her taxes. She stated that she did know that the taxes were due on the bill until she went to pay the current bill. A motion was made by Commissioner Wilkinson

and seconded by Commissioner Mullins to waive interest and penalty on tax bill number 105200057 for Ms. McCabe due to the fact that she did know that she owned the tax bill. All commissioners voted in favor of the motion.

**SALES TAX COLLECTION**

County Clerk Mark Hedrick reported that the sales tax collection for July was down from what was collected last year, but he mentioned that the collection for the year is up by 6.83% over the collection for last year at the same time.

**PARKING LOT BID**

Highway Administrator Wendell Jarvis addressed the commission about obtaining authorization to request bids for the repaving and upgrade of the annex building parking lot. He stated that some areas of the parking have low places and that stands in those areas. He stated that this needs to be corrected and the parking lot is in need of resurfacing. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize obtaining bids for the resurfacing and upgrade of the Annex building parking lot. All commissioners voted in favor of the motion.

**911 BOARD REPORT**

Mr. Ron Bockenkamp, Chair of the 911 Board gave the county commission an update on the board's activities since being elected. He stated that the prior board did an outstanding job with what funds were available. He reported that the new board had voted to eliminate the landline phone tax effective August 1, 2015. He also reported that all outstanding debt has been repaid. Dispatching fees will be reduced by 50% to all entities. He also reported that committees have been established to investigate the upgrade of the 911 center. Mr. Bockenkamp stated that Director Alan Wells has a very high technical knowledge on the 911 operation and is doing an outstanding job. He reported that the board is working together very well for the betterment of the 911 operation. Mr. Bockenkamp stated that the sales tax collections will allow for the upgrade of the center and make the operation of the center better.

**COURTHOUSE CLOCKS**

Commissioner Wilkinson reported that the courthouse clocks are functioning and working very well. He stated that they are keeping the correct time that they are lit at night. He reported that the bells should be functioning in the near future.

**2015 ASSESSED VALUATION**

County Clerk Mark Hedrick presented the assessed valuation for 2015. He stated that this is the figures prior to the Board of Equalization. He reported that the assessed valuation for the county for 2015 is \$725,459,617 and that is \$20,345,394 over last year. He stated that the new construction figure is \$8,592,530. He reported that the largest increase was in the state assessed utilities and that was \$9,130,401.

**2016 HOLIDAY SCHEDULE**

Commissioner Gallaher stated that the 2016 Holiday Schedule needs to be approved earlier this year due to a proposed pay schedule change which will be addressed in the next item. He stated that the county clerk had prepared the list of holidays for approval. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the 2016 Holiday Schedule as presented. All commissioners voted in favor of the motion.

**PAY SCHEDULE CHANGE**

Commissioner Gallaher stated that he is recommending that the county move from a semi-monthly pay schedule to a bi-weekly pay schedule with

**Delegations**

**Adjournment**

**Representatives of the news media may obtain copies of this notice by contacting:**

**County Clerk Mark L. Hedrick at 573-756-5411**

Friday being pay day. He stated that this will allow for more accurate time keeping of the employees. He stated that this change will begin in September of this year. He gave a power point presentation on this recommendation. A motion was made by Commissioner Wilkinson and seconded by Commissioner to change from a semi-monthly pay schedule to a bi-weekly pay schedule effective in September of 2015. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, July 21, 2015 at 10:00 a.m.

**CORRESPONDENCE:**

None.

**DEPARTMENT REPORTS**

Wendell Jarvis reported that Germania Road had been repaved and it looks very good. He stated that the paving company did an outstanding job on the road. He also reported that Hazel run Road had some storm damage and that the road and bridge crew had to do pipe replacement. Mr. Jarvis stated that if the public sees a problem on a county road they should contact the Road and Bridge Department so that they can correct the problem. He reported that several pipes have been replaced this year due to all of the heavy rain.

Sheriff Dan Bullock reported that the Shop with the Cop Golf Tournament raised \$10,000 which will go a long way in helping the kids at Christmas time.


**DELEGATIONS**

None.

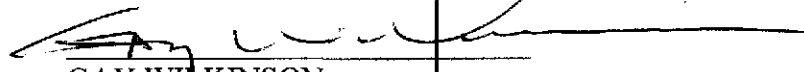
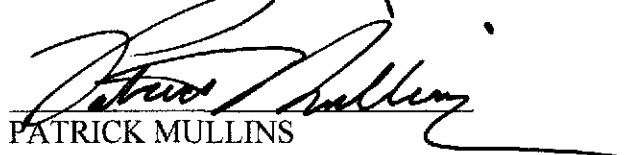
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**



MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
July 14, 2015  
(Posted July 13, 2015 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, July 14, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – July 6, 2015
2. Treasurer's Semi-Annual Report
3. Public Administrator's Receipt of Fees
4. Recorder's Monthly Report
5. Collector's Monthly Report

Tabled Agenda Items: None.

General Business:

1. University of Missouri Extension Quarterly Report
2. Authorization to Sell Surplus Property – Sheriff's Department
3. Waive Interest and Penalty - McCabe
4. July Sales Tax Collection Report
5. Authorization to Bid Repaving and Upgrade of the Annex Parking Lot
6. 911 Board Report – Mr. Bockenkamp
7. Update on Courthouse Clocks
8. 2015 Assessed Valuation
9. Approval of 2016 Holidays
10. Approval of Pay Schedule Change
11. Next Meeting – Tuesday, July 21, 2015 at 10:00 a.m.
12. Other Business that May Arise

Correspondence

Department Reports



**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, JULY 21, 2015**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, July 21, 2015 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Rich Leucke, Wendell Jarvis, Louie Seiberlich, Rick Hull, Kerry Glore, Renee Bronbaugh, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for July 14, 2015

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**PUBLIC HOUSING**

Mr. Rick Hull with East Missouri Action Agency was present to request that the county commission approve the Public Housing Agreement. He stated that this agreement has to be approved every year. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Public Housing Agreement as presented. All commissioners voted in favor of the motion.

**CODE OF ETHICS**

County Clerk Mark Hedrick presented the county's Code of Ethics to the county commission for approval. He stated that the Code of Ethics needs to be approved every two years so as to comply with the rules of the Missouri Ethics Commission. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Code of Ethics as presented. All commissioners voted in favor of the motion.

**STOP SIGN – KNOB LICK**

Highway Administrator Wendell Jarvis stated that stop signs need to be placed on Homan Road, Taylor Street and Redman Street in the Knob Lick area. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to establish and erect stop signs in the Knob Lick area as recommended by the Highway Administration. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, July 28, 2015 at 10:00 a.m.

**CORRESPONDENCE:**

Commissioner Wilkinson reported that the commission had received a thank you card from Dwayne Looney for the flowers that were sent.

**DEPARTMENT REPORTS**

Wendell Jarvis reported that the road crew had repaired the settling at the one end of the Vo-Tech Bridge. He also reported that there was a log jamb at the 7 Arches Bridge at Hillsboro Road and K Hwy. Mr. Jarvis reported that House Road and Germania Road repaving project has been completed with a total cost of \$367,707. He stated that he wanted to give a big thank you to Cody Gillette for the help at the Terre Du Lac area during this project.

