

2021 Annual Bid-Circuit Court Reporter's Office

M.A.O.S. Jane Cannon

Stock	Amount	Description	Price
Legal Pads	12	Second Nature Recycled Ruled Pads 5x8, #TOP-74830	15.40 DZ
Legal Pads	12	Second Nature Recycled Ruled Pads 8.5 x 11 1/2, #TOP-74880	24.65 DZ
Sticky Notes	6	Post-it sticky notes-Assorted UNV 35669	3.57 PK
Pens	8 boxes (96)	Black ink pens PILL 31956	13.51 DZ
Tape	6 boxes	Majic tape #MMM-810-6PK	14.31 PK
Staples	2 boxes	Universal 5000 Standard Staples, #UNNV79000	.65 bx
Calculators	2		
Filing Cabinets	3	4-5 drawer cabinets HON 314PP 320.00 ea HON 315PP 470.00 ea	
Printer		Mineral Area Office Supply called for maintenance for HP printer	69.50 .71 per mile one way
Copier		Mineral Area Office Supply called for maintenance for Canon copier	74.50 .71 per mile one way
Batteries	6 each	Size AA, AAA batteries & A76 DURAC 1500 BKD DURAC 2400 BKD	6.68 bx
Folders	10	Folder with dual pockets UNV 56613	7.80 bx
Binders	8	Avery Ultralast AVE 79710	13.01 ea
Markers	8	Black majic markers UNV 07051	3.00 DZ
Highlighters	6	Yellow UNV 08861	3.88 DZ
Tape Dispenser			
Paper clips	4 boxes	Universal smooth no. 1, #UNV-72211	2.70 PK
Binder clips	4 boxes	Universal Binder Clips-Assorted #UNV-31026	.87 PK
Power surge			
Three-hole copy paper	6 cases	Econo Source-8 1/2 x 11 (U50208) WAD 130271CS	37.39 CS
Keyboard & mouse			
Printer cartridges	3	For HP printer Laserjet Pro M201dw (83A) HEW CFA83A	63.26 ea
SD Cards	2		
Envelopes	1 box (100)	Quality Park 10 X 13, QUA-44762	24.93 bx
Toner	4	Toner for Canon Copier Image Runner 2525 6PK 35	44.00 ea
Rubberbands	4 boxes	Universal (3 1/2 x 1/8) UNV 00133	3.99 PK
CD's	48 pack	Innova CD-R-50 pack, #IVR-77950	10.88 PK
CD sleeves	48 pack	Innova CD envelope/sleeves- 50 pack, #IVR-5826 IVR 39403	1.87 PK

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<u>Stock</u>	<u>Amount</u>	<u>Description</u>	<u>Price</u>
Martel Electronics	1	PMD 620 MKII recorder	Martel
	2	Microphone	Martel
	2	Earphones	Martel
	2	Steno Mask	Martel
	1	Infinity IN-USB-2 Universal foot pedal	Martel
PENGAD	300 (100 per box)	Transcript covers	75.03/box
	1 PK	200 Exhibit stickers	285.09
	1	Shipping Charge	7.95
		Zip 63640	32.00
		TOTAL	265.04

Martel Electronics & Pengad are the only place for Stenograph equipment or supplies

2/19/21
 Patricia Meyer
 VP Sales
 Pengad Inc
 (800) 631-6989

