

St. Francois County
new term COMMISSION
MEETING

Tuesday January 10, 2023

Call to order 10 am

Roll Call of Commissioners present

Stand (as desired) for

Pledge of Allegiance

&

Invocation

Consent agenda

Approval of Minutes for regular meeting of January 3, 2023

2022 Public Administrator fees report

2022 Public Administrator inventoried assets of hand report

Field Appraiser II—Grade 5 (The grade was not on last week's minutes)

Field Appraiser Supervisor—Grade 6 (same as above)

Removal Salamander Heater from asset list—R&B

monthly Auditor expense repo---Nov. 2022

Reports:Treasurer

- Monthly report

- Semi-annual reports

- Sales tax report

- Local use tax (Prop P) report

no tabled agenda items

This consent agenda is also posted on our website along with our regular agenda.

Missouri Extension Quarterly report

Kendra Graham

We have moved this to the second meeting of each quarter to give them more time if needed.

Change order #3

Jail re-roof & HVAC modifications

Initial contract amount \$1,311,749.98

previous reductions -\$45,744.00

Current change amount -\$38,477.00

(less removal and replacement of old shingles required).

New balance due \$1,227,528.98

from ARPA funds.

Amended Operational Cost

- Circuit Marshall \$3,953.31
- The previously approved amount was \$3,523.84. This was done in our Dec. 27, 2022 meeting.

Work from home policy HR



Remote Work Request

Section I – Employee Information	
Employee Name:	
Department:	
Current Position Title:	
Expected Duration and/or Dates:	
Reason for request:	

- The request for a work remote work arrangement is a privilege and should be limited for rare occasions. Employees are not guaranteed the opportunity to work remotely.
- The employee, department head, or Commission may, at its discretion, discontinue or modify remote work arrangements at any time.
- This policy does not address flexible arrangements for medical, loss of childcare or any other reasons.
- Employees are expected to clearly communicate when they are working remotely, how to contact them, and be accessible during scheduled work times.
- If a request is changed or discontinued, Human Resources must be notified and provided the updated agreement.
- If you are out of the office and do not have an approved remote arrangement, you will be required to enter either sick or vacation for that time absent.
- This must be approved by the department head, as well as the Commission, and signed before the remote work begins.

Employee Signature:	
Supervisor Signature:	
Commission Signature:	

This is needed in order to standardize our current methods and to let everyone know the rules for working at home.

I have asked that the work ADDRESS be changed to ALLOW in the third bullet point item. Harold

Appointment of trustee County Law enforcement restitution fund

- Teresa Bauman
- To replace Nile Meyer, a current trustee

Appointment of trustee County Law Enforcement Restitution fund

- Charlotte Boyer

- To replace George West, a current trustee

Request to bid

ANNUAL BIDS

I put that in big print because it is a big thing for us.

Each Department should work with the County Clerk's office on their needs. The Clerk's office will then publish the request for bids.

Change of CDGB on behalf of MAC

- This is through Missouri Dept. of Economic Development
- The original grant was for \$400,000 in planning for 160 students. A delay lowered the number of available students to 64 and thus reduced the grant amount to \$320,000.
- Mac knows of this and tells us they are in agreement.

This is the rule we will use on the following 2 agenda items.

Waiving of Penalty and Interest of taxes:

1. Is the problem the County's fault?
2. Have the taxes been paid or are you prepared to pay them FULLY before the end of this month.

(The penalty and Interest will continue to grow until the entire tax bill is paid.)

If BOTH answers to the above are "YES", we traditionally forgive the accrued penalty and Interest amount on the Taxes.

Request to waive late fees

- Penalties & interest for Kaitlin Crocker

CURRENT TAXES DUE			
DELINQUENT TAXES DUE			
		<i>Base Amt</i>	
2022	225201621	<i>586.62</i>	652.20
2021	215204172	<i>817.16</i>	1,068.84
If not paying GRAND TOTAL by 12-31 pay oldest year first:			
All amounts change monthly			
		<i>difference for 21</i>	<i>251.68</i>
GRAND TOTAL			1,721.04
If paid by 01-31-2023			

Request to waive late fees

Asking to waive a total Penalty and interest amount of \$1,344.27

A mailing mix-up by the County did not get the bills to the property trustee. It is believed to be the County's fault in this issue.

Kent Scism

Next regular meeting

Tuesday January 17, 2023
10 am in this room

Public is welcome

Extension report will be next week.

Sales tax report for **January 2023**

Sales taxes collected YTD in 2023 \$ 1,137,522.04

Sales taxes collected YTD in 2022 985,757.09

INCREASE in sales taxes collected YTD \$ 151,764.95

For a Year-To-Date **INCREASE** of **15.40 %**

('21)	Feb	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
% inc.	+1.52	+5.04	+5.97	+10.98	+14.23	+12.05	+11.43	+10.21	+ 11.12	+10.50	+10.01

('22)	Feb	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
	15.29	+ 14.20	+10.76	+9.54	+5.51	+2.48	+1.91	+4.29	+3.62	\$4.67	+4.12

('23)
Jan.
+15.40

Local Use (Sales) Tax report from Treasurer

November 2022 receipts	\$ 28.04
December 2022 receipts	57,027.43
January <u>2023 receipts</u>	<u>96,202.20</u>
total receipts to date	\$153,257.67

This Commission believes strongly that these funds are for Law Enforcement use. The ballot issue passed due to this commitment. Initially it will help us raise salaries, but as these receipts increase they will also go toward improving the equipment used by these people.

Other business that may arise:

- Correspondence
- Public comments
- Departmental reports

My cancer report GREAT NEWS!!

Harold

“There are no active cancer cells working in your body!”

This was a welcome phone call I received yesterday after a PET scan.

I want to thank everyone for their prayers and support over these 13 years of my “Cancer journey”.

Adjournment