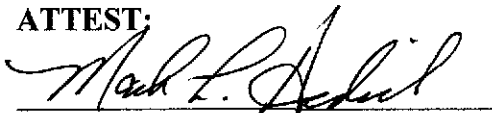
**DELEGATIONS**

**None.**

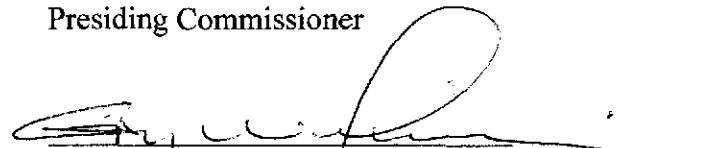
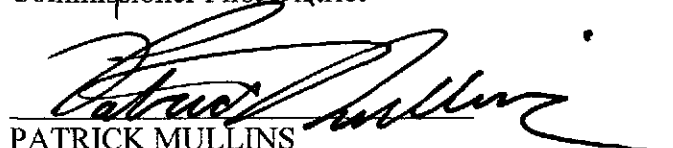
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**



MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
July 21, 2015  
(Posted July 20, 2015 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, July 21, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – July 14, 2015

Tabled Agenda Items: None.

General Business:

1. East Missouri Action Agency – Bill Tucker – Public Housing Agreement
2. Approval of Code of Ethics
3. Stop Signs – Knob Lick Area
4. Next Meeting – Tuesday, July 28, 2015 at 10:00 a.m.
5. Other Business that May Arise

Correspondence

Department Reports

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, JULY 28, 2015**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, July 28, 2015 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Rich Leucke, Wendell Jarvis, Louie Seiberlich, Dan Ward, William Hagerman, Anita Hagerman, Ken Rohrer, Linda Mercer, Bret Burgess, Steve Grider, Tammy Hayes, Jan, Kerry Glore, Renee Bronbaugh, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for July 21, 2015

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**PLAQUE PRESENTATION**

Commissioner Mullins made a plaque presentation for heroism to Kate Gibson for her actions on March 31, 2015. Mr. Mullins stated that Kate woke her mother up saying there was a fire next door at a neighbor's house at which time her mother went next door to wake up the neighbor. Due to Kate's actions the life of the neighbor was saved. The county commission presented the plaque to Kate.

**BID AUTHORIZATION**

Commissioner Gallaher reported that the county needs to get a new fuel system for the Sheriff's Department. He stated that he is seeking authorization for the county to obtain bids for the fuel system. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins authorize obtaining bids for a new fuel system for the Sheriff's Department. All commissioners voted in favor of the motion.

**SPEED LIMIT**

Highway Administrator Wendell Jarvis stated that he recommending that a 15 MPH be set on "B" Street and to erect signs designating this speed limit. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to establish a 15 MPH on "B" Street and to erect signs denoting the speed as recommended by the Highway Administration. All commissioners voted in favor of the motion.

**CHARGE TO THIRD PARTY**

Assessor Dan Ward made a presentation to the commission dealing with charges to third party vendors for information. He stated that his office is receiving multiple requests for information and he would like to implement a schedule of charges for this information. He stated that Jefferson County has a schedule for cost for information and it has three levels of charges. He stated that he is recommending that the county approve the schedule for cost for information provided to third party vendors that has been approved by Jefferson County. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the schedule of charges that has been established by Jefferson County as recommended by the Assessor. All commissioners voted in favor of the motion.

**AMENDMENT**

County Clerk Mark Hedrick presented an Amendment to the county's Flexible Spending Account dealing with non-discrimination. He stated that this amendment needs to be approved so as to allow the county to be in compliance with the Section 125 law. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Amendment to the county's Flexible Spending Account as presented. All commissioners voted in favor of the motion.

**LAWN OF THE MONTH**

It was reported that the county has received the lawn of the month award. The commission wants to thank Brian Briley and Jason Vaughn for the work on the lawns at the county complex.

**FATALITY REPORT**

Commissioner Mullins gave a report on the fatalities in the state which he received at the Transportation Advisory Committee meeting.

**SOFTWARE UPDATE**

County Auditor Bret Burgess gave an update on the status of the new account software. He stated that the county had selected Tyler Technologies as the company to provide the accounting software. He reported that the chart of accounts is 80% complete at this point. He also reported that online purchase orders will be next in line after the chart of accounts is completed. He stated that we will need networking capabilities in all locations of the county. He reported that payroll will go live on October 26<sup>th</sup> of this year at this point, but this date is being discussed at the present time. Mr. Burgess reported that the county has purchased the time in attendance module and would like to implement this module when payroll goes live.

**PAY RAISE REQUEST**

County Auditor Bret Burgess addressed the commission about increased pay for his staff. He stated that he is willing to table this matter until the commission reviews the pay scale for all employees in the upcoming budget year. He stated that he would re-evaluate this request after the end of the year. He feels that the pay is very low for county employees and would like to see a competitive wage for all county employees. The commission mentioned that the sheriff's deputies have to pay for their uniforms and weapons. Sheriff Dan Bullock mentioned that the fees from the commissary is helping to purchase boots and uniforms for the deputies.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, August 4, 2015 at 10:00 a.m.

**CORRESPONDENCE:**

Commissioner Gallaher reported that he had received a letter thanking Deputy Jim Wilson for the way he handled a child custody case. The Sheriff also mentioned that he has never had a complaint filed against Deputy Wilson.

**DEPARTMENT REPORTS**

**None.**

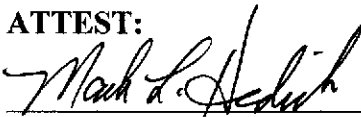
**DELEGATIONS**

**None.**

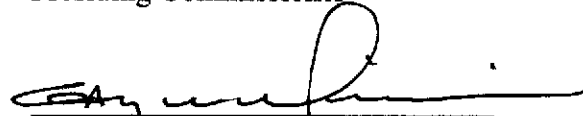

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**



MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
July 28, 2015  
(Posted July 27, 2015 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, July 28, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – July 21, 2015

Tabled Agenda Items: None.

General Business:

1. Plaque Presentation
2. Authorization to Bid Fuel System – Sheriff's Department
3. Speed Limit "B" Street
4. Charge to Third Party Vendor – Assessor's Office
5. Approval of Amendment to Flexible Spending Account
6. Lawn of the Month
7. Fatality Report – Commissioner Mullins
8. Software Update – Bret Burgess
9. County Auditor Personnel Pay Raise Request – Bret Burgess
10. Next Meeting – Tuesday, August 4, 2015 at 10:00 a.m.
11. Other Business that May Arise

Correspondence

Department Reports

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, AUGUST 4, 2015**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, August 4, 2015 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Wendell Jarvis, Louie Seiberlich, Dan Ward, Bret Burgess, Tammy Hayes, Renee Bronbaugh, Sue Gilliam, and Pam Williams.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for July 28, 2015
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BUDGET ADJUSTMENTS**

Assessor Dan Ward addressed the commission with a request to adjust his budget by in two areas. One adjustment will come in the personnel area and he is requesting to increase his budget to allow for the addition of three new employees. These employees will be one field appraiser and two new clerks. He stated that one of his current field appraisers will be leaving next year and by hiring a new one now will allow for training. He also stated that he is requesting to increase his legal fees budget due to the fact that hearing are still going on with Laclede Gas and Iron Mountain Trap Rock which may require more legal fees for his office. The assessor stated that the funds for these budget adjustments will come from his reserve fund. The auditor stated that he had reviewed the requests and has approved the requests. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the budget adjustments for the Assessor's office as presented. All commissioners voted in favor of the motion.



**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, August 11, 2015 at 10:00 a.m.

**CORRESPONDENCE:**  
**DEPARTMENT REPORTS**

None.

Collector Pam Williams reported that the tax sale will be held on August 24, 2015 and she stated that the number of parcels up for sale started at 1100.

County Auditor Bret Burgess reported that his office will begin budget process this month.

Highway Administrator Wendell Jarvis reported that the road crew is doing ditching along some of the county roads. He stated that they can't do ditching on some roads due to not having enough right-of-way. He also reported that the road crew is using a drag box which was borrowed from the State to do patching work. He stated that the drag box is working out great and that they may look into purchasing one in the future. He stated that the crews have been working in extreme heat for the past few weeks.

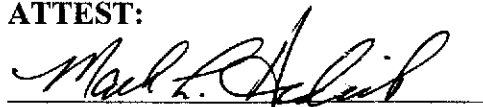
**DELEGATIONS**

None.

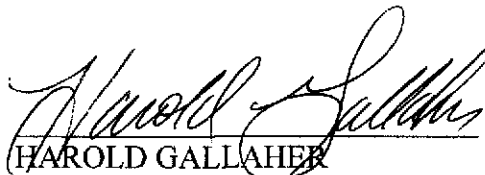
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

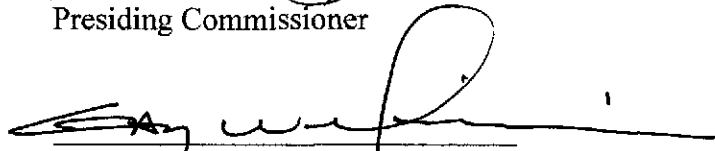
**ATTEST:**



MARK L. HEDRICK  
County Clerk



HAROLD GALLAHER  
Presiding Commissioner



GAY WILKINSON  
Commissioner First District



PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
August 4, 2015  
(Posted August 3, 2015 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, August 4, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – July 28, 2015
2. County Clerk's Monthly Report
3. Treasurer's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Budget Adjustments – Assessor's Office
2. Next Meeting – Tuesday, August 11, 2015 at 10:00 a.m.
3. Other Business that May Arise

Correspondence

Department Reports

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, AUGUST 11, 2015**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, August 11, 2015 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Dan Ward, Renee Bronbaugh, Brian Briley, Rich Luecke, Dan Bullock, Jan Petty, and Pam Williams.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to move Agenda Item No. 5 up to item number 2.

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for August 4, 2015
2. Recorder's Monthly Report
3. Collector's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

Bids were opened by a new Fuel System for the Sheriff's Department. Two bids were received from envirosafe and Mid-South Steel Products. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to take the bids under advisement for further review. All commissioners voted in favor of the motion.

**TAX LEVY PUBLIC HEARING**

County Clerk Mark Hedrick stated that the commission needs to set the Tax Levy Public Hearing. He stated that he is recommending that the hearing be held on August 25, 2015 at 10:00 a.m. He reported that the hearing will deal with the levies for the General Revenue Fund, Road and Bridge, and Senior Services tax levies. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to set the Tax Levy Public Hearing for August 25, 2015 at 10:00 a.m. All commissioners voted in favor of the motion.

**PICTURE RECOGNITION**

Commissioner Mullins reported that the county has received a framed newspaper article from 1921 showing the county courthouse. He stated that Max and Becky Poindexter has loaned the photo to the county to be displayed in the county courthouse. The commission thanked the Poindexter's for the photo.

**ANNEX PARKING LOT**

Brian Briley was present and reported to the commission that the parking lot needs to have the drainage problem corrected. He feels that the county needs to get an engineer to look at the parking lot to see what can be done to correct the drainage problem. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to advertise for an engineer to look at the parking lot. All commissioners voted in favor of the motion.

**SALES TAX ROLLBACK**

County Clerk Mark Hedrick reported that he had calculated the sales tax rollback for 2015. He reported that the county will need to rollback its' General Fund levy by 0.2610 for 2015. He stated that the levies will be discussed at the August 25<sup>th</sup> Public Hearing.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, August 25, 2015 after the Tax Levy Public Hearing.

**CORRESPONDENCE:**

Commissioner Wilkinson reported that Marvin and Joanna Bess had sent a letter thanking the road and bridge crew for fixing the road by filling potholes.

It was also reported that correspondence had been received from the Desloge Public Library thanking the Sheriff for the coloring books and crayons.

Commissioner Gallaher reported that correspondence had been received thanking Cpl. Mike Rion for the outstanding job he did handling a very sensitive case.\

It was also reported that the Relay for Life had thanked the Sheriff's Band for the support of the event.

**DEPARTMENT REPORTS**

**None.**

**DELEGATIONS**

**None.**

**AUGUST 11, 2015 MINUTES CONTINUED**  
**PAGE 3**

**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

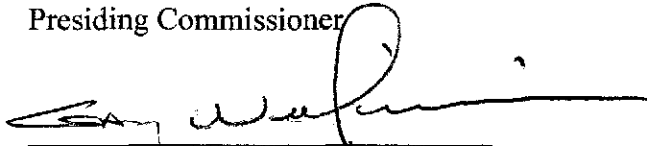
**ATTEST:**



MARK L. HEDRICK  
County Clerk



HAROLD GALLAHER  
Presiding Commissioner



GAY WILKINSON  
Commissioner First District



PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
August 11, 2015  
(Posted August 10, 2015 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, August 11, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – August 4, 2015
2. Recorder's Monthly Report
3. Collector's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Fuel System – Sheriff's Department
2. Picture Recognition – Commissioner Mullins
3. Annex Parking Lot Discussion
4. Sales Tax Rollback Calculations
5. Set Public Hearing for Tax Levy
6. Next Meeting – Tuesday, August 18, 2015 at 10:00 a.m.
7. Other Business that May Arise

Correspondence

Department Reports

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, AUGUST 18, 2015**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, August 18, 2015 at 10:00 a. m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Renee Bronbaugh, Brian Briley, Dan Bullock, Jan Petty, Emily Holdman, Jodi, Bret Burgess, Kerry Glore, and Steve Grider.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for August 11, 2015
2. Destruction of Records – Assessor's Office

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID APPROVAL**

Commissioner Gallaher reported that the bids for a fuel system for the Sheriff's Department had been reviewed and that he is recommending that the bid from Mid-South Steel Products be accepted. He also stated that bid items number 4 and 5 would be deleted, and that installation will be included with an estimated cost of \$2500.00. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from Mid-South Steel Products for furnishing a fuel system for the Sheriff's Department with the deletion of Item No. 4 and Item No. 5 and adding installation cost of approximately \$2500.00 for a total amount of \$7396.00 as recommended by Commissioner Gallaher. All commissioners voted in favor of the motion.

**PAY PERIOD CHANGE**

Commissioner Gallaher discussed the pay period change to every other Friday and stated that he would like to delay the change until sometime at the end of the year so as to allow for a longer notification to the employees so that they will be able to make changes to their routine payment items that have been established. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to delay the implementation of the pay period change until sometime by the end of the year. All commissioners voted in favor of the motion.

## **AUGUST 18, 2015 MINUTES CONTINUED**

**PAGE 2**

### **SALES TAX COLLECTION**

Treasurer Kerry Glore reported that the Sales Tax Collection for July was up over last year at this time, and that the sales tax collection is up 6.83% over last year at this point in time. She also stated that the figures that are being reported is prior to TIF deductions.

### **SEPTIC SYSTEM**

A report was given that the North County Barn property will need a septic system. A request was made for authorization to do a study for the best option for the sewer system. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize exploration of the options for the sewer system at the North County Barn property. All commissioners voted in favor of the motion.

### **PURCHASING POLICY**

County Auditor Bret Burgess presented a working copy of the proposed policy dealing with purchasing and procurement. He stated that this is a draft policy at this time and office holders need to review the policy and let him know their concerns with the policy. Sheriff Dan Bullock stated that the policies should be so stringent that it will make it hard to operate their departments. It was stated that some departments have recurring purchases and the new policy will hinder them in operating their departments. The auditor stated that he is willing to work with the officeholders on making the policy workable for all concerned. This item will be put on the next agenda for approval.

### **APPOINTMENT**

Commissioner Mullins reported on the Workforce Investment Board and stated that the Board is comprised of 13 counties with two citizen members from each county. He stated that Sherri Graham of St. Francois County has applied to be a member on the board from St. Francois County and that he is recommending that Ms. Graham be appointed by the County Commission. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to appoint Sherri Graham as a member to the Workforce Investment Board. All commissioners voted in favor of the motion. Commissioner Mullins reported that Ms. Graham will be the Chair of the Board.

### **GRANT APPLICATION**

Commissioner Mullins reported that the Round 5 grant application process for courthouse repair is now open and he is requesting authorization to submit a grant application. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the submission of a Courthouse Grant Application in the Round Five grant application process. All commissioners voted in favor of the motion.

### **BIDS**

It was reported that bids are being accepted for three bridge projects under the BRO Program. These bids will be opened on September 1, 2015. The bridges in question for these bids are Valley Forge Bridge, Colony Church Road Bridge, and Pendleton Road Bridge. All bidding requirements have been met and the bid announcement has been published.



**FINANCIAL PLANNING**

Commissioner Gallaher stated that he would like to request that the county offer financial planning seminars for the employees. He stated that he has spoken with a representative from a financial planning program and they are willing to offer group sessions for the employees and the cost will be \$125.00 per session. He stated that he feels that this will be a good service for the employees. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize financial planning seminars for the employees at a cost of \$125 per session. All commissioners voted in favor of the motion.

**JUVENILE ROOF**

County Clerk Mark Hedrick reported that the insurance company has approved the estimate from Huffman Roofing for the repair of the Juvenile Building roof. He stated that the damage had been caused from the hail storm and it has been a long process getting the approval. He stated that the roof will be repaired and the insurance company will paid the claim. No action was required on this matter.

**NOVEMBER ELECTION**

County Clerk Mark Hedrick stated that he has received notification that the City of Farmington will hold a special election on November 3, 2015 dealing with a smoking ban.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, August 25, 2015 after the Tax Levy Public Hearing.

**CORRESPONDENCE:**

Commissioner Mullins stated that he had received correspondence from the Desloge Public Library thanking Deputy Carver for speaking to the kids.

**DEPARTMENT REPORTS**

Wendell Jarvis reported that some trees were down on Hillsboro Road near Hwy K during the last storm. He also reported that there was some flooding. He stated that there was nothing major. It was reported that the road crew is getting ready for winter and that there is 550 tons of salt on hand.

**DELEGATIONS**

**None.**

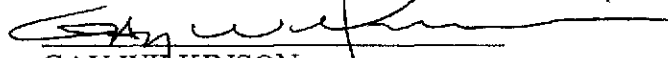

ADJOURNMENT:

With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.

ATTEST:



MARK L. HEDRICK  
County Clerk

  
HAROLD GALAGHER  
Presiding Commissioner  
GAY WILKINSON  
Commissioner First District  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
August 18, 2015  
(Posted August 17, 2015 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, August 18, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – August 11, 2015
2. Destruction of Records – Assessor's Office

Tabled Agenda Items: None.

General Business:

1. Bid Approval – Fuel System – Sheriff's Department
2. Pay Period Change Discussion
3. Sales Tax Collection Report
4. Septic System at North County Barn Property
5. County Purchasing and Procurement Policy Discussion
6. Workforce Investment Board Appointment
7. Grant Application – Court House Round Five Grant
8. Bids Are Being Accepted for Three Bridge under the BRO Program Announcement
9. Financial Planning Seminars
10. Juvenile Roof Repair Estimate Approved by Insurance Company
11. City of Farmington – Ballot Issue In November
12. Next Meeting – Tuesday, August 25, 2015 at 10:00 a.m.
13. Other Business that May Arise

Correspondence

Department Reports

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, AUGUST 25, 2015**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, August 25, 2015 after the Tax Levy Public Hearing. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Renee Bronbaugh, Jan Petty, Bret Burgess, Kerry Glore, Tammy Hayes, Rich Leucke, Pam Williams, Kim Payne, Greg Armstrong, and Dan Ward.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for August 18, 2015

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**SET TAX LEVIES**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to set the General Fund Levy for 2015 at \$0.0639. All commissioners voted in favor of the motion.

A motion was made by Commissioner Gallaher and seconded by Commissioner Wilkinson to set the Senior Services Levy for 2015 at \$0.0489. All commissioners voted in favor of the motion.

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to set the Road and Bridge Fund Levy for 2015 at \$0.2446. All commissioners voted in favor of the motion.

**PROCUREMENT POLICY**

County Auditor Bret Burgess presented a proposed Purchasing and Procurement Policy to the county commission. He stated that his office needs to have the policy approved so as to allow his office to get the new accounting software updated. The commissioners discussed the proposed policy and stated that there needs to be more review of the policy and that some changes need to be made in the policy. The auditor stated that he needs to have the section 4.00 approval if at all possible. This section deals with breakdowns of the amounts and what approvals will be required for purchase. Mr. Burgess also stated that the new accounting software will be put online effective January 1, 2016. He stated that he would really like approval on the thresholds in policy and is requesting that Section 4.00 be approved. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve Section 4.00 of the proposed Purchasing and Procurement Policy and to review the

remaining sections of the policy which will be considered at a later date. All commissioners voted in favor of the motion.

**SERVICE AGREEMENT**

County Clerk Mark Hedrick reported that he had received the Service Agreement for the phone system at the Juvenile Office from Mid-Com Technologies and that the agreement needs to be approved. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Service Agreement for the phone system at the Juvenile Office from Mid-Com Technologies as presented. All commissioners voted in favor of the motion.

**WAIVE INTEREST&PENALTY**

County Clerk Mark Hedrick presented a request to waive interest and penalty on tax bills from Ms. Michelle Hagerdorn. He stated that Ms. Hagerdorn had been serving time for the last three years and that she had completed her time and is attempting to get everything back in order. It was noted that the county did not do anything wrong in this matter. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to waive 50% of the interest and penalty on tax bill numbers 145203424, 135206328, and 125008820. Aye – 2 and No – 1 (Gallaher).

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, September 1, 2015 at 10:00 a.m..

**CORRESPONDENCE:**  
**DEPARTMENT REPORTS**

None.

Commissioner Gallaher reported that the Road and Bridge Department had cut a small trench in the parking lot which allowed for the standing water to drain off of the parking lot in the low area. He stated that the county will not have to do the overlay for a year.

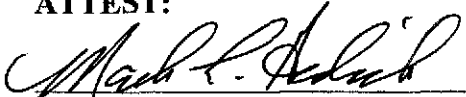
**DELEGATIONS**

None.

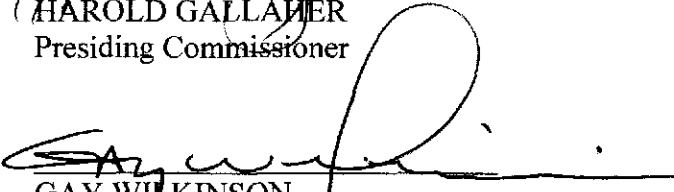
**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

  
HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
August 25, 2015  
(Posted August 24, 2015 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri after the tax levy public hearing on Tuesday, August 25, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – August 18, 2015

Tabled Agenda Items: None.

General Business:

1. Approval of Tax Levies for 2015
2. Approval of the Purchasing and Procurement Policy
3. Approval of Service Agreement for Phone System – Juvenile Department
4. Waive Interest and Penalty – Michelle Hagerdorn
5. Next Meeting – Tuesday, September 1, 2015 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Department Reports

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:  
County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, SEPTEMBER 1, 2015**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, September 1, 2015 being at 10:00 a.m.. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Renee Bronbaugh, Jodi, Bret Burgess, Keith Gray, Rich Leucke, Pam Williams, Wendell Jarvis, Clay Copeland, George Sebastian, Dan Bullock, and Dan Ward.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for August 25, 2015
2. Tax Levy Public Hearing Minutes for August 25, 2015
3. County Clerk's Monthly Report

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to amend the agenda by moving the Bid Opening to 11:00 a.m. due to the fact that 11:00 a.m. was published in the ad. All commissioners voted in favor of the motion.

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID REQUEST**

County Clerk Mark Hedrick reported that he had requested bids for the furnishing of election supplies for the November 3, 2015 Special Election which will only be for the City of Farmington. He reported that the City will be paying all the costs for the election. He stated that the bids will be opened on September 15, 2015 at 10:00 a.m.

**ROAD DISCUSSION**

Mr. Keith Gray was present to discuss a road intersection situation. He stated that the intersection at Highway 221 and Delassus Road has a sight line problem. He also reported that there is heavy traffic on Delassus Road and that the road is in need of repair. The county commission stated that they would contact the Missouri Department of Transportation about the sight line problem at the intersection to see if they can do anything to correct this problem. It was also stated that the road and bridge department will look at Delassus and see what can be done to repair the road. Mr. Gray reported that there is an access problem on Korber Road. He stated that when the low water bridge floods it has to be closed and there is no access for the county residents that live due to the fact that the



City has taken a portion of the property for the airport expansion. It was stated that the county commission will communicate with the City of Farmington on the plans for the airport expansion and on what they are going to do in regards with the access to Korber Road. Commissioner Wilkinson and Mr. Gray will work with city and what will be the best solution to this problem. The road and bridge department will review the situation at the low water bridge. The commission thanked Mr. Gray for the information and for the concerns that he has.

**ROAD PROJECTS**

Commissioner Mullins gave a report detailing the road projects that have been completed so far this year. He stated that the road and bridge will continue to do some projects, but the majority of the projects have been completed.

**MONUMENT PLACEMENT**

Commissioner Gallaher reported that Mr. Jerry Hicks could not attend the meeting that he would like this discussion to be delayed until a future date which will be announced.

**LABOR DAY HOLIDAY**

It was reported that Monday, September 7, 2015 will be the Labor Day Holiday and all county and state offices will be closed on that day.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, September 8, 2015 at 10:00 a.m.

**CORRESPONDENCE:**

Commissioner Mullins reported that he had received a letter from the Terre Du Lac Association thanking the county for the asphalt work that had been done on the roads in the Terre Du Lac area.

**DEPARTMENT REPORTS**

None.

**DELEGATIONS**

None.

**CLOSED SESSION**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to go into closed session under RSMo610-021(3); hiring, firing, disciplining or promoting of particular employees. Vote: Commissioner Mullins – Aye, Commissioner Gallaher – Aye, and Commissioner Wilkinson – Aye.

The commission went into closed session at 10:23 a.m.

The commission came back into open session at 10:55 a.m.

**BID OPENING**

Bids were opened for the BRO Bridge Projects and six bids were received. All the bids were reviewed for the required documentation by Smith and Company and the bid amounts were announced as follows:

<b>Brockmiller Const., Inc.</b>	<b>Colony Church</b>	<b>\$420,450.46</b>
	<b>Valley Forge</b>	<b>448,714.98</b>
	<b>Pendleton</b>	<b>357,450.30</b>
	<b>TOTAL</b>	<b>\$1,226,615.74</b>
<b>Joe's Bridge &amp; Grading</b>	<b>Colony Church</b>	<b>\$329,230.95</b>
	<b>Valley Forge</b>	<b>383,492.18</b>
	<b>Pendleton</b>	<b>337,326.35</b>
	<b>TOTAL</b>	<b>\$1,088,049.48</b>
<b>United Ironworkers, Inc.</b>	<b>Colony Church</b>	<b>\$395,589.91</b>
	<b>Valley Forge</b>	<b>448,282.60</b>
	<b>Pendleton</b>	<b>373,622.25</b>
	<b>TOTAL</b>	<b>\$1,217,494.76</b>

KCI Construction Co.	Colony Church	\$426,730.95
	Valley Forge	444,746.00
	Pendleton	398,999.50
	<b>TOTAL</b>	<b>\$1,270,000.00</b>
Boone Construction Co.	Colony Church	\$419,027.90
	Valley Forge	436,042.25
	Pendleton	359,945.80
	<b>TOTAL</b>	<b>\$1,215,015.95</b>
Pace Construction Co.	Colony Church	\$457,416.73
	Valley Forge	442,981.18
	Pendleton	390,582.09
	<b>TOTAL</b>	<b>\$1,290,980.00</b>

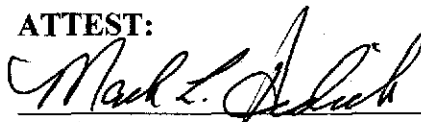
The following companies did not submit bids:

Robertson Contractors, Inc., Kozeny-Wagner, Inc. and Magruder Construction Co. The above bids will be reviewed for meeting the required specifications by Smith and Company and the winning bid will be posted on the Smith and Company Website. No other action was required at this time.

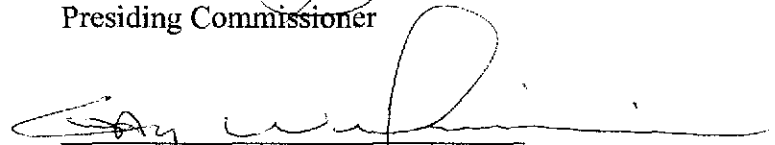
With there being no further business a motion was made by Commissioner Wilkinson seconded by Commissioner Mullins to adjourn the meeting. All commissioners voted in favor of the motion.


**ADJOURNMENT:**

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
September 1, 2015  
(Posted August 31, 2015 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, September 1, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – August 25, 2015
2. Approval of Tax Levy Public Hearing Minutes – August 25, 2015
3. County Clerk's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Bid Opening – BRO Bridge Projects
2. Bid Request Notification – November Special Election
3. Road Discussion – Keith Gray
4. Report on Completed Road Projects – Commissioner Mullins
5. Monument Placement Report – Jerry Hicks
6. Labor Day Holiday – Monday, September 7, 2015
7. Next Meeting – Tuesday, September 8, 2015 at 10:00 a.m.
8. Other Business that May Arise

Correspondence

Department Reports

Delegations

**Closed Session: The commission will vote to go into closed session under RSMo610.021(3); hiring, firing, disciplining or promoting of particular employees.**

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION**  
**CLOSED SESSION MINUTES**  
**September 1, 2015**

The St. Francois County Commission met in closed session under RSMo 610.021(3); hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

The meeting was called to order at 10:23 a.m. by Presiding Commissioner Harold Gallaher.

Present: Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others Present: Highway Administrator Jarvis, Road Supervisor Sebastian, and Road Supervisor Copeland.

**BUSINESS:**

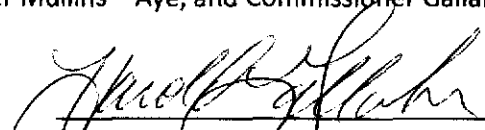
1. Highway Administrator Jarvis and the Road Supervisors stated that they are doing an investigation and that some employees may have to be disciplined. They stated that they would comply with the union agreement in any discipline that is administered. At this point, they stated that they do not need any action by the commission. No names were mentioned at the meeting due to the fact that the investigation is not complete.
2. Highway Administrator Jarvis and the Road Supervisors stated that they would like to request that they be allowed to employ three new employees in the road and bridge department. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize the employment of three new employees in the Road and Bridge Department. Vote: Commissioner Mullins – Aye, Commissioner Gallaher – Aye, and Commissioner Wilkinson – Aye.


Since there was no other business for this meeting, a motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to adjourn the closed session and to go back into open session.

Vote: Commissioner Wilkinson – Aye, Commissioner Mullins – Aye, and Commissioner Gallaher – Aye.

ATTEST:

  
\_\_\_\_\_  
Mark L. Hedrick, County Clerk

  
\_\_\_\_\_  
Harold Gallaher, Presiding Commissioner

  
\_\_\_\_\_  
Gay Wilkinson, 1<sup>st</sup> District Commissioner

  
\_\_\_\_\_  
Patrick Mullins, 2<sup>nd</sup> District Commissioner

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, SEPTEMBER 8, 2015**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, September 8, 2015 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was Teresa Summerfield with the county clerk's office.

Others present: Louie Seiberlich, Kevin Jenkins, Bret Burgess, Rich Leucke, Pam Williams, Wendell Jarvis, Dana Jenkins, Michael Alesandrini, and Dan Ward.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for September 1, 2015
2. Closed Meeting Minutes for September 1, 2015
3. Treasurer's Monthly Report
4. Collector's Monthly Report
5. Recorder's Monthly Report

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**SALES TAX REPORT**

Deputy Treasurer Dana Jenkins reported that the Sales Tax Collection for September was up over last year at this time and that for the year sales tax is up 8.5% over last year at this point in time.

**FLU SHOTS**

Commissioner Gallaher reported that Walgreens will be offering flu shots for the employees again this year under the county's health insurance program. This will include employees and their family if they have the county's insurance. Forms were handed out and need to be returned by September 17<sup>th</sup> so as to make the process faster when they come to administer the shots.

**BIG RIVER WATERSHED**

Michael Alesandrini was present and presented the proposed Natural Resource Restoration Projects. He stated that there is a comment from September 4, 2015 to October 5, 2015. He stated the money could be sent somewhere else under the proposal. Commissioner Gallaher stated that he is opposed to any money leaving St. Francois County and the commission should go on record opposing any funds leaving St. Francois County. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to write a letter stating that the county commission is opposed to money leaving St. Francois County and going

somewhere else. All commissioners voted in favor of the motion. A letter will be composed and sent to the Trustees overseeing the Southeast Missouri Ozarks Regional Restoration Plan.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, September 15, 2015 at 10:00 a.m.

**CORRESPONDENCE:**  
**DEPARTMENT REPORTS**

None.

Commissioner Gallaher presented a slide showing what the bids for the bridge projects were. He stated that it will 80% Federal and 20% local match with the local match coming from the county's soft match funds under the BRO Program.

**DELEGATIONS**

None.


**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
September 8, 2015  
(Posted September 4, 2015 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, September 8, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – September 1, 2015
2. Approval of Closed Meeting Minutes – September 1, 2015
3. Treasurer's Monthly Report
4. Collector's Monthly Report
5. Recorder's Monthly Report

Tabled Agenda Items: None.

General Business:

1. Sales Tax Collection Report
2. Flu Shots for Employees – Commissioner Gallaher
3. Big River Water Shed – Michael Alesandrini
4. Next Meeting – Tuesday, September 15, 2015 at 10:00 a.m.
5. Other Business that May Arise

Correspondence

Department Reports

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, SEPTEMBER 15, 2015**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, September 15, 2015 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Kevin Jenkins, Jan Petty, Rich Leucke, Kerry Glore, Wendell Jarvis, and Dan Ward.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for September 8, 2015
2. County Clerk's Training Certification
3. Treasurer's Training Certification

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID OPENING**

Bids were opened for the furnishing of election supplies for the November 3, 2015 election. One bid was received from Henry M. Adkins and Sons. County Clerk Mark Hedrick recommends that the bid be accepted. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to approve the bid from Henry M. Adkins and Sons for the furnishing of election supplies for the November 3, 2015 Special election. All commissioners voted in favor of the motion.

**BID AUTHORIZATION**

Commissioner Wilkinson stated that there needs to be additional security cameras added at the north barn and other areas. He stated that he feels that the county should bid on additional security equipment. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize obtaining bids for the security system upgrade. All commissioners voted in favor of the motion. The commission will also look into possible grants from Homeland Security for this type of equipment.

**SENIOR CITIZENS BOARD**

Commissioner Mullins reported that one of the members of the Senior Citizens Board had submitted a resignation. The board met on September 14, 2015 and did not accept the resignation until they had time to contact Mr. Snyder about the resignation. A report will be given at a later date on this matter.



**WAIVE INT. & PENALTY**

County Clerk Mark Hedrick reported that he had received a request from Lisa Boyer to waive interest and penalty. It was stated that the county did not make any errors in this tax matter. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to not waive interest and penalty in this case. All commissioners voted in favor of the motion.

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, September 22, 2015 at 10:00 a.m.

**CORRESPONDENCE:**

Commissioner Mullins reported that he had received correspondence from Linda Mercer with the new accounting software company stating that Judy with the Road and Bridge Department did an outstanding job on entering projects into the new software program.

**DEPARTMENT REPORTS**

Wendell Jarvis reported that a tour of the low water bridges was taken with the Conservation Department and the Corps of Engineers looking at ways to work on these bridges. It was reported that there may be funds available to correct the problems at the low water bridges. The highway department will look into this funding.

Commissioner Gallaher reported that the new fuel system for the Sheriff's Department should be installed next week.

**DELEGATIONS**

None.

**CLOSED SESSION**

A motion as made by Commissioner Wilkinson and seconded by Commissioner Mullins to go into closed session under RSM0610.021(3); hiring, firing, disciplining or promoting of particular employees when personal information about the employee is discussed or recorded. Vote: Commissioner Mullins – Aye, Commissioner Gallaher – Aye, and Commissioner Wilkinson Aye.

The commission went into closed session.

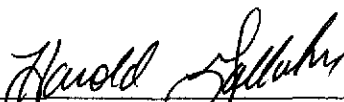
The commission moved back into open session.

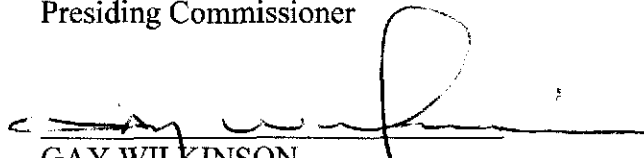
**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**ST. FRANCOIS COUNTY COMMISSION**  
**CLOSED SESSION MINUTES**  
**September 15, 2015**

The St. Francois County Commission met in closed session under RSMo 610.021(3); hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

The meeting was called to order at 10:30 a.m. by Presiding Commissioner Harold Gallaher.

Present: Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others Present: Highway Administrator Jarvis, Road Supervisor Sebastian, and Road Supervisor Copeland.

**BUSINESS:**


1. It was brought to the attention of the commission that an employee under the union contract has presented a wrong wage claim. The employee has presented this claim to the union and the matter is being investigated at this time. It was reported by the supervisors that they feel that the employee's wage is correct. The commission took no action this matter and stated that the supervisors, employee and union representatives need to meet and discuss this matter prior to the commission dealing with the situation.

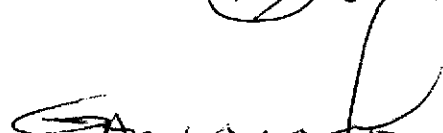
Since there was no other business for this meeting, a motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to adjourn the closed session and to go back into open session.

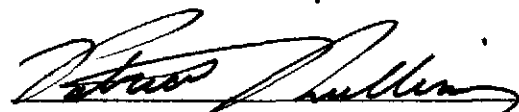
Vote: Commissioner Wilkinson – Aye, Commissioner Mullins – Aye, and Commissioner Gallaher – Aye.

ATTEST:

  
\_\_\_\_\_  
Mark L. Hedrick, County Clerk

  
\_\_\_\_\_  
Harold Gallaher, Presiding Commissioner

  
\_\_\_\_\_  
Gay Wilkinson, 1<sup>st</sup> District Commissioner

  
\_\_\_\_\_  
Patrick Mullins, 2<sup>nd</sup> District Commissioner

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
September 15, 2015  
(Posted September 14, 2015 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, September 15, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – September 8, 2015
2. County Clerk's Training Certification
3. Treasurer's Training Certification

Tabled Agenda Items: None.

General Business:

1. Bid Opening – Election Supplies for November Special Election
2. Bid Authorization – Security System
3. Senior Citizens Board Resignation
4. Waive Interest and Penalty – Lisa Boyer
5. Next Meeting – Tuesday, September 22, 2015 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Department Reports

Delegations

**CLOSED SESSION: THE COMMISSION WILL VOTE TO GO INTO CLOSED SESSION UNDER RSMO610.021(3); HIRING, FIRING DISCIPLINING OR PROMOTING OF PARTICULAR EMPLOYEES WHEN PERSONAL INFORMATION ABOUT THE EMPLOYEE IS DISCUSSED OR RECORDED.**

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, SEPTEMBER 22, 2015**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, September 22, 2015 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Kevin Jenkins, Kerry Glore, Wendell Jarvis, Pam Williams, Bret Burgess, Candy Zarcone, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for September 15, 2015
2. Closed Meeting Minutes for September 15, 2015

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**SENIOR CITIZENS BOARD**

Commissioner Mullins reported that the Senior Citizens Board held a meeting and that the minutes of that meeting along with the resolution need to be approved. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the minutes and resolutions of the Senior Citizens Board as presented. All commissioners voted in favor of the motion.

**BOARD APPOINTMENT**

Commissioner Mullins reported that Mr. Al Sullivan's term on the Workforce Investment Board is up and that the commission needs to take action on this matter. A motion as made by Commissioner Mullins and seconded by Commissioner Wilkinson to re-appoint Al C. Sullivan to the Workforce Investment Board. All commissioners voted in favor of the motion.

**MENTAL HEALTH BOARD**

Commissioner Gallaher reported that he had received correspondence from Ms. Candy Zarcone, President of the St. Francois County Mental Health Board stating that the terms of Karen Adams, Walt Barron and Candy Zarcone is up and that all three individuals have indicated that they will continue to serve on the board if re-appointed. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to re-appoint Karen Adams, Walt Barron and Candy Zarcone to four year terms on the St. Francois Mental Health Board. All commissioners voted in favor of the motion. Commissioner Gallaher also reported that the Mental Health Board is recommending two new appointments to the board

and they are Dr. Amy Griffith and David Tetrault. A motion was made by Commissioner Mullins and seconded by Commissioner Gallaher to appoint Dr. Amy Griffith and David Tetrault to the St. Francois County Mental Health Board. Vote: Aye – 2 and Abstain – 1 (Wilkinson). The motion was approved.

**MEETING SCHEDULE**

County Clerk Mark Hedrick handed out the County Commission Meeting Schedule for October thru December of this year. No action was required on this matter

**NEXT MEETING**

The next meeting of the county commission will be held on Tuesday, September 29, 2015 at 10:00 a.m.

**CORRESPONDENCE:**

Commissioner Mullins reported that he had received correspondence from the Department of Justice stating that C. K. Wakefield will be honored at the Annual Awards Ceremony which will be held on October 1, 2015 at the United States Attorney's Office for the Eastern District of Missouri recognizing law enforcement agents who have made an extraordinary contribution to the cause of justice.

Commissioner Mullins also reported that he had received correspondence from Union Pacific recognizing Deputy Kristen Tate for her assistance to the Union Pacific Railroad Police with a theft that occurred in the Park Hills area. They stated that without the help of Deputy Tate this case would most likely gone unresolved.

**DEPARTMENT REPORTS**

None.

**DELEGATIONS**

None.

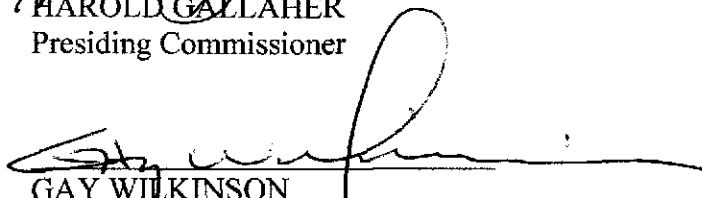
**ADJOURNMENT:**

With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
\_\_\_\_\_  
MARK L. HEDRICK  
County Clerk

  
\_\_\_\_\_  
HAROLD GALLAHER  
Presiding Commissioner

  
\_\_\_\_\_  
GAY WILKINSON  
Commissioner First District

  
\_\_\_\_\_  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
September 22, 2015  
(Posted September 21, 2015 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, September 22, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – September 15, 2015

Tabled Agenda Items: None.

General Business:

1. Senior Citizens Board Meeting Minutes
2. Workforce Board Appointment
3. Mental Health Board Appointments
4. Commission Meeting Schedule – October thru December
5. Next Meeting – Tuesday, September 29, 2015 at 10:00 a.m.
6. Other Business that May Arise

Correspondence

Department Reports

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES – SPECIAL MEETING  
PRE CONSTRUCTION MEETING FOR BRO PROJECTS  
September 24, 2015**

A special meeting of the St. Francois County Commission was called to order on September 24, 2015 at 11:00 a.m. for the purpose of the Pre Construction Conference for the BRO Bridges that will be replaced.

**ROLL CALL:** Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

**OTHERS PRESENT:** Wendell Jarvis, Rick Prosser, Jeremy Manning, Randy Keele, Shawanna Robinson, Louie Seiberlich, Byron Davenport, and Tammy Hefner.

**BUSINESS:**

Presiding Commissioner Harold Gallaher turned the meeting over to Jeremy Manning with Smith and Company Engineering to conduct the Pre Construction meeting for the BRO Projects BRO-B094(13), (15), and (16). Joe's Bridge was awarded the contract for the replacement of these bridges and they are located Colony Church Road, Valley Forge Road and Pendleton Road. Mr. Keele with Joe's Bridge stated that they will be starting with the bridge located on Colony Church Road and the tentative starting date will be October 5, 2015 with a completion date of 1/1/16. Mr. Keele also stated that the next bridge will be the bridge located on Valley Forge Road. He stated that they would begin the bridge, but the bridge will not be completed within the 90 day window due to not being able to lay the asphalt due to the fact that the asphalt season will be over. He stated that he would like to have the county commission approve a change order extending the time for completion of this project. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize a time extension for the Valley Forge Bridge project due to not being able to lay asphalt since the asphalt season will end. All commissioners voted in favor of the motion.

Mr. Manning went over the preconstruction document and discussed all parts of the document with the contractor and the county commission. There were no questions asked during this time and the county commission signed all of the contracts and they were presented to the representatives from the Missouri Department of Transportation for their review and approval.

It was also reported that the light at the Valley Forge will be removed by November 1, 2015 and that the county road department will put up temporary lights at the bridge until the bridge is completed.

The county commission thanked the representatives of Smith and Company and Mr. Keele with Joe's Bridge for attending the meeting and they are looking forward to the completion of the projects.

Mr. Manning reported that he is looking into obtaining soft match money for the county's share of the projects, but at this point does not have a source for the funds.



**NOTICE OF OPEN MEETING**  
**SEPTEMBER 24, 2015**  
**(Posted September 23, 2015 at 10:00 a.m.)**

**PRE-CONSTRUCTION MEETING**

Notice is hereby given that there will be a pre-construction meeting held at 1 West Liberty, Farmington, Missouri at 11:00 a.m. on September 24, 2015 in the county commissioners' office – second floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 11:00 a.m.

Business:

1. Pre-construction meeting dealing with the bridge replacements under BRO Projects; BRO-B094(013), B094-(015), and B094-(016) which deals with replacements of bridges on Valley Forge Road, Colony Church Road, and Pendleton Road. This meeting will also include the signing of the contracts with the contractor.

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411

With there being no further business, a motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

ATTEST:



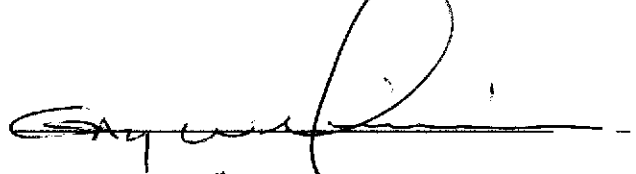
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Mark L. Hedrick, County Clerk



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Harold Gallaher, Presiding Commissioner



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Gay Wilkinson, 1<sup>st</sup> District Commissioner



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Patrick Mullins, 2<sup>nd</sup> District Commissioner

**ST. FRANCOIS COUNTY COMMISSION  
MINUTES  
TUESDAY, SEPTEMBER 29, 2015**

**CALL TO ORDER:**

The County Commission met in regular session on Tuesday, September 29, 2015 being at 10:00 a.m. Those being present were Presiding Commissioner Harold Gallaher, First District Commissioner Gay Wilkinson, and Second District Commissioner Patrick Mullins. Also present was County Clerk Mark Hedrick.

Others present: Louie Seiberlich, Kevin Jenkins, Sue Gilliam, Wendell Jarvis, Rich Leucke, Bret Burgess, Pam Williams, Tammy Hayes, Clay Copeland, and Dan Bullock.

Commission opened with Pledge of Allegiance and Invocation.

**AGENDA:**

Posted agenda attached to minutes.  
(Document also found in Open Meeting Agenda folder.)

**CONSENT AGENDA:**

A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to approve the Consent Agenda. All commissioners voted in favor of the motion. Consent Agenda Items:

1. Regular Meeting Minutes for September 22, 2015
2. Pre-Construction Meeting Minutes for September 24, 2015

**TABLED AGENDA ITEMS**

None.

**BUSINESS**

**BID AUTHORIZATION**

County Clerk Mark Hedrick reported that he had received a request from Dan Polacek to obtain authorization to obtain bids for a new server for the County Collector's office. He stated that the old server is beyond repair and upgrade. A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to authorize obtaining bids for a new server for the Collector's Office. All commissioners voted in favor of the motion.

**GRANT APPLICATION**

Commissioner Mullins reported that he is in the process of completing a grant application from FEMA funds to clean-up the area around Seven Arches Bridge. He reported that this will be a 75% - 25% match grant. A motion was made by Commissioner Mullins and seconded by Commissioner Wilkinson to authorize the submission of a grant application to FEMA for the clean-up of the area around Seven Arches Bridge. All commissioners voted in favor of the motion.

**RESOLUTION**

Commissioner Mullins presented a resolution to the commission dealing with Asarco funds going to another county which was not involved in the law suit dealing with the mine tailings. He stated that a group had met and voted to purchase a piece of land in Oregon county which is not in the lead mine area and the funds to purchase the land will be taken from the Asarco funds which will include some funds from St. Francois County. A motion was made by Commissioner Mullins and seconded by Commissioner

Wilkinson to approve the resolution as presented. All commissioners voted in favor of the motion.

**LAGERS MEETING**

A motion was made by Commissioner Wilkinson and seconded by Commissioner Mullins to appoint Commissioner Harold Gallaher as the employer representative to the Lagers Annual Meeting which will be held October 29 and 30, 2015. All commissioners voted in favor of the motion.

**ABSENTEE VOTING**

County Clerk Mark Hedrick reported that absentee voting has begun for the November 3<sup>rd</sup> Special Election. This election will be only for the residents of the City of Farmington. He also reported that his office will be open on October 31<sup>st</sup> from 8:00 a.m. until noon for absentee voting.

**LAGERS EMPLOYEE REP**

The county commission counted the ballots for the employee representative to the Lagers Annual Meeting and Clay Copeland received the most votes and will be the employee representative to the Lagers Annual Meeting.

**NEXT MEETING**

The next meeting of the county commission will be held on Monday, October 5, 2015 at 10:00 a.m. This will be the New Term of the commission.

**CORRESPONDENCE:**  
**DEPARTMENT REPORTS**

None.

It was reported that the Colony Church Road Bridge Project has begun. Commissioner Gallaher introduced Mr. Eric Barton to give a report on the renewal of the health insurance plan at this time. Mr. Barton stated that Anthem has proposed an 29.3% increase for the upcoming year due to the claim rate for the year which stands at 131% at this point in time. He reported that claims are over the premiums that have been paid. Mr. Barton and the commission reported that they will be looking at options for health insurance prior to making a decision.

**DELEGATIONS**

None.

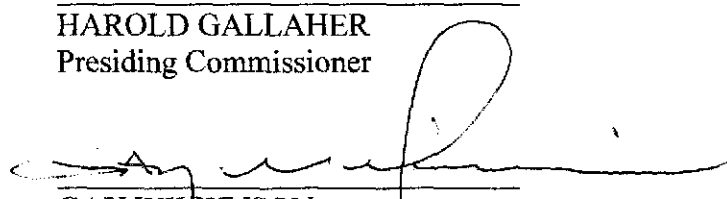
**ADJOURNMENT:**


With there being no further business a motion was made by Commissioner Mullins seconded by Commissioner Wilkinson to adjourn the meeting. All commissioners voted in favor of the motion.

**ATTEST:**

  
MARK L. HEDRICK  
County Clerk

HAROLD GALLAHER  
Presiding Commissioner

  
GAY WILKINSON  
Commissioner First District

  
PATRICK MULLINS  
Commissioner Second District

**NOTICE OF OPEN MEETING  
OF THE COUNTY COMMISSION  
September 29, 2015  
(Posted September 28, 2015 at 10:00 a.m.)**

Notice is hereby given that the St. Francois County Commission will conduct a meeting at 1 West Liberty, Farmington, Missouri at 10:00 a.m. on Tuesday, September 29, 2015 in the County Commissioners' office – third floor of the Courthouse Annex.

The tentative agenda of this meeting includes:

Call to Order – 10:00 a.m.

Roll Call

Pledge of Allegiance

Invocation

Consent Agenda:

1. Approval of Regular Meeting Minutes – September 22, 2015
2. Approval of Pre Construction Meeting Minutes – September 24, 2015

Tabled Agenda Items: None.

General Business:

1. Authorization to Bid Server Upgrade – Collector's Office
2. Approval of Grant Application for Clean-up of Seven Arches Bridge
3. Approval of Resolution Dealing with County Dollars going to Other Counties
4. Employer Representative to Lagers Annual Meeting
5. Absentee Voting for November Special Election
6. Count Lagers Ballots for Employee Representative
7. Next Meeting – Monday, October 5, 2015 at 10:00 a.m.
8. Other Business that May Arise

Correspondence

Department Reports

Delegations

Adjournment

Representatives of the news media may obtain copies of this notice by contacting:

County Clerk Mark L. Hedrick at 573-756-5411